

**PARKS AND RECREATION COMMITTEE
REGULAR
MEETING MINUTES
October 2, 2013
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:05P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 10th, 2013, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 3rd, 2013. A copy of the notice was also posted in the Kingwood Township Municipal on January 3rd, 2013.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

David Hewitt
Richard Dodds
Heidi Diminick
Cynthia Niciecki
Jack Niciecki
Chuck Kolvites
Antimo Russano
Anthony Gioffre

Absent

Ron Hartpence
Michael DeSapio
David Posey
Cheryl Salerno
Douglas Robison
Sharon Lightner

Also present at the meeting were Jeffrey and Brenda Frischer, Kingwood Park Directors.

2.

Oath of Office for New Member

Secretary Keller gave Cynthia Niciecki the Oath of office to be appointed as a member of the Recreation Commission to fill an unexpired term until 12/31/2013.

Privilege of the Floor

N/A

Horseshoe Bend Park

Horseshoe Bend Park Update – Richard Dodds

Del Val Dawgs -	August Income for Use of Facility	- \$385.00
	September Income for Use of Facility	- \$350.00

Update on Hunting Season - Horseshoe Bend Park

Richard Dodds noted that hunting season has started. He explained that there were 18 Fall Bow, 18 Permit Bow, 6 Permit Muzzleloader, 4 Six Day Firearm, 4 Permit Shotgun, and 14 Winter Bow Permits that were issued. He stated that all is going well. He explained all the many things happening at the Horseshoe Bend Park. He showed pictures of a Trail Ride that was at the park this past weekend and also pictures of the dog shows, which are on the other side of the park. He also had pictures of a telescope that was brought to the park where they had a star gazing evening. He noted that everyone is welcome to come to all the events.

New and Pending Business

Motion to Approve the Minutes of the September 4, 2013 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Richard Dodds, seconded by Heidi Diminick and carried to approve the September 4, 2013 Regular Meeting Minutes.

Comments: No comments

Roll Call Vote:	Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, C. Niciecki, J. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Hartpence, DeSapio

Motion to Approve the Amount of \$25.00 for the Reimbursement to Ian White for the Music Club at Kingwood School

3.

It was moved by Richard Dodds, seconded by Antimo Russano and carried to approve to reimburse a payment in the amount of \$25.00 to Ian White for the Music Club for the month of September 2013.

Roll Call Vote:

Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, C. Niciecki, J. Niciecki
Nay	- None
Abstain	- None
Absent	- Hartpence, DeSapio

Motion to Approve Reimbursement to Jeffrey Frischer for the Purchase of Items Needed for the Kingwood Township Park in the Amount of \$28.32

It was moved Richard Dodds , seconded by Antimo Russano and carried to approve to reimburse a payment in the amount of \$28.32 to Jeffrey Frischer for the Purchase of Items Needed for the Kingwood Township Park.

Roll Call Vote:

Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, C. Niciecki, J. Niciecki
Nay	- None
Abstain	- None
Absent	- Hartpence, DeSapio

List of Kingwood Merry Mixers – Meeting Schedule & Times to Use the Old Fairview School House for 2013 – 2014.

It was moved by Richard Dodds , seconded by Antimo Russano and carried to approve the meeting schedule dates and times for the Merry Mixers to use the Old Fairview School house for the 2013 – 2014 year for their meetings.

Roll Call Vote:

Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, C. Niciecki, J. Niciecki
Nay	- None
Abstain	- None
Absent	- Hartpence, DeSapio

Reports

Parks and Recreation Accounts: Account Status/Transactions
For Parks and Recreation / Recreation/ Community Day Revenue

The Committee Members reviewed the accounts. They went over the Community Day accounts and the amounts that were received. There was a lengthy discussion on the amount of funds that should be coming in from food vendors for their donation for being at Community Day.

4.

Operations and Reports for the Kingwood Park:

Report for the Month of September and October 2013 – Park Director’s Brenda and Jeffrey Frischer

The Park Director’s reviewed their report for September and October 2013. This report will be attached to the back of the October 2, 2013 meeting minutes for review.

Buildings and Grounds for the Kingwood Park:

Park Directors – Updates

Update – Tractor and Deck for Kingwood Park -Review Quotations for a New Tractor for the Kingwood Park Grounds.

Jeffrey Frischer was present and reviewed quotes he obtained for a tractor that would be best to mow the park grounds.

The following quotations were reviewed by the Parks and Recreation Committee:

Kollmer Equipment	27 HP -	\$8,600.00
901 County Road 579	34 HP -	\$9,950.00
Flemington, NJ 08822		
Storr Tractor Company	27 HP -	\$8,678.88
3191 US Hwy. 22	34 HP -	\$10,118.88
Branchburg, NJ 08876		
Frank Rymon & Sons Inc.	27 HP -	\$8,650.00
399 Route 31 South	34 HP -	\$10,100.00
Washington, New Jersey 07882	34 HP EFI -	\$10,600.00

The Committee discussed how this would be funded. Richard Dodds made some suggestions. Jeffrey Frischer explained that there is another quote for an EFI 34HP that he did not obtain from Kollmer Equipment that he would like to pick up and bring to the Township Committee.

It was moved by Cynthia Niciecki, seconded by Jack Niciecki and carried to send a letter of recommendation to the Township Committee recommending that they consider that the Parks and Recreation Committee spend funds not to exceed \$10,600.00 for a (34HP) Tractor from Kollmer Equipment for the Kingwood Park grounds.

Roll Call Vote:

Aye	- Dodds, Hewitt, Diminick, Kolvites, Russano, C. Niciecki, J. Niciecki
Nay	- None
Abstain	- None
Absent	- Hartpence, DeSapio

5.

Sub Committees Meeting Scheduled

N/A

Community Day – Review and Planning for Next Year

The Parks and Recreation Committee reviewed Community Day and commented on what needs to be improved. Antimo Russano stated that several people mentioned to him and his wife that there were not enough rides for small children and feels that there needed to be more vendors. Richard Dodds noted that he received comments on how there were not as many people that attended this year, and people that did not have children did not attend at all. It was noted that Community Day turned out really nice and the weather was great. There was a lengthy discussion regarding forming a Community Day Committee outside the Parks and Recreation Committee that would like to volunteer to work on the preparations of the event.

Bocce

Antimo Russano reviewed the Community Day Tournament. He noted that there was \$700.00 brought in from the tournament for that day.

Annual Town Wide Yard Sale

The list of participants and map was completed by Secretary Keller and ready to put in the designated areas for the public to pick up.

Christmas Tree Lighting Ceremony

There was a lengthy discussion on what needs to be done and what needs to be purchased for the event.

Heidi Diminick suggested the Committee meet on October 17th, 2013, 7:00pm at the Kingwood Park for a subcommittee gathering to start preparing for the Christmas Tree Lighting Ceremony. Everyone present agreed that would be a good idea.

Senior Dinner

November 9th, Second Saturday of November

Secretary Keller sent the senior letter out to all the seniors and is now collecting the slips of who will be attending. It was noted that the Park and Recreation Committee will be meeting a few days before the Senior Dinner.

Donations

N/A

6.

Correspondence

Copy of Adopted Ordinance No. 17-18-2013 Amending Chapter 34"Recreation Commission and Parks and Recreation Committee"

Chairman David Hewitt reviewed the ordinance adopted by the Township Committee.

Other Matters

Chairman David Hewitt handed out a copy of a draft letter, which was a recommendation that the township purchase the Baptist Church. There were a few changes made to the letter. David Hewitt will have the letter ready for the Township Committee to see at their meeting on October 3, 2013.

Adjournment

It was moved by Chuck Kolvites, seconded by Richard Dodds and carried to adjourn the meeting at 8:31pm. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary