

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

April 4, 2012

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:05P.M. Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 12, 2012, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 11, 2012. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 11, 2012.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

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|---------------------------------|-----------------|
| Diana Haywood | Eugene Hill |
| Ron Hartpence | Anthony Gioffre |
| Heidi Diminick (arrived 7:10PM) | Chuck Kolvites |
| Diane Hanley | David Hewitt |
| Cynthia Niciecki | |
| Jack Niciecki | |
| Antimo Russano | |

Privilege of the Floor

David Bacon - Present to Obtain Approval for his Rocket Camp Summer Program

David Bacon was present at the meeting. He explained that this was his 20th year in Kingwood Township. He has been doing the Science Camp since 1995 and would like to get approval for his Science Camp for the summer of 2012. He also attached the Board of Education approval to conduct his camp at the Kingwood Township School from July 9, through July 26, 2012 and stated that classes run Monday through Thursday.

2.

It was moved by Diana Haywood, seconded by Diane Hanley and carried to approve David Bacon's Science Camp to be sponsored by the Parks and Recreation for July 9, through July 26, 2012.

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|------------------------|----------------|--|
| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Diminick, Kolvites |

Todd Kratzer – Present to Obtain Approval to Install a Temporary Installation Rain Gauge

Chairman Ron Hartpence reviewed the letter from the New Jersey Water Supply Authority. He explained the rain gauge that they would like to have approved to install temporarily at the Kingwood Park.

It was moved by Antimo Russano, seconded by Cynthia Niciecki and carried to approve the rain gauge to temporarily be put in at the Kingwood Park by the New Jersey Water Supply Authority.

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| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Diminick, Kolvites |

Heidi Diminick arrived at the meeting at this time.

Horseshoe Bend Park Update – Richard Dodds and Jack MacConnell Present

Richard Dodds explained an update of the Horseshoe Bend Park. He explained all the new things that have been presented to take place at the park.

Richard Dodds explained to the Parks and Recreation members about the interest for a Community Garden at the Horseshoe Bend Park.

He also explained that the Leigh Valley Coursing Club has been using the fields at the Horseshoe Bend Park and that all the funds that they paid last year went into the Parks and Recreation account. He explained that each weekend they use the park they have paid \$150.00 for the use.

Richard Dodds reviewed the Del Val Dogs - Cheerleading Group and their interest to use the Horseshoe Bend Park building facility. He asked the Parks and Recreation Committee if they should charge a fee for them to use the large building, because there could be costs involved by using the heat and electricity.

3.

He explained that it takes approximately a day or a day and a half to warm up the building in the winter months. He explained that the real test will be the cost of the March 9th, 2012 meeting to see how much it cost to heat the entire building. He explained the meeting they had on that day and that approximately 30 people were present. He talked about the meeting coming up on April 19th, 2012 at 7:00PM at the Kingwood Township School. He noted that it will be an open public meeting to get more suggestions for the Horseshoe Bend Park. He also stated that the Kingwood Township School is interested in doing projects at the park for the eighth graders. He talked about hunting and talked about the issues with hunting. He feels that hunting should be allowed or there will be no plants left, but that only bow hunting should be allowed and to divide it up into sections. He explained that it will be a lottery for those interested. He stated that if the MOA does get approved, they would be interested in having Kingwood manage the park. He gave them a thorough review of the park. Chairman Ron Hartpence gave a few ideas. Jack MacConnell stated that the NJ Conservation Foundation has Stewarts on patrol, and that he would like to see this done correctly. He stated that Browns Mills has approximately 4 or 5 injuries per year. Mr. MacConnell stated that the people have to abide by the rules at our parks or they will be told to leave. There was a discussion on the fields, and maintenance of the park. Richard Dodds explained that on April 19th, 2012 will be an open public meeting about the history of the park to obtain ideas and suggestions. He stated that on April 21st, 2012 there will be planting of the 100 trees and all are welcome to come help out for the day. Kingwood Township will be 100 percent beneficiary for anything that is planted to the park and that Kingwood Park will sponsor the event for planning trees.

He noted that the Parks and Recreation Committee will need to sponsor the planting that will be at the park on April 21, 2012.

It was moved by Diana Haywood, seconded by Cynthia Niciecki and carried to approve that the Parks and Recreation Committee sponsor an organization to plant 100 trees at the Horseshoe Bend Park on April 21, 2012.

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| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki, Diminick |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Kolvites |

He noted that ShopRite donated food for the day.

Chairman Ron Hartpence requested that the secretary ask the C.F.O. of the Township to make a line item separate on the Park and Rec budget for Horseshoe Bend Road.

Jack MacConnell noted that there are signs that the Horseshoe Bend park is open from dawn till dusk. There was a discussion of tractors clearing up groundhog holes and dog dropping. Richard Dodds stated that someone asked about group camping at the park.

4.

He explained that there will not be camping now, but there will be property available nearby that will possibly have camping.

Chairman Ron Hartpence thanked Richard Dodds and Jack MacConnell for coming and talking to everyone.

New and Pending Business

Motion to Approve the Minutes of the February 29, 2012 Special Meeting Minutes for the Parks and Recreation Committee

It was moved by Diane Hanley, seconded by Heidi Diminick and carried to approve the meeting minutes of the February 29, 2012 Regular Meeting of the Parks and Recreation Committees.

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| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki, Diminick |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Kolvites |

Motion to Approve the Minutes of the March 7, 2012 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Diane Hanley, seconded by Heidi Diminick and carried to approve the meeting minutes of the March 7, 2012 Regular Meeting of the Parks and Recreation Committees.

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| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki, Diminick |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Kolvites |

Motion to approve to Purchase Concrete for the Installation of Lights for the Parking Lot Up to \$800.00 – Requested by Andy Russano

It was moved by Diana Haywood, seconded by Diane Hanley and carried to approve to Purchase Concrete for the Installation of Lights for the Parking Lot and Up to \$800.00.

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| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki, Diminick |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Kolvites |

5.

Diane Hanley noted that she feels that all the signs need extra cement in them. Ron Hartpence feels that it could be done during a work session. He stated that now that we have a Park Director they can help out.

Approve Payment to Ian White for Music Lessons in the amount of \$375.00 for the Month of March 2012

It was moved by Diana Haywood, seconded by Antimo Russano and carried to approve payment in the amount of \$375.00 to Ian White for Music Lessons for the month of March 2012.

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| Roll Call Vote: | Aye | - Hanley, Hartpence, Haywood, Russano, C. Niciecki, J. Niciecki, Diminick |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - Hewitt, Kolvites |

Old Business

Updated Annual Schedule List of Events - Dates and Times
Park Opened March 15th, 2012

Chairman Ron Hartpence noted that David Hewitt will be sending the electronic copy of the lists to the secretary soon.

Review the Easter Egg Hunt of March 31st

Diane Hanley noted that it was a success. She noted that it rained again this year, but everyone had a great time. Heidi Diminick noted that she would like a thank you note sent to the Kingwood Fire Department for letting the Parks and Recreation Committee use their facility and for their help.

Annual Fishing Derby - June 9, 2012

Discuss Planning for Derby

Chairman Ron Hartpence asked that this be put on agenda for next month.

Bocce News

Bocce Updates – Andy Russano

Andy Russano reviewed that all went well with building of the pavilion.

6.

He noted that they are very happy with the results of the pavilion. He stated that the Bocce Tournament will be on June 3rd, 2012 and that on May 20th, 2012 there will be a dedication of the pavilion to Anthony DeSapio. He would like to thank Jimmy DeSapio and all the dedicate hard work he has done for the park. Secretary Keller was asked to write a thank you letter to Mr. DeSapio.

Park Director - Update

Park Directors – Update

The Parks and Recreation Committee congratulated the new the directors, Jeffrey Frischer and Brenda Bishop and welcomed them to Kingwood Park. Ron Hartpence told them to call any of the members, the secretary and even the DPW for help or questions at anytime. There was a discussion of the fields and how they should handle the coaches. A list of all the park and recreation members will be given to them for assistance if needed. Diane Hanley offered to donate a desk for their office at the park. The Park Directors were told to come to the municipal building to be trained on how to handle the paperwork for the park scheduled events.

Operations and Reports

Application for Use of Facilities for DVAA Use of Fields from March 26th – August 31st Insurance Certificate To Review

This was discussed by the Committee they all agreed that this would be okay for the DVAA to use the fields at the park.

Buildings and Grounds

Discussion of what needs to be done

There was a brief discussion the work that has been done. The Committee talked about the mulch and the work they did at the park.

Community Day Planning

Subcommittee Meets Third Thursday, April 19th, 2012 for Community Day Planning

There was a discussion to change the date of the subcommittee meeting. The Committee discussed changing the date to meet on April 24th Tuesday, which is the fourth week of the month at 7:00PM at the park. Ron Hartpence noted that the program will be discussed for Community Day. Ron Hartpence handed out the extra copies of the vendor's application.

Discuss Flyer of Information for D & M Fireworks, Bay Fireworks and also Garden State Fireworks

7.

Donations

N/A

Correspondence

Chairman Ron Hartpence reviewed the following correspondence.

Copy of Letter to Park Directors Hired

Copy of Regret Letter to Applicant

Copy of Letter from the Hunterdon Land Trust re: Trstensky Property Block 24, Lots 13,13.08, 13.09,13.10

Diane Hanley stated that the volley ball net is missing at the park. She would like to discuss obtaining volleyball nets, balls, basketballs, and even sand for the horseshoe pits. She explained how there used to be extra balls in a net for when anything was missing or needed. Ron Hartpence stated that he will look into getting the items. They will be approved at a future meeting.

Chairman Ron Hartpence stated that a work session at the park needs to be scheduled at next month's meeting. The Park and Recreation Committee would like to know after the Park Directors move into the house and then see what needs to be done.

Budget Reports - Reviewed

Other Matters

Adjournment

It was moved by Andy Russano, seconded by Diana Hanley and carried to adjourn the meeting at 8:50p.m. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

Cynthia L. Keller
Parks and Rec. Secretary