

**KINGWOOD TOWNSHIP  
PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES**

**July 2, 2014  
7:00PM**

**CALL TO ORDER**

The meeting was called to order by Chairman David Hewitt at 7:06P.M. Chairman David Hewitt read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 9, 2014, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 7, 2014. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 7, 2014.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Roll Call**

**Present**

Richard Dodds  
Ron Hartpence  
Michael DeSapio  
David Hewitt  
Chuck Kolvites

**Absent**

Heidi Diminick  
Antimo Russano  
Cynthia Niciecki  
Jack Niciecki  
Sharon Lightner  
Anthony Gioffre  
Eugene Hill  
Cheryl Salerno  
Michele Mauzerall

**Public Comments - Privilege of the Floor**

**Hunter Birkhead – Hunterdon County Soil Conservation District present to speak to Parks and Recreation Committee**

Hunter Birkhead was present at the meeting to speak to the Committee regarding the project at the Kingwood Park. He described that some of the areas are very wet.

2.

He was present to speak to the Parks and Recreation Committee to propose leaving three areas of very wetland sections of the park to grow to tall grass during the spring and summer and then cut them in the fall. He explained over an Aerial view of the Kingwood Park, the areas that he is talking about. Park Director Jeffrey Frischer explained the areas where he feels the grass should be cut due to mosquito and tick control when individuals are playing their sports.

Hunter Birckhead noted that this project is considered a Conservation. He will be giving the Committee information to make signs to put up at the park explaining what was done at the Kingwood Park.

### **Horseshoe Bend Park Update**

Horseshoe Bend Park Update – Richard Dodds

Richard Dodds noted that there was a volunteer day to work on the projects at the Horseshoe Bend Park. He noted that they worked on the bridge they put up and it worked out well.

Richard Dodds noted that there will be a crew from the Student Conservation Association doing trail work at the Horseshoe Bend Park and other state park facilities in the area. He stated that he will be meeting with two of the leaders on July 25<sup>th</sup> at 1:00pm to review the scope of the work they will be doing at the Horseshoe Bend Park. He stated they will be working there on the park trails from Monday, July 28<sup>th</sup> thru August 10<sup>th</sup> 2014, and they will be staying at the property in tents. Richard Dodds reviewed the trails that they will be working on over the projector.

### **Calendar of Events Scheduled for the Horseshoe Bend Park:**

Chairman David Hewitt reviewed the following for the Parks:

**July** – Nothing Scheduled

**August** – Del Val Jr. Terriers – Cheerleading Practice Aug, 11,15,18,21,25,28  
International Canine Kennel Club – Aug 16<sup>th</sup> and 17<sup>th</sup>

**Sept** – Del Val Jr. Terriers – Cheerleading Practice Sept 2,4,8,9,11,16,18,19,23,25,26,29  
North Jersey Kennel Club – Sept 20<sup>th</sup> and 21<sup>st</sup>  
International Canine Kennel Club – Sept 27<sup>th</sup> and 28<sup>th</sup>

### **Calendar of Events Scheduled for the Kingwood Park:**

**Sept 20<sup>th</sup>** – Community Day 12:00 noon until Dark

**Sept 21<sup>st</sup>** - Community Day Rain Date

**Oct 4<sup>th</sup> & 5<sup>th</sup>** – Annual Town Wide Yard Sale 8:00am – 4:00pm

**Dec 6<sup>th</sup>** - Annual Tree Lighting – Kingwood Park 4-5PM

3.

**New and Pending Business**

**Motion to Approve the Minutes of the June 4, 2014 Regular Meeting Minutes for the Parks and Recreation Committee**

It was moved by Richard Dodds , seconded by Ronald Hartpence and carried to approve the June 4, 2014 Regular Parks and Recreation Meeting Minutes.

**Comments:** No comments

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Dodds, Hartpence, Hewitt, Kolvites</b>          |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>DeSapio</b>                                     |
| <b>Absent</b>  | - <b>Diminick, Russano, C. Niciecki, J. Niciecki</b> |

**Motion to Approve Payment to Ian White for Music Camp at the Kingwood Township School for the Month of May in the Amount of \$2,734.50**

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve the amount of \$2,734.50 for the month of May 2014 to reimburse Ian White for the Summer Session Music Club at the Kingwood School.

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Dodds, Hartpence, Hewitt, Kolvites, DeSapio</b> |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>None</b>  |
| <b>Absent</b>  | - <b>Diminick, Russano, C. Niciecki, J. Niciecki</b> |

**Motion to Approve Payment to Antimo Russano for the Reimbursement for the Purchase of Food for the Bocce Tournament in the Amount of \$167.40**

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve to reimburse payment to Antimo Russano for the food he purchased for the Bocce Tournament in the amount of \$167.40.

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Dodds, Hartpence, Hewitt, Kolvites, DeSapio</b> |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>None</b>  |
| <b>Absent</b>  | - <b>Diminick, Russano, C. Niciecki, J. Niciecki</b> |

**Motion to Approve the Reimbursement of Funds in the Amount of \$95.65 to David Hewitt for Various Items Purchased for the Senior Picnic Held on 6/14/2014**

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve to reimburse payment to David Hewitt for supplies he purchased for the Senior Picnic Held on 6/14/2014 in the amount of \$95.65.

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Dodds, Hartpence, Kolvites, DeSapio</b>         |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>Hewitt</b>                                      |
| <b>Absent</b>  | - <b>Diminick, Russano, C. Niciecki, J. Niciecki</b> |

Motion to Approve the Reimbursement of Funds in the Amount of \$48.92 to David Hewitt for Various Items Purchased from Sportsmans Rendezvous for the 2014 Annual Fishing Derby

It was moved by Ronald Hartpence, seconded by Ronald Hartpence and carried to approve to reimburse payment to David Hewitt for supplies he purchased for the 2014 Annual Fishing Derby in the amount of \$48.92.

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Dodds, Hartpence, Kolvites, DeSapio</b>         |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>Hewitt</b>                                      |
| <b>Absent</b>  | - <b>Diminick, Russano, C. Niciecki, J. Niciecki</b> |

Motion to Approve Payment to David Bacon for Science Camp Funds for Summer Science Camp 2014 in the Amount of \$2,830.00 (Insurance Certificate Included)

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve payment to David Bacon for the Science Camp Funds for Summer Science Camp 2014 in the Amount of \$2,830.00.

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Dodds, Hartpence, Hewitt, Kolvites, DeSapio</b> |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>None</b>  |
| <b>Absent</b>  | - <b>Diminick, Russano, C. Niciecki, J. Niciecki</b> |

Approval of this Payment to Sweet Valley Farms – Hardwood Mulch for Kingwood Park Playground Surface (3 Loads @ \$50.00 Each) - In the Amount of \$1,374.00.

It was moved by Ronald Hartpence, seconded by Richard Dodds and carried to approve payment to Sweet Valley Farms for the Hardwood Mulch for Kingwood Park Playground Surface (3 Loads @ \$50.00 Each) in the amount of \$1,374.00.

**Roll Call Vote:**

|                |   |
|----------------|---|
| <b>Aye</b>     | - Dodds, Hartpence, Hewitt, Kolvites, DeSapio |
| <b>Nay</b>     | - None  |
| <b>Abstain</b> | - None  |
| <b>Absent</b>  | -Diminick, Russano, C. Niciecki, J. Niciecki  |

These bills will be given to the Township Committee to approve at their monthly meeting.

### **Old Business**

#### **Merry Mixers – Requesting Yearly Donation**

There was a lengthy discussion. Put on next month's agenda and ask the C.F.O. to look into what was paid last year.

### **Operations and Reports: Buildings and Grounds**

#### **Report for the Month of June 2014-From - Park Director's Brenda and Jeffrey Frischer Calendar of Events for June**

Brenda and Jeffrey Frischer were present at the meeting and reviewed their report. The monthly report will be attached to the back of July 2, 2014 meeting minutes.

### **Park and Recreation Accounts**

#### **Budget Account Reports -From Township CFO In and Out Account Report**

Chairman David Hewitt reviewed.

### **Old Fairview School House**

#### **Yoga Classes Every Wednesday 9-12pm**

Chairman David Hewitt reviewed.

### **Bocce Update**

#### **Announcement from Antimo Russano – Kingwood Bocce Receives Second Place in Tournament - Poconos at McDonald Park Against 24 teams**

Chairman David Hewitt reviewed.

### **Senior Picnic – June 14, 2014 - 1:00PM**

#### **Review of the Event of June 14<sup>th</sup>**

Chairman David Hewitt reviewed. He said that it went very well and everyone had a great time.

Chairman David Hewitt reviewed the copies of the letters sent out.

(Copy of Thank you Letter from Tom and Betty Kenny – “Special Concern for P&R”)

There was a discussion about the blind view area where the Kenny’s thought it would be best to do something to prevent an accident. They all agreed to contact the DPW to remove some of the bushes so it would be better to see to get out of the parking lot.

(Copy of a Thank you Letter sent to ShopRite of Flemington – Food Donated)

(Copy of a Thank you Letter sent to Lenny at Bakery ShopRite of Flemington)

**Annual Fishing Derby At the Melnyk Pond - June 21, 2014 1:00PM**

Review of the Event of June 21<sup>st</sup>

Chairman David Hewitt reviewed. Largest fish was a 24 ½ inch channel catfish. He stated that this year two eels were caught. He noted that 31 children came to the Derby along with their parents. Everyone that attended said it was a great day. Ron Hartpence state that they need to put the life rings on each end of the park and on a rope to pull anyone when necessary.

**Community Day 2014 – September 20<sup>th</sup> - Planning:**

Review of Subcommittee Meeting of June 19<sup>th</sup>

Chairman David Hewitt reviewed the meeting from last month.

There was a lengthy discussion on what was covered and what needs to be done.

**Annual Yard Sale – Saturday, October 4<sup>th</sup> and Sunday, October 5<sup>th</sup>, 2014**

To be discussed next month.

**Senior Dinner**

Kingwood Methodist Church- Dinner Scheduled for November 8th, 2014—Saturday

**Scheduled Subcommittee Meeting to Work on Community Day Planning**

July 17, 2014 7:00pm - Third Thursday of the Month – At Kingwood Park

Chairman David Hewitt reminded everyone of the subcommittee meeting.

**Donations**

Chairman David Hewitt read aloud the following donations:

\$26.10 Donations to the Parks - From Residents that Attended the Fishing Derby

\$44.66 Donations to the Parks - from Don Miller Family Reunion

### **Correspondence**

Copy of Letter to Dr. Rick Falkenstein – Invitation

Will suggest that he comes to subcommittee meeting on July 17<sup>th</sup> at the Park.

Chairman David Hewitt reviewed

### **Other Matter**

### **Adjournment**

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_ and carried to adjourn the meeting at  
P.M. **All** voted **Aye** on **Roll Call Vote**.

**Respectfully submitted,**

**Cynthia L. Keller**  
**Secretary**