

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
August 6, 2014
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:02P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 9, 2014, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 7, 2014. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2014.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
Ronald Hartpence
David Hewitt
Heidi Diminick
Chuck Kolvites
Antimo Russano
Jack Niciecki
Michael DeSapio
Sharon Lightner
Anthony Gioffre

Absent

Cynthia Niciecki
Eugene Hill
Cheryl Salerno
Michele Mauzerall

Also present were the Kingwood Park Directors, Brenda and Jeffrey Frischer.

Public Comments - Privilege of the Floor

Dr. Rick Falkenstein – Present As Requested by the Parks and Recreation Committee

2.

Dr. Rick Falkenstein was present to speak to the Parks and Recreation Committee. Park Director, Brenda Frischer explained that she invited Shannon Sklodowsky from the Kingwood Township PTA to come to speak about the Trunk or Treat Program that will be scheduled in October at the Kingwood Park. Shannon Sklodowsky from the Kingwood Twp. School PTA, noted that they would like to invite the Kingwood Fire Dept. and the Kingwood Rescue Squad. She explained how the program works. She also stated that they will be serving refreshments. She noted that they usually start at 5:00 just for safety. She explained that it lasted about 30 minutes.

They would like to have it on Saturday, October 25, 2014 at 5:00P.M. She noted that the children have a really nice time. They would like to look into having some music this year. They came to get approval for the date and to use the Kingwood Park facility for the event.

Shannon Sklodowsky noted that she also has a form to hand out for the Huffin for Stuffin 5k Run/Walk at the Kingwood Park scheduled in November on the 27th, 2014. Dr. Rick Falkenstein noted that it is nice to have these events in our hometown. He and Shannon explained that this race will be mapped out and it will be an official race. They noted that they will be advertising in several places.

Richard Dodds explained that the township is going back to an old fashion Community Day. They plan on having two contests, a pie eating contest and a watermelon eating contest. There is also a chicken contest with real chickens. Chairman Dave Hewitt explained how the game works.

They asked if the PTA would be interested in participating by having a contest. Dr. Rick Falkenstein suggested having activities that involve families to draw the residents to come on Community Day. Richard Dodds asked them to please let the Parks and Recreation Committee know if they think of anything interesting to participate.

It was moved by Richard Dodds, seconded by Ron Hartpence and carried to approve two events the Kingwood Township School PTA would like to put on at the Kingwood Park. Trunk or Treat to be held on Saturday, October 25th, and the 2nd Annual Huffin for Stuffin 5k Run/Walk on Thanksgiving Day, November 27th, 2014.

| | | |
|------------------------|----------------|---|
| Roll Call Vote: | Aye | -Dodds, Hartpence, Hewitt, Diminick, Russano, J. Niciecki, DeSapio |
| | Nay | -None |
| | Abstain | -None |
| | Absent | -Kolvites, C. Niciecki |

There was a brief discussion regarding the Annual Tree Lighting coloring contest and the type of picture to be chosen for the contest. Secretary Keller will contact Dr. Rick Falkenstein with the details.

3.

Dr. Rick Falkenstein noted that in honor of Gavin Martuccio who recently passed away, a travel soccer league, which Gavin played for would like to plant a tree over at the Kingwood Township Park. He asked what type of tree would be best planted and where would be the best place? Anthony Gioffre noted that he spoke to Rutgers Garden and they will be willing to donate a tree in his honor. Richard Dodds reviewed where the tree will be planted. He explained that they would like to have a plaque made to put near the tree in remembrance of Gavin. There was a brief discussion of where they would get the plaque made.

Horseshoe Bend Park Update

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds explained that a group of eight conservationists from an agency are working over at the Horseshoe Bend Park. He explained the trails that they are working on while they are here over the projector. He explained that the work that they have been doing is phenomenal. He reviewed the bridges that have been built. He stated that this group of people are camping in the woods for the time they will be here working on the trails.

Chairman David Hewitt reviewed the following calendar dates:

Calendar of Events Scheduled for the Horseshoe Bend Park:

August – Del Val Jr. Terriers – Cheerleading Practice Aug, 11,15,18,21,25,28
International Canine Kennel Club – Aug 16th and 17th
Sept – Del Val Jr. Terriers – Cheerleading Practice Sept
2,4,8,9,11,16,18,19,23,25,26,29
Wildcat Wrestling Practice – Sept 7, 14, Oct 12, 19, 26, Nov 2, 16, 23
North Jersey Kennel Club – Sept 20th and 21st
International Canine Kennel Club – Sept 27th and 28th

Calendar of Events Scheduled for the Kingwood Park:

Sept 20th – Community Day 12:00 noon until Dark
Sept 21st - Community Day Rain Date
Oct 4th-5th Annual Town Wide Yard Sale 8:00am – 4:00pm
Dec 6th - Annual Tree Lighting – Kingwood Park 4-5PM

\$75.00 Submitted from Vending Machine – Kingwood Park

Chairman Dave Hewitt reviewed.

New and Pending Business

Motion to Approve the Minutes of the July 2, 2014 Regular Meeting Minutes for the Parks and Recreation Committee

4.

It was moved by Richard Dodds, seconded by Ronald Hartpence and carried to approve the July 2, 2014 Regular Parks and Recreation Meeting Minutes.

Comments: It was noted that several people were not listed on the present list in the minutes for the July 2, 2014 meeting who were actually present at that meeting. The correction is : David Hewitt and Chuck Kolvites were not listed, but should be listed as present at the July 2, 2014 Parks and Recreation Meeting Minutes.

Roll Call Vote:

| | |
|----------------|--|
| Aye | - Dodds, Hartpence, Hewitt, Kolvites, DeSapio |
| Nay | - None |
| Abstain | - Diminick, Russano, J. Niciecki |
| Absent | - C. Niciecki |

Motion to Approve Payment to Ian White for Music Camp at the Kingwood Township School for the Month of July in the Amount of \$602.50

It was moved by Ron Hartpence, seconded by Chuck Kolvites and carried to approve the amount of \$602.50 for the month of July 2014 to reimburse Ian White for the Summer Session Music Club at the Kingwood School.

Roll Call Vote:

| | |
|----------------|---|
| Aye | -Dodds, Hartpence, Hewitt, Diminick, Russano, J. Niciecki, DeSapio, Kolvites |
| Nay | -None |
| Abstain | -None |
| Absent | -C. Niciecki |

Motion to Approve Payment to David Bacon Payment for Eight Special Ed Students for the Science Camp. Pay for by the Board of Education in the amount of \$245.00

It was moved by Ron Hartpence, seconded by Chuck Kolvites and carried to approve payment to David Bacon for Summer Science Camp 2014 for Eight Special Ed Students in the Amount of \$245.00.

Roll Call Vote:

| | |
|----------------|---|
| Aye | -Dodds, Hartpence, Hewitt, Diminick, Russano, J. Niciecki, DeSapio, Kolvites |
| Nay | -None |
| Abstain | -None |
| Absent | -C. Niciecki |

Motion to Approve Payment to Garden State Fireworks in the Amount of \$3,000 for the Fireworks Display on Community Day, September 20th, 2014

5.

It was moved by Ron Hartpence, seconded by Chuck Kolvites and carried to approve payment to Garden State Fireworks for a Fireworks Display on September 20th, 2014 in the amount of \$3,000.00.

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|------------------------|----------------|---|
| Roll Call Vote: | Aye | -Dodds, Hartpence, Hewitt, Diminick, Russano, J. Niciecki, DeSapio, Kolvites |
| | Nay | -None |
| | Abstain | -None |
| | Absent | -C. Niciecki |

These bills will be given to the Township Committee to approve at their monthly meeting.

Open Space and Recreation Plan – Adopted

This will be tabled until the next meeting.

Old Business

N/A

Operations and Reports: Buildings and Grounds

Report for the Month of July 2014 -From - Park Director’s Brenda and Jeffrey Frischer Calendar of Events for July and August

Brenda Frischer noted that the Classic Cycles organization would like to have their yearly event at the Kingwood Park from 9am – 4pm, and they wanted to get approval from the Parks and Recreation Committee. The Parks and Recreation Committee had no objections to the Classic Cycles organization using the facility for the day.

Brenda Frischer explained that there was a Kingwood Township resident who recently did community service at the Park.

Park and Recreation Accounts

List 2013 Expenditures – Budget Line Items
Budget Account Reports -From Township CFO
In and Out Account Report

The Committee Members reviewed the reports from the township’s C.F.O.

From Last Month – Discuss If Donations Will be Granted to Non-Profit Organizations

6.

The Committee discussed organizations who have received donations from the township in the past. Richard Dodds explained that he feels that the township should have an open discussion on this subject.

David Hewitt noted that in the past, the township has always donated funds to the Merry Mixers. He explained that looking at the budget at this time, which is only \$4,000 a year allotted for the Parks and Recreation that there is not enough funds to donate to every organization. He explained that the township does many things for the seniors in the township and they spend a good part of the budget on the seniors with the Roast Beef Dinner in the fall and also the Senior Picnic. He also mentioned that years ago the township used to donate to several organizations, but that times have changed due to the decrease in the budget allotment. Michael DeSapio feels that each organization should be reviewed individually and decide then how much to donate.

There was a discussion regarding how much the township can donate this year to the Merry Mixers.

It was moved by Ron Hartpence, seconded by Antimo Russano and carried to approve a donation to the Merry Mixers for the year 2014 in the amount of \$500.00.

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|------------------------|----------------|---|
| Roll Call Vote: | Aye | -Dodds, Hartpence, Hewitt, Diminick, Russano, J. Niciecki, DeSapio, Kolvites |
| | Nay | -None |
| | Abstain | -None |
| | Absent | -C. Niciecki |

Old Fairview School House

Yoga Classes Every Wednesday 9-12pm

Bocce Update

Antimo Russano explained that there was a Bocce event a few weeks ago and that he came to the township for a hold harmless form for the members of the Bocce Club to sign. He explained that there were a few people that did not want to sign the form.

David Hewitt explained that this is a normal process that happens for organizations. Michael DeSapio feels that the Parks and Recreation should be speaking to the township attorney to find out what his thoughts are on this situation.

There was a lengthy discussion of ideas of what the right thing is to do. They all agreed that they should speak to the township attorney and the insurance company to find out their view on this situation. Michael DeSapio suggested that this be discussed by the Township Committee also at their next meeting.

The Committee decided that this be tabled until next month.

7.

There was a request that the Bocce budget account be discussed next month.

Senior Picnic 2015

Annual Fishing Derby 2015

Community Day 2014 – September 20th - Planning:

Review of Subcommittee Meeting of July 17th

Chairman David Hewitt reviewed briefly what they discussed at the July 17th subcommittee meeting.

The Committee discussed the need for rules and regulations for the pie eating and watermelon eating contest. They will look into this and report on the rules and regulations for next month's meeting.

Copy of Letter Received from the KT Rescue Squad Re: Coverage for the Day.

Annual Yard Sale – Saturday, October 4th and Sunday, October 5th, 2014

Ad to be put in the Hunterdon County Democrat.

Senior Dinner

Kingwood Methodist Church- Dinner Scheduled for November 8th, 2014—Saturday

Scheduled Subcommittee Meeting to Work on Community Day Planning

August 21, 2014 7:00pm - Third Thursday of the Month – At Kingwood Park

Chairman David Hewitt reviewed the following donations:

Donations

\$100.00 Donation from the Katmann Family for the Use of the Kingwood Park.

\$100.00 Donation from the Hartpence Family for the Use of the Kingwood Park.

Correspondence

Copy of Letter to ShopRite – Requesting Pies for 1st Annual Pie Eating Contest on Community Day

Chairman David Hewitt reviewed. He noted that they agreed to donate 20 pies.

Other Matters

Adjournment

It was moved by Richard Dodds, seconded by Ron Hartpence and carried to adjourn the meeting at 8:57P.M. All voted Aye on Roll Call Vote.

**Respectfully submitted,
Cynthia L. Keller, Secretary**

