

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES**

**July 9, 2012**

**7:00PM**

**CALL TO ORDER**

The meeting was called to order by Vice Chairman David Hewitt at 7:10P.M. Vice Chairman David Hewitt read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 12, 2012, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 11, 2012. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 11, 2012.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**ROLL CALL**

**Present**

David Hewitt  
Heidi Diminick  
Antimo Russano  
Cynthia Niciecki  
Anthony Gioffre

**Absent**

Diana Haywood  
Ron Hartpence  
Diane Hanley  
Chuck Kolvites  
Jack Niciecki  
Eugene Hill

Since not enough members were present to conduct a meeting, Anthony Gioffre a member of the Citizen Advisory Panel to Parks and Recreation was present and stepped up and became a member to vote this evening. There were enough members to have a meeting at this time.

**Privilege of the Floor**

**Horseshoe Bend Park Update Report for July 9, 2012 – Richard Dodds Present**

Richard Dodds reviewed the following report:

**Horseshoe Bend Update:  
July 9, 2012**

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### June:

- Orange Trail completed and marked
- Orange/White bypass trail completed and marked.
- New Map created reflecting trail updates – posted on Kingwood Township website
- June 7 - Meeting on Hunting in Horseshoe Bend Park.
  - o Representatives from Kingwood Township -Parks and Rec, Neighboring properties,Hunting groups and NJ Fish and Wildlife.
  - o Draft policy and proposed rules – based on D&R Greenway Wildlife Management Guidelines
- Hunterdon Land Trust – Day on the Land – June 9
  - o ~ 50 attendees
- June 29 – Meeting with NJ Parks and Forestry on Hunting in Horseshoe Bend Park
  - o Met with Patricia Kalleser at Bulls Island – included were Jack and Cindy Niciecki, Tony Gioffre, Elaine Neiman, Tommy Flag (representative) and Richard Dodds to present draft policy and rules.
    - NJ Parks and Forestry would be interested in working with us if there was a MOU (Memorandum of Understanding) in place.
    - Kingwood can do whatever it wants on its side.
    - If a MOU existed then there could be joint management of the hunting.
    - Meeting follow-up :
  - There is a president for Towns managing hunting on state property – Per Larry Herrighty – NJ Fish and Wildlife via Patricia Kalleser
  - The MOU is on Bob Cartica's (NJ Natural Lands Trust) desk. Moved off of desk on Monday, July 1.

### Upcoming Events

- July 21, 2012 - Somerset Hills Kennel Club – Dog show and Canine Day in the Park

### Action Items:

- Review Hunting Policy and Guidelines
- If adopted – request the Township Committee change the Kingwood Township Parks – Rules ordinance. Change to be made – Allowing deer hunting in Horseshoe Bend Park in accordance with the policy and management guidelines set forth by the Kingwood Township Parks and Recreation Commission.

Attached: HBP Wildlife Management Guidelines Draft 6.13.2012.pdf

Proposed Policy on Hunting in Horseshoe Bend Park Draft 6.13.2012.pdf

### Deer Hunting in Horseshoe Bend Park

Richard Dodds reviewed the following information on Deer Hunting in Horseshoe Bend Park:

Proposed Policy on

### **Deer Hunting in Horseshoe Bend Park**

### **DRAFT 6.13.2012**

Kingwood Township – Horseshoe Bend Park has several areas that are open to the public and suitable for deer hunting. Enjoyment of the land and the safety of our visitors is a primary concern of Kingwood Township. The Kingwood Township – Parks and Recreation Commission allows deer hunting in Horseshoe Bend Park in order to provide for better land management.

Kingwood Township hopes to enter into a long term relationship with the hunting community in order to be able to restore damaged ecosystems without fear that excessive deer browse will make it impossible for native plants to return to Horseshoe Bend Park.

The Parks and Recreation Commission will hold permit “lottery” for each of the deer hunting seasons: Fall Bow, Permit Bow, 6 Day Firearm, Permit Muzzleloader, Permit Shotgun, Winter Bow. Applications can be downloaded from the Townships website or picked up at the Township office from June 1 through August 31. Legal advertisement of the “lottery” will be done on or before May 1 in at least two newspapers servicing Hunterdon County and on the Townships website. A non-refundable \$5.00 application fee is charged for each lottery application. Each applicant can submit one application for each season. The chance of being awarded a permit in the lottery depends on the number of applicants and the number of permits allocated (permit quota). The permit quota will be based on the number of hunters that can safely hunt in a designated area. Each successful lottery “winner” will be required to read and sign the Horseshoe Bend Park: Wildlife Management Guidelines and Hold Harmless Statement. (see the Horseshoe Bend Park: Wildlife Management Guidelines) and comply with standards set forth in this document. No hunting is allowed on Sundays and all State deer hunting regulations apply. Specific season dates and bag limits for deer management zone 11 also apply. Hunters are encouraged to report non-permitted individuals hunting within the park.

#### Horseshoe Bend Park Wildlife Management Guidelines

Richard Dodds reviewed the following information on the Guidelines for Wildlife Management at Horseshoe Bend Park:

### **Kingwood Township – Horseshoe Bend Park: Wildlife Management Guidelines DRAFT 6.13.2012**

**Kingwood Township – Horseshoe Bend Park has several areas that are open to the public and suitable for deer hunting. Enjoyment of the land and the safety of our visitors is a primary concern of Kingwood Township. The Kingwood Township – Parks and Recreation Commission allows deer hunting in Horseshoe Bend Park in order to provide for better land management. Kingwood Township hopes to enter into a long term relationship with the hunting community in order to be able to restore damaged ecosystems without fear that excessive deer browse will make it impossible for native plants to return to Horseshoe Bend Park. In exchange for deer hunting privileges the individual(s) will:**

1. Each hunter will be required to sign the “hold harmless” statement below and return an original signed copy to Kingwood Township. Each hunter must also be familiar with the terms below.
2. Each hunter must carry a minimum of \$1,000,000 in liability insurance. Copies of the insurance certificates are to be provided to Kingwood Township and it will be kept on file. Hunters must be licensed and meet all federal, state, county and municipal laws governing their actions.

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3. Each hunter will provide to Kingwood Township – Parks and Recreation Commission the make and model of his or her vehicle, and the license plate number.

4. Kingwood Township – Parks and Recreation Commission provides access to hunters in order to address wildlife management by reducing the number of deer on the property at Horseshoe Bend Park. The individual hunter will report the results of his or her hunting efforts on or before April 1<sup>st</sup>. Reporting shall include the tag number(s) of the harvested deer.

5. In addition to the annual fee, (which will be determined annually by the Kingwood Township) Kingwood Township – Parks and Recreation Commission requires all hunters to attend a mandatory meeting to discuss hunting in the park and assist in posting the property. The right to hunt may be cancelled if the hunter fails to attend the meeting and participate in posting the property.

6. All State deer hunting regulations apply. Specific season dates and bag limits for deer management zone 11 also apply. Kingwood Township – Parks and Recreation Commission encourages hunters on our properties to harvest three antlerless deer for every buck. If Kingwood Township – Parks and Recreation Commission personnel determine that hunters are not harvesting enough deer to meet our needs for land restoration the hunter may not be invited back for the next season.

7. Special regulations:

a. The greater the number of antlerless deer taken by a group (or individual) the greater the likelihood of being chosen for next year's management program.

b. Hunting must be from portable tree stands. No permanent or fixed tree stands may be installed. Each stand must clearly display the name, address, telephone number and hunting license number of the hunter. The hunting stands must be removed or moved if requested by Kingwood Township.

c. All motorized vehicles are restricted to public roads and designated parking areas and must clearly display the Kingwood Township – Parks and Recreation Commission – Horseshoe Bend Park permit. Deer are not to be removed from the property by motorized vehicles except on public roads.

d. Target practice is prohibited.

e. Use or possession of alcoholic beverages while on the property is prohibited.

f. Violation of any conditions herein or any applicable state law or regulation will result in loss of hunting privileges on the property. If this occurs there will be no refund of any fees paid by the hunter. A violation by any individual hunter within a group may result in loss of hunting privileges for the entire group.

This agreement must be formally renewed each year and can be cancelled without cause by Kingwood Township. Kingwood Township – Parks and Recreation Commission is, however, committed to maintaining a stable, long-term relationship with the hunting community.

**HOLD HARMLESS STATEMENT:**

In consideration for the opportunity to hunt on land owned and managed by Kingwood Township, I agree to abide by the terms listed above. Further, I hereby release and hold harmless Kingwood Township, officers, employees and agents from and against any and all loss, costs, and damages to person or property as a result of my hunting and related activities at Horseshoe Bend Park.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Print Name** \_\_\_\_\_

There was a lengthy discussion on hunting at the Horseshoe Bend Park. Anthony Gioffre discussed several ideas that he had from other towns. He offered to work with the Committee on the hunting program. There was a discussion on the signs that will be put up. It was discussed that there will be a lottery for each of the deer hunting seasons: Fall Bow, Permit Bow, 6 Day Firearm, Permit Muzzleloader, Permit Shotgun, Winter Bow. Antimo Russano suggested bow hunting only on the park grounds and proposed a motion to agree to have bow hunting during the season. Chairman David Hewitt reviewed the second paragraph in the proposed policy for hunting that Richard was reviewing. He made the changes to say “The Parks and Recreation Committee will hold the lottery for the deer running seasons for fall bow, permit bow and winter bow”. He stated that the six day firearm, permit mussel loader and permit shotgun will be removed from the policy at this point. The Committee reviewed the remainder of policies for hunting and they all agreed that there should not be any firearms allowed in the parks. They did agree on just allowing bow hunting and only by permit. Tony Gioffre stated that in other towns they have full time people present and running the hunting program when it is going on, and that Kingwood Township does not have those people to take the registrations and issue permits. He stated that it is a team of workers and they keep track of who is hunting. He noted that there is a lot to do like post the signs and be there to prepare the property for hunting. He noted that in order to have a successful program it needs to be done right. David Hewitt explained what they would be doing this year to start the program. It was noted that the lottery would begin at the end of August. They discussed the charges for hunting, which would be a fee for a hunting license, an application fee of \$5.00, and then if you are picked in the lottery there will be an additional charge for each time you are picked in the lottery for each season. There was a discussion just to charge an annual permit fee for hunting of \$25.00. There was a discussion on the price of signs to be posted throughout the park, which would be approximately \$3 to \$5 each. Richard Dodds discussed a new group that is interested in using the building for training dogs.

He asked the members what they should charge them for each day to use the building. He explained the fee that the cheerleaders will be paying, and how often they will be using the building. Richard Dodds also explained how the doors will be replaced on the building for safety reasons. He explained how they will work and how each organization using the doors will open the doors up, turn off the power and keep them open when they are practicing until they leave.

He noted that Russell Oakes, a resident who lives within the park grounds, donated boxes for the maps to be put into on the park. He noted that he has been a big help and has been very interested in helping out.

Motion to Approve Proposed Policy for Deer Hunting at Horseshoe Bend Park

It was moved by Antimo Russano, seconded Heidi Diminick and carried to approve the new proposed policies for Horseshoe Bend Park and to allow only bow hunting at Horseshoe Bend Park for the new hunting season by a lottery permit system.

<b>Roll Call Vote:</b>	<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
	<b>Nay</b>	- <b>None</b>
	<b>Abstain</b>	- <b>None</b>
	<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Proposed Wildlife Management Guidelines for Horseshoe Bend Park

It was moved by Cynthia Niciecki, seconded by Antimo Russano and carried to approve the new proposed Wildlife Management Guidelines for Horseshoe Bend Park.

<b>Roll Call Vote:</b>	<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
	<b>Nay</b>	- <b>None</b>
	<b>Abstain</b>	- <b>None</b>
	<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Recommend to the Township Committee to Allow Deer Hunting in Horseshoe Bend Park in Accordance with the Policy and Management Guidelines

It was moved by Cynthia Niciecki, seconded by Heidi Diminick and carried to approve that the Parks and Recreation Committee Recommend to the Township Committee to Allow Deer Hunting in Horseshoe Bend Park in Accordance with the Policy and Management Guidelines set forth by the Kingwood Township Parks and Recreation Commission.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>None</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Everyone thanked Richard Dodds for attending and giving an update of the Horseshoe Bend Park.

Linda Mastrapasqua – Horses on Horseshoe Bend Park

Linda Mastrapasqua was present to explain to the Committee that she and her daughter have spent a lot of time at the Horseshoe Bend Park. She came to suggest to the Township that signs be put up for trails, and to specify the difficulty of the trails. She feels that there were several trails that were very steep and feels that there should be some kind of warning sign to notify the riders. She feels that there should be a turnaround or something in case someone decides to not choose to take that trail. Everyone thanked Linda Mastrapasqua for coming and giving the Committee and Richard Dodds excellent suggestions for the park.

Vice Chairman David Hewitt read aloud the following which was received:

(Copy of Check Received from Somerset Hills Kennel Club for Use of HBP on July 21, 2012)  
(Copy of Check Received the Lehigh Valley Coursing Club for Use of the Facility at the Horseshoe Bend Park on August 18, 2012 for Field Rental)

**New and Pending Business**

Motion to Approve the Minutes of the June 6, 2012 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Antimo Russano, seconded by Cynthia Nicieckoi and carried to approve the minutes of the June 6, 2012 regular meeting minutes of the Parks and Recreation Committee.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>Diminick</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Payment to Ian White for Music Lessons in the amount of \$1,075.00 for the Month of June, 2012

It was moved by Heidi Diminick, seconded by Antimo Russano and carried to approve payment to Ian White for Music Lessons in the amount of \$1,075.00 for the month of June 2012.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>None</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Payment to Ian White for Music Lessons in the amount of \$320.00 for the Month of July, 2012

It was moved by Heidi Diminick, seconded by Antimo Russano and carried to approve payment to Ian White for Music Lessons in the amount of \$320.00 for the month of July 2012.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>None</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Review Castle Septic Service Cleaning Invoices 2011 at the Park  
Discuss Date to be Cleaned this Year

Vice Chairman David Hewitt reviewed the invoices. The Committee reviewed the invoices and feel that it is only necessary to have the septic tank for the residence at the park cleaned every three years, and once a year right before Community Day for the pavilion. Secretary Keller will call and make the arrangements.

It was moved by Cynthia Niciecki, seconded by Antimo Russano and carried to approve that the septic for the park residence be cleaned out once every three years and once a year right before Community Day for the tank near the pavilion.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>None</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Reimbursement to Anthony Gioffre in the amount of \$310.03 for Supplies Purchased for the Bocce Pavilion



It was moved by Heidi Diminick, seconded by Antimo Russano and carried to approve reimbursement to Anthony Gioffre in the amount of \$310.03 for Supplies Purchased for the Bocce Pavilion.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Diminick, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>None</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Reimbursement to David Hewitt in the amount of \$117.82 for Supplies for the Fishing Derby

It was moved by Antimo Russano, seconded by Heidi Diminick and carried to approve reimbursement to David Hewitt in the amount of \$117.82 for Supplies Purchased for the Fishing Derby.

**Roll Call Vote:**

<b>Aye</b>	- <b>Diminick, Russano, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>Hewitt</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Reimbursement to Andy Russano in the amount of \$230.00 for Food for Bocce Tournament

It was moved by Heidi Diminick, seconded by Anthony Gioffre and carried to approve reimbursement to Andy Russano in the amount of \$230.00 for purchasing food for the bocce tournament.

**Roll Call Vote:**

<b>Aye</b>	- <b>Hewitt, Diminick, Niciecki, Gioffre</b>
<b>Nay</b>	- <b>None</b>
<b>Abstain</b>	- <b>Russano</b>
<b>Absent</b>	- <b>Hanley, Hartpence, Haywood, Kolvites, C. Niciecki</b>

Motion to Approve Payment to David Bacon for “Mr. Bacon’s Science Camp” in the Amount of \$2,520.00 for Camp Registrations and \$210.00 for Special Education Students Registrations Paid for by the Board of Education

It was moved by Antimo Russano, seconded by Cynthia Niciecki and carried to approve payment to David Bacon for “Mr. Bacon’s Science Camp” in the amount of \$2,520.00 and \$210.00 for Special Education Students registration paid for by the Board of Education.

**Roll Call Vote:**

<b>Aye</b>	- Hewitt, Diminick, Russano, Niciecki, Gioffre
<b>Nay</b>	- None
<b>Abstain</b>	- None
<b>Absent</b>	- Hanley, Hartpence, Haywood, Kolvites, Niciecki

Motion to Approve Payment to Andy Russano for 1<sup>st</sup> Place Prize for the Bocce Tournament in June 2012 in the Amount of \$300.00

It was moved by Heidi Diminick, seconded by Cynthia Niciecki and carried to approve payment to Andy Russano for 1<sup>st</sup> Place Prize for the Bocce Tournament in June 2012 in the amount of \$300.00

**Roll Call Vote:**

<b>Aye</b>	- Hewitt, Diminick, Niciecki, Gioffre
<b>Nay</b>	- None
<b>Abstain</b>	- Russano
<b>Absent</b>	- Hanley, Hartpence, Haywood, Kolvites, C. Niciecki

Motion to Approve Payment to John Cacciamani for 2<sup>nd</sup> Place Prize for the Bocce Tournament in June 2012 in the Amount of \$200.00

It was moved by Antimo Russano, seconded by Anthony Gioffre and carried to approve payment for 2<sup>nd</sup> Place Prize to John Cacciamani for the Bocce Tournament in June 2012 in the amount of \$200.00.

**Roll Call Vote:**

<b>Aye</b>	- Hewitt, Diminick, Russano, Niciecki, Gioffre
<b>Nay</b>	- None
<b>Abstain</b>	- None
<b>Absent</b>	- Hanley, Hartpence, Haywood, Kolvites, C. Niciecki

Motion to Approve Payment to Carl Piscitello for 3<sup>rd</sup> Place Prize for the Bocce Tournament in June 2012 in the Amount of \$100.00

It was moved by Antimo Russano, seconded by Anthony Gioffre and carried to approve payment for 3<sup>rd</sup> Place Prize to Carl Piscitello for the Bocce Tournament in June 2012 in the amount of \$100.00.

**Roll Call Vote:**

<b>Aye</b>	- Hewitt, Diminick, Russano, Niciecki, Gioffre
<b>Nay</b>	- None
<b>Abstain</b>	- None
<b>Absent</b>	- Hanley, Hartpence, Haywood, Kolvites, C. Niciecki

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### **Review Info From Oben Flag Football – Is the Park and Recreation Committee Interested**

Vice Chairman David Hewitt reviewed. Heidi Diminick suggested that it go through the Football team the Del Val Dogs. She offered to pass on the information to them.

### **Budget Account Report from Diane Laudenbach – As of July 2, 2012**

Vice Chairman David Hewitt reviewed the report. David Hewitt noted that he will speak to Diane Laudenbach, and ask her to come and speak to the Parks and Recreation Committee regarding the budget account. The Committee would like each line item specified as to what was purchased and what was paid for and funds that came in and go out.

### **Old Business**

#### **Copy for Your Info – Certificate of Insurance for Run Daddy Run 5K Race**

Vice Chairman David Hewitt reviewed. Brenda and Jeffrey stated that it went well and that they were only there two hours. They said there were approximately 30 cars in the lot. They stated they ran and left.

#### **Annual Fishing Derby - June 9, 2012**

##### **Review the Event of June 9, 2012**

Vice Chairman David Hewitt stated that there was \$117.82 spent total for the Derby. He noted that there were several items volunteered. He noted that the largest fish was a 23 inch catfish. He described the day and stated that it went very well, everyone had fun. There were many families that attended. Cynthia Niciecki suggested that the Parks and Rec. supply barbless hooks for next year. It was noted that the hotdogs were great.

### **Bocce News**

#### **Bocce Updates – Andy Russano**

Andy Russano reviewed the tournament. He stated that secretary Keller made a flyer for Community Day advertising for the Bocce Tournament to handout. He stated that all the food is ready to go for Community Day.

### **Operations and Reports – Park Grounds**

#### **Report for the Month of May/June – Park Director's Brenda and Jeffrey Frischer**

Brenda and Jeffrey Frischer were present and reviewed their report for May and June. A copy of their report is attached to the back of these meeting minutes.

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They stated that the park grass is very dry and crunchy. Antimo Russano asked if the park directors would water the bushes around the bocce pavilion. Park Directors asked for a donation from the members for a maple tree they purchased for Jack Search's 70<sup>th</sup> Birthday and 50 years of service with the township. She noted that the tree was \$300 and would appreciate a donation from anyone that would like to donate. Dave Hewitt told everyone all the good things that Jack Search has done for the Township. Brenda Frischer stated that all he asked for was a maple tree planted at the park to be remembered.

### Copy of July Calendar – Events Scheduled – From Park Director's

Brenda and Jeffrey Frischer supplied a calendar for the month of July for everyone to review. Everyone expressed that they really appreciate the calendar so they can see what is going on.

### Buildings and Grounds

#### Discuss – Progress

Brenda and Jeffrey Frischer discussed what they have been doing around the buildings. Brenda stated that they need to call Erlich Pest Control to control the ants and bees at the park.

### Community Day Planning

#### 1). Subcommittee Meets Third Thursday, June 19, 2012 7:00PM - Community Day Planning

Vice Chairman David Hewitt stated that he will speak to Chairman Ron Hartpence to see what the status is on this meeting. He asked Secretary Keller to send out an e-mail to everyone reminding them of the meeting.

#### 2). Review Letter Invitation to Go Out to Residents for Community Day

Vice Chairman David Hewitt reviewed. The Committee Members stated the letter looks good.

### Donations

N/A

### Correspondence

Vice Chairman David Hewitt reviewed the following correspondence:

Copy of Letter to Highland Gourmet – Thank you for Donation– Senior Picnic  
Copy of Letter to Dilly's Corner – Thank you for Donation– Senior Picnic  
Two Brother's – Thank you for Donation– Senior Picnic  
Café' Maria – Thank you for Donation– Senior Picnic  
Bakery Department at ShopRite – Thank you for Donation– Senior Picnic  
Mr. Colalillo, ShopRite of Flemington – Thank you for Donation– Senior Picnic

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Ron Baker – ShopRite of Flemington – Thank you for Donation– Senior Picnic  
Kingwood Gardens – Thank you for Donation – Senior Picnic  
Marinelli’s Pizza – Thank you for Donation – Senior Picnic  
Rutger’s Landscaping and Nursery – Letter of Thanks for Shrubs and Mulch – Bocce Pavilion  
Copy of Thank you Letter from Florence Komisar for Senior Picnic  
Copy of Letter to the KT Volunteer Rescue Squad - Coverage for Community Day  
Copy of Letter to the NJ State Police – Coverage for Community Day  
Copy of Memo to the Township Committee Re: Expenditures for Tree Trimming at Park  
(Update by Cindy and Jack Niciecki) Copy of Letter from Northeast Tree Expert Co. Inc.

There was a brief discussion on the business that gave the original quote and how this should have been offered to him first before excepting the Northeast Tree Expert Co. Inc. Some of the Committee Members expressed that they feel that the other business has been in Kingwood for a many years and has also done free work for the township in the past at the park. It was noted that it was very nice of Northeast Tree Expert Co. Inc. to do the work for free.

Chairman David Hewitt reviewed the following thank you note:

Copy of Thank you Note from Doris and Dick Hill – For the Great Senior Picnic

**Other Matters**

N/A

**Adjournment**

It was moved by Antimo Russano, seconded by Heidi Diminick and carried to Adjourn the meeting at 9:10P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,  
Secretary  
Parks and Recreation