

**PARKS AND RECREATION COMMITTEE
REGULAR
MEETING MINUTES
September 4, 2013
7:00PM**

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 7:00P.M. Chairman David Hewitt read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 10th, 2013, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 3rd, 2013. A copy of the notice was also posted in the Kingwood Township Municipal on January 3rd, 2013.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Richard Dodds
David Hewitt
Ron Hartpence
Heidi Diminick
Chuck Kolvites
Antimo Russano
Anthony Gioffre
Cynthia Niciecki
Michael DeSapio
Jack Niciecki

Absent

Eugene Hill
Michele Mauzerall
Cheryl Salerno
Douglas Robison
David Posey
Sharon Lightner

Also present at the meeting were Jeffrey and Brenda Frischer, Kingwood Park Directors.

2.

Privilege of the Floor

N/A

Horseshoe Bend Park

Horseshoe Bend Park Update – Richard Dodds

Update on Hunting Season - Horseshoe Bend Park

Richard Dodds reviewed the hunting lottery drawing, which was held on August 28th. He explained the mandatory meeting which is required by each hunter to attend before hunting in the park. These meetings have been scheduled on September 9th and September 16th for registration and instructions on the park grounds and to issue each hunter their permits.

Richard Dodds described a trail that they are working on at the Horseshoe Bend Park. He noted that there will be a work session this coming weekend if anyone is interested. He noted that there are two kiosks up now at the park and explained that it was a challenge to put the poles in. He explained that there will be a lot of information in them to inform the public. There was a discussion on the trails and how they are being constructed.

New and Pending Business

Motion to Approve the Minutes of the August 7, 2013 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Ron Hartpence, seconded by Antimo Russano and carried to approve the August 7, 2013 Regular Meeting Minutes.

Comments: No comments.

Roll Call Vote:	Aye	- Dodds, Hartpence, Hewitt, Russano, J. Niciecki, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Diminick, Kolvites

Yard Sale

Ron Hartpence asked if the Town Wide Yard Sale was going to be advertised. Secretary Keller explained, that there will be an ad in the Hunterdon Democrat next week. There will also be forms available to sign up for the yard sale at the Corner Store, the Bank , the Post Office and the municipal building.

3.

Richard Dodds noted that there will be a discussion at the Township Committee meeting tomorrow evening regarding appointments to the Parks and Recreation Commission and the Parks and Recreation Committee to fill the vacancies on those committees.

Reports

Parks and Recreation Accounts: Account Status/Transactions For Parks and Recreation / Recreation

Chairman David Hewitt and the Committee Members reviewed the list of accounts. They noted that they feel this list is much easier to understand. Richard Dodds stated that with the amounts coming in from the sponsors and other areas of the budget, that the Parks and Recreation Committee should break even.

Operations and Reports for the Kingwood Park:

Report for the Month of July and August 2013 – Park Director’s Brenda and Jeffrey Frischer

Brenda and Jeffrey Frischer reviewed their report for August with the Committee Members. Jeffrey Frischer provided a price list for a new deck for the mower that is needed at the Kingwood Park. Chairman David Hewitt suggested that a few members get together for a subcommittee meeting to discuss the mower and deck. Jeffrey Frischer reviewed the price quote he received and noted that there are many other styles to choose from, but he feels that the one he has chosen is the best deal. He reviewed his ideas and how this mower will be helpful to cut the grass. The Committee discussed the quotation for the mower and deck over the overhead projector. It was noted that the township must get three quotes for this type of an expense. There was a discussion regarding speaking to the Township Committee about helping out with the funds for the mower. Chairman David Hewitt feels we should wait to see what our funds are after Community Day, and see if there is some way to transfer the funds to spend on a mower and a deck.

Heidi Diminick and Chuck Kolvites arrived at the meeting at 7:47pm.

Buildings and Grounds for the Kingwood Park:

Park Directors – Updates

There was a brief discussion on the buildings and grounds. The Park Directors thanked Dave Hewitt for delivering the sand and spreading it on the playground area. Brenda Frischer explained that the micro wave oven in their home burned out. She explained that they contacted Richard Dodds to discuss ordering another oven. Brenda and Jeffrey noted they had approval from Richard Dodds and then went shopping and looked at several ovens. She noted they found one for \$209.00. She explained that they did not have it in stock, but it will be delivered to their home.

Sub Committees Meeting Scheduled

September 19, 2013

4.

Chairman Dave Hewitt noted the date of the subcommittee meeting.

Community Day Planning

Update on Work session of August 15th and August 29th

Chairman Dave Hewitt reviewed what the committee worked on at the meeting.

Work on Last Minute Details for Community Day

Discuss Program Booklet

Discuss the Community Day Schedule

Current List of Sponsors for Community Day 2013 – As of Today!

Secretary Keller explained that she received \$3,800 in sponsorship funds so far for this year's Community Day. She explained that the Community Day Program is almost complete and that the deadline date to sponsor an ad for Community Day is Friday, September 6th.

There was a lengthy discussion regarding a vendor who is interested in coming to Community Day and setting up a booth to hand out samples of baked goods from "The River Stand" from Easton PA. Antimo Russano explained that she is allowed to hand out samples as long as they are wrapped when they are on display to give out. The Committee would like this vendor to be located in one place and not to be walking around the park with the samples. Antimo Russano noted that the Committee needed to approve that this vendor can come and hand out the samples.

It was moved by Richard Dodds, seconded by Ron Hartpence and carried to approve the River Stand business to hand out samples of food at Community Day as long as all the rules set forth by the Hunterdon County Health Department are met. **All** voted **Aye** on **Roll Call Vote**.

Bocce

Motion to Purchase Bocce Tournament Brackets

It was moved by Heidi Diminick, seconded by Cynthia Niciecki and carried to approve \$50.00 to be spent for a Bocce Tournament Bracket for Community Day and future tournaments. **All** voted **Aye** on **Roll Call Vote**.

Copy of E-Mail Regarding Bocce Pavilion – Plaque to be Put Up for Member

Chairman David Hewitt explained what has been done in the past when a plaque has been put up and placed in memory at the Kingwood Park. He noted that there has not been a policy for where the plaques are placed. He stated that he and Richard Dodds discussed this and they feel that there should be a policy adopted of what the Parks and Recreation Committee should do in the future. Richard Dodds and Chairman David Hewitt stated their comments on the idea.

5.

Anthony Gioffre explained the idea of what the bocce members discussed and would like to have, as far as, the plaques for the bocce pavilion.

Antimo Russano expressed his feelings on where the plaques for members should be placed in memory of their members. After a lengthy discussion the Parks and Recreation Members feel that the Bocce Members should make this decision and let the Parks and Recreation Committee know what they have decided.

Senior Dinner

November 9th, Second Saturday of November

The Senior Dinner was discussed and the members stated the letter looks fine and it is ready to be sent out.

Donations

Chairman David Hewitt noted that Sergeantsville Grain and Feed donated \$100.00 to the Parks and Recreation towards Community Day.

Correspondence

Chairman David Hewitt reviewed the following correspondence:

Copy of Letter from the Kingwood Twp. Rescue Squad – Coverage on Community Day

Copy of Letter sent to the County Road and Bridges – Re: Weeds to Be Taken Care of

Copy of Letter from the Merry Mixers – Regarding Antimo Russano

Other Matters

Adjournment

It was moved by Antimo Russano, seconded by Chuck Kolvites and carried to adjourn the meeting at 8:43pm.

Respectfully submitted,

Cynthia L. Keller,
Secretary

