

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
January 9, 2012 7:00PM**

**CALL TO ORDER**

The meeting was called to order by Secretary Keller at 7:09P.M. Secretary Keller read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on December 22<sup>nd</sup>, 2011, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on December 15, 2011. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on December 15, 2011.**

**In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**ROLL CALL**

Present

David Hewitt  
Diane Hanley  
Ronald Hartpence  
Heidi Diminick (arrived 8:25pm)  
Cynthia Niciecki  
Antimo Russano  
Anthony Gioffre  
Jack Niciecki

Absent

James Burke  
Chuck Kolvites  
Eugene Hill  
Joseph Agaccio

**Reorganization**

Nomination for Chairperson

It was moved by Antimo Russano, seconded by Cynthia Niciecki and carried to nominate Ron Hartpence, Chairman of the Parks and Recreation Committee for the year 2012.

2.

**Roll Call Vote:**                    **Aye**    - **Hewitt, Hanley, Hartpence, Russano, Niciecki**  
   **Nay**    - **None**  
   **Abstain** - **None**  
   **Absent** - **Kolvites, Burke, Diminick**

Nomination for Vice Chairperson

It was moved by Diane Hanley, seconded by Antimo Russano and carried to nominate David Hewitt, Vice Chairman for the Parks and Recreation Committee for the year 2012.

**Roll Call Vote:**                    **Aye**    - **Hewitt, Hanley, Hartpence, Russano, Niciecki**  
   **Nay**    - **None**  
   **Abstain** - **None**  
   **Absent** - **Kolvites, Burke, Diminick**

Motion and Approval of Scheduled Monthly Meeting Dates and Time for 2012

It was moved by David Hewitt, seconded by Antimo Russano and carried to approve the following monthly meeting dates and time for the Parks and Recreation Committee for 2012:

|                  |                       |
|------------------|-----------------------|
| January 9, 2012  | July 9, 2012 (Monday) |
| February 1, 2012 | August 1, 2012        |
| March 7, 2012    | September 5, 2012     |
| April 4, 2012    | October 3, 2012       |
| May 2, 2012      | November 7, 2012      |
| June 6, 2012     | December 5, 2012      |

**Roll Call Vote:**                    **Aye**    - **Hewitt, Hanley, Hartpence, Russano, Niciecki**  
   **Nay**    - **None**  
   **Abstain** - **None**  
   **Absent** - **Kolvites, Burke, Diminick**

Motion and Approval of Local Newspapers (Hunterdon County Democrat and the Courier News) for Advertisements

It was moved by David Hewitt, seconded by Antimo Russano and carried to approve the local newspapers the Hunterdon County Democrat and the Courier News for advertisements for the Parks and Recreation Committee.

3.

**Roll Call Vote:**

|                |   |
|----------------|---|
| <b>Aye</b>     | - <b>Hewitt, Hanley, Hartpence, Russano, Niciecki</b> |
| <b>Nay</b>     | - <b>None</b>   |
| <b>Abstain</b> | - <b>None</b>   |
| <b>Absent</b>  | - <b>Kolvites, Burke, Diminick</b>                    |

Comments from the Newly Elected Chairpersons

Ron Hartpence commented and stated that he appreciated that everyone nominated him again to be the Chairman for another year. He stated that he hopes this year is a good as the past year. He thanked everyone for everything they have done for the Parks and Recreation.

David Hewitt stated that he feels the same way and looks forward to the coming year. He thanked everyone.

**Privilege of the Floor**

N/A

**New and Pending Business**

Motion to Approve the Minutes of the November 2, 2011 Regular Meeting Minutes for the Parks and Recreation Committee (**Carried Over from Last Month**)

It was moved by Antimo Russano, seconded by David Hewitt and carried to approve the November 2, 2011 Regular Meeting Minutes of the Parks and Recreation Meeting.

**Roll Call Vote:**

|                |   |
|----------------|---|
| <b>Aye</b>     | - <b>Hewitt, Hanley, Russano, C. Niciecki, J. Niciecki, Gioffre</b> |
| <b>Nay</b>     | - <b>None</b>   |
| <b>Abstain</b> | - <b>Hartpence</b>  |
| <b>Absent</b>  | - <b>Kolvites, Burke, Diminick</b>                                  |

Motion to Approve the Minutes of the December 7, 2011 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by David Hewitt, seconded by Cynthia Niciecki and carried to approve the December 7, 2011 Regular Meeting Minutes of the Parks and Recreation Meeting.

**Roll Call Vote:**

|                |  |
|----------------|--|
| <b>Aye</b>     | - <b>Hewitt, Hartpence, Russano, C. Niciecki, J. Niciecki, Gioffre</b> |
| <b>Nay</b>     | - <b>None</b>  |
| <b>Abstain</b> | - <b>Hanley, Diminick</b>  |
| <b>Absent</b>  | - <b>Kolvites, Burke</b>   |

4.

Motion to Approve Payments Received for a 10 week course for 12 students from Sept 15<sup>th</sup> – Nov 17<sup>th</sup>, and to Pay Ron Heck for the amount of \$480.00 for T'ai Chi Chih Club

It was moved by Antimo Russano, seconded by David Hewitt and carried to approve payment received for a 10 week course for 12 students from Sept 15<sup>th</sup> – Nov 17<sup>th</sup>, and to pay Ron Heck in the amount of \$480.00 for the students for T'ai Chi Chih Club.

**Roll Call Vote:**

|                |   |
|----------------|---|
| <b>Aye</b>     | - <b>Hewitt, Hanley, Hartpence, Russano, Niciecki</b> |
| <b>Nay</b>     | - <b>None</b>   |
| <b>Abstain</b> | - <b>None</b>   |
| <b>Absent</b>  | - <b>Kolvites, Burke, Diminick</b>                    |

Approval for Application for Use of Facilities – Ron Heck for the Summer Months at the Park, June, July, August, and first week of September 2012

There was a discussion on whether a profit organization should be using the “facilities” at the park grounds. Antimo Russano feels that a donation should be given to the park. The Parks and Recreation Committee would like the Township Committee to review this request, and to possibly request a donation from organizations that use the park facilities. The Committee has decided to table this request until next month.

Chairman Ron Hartpence asked the Citizen Advisory members if anyone would be interested in moving up as a member on the Parks and Recreation Committee. Jack Niciecki offered to move up to the Committee as a member of the Parks and Recreation. The Township Committee will appoint Mr. Jack Niciecki at their February meeting.

Review Yearly Events and Dates for 2012

Attached to the minutes are a list of the yearly events and dates for 2012.

**Old Business**

Old Fairview School House Usage

Secretary Keller explained that the pipes at the Old Fairview School House have been drained and the building is now closed until March 1<sup>st</sup>, 2012. She explained that the senior yoga will begin on March 1<sup>st</sup>.

**Tree Lighting Ceremony – December 3, 2011**

The Committee Members all agreed it was a very nice ceremony. Many people attended, and the children all had a great time.

**Operations and Reports:**

Park Director Report for December 2011

5.

Chairman Ron Hartpence stated that the current Park Directors, Lisa Marie and Jamie were not reappointed for 2012. There was a very long discussion regarding what the Township plans on doing as far as park directors or someone to run the events and watch over the park. Chairman Ron Hartpence and Vice Chairman Dave Hewitt agreed to go to the next Township Committee meeting on Feb 2, 2012 and discuss what the Township has planned for this position.

**Buildings and Grounds:**

N/A

**Community Day Planning**

Chairman Ron Hartpence recommended that the Committee update the Community Days vendor's letter.

**Donations**

N/A

**Correspondence**

Chairman Ron Hartpence reviewed the following letters:

Copy of Letter Dated December 9, 2011 to Ron Heck  
Copy of Thank you Letter to Walmart of Flemington  
Copy of Thank you Letter to ShopRite of Flemington  
Copy of Thank you Letter to Jeff Ferrara  
Copy of Updated Budget Request Activities for 2012 – From Dave Hewitt

Information from Robert Cowper, CPRP First Play USA Sport Group

The Committee reviewed the above information and decided they do not want outside sports groups at the park.

Chairman Ron Hartpence read aloud a resignation letter from Jim Spinelli, who is a member of the Citizen Advisory Panel to Parks and Recreation.

**Egg Hunt – March 31, 2012**

Diane Hanley noted how important it is to purchase prizes and supplies for the egg hunt early for the event before there is nothing left on sale. There was a discussion on the supplies that would be picked up for the egg hunt.

Heidi Diminick arrived at the meeting at this time.

**Motion to Approve the Minutes of the November 28, 2011 Special Meeting Minutes for the Parks and Recreation Committee (Carried Over from Last Month)**

It was moved by David Hewitt, seconded by Heidi Diminick and carried to approve the November 28, 2011 Special Meeting Minutes of the Parks and Recreation Meeting.

6.

**Roll Call Vote:**

**Aye - Hewitt, Russano, Diminick  
Gioffre**

**Nay - None**

**Abstain - Hartpence, Hanley, C. Niciecki**

**Absent - Kolvites, Burke**

**Other Matters**

**Adjournment**

It was moved by Antimo Russano, seconded by Diane Hanley and carried to adjourn the meeting at 8:38 P.M. All voted **Aye** on **Roll Call Vote**.

**Respectfully submitted,**

**Cynthia L. Keller,  
Secretary**