

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

May 4, 2011

7:00PM

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:0 PM Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 13th, 2011, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 8th, 2011. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8th, 2011.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

Jim Burke
David Hewitt
Ron Hartpence
Antimo Russano
Chuck Kolvites
Cynthia Niciecki
Jack Niciecki
Heidi Diminick (arrived at 8:10)

Park Director:

Lisa Marie Weinshenk

Absent

James Spinelli
Eugene Hill
Joe Agaccio
Anthony Gioffre
Lee Frank
Jeff Ferrara
Diane Hanley

Public Comment and Privilege of the Floor

Marie Plass and Daughter, Kristen Plass – Interested in Usage of the Old Fairview School for Yoga Classes – Non Profit Organization

2.

Present at the meeting were Marie Plass, and her Daughter Kristen Plass to get permission to use the Old Fairview School House. They announced that they are in the process of filing to be a non profit organization. They would like to have yoga sessions for a 10 week session for \$5.00 to reinvest in community awareness. Co-Chairman David Hewitt explained the history and the decisions the Park and Recreation had decided on that was the best for the Township regarding the Old Fair View SchoolHouse. Marie Plass asked if they could just use it when it is available. Jim Burke noted that the Committee is not interested in having anyone else new use the building. The Committee members explained to Ms. Plass and Kristen Plass that the Old Fairview School costs the Township a large amount of money to keep open, and that they are considering closing the building all together during the winter months. The Committee thanked them for coming and will let them know if anything changes regarding the usage of the Old Fairview School House.

Lisa Marie, Park Director stated that they are more than happy to use the pavilion at the park for their sessions. Marie and daughter Kristen thanked her very much and will be in touch if they decide they would like to consider the park pavilion.

Holly Gorduek, Baptistown, NJ Student at Yoga Class with Supatha Yoga

Holly Gorduek was present to talk to the Committee regarding the Supatha Yoga that will no longer be aloud to use the Old Fairview School House as of June 30th. She read aloud a petition written and signed by all the members of the yoga class, and expressed how disappointed they are in the Township for ending the use of the facility to the yoga instructor, Donna Giami. She expressed that everyone was very disappointed that yoga will no longer be available in Kingwood for the residents. Committee members, Jim Burke, Ron Hartpence and David Hewitt explained the decisions that the Committee made and voted on several months ago. The Committee answered all the questions that Ms. Gorduek had asked as to why the building could not be used for a profited business if they are willing to pay rent. The Committee explained that they tried and have decided that the building will be closed to profit organizations as of June 30th, 2011, and most likely closed during the winter months all together from November thru May.

New and Pending Business

Motion to Approve the Minutes of April 6, 2011 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by David Hewitt, seconded by Antimo Russano and carried to approve the minutes of the April 6, 2011 Regular Meeting Minutes for the Parks and Rec.

3.

Monthly Budget Report – From Diane Laudensch

Secretary Keller explained that since the Township’s budget has been adopted yet, she could not provide a list of what is left and available to spend at this time.

Antimo Russano – Permission and a Request to Hold a Fund Raiser at the Kingwood Park on Monday, June 27, 2011

Antimo Russano reviewed what the Bocce team has planned, as far as, a fund raising event at the park to raise money for the construction of the pavilion area at the park. He asked if whether or not they would be able to charge an admission to the public to attend. The Committee discussed the situation and they have decided that they could only ask the public for a donation, not an admission in the event. He stated how much they have saved so far for their building that they want to put up at the park and about how much they will need to start the job.

Motion to Approve the Amount of \$ 180.00 to Ian White for Music Lessons at the Kingwood Township School for the month of April

It was moved by David Hewitt, seconded by James Burke and carried to approve the amount of \$180.00 to be released to Ian White for Music Camp Lessons at the Kingwood School.

Roll Call Vote:	Aye	- J. Burke, D. Hewitt, C. Kolvites, A. Russano, R. Hartpence, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley, H. Diminick, J. Ferrara

Motion to Approve Kingwood Tai Chi Chih School for a One Ten Week Session (19 Students) Payment for the Amount of \$770.00 to Ron Heck

It was moved by David Hewitt, seconded by Antimo Russano and carried to approve the amount paid to Ron Heck for one ten week session for his Tai Chi Chih session in the amount of \$770.00.

Roll Call Vote:	Aye	- J. Burke, D. Hewitt, C. Kolvites, A. Russano, R. Hartpence, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley, H. Diminick, J. Ferrara

Annual Donation for KTS Athletic Association

4.

It was moved by Jim Burke, seconded by David Hewitt and carried to approve the Annual Donation to the Kingwood Township School Athletic Association in the amount of \$200.00 for 2011.

Roll Call Vote:	Aye	- J. Burke, D. Hewitt, C. Kolvites, A. Russano, R. Hartpence, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley, H. Diminick, J. Ferrara

Fishing Derby – Saturday, June 11, 2011 – 9:00am – 12:00pm

The Committee members discussed the preparation for the Annual Fishing Derby at the Kingwood Pond. There was a discussion on the refreshments, the prizes, and who would be bringing fishing poles. There was a discussion on the materials that they will need for that day and who will be obtaining them. Chairman Ron Hartpence asked if there was a sign ever put up by the pond that states catch and release. The Committee stated that the sign is up and has been up since the last derby. Jim Burke announced that a red maple was planted next to the pond in honor of Jack Searches 49 years of service with the Township.

Old Business

Motion to Approve - Eagle Scout Project at the Kingwood Park – Keith Augustine for a Native Garden - Copy of Keith’s Project and Graph of Garden and Eagle Scout Workbook for you to Review

Ron Hartpence stated he had met with Keith Augustine’s father Alex, who will be assisting his son to build the project and garden. Ron Hartpence stated that after reviewing his package of his application for his eagle scout report that it needs to be approved, that way they can start the project. He stated that the Committee needed to formally vote to approve this project.

It was moved by Jim Burke, seconded by David Hewitt and carried to approve the Eagle Scout Project at the Kingwood Park by Keith Augustine.

Roll Call Vote:	Aye	- J. Burke, D. Hewitt, C. Kolvites, A. Russano, R. Hartpence, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley, H. Diminick, J. Ferrara

Operations and Reports:

5.

Park Director Report for April 2011

Park Director Lisa Marie W. who was present read aloud the following report:

Kingwood Park Directors Report		
Jamie & Lisa Marie Weinschenk		
weeks of 4/1/ 2011- 5/4/2011		
<u>Park Grounds</u>	Total # of Hours	
Post Egg Hunt Clean Up	2.5	
Cut Grass 4/18, 4/25, 4/27, 4/30, 5/1, 5/2	25	
Planted annuals and perinieals	2	
removed water bottles from basement to bandshell	1.5	
tilled the baseball fields	1.5	
* (Community Day Outreach and reconciliation of incoming checks)	5.5	
<u>Park House Updates:</u>		
Plumbing in kitchen (new pipes installed by Jamie)	2	
	40	
<u>Communtiy Day Update</u>		
See attached incoming vendors		
<u>Calendar of Events Update</u>		
see attached		
<u>Park Director Annoucement</u>		
We will be away May 28th-29th Family Guest will be watching the house		
and park. They have stayed here before and know what to do regarding all park		
issues. We will give the committee their names and phone numbers if needed.		

6.

Buildings and Grounds:

Park Directors – Update

Lisa Marie Weinschenk reported on the conditions of the park grounds. She explained that the grounds have been too wet to mow the fields. She stated that she and her husband will be mowing the park the next few days as it dries out and the park fields should be open as soon as they are playable.

Donations

N/A

Movie Night

Movie Nights – Update

No discussion.

Egg Hunt

Review Egg Hunt Event – April 16th, 2011

The Committee explained that the event went well and that it was a little wet that day. They stated that Diane Hanley did a great job as she always has done and that the children had a great time.

Community Day Preparation – September 17, 2011

(Important to Discuss Tonight) – Regarding Food Vendors and Fees for Donation, and Food Licenses

Park Director Lisa Marie W. explained what the food vendor's application stated. She explained that the donation for food vendors is \$125.00 for a space for Community Day. She asked the Committee members if the price of the donation of 125.00 included the fee for a temporary food permit that they each will need to pay. The Committee discussed the situation and decided that they will have to pay the temporary food permit separate not counting the donation for the space for Community Day.

Update from Subcommittee: Third Thursday of the Month at 7:00PM at Scotty's Steak House

The Subcommittee gave a brief update of what they discussed at their meeting.

7.

Copy of Letter and Agreement from Garden State Fireworks – Show Display Package

Chairman Ron Hartpence reviewed the letter and agreement. The Committee briefly discussed the details of the display. Secretary Keller will be making the arrangements for the fireworks on Community Day.

Senior Picnic – Saturday, June 4th, 2011 at 12:00PM

Review Letter to Go Out to All the Senior's for Senior Picnic, June 4th, 2011

The Committee members reviewed the letter and stated that is ready to be sent out.

Report from Antimo Russano

Antimo Russano stated that he is in charge of all the food for that day. He stated that he needs someone to help obtain door prizes for that day. Jim Burke suggested gift certificates for door prizes. Secretary Keller will prepare a general letter and it will be e-mailed to all the members to distribute to the local businesses for door prizes.

Chairman Ron Hartpence read aloud the following letters that were sent out:

Copy of Letter to Skylands Community Bank – Request for Donation for Senior Picnic

Copy of Letter to Canyon Creek Restaurant – Request for Door Prize Donation Senior Picnic

Copy of Letter to Clinton Station Diner – Request for Donation for Senior Picnic

Senior Dinner – November 2011

The Committee will be reviewing the invitation at the August meeting.

Annual Town Wide Yard Sale – October 1st and 2nd, 2011

The Committee reviewed the annual letter that will go out to all the residents in August. They also reviewed the Community Day letter and will be making the changes as they know what will be on the schedule for that day.

Correspondence

N/A

Other Matters

Jim Burke stated that Diane Hanley gave him a message to pass on to the Committee members. He read aloud the message from Diane Hanley that Robert Case Jr. a resident of Kingwood Twp. would like to schedule to D.J. on Community Day.

8.

The Committee members discussed what bands and music will be scheduled. Jim Burke stated that Robert Case could be a master of ceremony and make several announcements over the microphone.

Chuck Kolvites stated that he had a problem with a dog at the park. He was tempted to call the state police, because he was unleashed and the dog was an angry dog. The Committee members discussed the problem and feel that the park director's should give someone a warning to leash their dog or keep it under control. Jim Burke stated that neither the Park and Recreation Committee, nor the park directors have the authority to police the park.

J. Burke announced a hike that will be sponsored by the Open Space and Agriculture Advisory committee. He stated that it will be at the Felix Farm, 90 Horseshoe Bend Road, which will be on May 21, 2011 at 2:00PM. if anyone is interested in attending.

ADJOURNMENT

It was moved by David Hewitt, seconded by Chuck Kolvites and carried to adjourn the meeting at 8:25PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary