

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
September 3, 2014
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:05P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 9, 2014, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 7, 2014. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2014.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
David Hewitt
Heidi Diminick
Chuck Kolvites
Antimo Russano
Jack Niciecki
Michael DeSapio
Anthony Gioffre

Absent

Ronald Hartpence
Sharon Lightner
Eugene Hill
Cheryl Salerno
Cynthia Niciecki
Michele Mauzerall

Public Comments - Privilege of the Floor

Girl Scout Troop No. 80359

Lisa Scheier – Troop Leader Plus Five Girl Scouts to Display What They Are Donating to the Kingwood Park and Horseshoe Bend Park

Lisa Scheire, and five girl scouts were also present to show the Parks and Recreation Committee what they made for the Kingwood Parks. They noted that they are going to have a display on Community Day of the items they built.

2.

They brought a bench that they made to donate to the park and several birdhouses. Sarah one of the scouts explained why it is so important to clean out the birdhouses. She explained that they keep predators away and that it also prevent diseases. They talked about what they made for the nursing home and how they enjoy visiting the clients at the home. They explained how it helps keep the seniors involved. They also made a power point presentation on how important it is to have interaction and stimulation among the older folks.

One of the girl scouts asked the purpose of the Parks and Recreation meeting each month. Chairman David Hewitt explained and reviewed all the events that they provide for the residents of all ages in the township and how they work on them. He explained how they plan them and participate in them. He discussed how they even get the grammar school involved by drawing a picture for a contest. He noted that there must be at least 5 members at each meeting to approve the bills that they spend for the events. They also get an update from the Kingwood Park Directors on how things are going at the Kingwood Park. He also explained the Township Committee persons roll on the Parks and Recreation Committee.

The Parks and Recreation Committee applauded Lisa Scheire for her dedication as a Scout Leader for so many years.

The Parks and Recreation Committee asked if they have an idea of where they would like to put the benches and the birdhouse. They responded by saying they would like to scope out the parks to see the best places to put the items they made for the parks.

Richard Dodds noted that Community Day is September 20th and that there are several special events planned for that day. He explained several of the contests that will be available that day.

Xander Riggio, was present to speak about the Kingwood Park Baseball Bleachers, which is his Eagle Scout project. He is planning on building the bleachers for the games and noted that it will be located closest to the parking lot. He noted that he will be constructing a 3 row, 21' long, 2'4" tall and 4' 1.5 deep. The benefit for the bleachers is for a seating area for those who do not have chairs to sit on during the baseball games.

He explained that he went down to the Kingwood Park on Sunday, and scoped out the best places for the location of the bleachers. He took pictures of where he was thinking about putting them. He stated that the best place is most likely behind the fence for safety.

He had a list of questions for the park and recreation committee. He asked the list of questions and the Parks and Rec Members answered them one by one.

First question was, does Kingwood Park need bleachers? Chairman David Hewitt responded and noted that yes they need bleachers.

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Second question, Do the bleachers need to be mobile? Do they need to be on gravel base or freestanding? Jeffrey Frischer noted that he feels that they would be best to be mobile and explained the reasons why. There was a discussion on maybe putting wheels that would be easy to put on and take off.

Third question, Where would the best location be between the two locations he showed. Jeffrey Frischer feels that behind the fence would be best and the safest.

Xander Riggio explained that he needed an initial signature to endorse approval to do the project. It was recommended that Chairman, David Hewitt sign the approval.

The Parks and Recreation Committee thanked Xander Riggio for coming to the meeting and feel that it is a great project he will be working on.

Horseshoe Bend Park Update

Horseshoe Bend Park Update – Richard Dodds

On August 23rd, another Eagle Scout project was started, which is a kiosk at the Horseshoe Bend Park. He showed several pictures over the projector of the project being constructed. He then showed the finished product. Richard Dodds noted that this was a terrific project and it looks great.

He also explained that a crew from the Student Conservation Association came and worked on trails, which are called the Flag and Kirkland Trails. He noted that they did a great job.

He explained the trails over the overhead projector. He noted that they put a lot of work into this project.

Calendar of Events Scheduled for the Horseshoe Bend Park:

Sept – Del Val Jr. Terriers – Cheerleading Practice Sept
2,4,8,9,11,16,18,19,23,25,26,29
Wildcat Wrestling Practice – Sept 7, 14, Oct 12, 19, 26, Nov 2, 16, 23
North Jersey Kennel Club – Sept 20th and 21st
International Canine Kennel Club – Sept 27th and 28th

Calendar of Events Scheduled for the Kingwood Park:

Sept 20th – Community Day 12:00 noon until Dark
Sept 21st - Community Day Rain Date
Oct 4th -5th Annual Town Wide Yard Sale 8:00am – 4:00pm
Dec 6th - Annual Tree Lighting – Kingwood Park 4-5PM

4.

New and Pending Business

Motion to Approve the Minutes of the August 6, 2014 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds seconded by Michael DeSapio and carried to approve the August 6, 2014 Regular Parks and Recreation Meeting Minutes.

Comments: No comments or corrections.

Roll Call Vote:

Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, J. Niciecki, DeSapio
Nay	- None
Abstain	- None
Absent	- Hartpence, C. Niciecki

Motion to Approve Payment to Crown Trophy for Trophies for Community Day Car Show in the Amount of \$42.00

It was moved by Antimo Russano , seconded by Heidi Diminick and carried to approve to pay Crown Trophy for Trophies for Community Day Car Show in the Amount of \$42.00.

Roll Call Vote:

Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, J. Niciecki, DeSapio
Nay	- None
Abstain	- None
Absent	- Hartpence, C. Niciecki

Old Business

Operations and Reports: Buildings and Grounds

Report for the Month of August 2014 -From - Park Director's Brenda and Jeffrey Frischer
Park Directors, Brenda and Jeffrey Frischer reviewed their report and calendar of events.

A copy of the Park Director's report will be attached to the back of the minutes.

Everyone thanked the Park Director's for their report.

Analytical Report from QC Labs – Results of Water Testing for Women's Bathroom Sink At Kingwood Park

5.

Chairman David Hewitt reviewed the results of the tests.

Analytical Report from QC Labs – Results of Water Testing for Outside Spigot of Residence at the Kingwood Park

Richard Dodds explained that the County decided that the well water at the Kingwood Park is used by more than 65 people with a 30 day period. He explained that a few things need to be done to get the well registered and that it is called a transient water well now. He explained that one nitrite test needs to be done on the well once a year and the coliform needs to be done quarterly.

He explained that this will be tested and taken care of right away. He explained a diagram over the projector the instructions for getting a raw water sample and what to do after the water sample has been taken.

Park and Recreation Accounts

Budget Account Reports -From Township CFO
In and Out Account Report

Chairman David Hewitt reviewed.

Old Fairview School House

Yoga Classes Every Wednesday 9-12pm

Bocce Update

Bocce Budget – Continued from Last Month - Bocce Hold Harmless Form

There was a brief discussion regarding using a hold harmless form for the members. Michael DeSapio noted that he spoke to the Township Attorney regarding this issue. There was a discussion as to how the Bocce is not an organized group. There was a suggestion to post signs “Play at Your Own Risk”.

The Parks and Recreation Committee have decided that this question should be referred to the Township Committee at their next meeting to decide if a hold harmless form should be signed in order to play Bocce at the Kingwood Park.

Senior Picnic

Antimo Russano feels that the vendors that provide the food should be paid at the time of picking up the items.

Annual Fishing Derby

2015

6.

Community Day 2014 – September 20th - Planning:

Review of Subcommittee Meeting of August 21, 2014

Richard Dodds noted that the township's Emergency Management Coordinator will be meeting with the State Police, the Fire Department and Rescue Squad for a safety meeting before Community Day.

There was a lengthy discussion regarding the last minute items that needed to be finalized.

Annual Yard Sale – Saturday, October 4th and Sunday, October 5th, 2014

There was a reminder to place an ad for the Annual Yard Sale in the local news paper.

Senior Dinner

Kingwood Methodist Church- Dinner Scheduled for November 8th, 2014 — Saturday

Scheduled Subcommittee Meeting to Work on Community Day Planning

September 18, 2014 7:00pm - Third Thursday of the Month – At Kingwood Park

Donations

\$310.20 for the Scrap Metal of the Truck – Donated to the Park

Everyone would like to thank Ron Hartpence for donating the truck to the Kingwood Park many years ago.

King Vending donated a refrigerator for the kitchen at the Park. Chairman David Hewitt noted that a glass door needs to be replaced for the fridge. He has offered to get prices for the glass.

Correspondence

Chairman David Hewitt reviewed the following:

Copy of Letter Sent to NJSP – Requesting Coverage for Community Day

Copy of Letter from Kingwood Twp. Fire Dept. Confirming Coverage for the Fireworks Display

Copy of Letter Received from the KT Rescue Squad Re: Coverage for the Day

Copy of Resolution No. 2014-73 A Resolution Authorizing the Township of Kingwood to Conduct a Hunting Lottery for Hunting at Horseshoe Bend LLC, Block 14, L28.02

7.

Other Matter

Richard Dodds reviewed where the first responders will be parked and where the extrication for the Rescue Squad will be located.

Adjournment

It was moved by Antimo Russano, seconded by Richard Dodds and carried to adjourn the meeting at 8:46P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Cynthia L. Keller, Secretary