

**KINGWOOD TOWNSHIP
PARKS AND RECREATION COMMITTEE
Reorganization and Regular Meeting
Minutes
January 5, 2011
7:00PM**

CALL TO ORDER

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on December 9th, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on December 2nd, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on December 2nd, 2010.

In order to ensure full public participation in this meeting, all members of these committees, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

ROLL CALL

Present

James Burke
Ron Hartpence
David Hewitt
Diane Hanley
Heidi Diminick
Chuck Kolvites
Antimo Russano
Cynthia Niciecki
Lee Frank
Joseph Agaccio
Anthony Gioffre
Eugene Hill

Absent

James Spinelli
Jack Niciecki
Jeff Ferrara

2.

Reorganization

Nomination for Chairperson

It was moved by James Burke, seconded by David Hewitt and carried to nominate Ronald Hartpence Chairman for the Parks and Recreation Committee for the year 2011.

Roll Call Vote:

Aye	-	J. Burke, R. Hartpence, D. Hewitt, D. Hanley, H. Diminick, C. Kolvites, A. Russano, C. Niciecki
Nay	-	None
Abstain	-	None
Absent	-	J. Ferrara

Nomination for Vice Chairperson

It was moved by Diane Hanley, seconded by Antimo Russano and carried to nominate David Hewitt Vice Chairman for the Parks and Recreation Committee for the year 2011.

Roll Call Vote:

Aye	-	J. Burke, R. Hartpence, D. Hewitt, D. Hanley, H. Diminick, C. Kolvites, A. Russano, C. Niciecki
Nay	-	None
Abstain	-	None
Absent	-	J. Ferrara

Motion and Approval of Scheduled Monthly Meeting Dates and Time for 2011

It was moved by David Hewitt, seconded by Diane Hanley and carried to approve the monthly meeting dates and time for 2011.

Roll Call Vote:

Aye	-	J. Burke, R. Hartpence, D. Hewitt, D. Hanley, H. Diminick, C. Kolvites, A. Russano, C. Niciecki
Nay	-	None
Abstain	-	None
Absent	-	J. Ferrara

Motion and Approval of Local Newspapers (Hunterdon County Democrat and the Courier News) for Advertisements

3.

It was moved by David Hewitt, seconded by Diane Hanley and carried to approve the local newspapers the Hunterdon County Democrat and the Courier News for advertisements for the Parks and Recreation Committee.

Roll Call Vote:

Aye	-	J. Burke, R. Hartpence, D. Hewitt, D. Hanley, H. Diminick, C. Kolvites, A. Russano, C. Niciecki
Nay	-	None
Abstain	-	None
Absent	-	J. Ferrara

Comments from the Newly Elected Chairpersons

David Hewitt stated that everything went well last year. He expressed how the Committee missed Diane Hanley, and is very happy she is back. He noted that everyone on the Committee helped out and was able to get through all the program events. Dave thanked everyone for all their hard work. He also stated that the park looks great and thanked Lisa Marie and Jamie the Township's Park Directors for the excellent job they are doing, and commented that the park is in great shape.

Ron Hartpence thanked everyone for all their hard work and help in 2010, and hopes all goes as well this new year. He also welcomed Diane Hanley back to the Committee.

Privilege of the Floor

Mr. George Stiuso and Rob Brogan Present to Discuss the Baseball Fields at the Park

Present from the DVAA was George Stiuso, Rob Brogan, Chris Haft, Ed Cafro, and Chuck Williams to discuss the baseball fields and the maintenance needed on them at the Kingwood Park, and they would like to know if the Parks and Recreation Committee is going to help the DVAA work on the fields. George Stiuso stated the dirt is the biggest thing needed and that they need help with transporting the dirt. The gentlemen from the DVAA stated that they will work on the base boxes and other areas of the fields. They requested that the Park and Recreation Committee and the Park Directors help out with maintaining the fields for the spring and summer months. They stated that the field were very wet last year. Chairman Ron Hartpence introduced Lisa Marie Weinschenk, Kingwoods Park Director to everyone. Jim Burke explained that all of the members on the Parks and Recreation Committee have had their sons involved in the DVAA in the past, and also explained how it worked years ago. He asked the guests present what other Townships do for them at their park regarding the baseball fields. Jim Burke explained that the Committee would like to coordinate with the DVAA and the Park Directors regarding what they are willing to help with on the baseball fields. He asked the guests from the DVAA if they are going to pay for part of the maintenance of the fields. Jim Burke explained that the Township, and their Road Department is willing to work with them with the fields. Mr. Stiuso explained that it is hard for them to truck materials in and need the Committees help.

4.

The DVAA members explained the difference between the Township's in Hunterdon County, as far as, what the other towns do to help and what they allow the DVAA to do. They described the type of infield that is best for the fields. They suggested that the Parks and Recreation Committee speak to several different companies for mixes for the infield. They gave the Committee a copy of Schofield Stone materials. Ron Hartpence suggested that if they agree to replace everything else, the Parks and Recreation Committee will replace the infield mix. The DVAA members stated that they will replace the home plates, the base boxes, and whatever they are able to work on. Jim Burke told them that they just need to contact the park directors for assistance. The members from the DVAA expressed that they would like to put in permanent batting cages at the Kingwood Park. They asked if anyone would be able to dig holes for them to put them in. There was a discussion of where it would be located on the field. Park Director, Lisa Marie asked how they would mow around the cages. Jim Burke explained that the Public Works Department for Kingwood would be there to help them dig holes for the cages. The men described how they would be putting them in with concrete. Ron Hartpence suggested that they talk to the park directors and draw up a plan of where they would like to put them, and then come back and discuss it with the Parks and Recreation Committee. George Stiuso asked if it would be possible next year in 2012 if the Kingwood Park is willing to put in a full size baseball field for the older kids. There was a discussion on how to raise money for a new full size large field. Jim Burke explained that he has tried to speak to the Kingwood School about property for fields. He also discussed the poor drainage at the Park. He stated that if it is going to be created, it would have to be done correct and they would need to raise enough funds for the project. The Parks and Recreation Committee stated that they are willing to work with the DVAA by helping out to build new fields and help them improve the ones that are existing. The DVAA would like to have the fields completed by March when the season begins. They will be returning to a meeting of the Parks and Recreation to discuss this further and to resolve this by the February meeting. The Coaches from the DVAA thanked the Parks and Recreation Committee for speaking and working with them regarding the fields. The Parks and Recreation Committee thanked them and look forward to speaking to them next month.

New and Pending Business

Motion to Approve the Minutes of the December 1, 2010 Regular Meeting Minutes for the Parks and Recreation Committee

It was moved by Heidi Diminick, seconded by David Hewitt and carried to approve the December 1, 2010 meeting minutes for the Parks and Recreation Committee.

5.

Roll Call Vote:

**Aye - J. Burke, R. Hartpence, D. Hewitt,
H. Diminick, C. Kolvites, A.
Russano, C. Niciecki**

Nay - None

Abstain - D. Hanley

Absent - J. Ferrara

Review Yearly Events and Dates for 2011

David Hewitt handed out the Annual Schedule of Events from last year to talk about the dates for 2011. The Committee members discussed dates for the yearly events. It was discussed that the park will open for the season on March 12th, 2011. The Egg Hunt will be scheduled on April 16th at 1:00pm, and the egg coloring at the firehouse will be on April 14th at 7:00pm. There was a long discussion on Movie night and what would be the best way to advertise. Andy Russano will get more information on whether the school will be having movie night and then discuss next month at the February meeting.

Motion to approve payment to Ian White for Music Club at the Kingwood School for November and December in the amount of \$240.00

It was moved by Chuck Kolvites, seconded by Diane Hanley and carried to approve payment in the amount of \$240.00 to Ian White for Music Lessons for the months of November and December of 2010.

Roll Call Vote:

**Aye - J. Burke, R. Hartpence, D. Hewitt,
D. Hanley, H. Diminick, C. Kolvites, A.
Russano, C. Niciecki**

Nay - None

Abstain - None

Absent - J. Ferrara

Motion to approve payment received for rent from Donna Marie Giaime for Supatha Yoga Classes in the amount of \$57.20 for the month of November, 2010

It was moved by David Hewitt, seconded by Antimo Russano and carried to approve receipt of payment from Donna Marie Giaime for the rental of the Old Fair View School House for the month of November 2010 in the amount of \$57.20.

Roll Call Vote:

**Aye - J. Burke, R. Hartpence, D. Hewitt,
D. Hanley, H. Diminick, C. Kolvites, A.
Russano, C. Niciecki**

Nay - None

Abstain - None

Absent - J. Ferrara.

6.

Motion to approve to pay Ron Heck, T'ai Chi Chih Instructor in the amount of \$680.00, for the Fall T'ai Chi Chih eight week session held the fall-winter of 2010 at the Old Fairview School – (Also a letter attached to Voucher with a Request to Use the Old Fairview School House for two 8 week sessions, one for (February – May 2011) and September – December 2011) for T'ai Chi Chih Classes for year 2011

Comments: The Parks and Recreation Committee will discuss the use of facility for the winter and spring months.

It was moved by David Hewitt, seconded by Heidi Diminick and carried to approve the amount be paid to Ron Heck in the amount of \$680.00, for the Fall T'ai Chi Chih eight week session held the fall-winter of 2010 at the Old Fair View School House.

Roll Call Vote:

Aye	-	J. Burke, R. Hartpence, D. Hewitt, D. Hanley, H. Diminick, C. Kolvites, A. Russano, C. Niciecki
Nay	-	None
Abstain	-	None
Absent	-	J. Ferrara

The Committee members all agreed that they approve Ron Heck using the Old Fairview School for T'ai Chi Chih for an additional eight week session from February through May of 2011. At this time they would like to not make any decision on the request for the session September through December of 2011 until they have discussed what will be decided for the Old Fairview School.

Request for a New Toilet Seat from Lakshmi Devi –Yoga Instructor for Womans Bathroom in Old Fairview School

Comments: The Committee members asked Secretary Keller to call Rose Dipple to determine if the ladies restroom needs a new seat. Andy Russano offered to check it out this week to see if a new one is needed.

Jeff Ferrara arrived to the meeting at 8:30PM

Old Business

Old Fairview School House Usage - Report from Advisory Subcommittee
Current List of Activities for 2011

Ron Hartpence explained that he and David Hewitt met to discuss the usage of the building. They feel that it should go back to the way it was only allowing the seniors and the Historical society to utilize the building. They feel it would be best to dismiss the businesses and profitable organizations because of the astronomical costs to keep it open. They are also opposed to having the facility turned into a nursery school/day care center.

7.

There would need to be several changes to the building to be under code. They feel that adding a rear door to the building would change the historical structure of the building. Jim Burke stated that the fire marshal said that it is required to have a rear exit for any event happening at the building. There was a lengthy discussion on the use of the Old Fair View School. Ron Hartpence suggested that he would like a letter sent to the organizations that use the building that profit money. He recommended that by June 30th, 2011 they are asked to be out of the building. Diane Hanley suggested that the Parks and Recreation Committee make a line item in the budget to put towards the seniors. Antimo Russano explained that it is not just Kingwood Township residents (seniors) they are residents from all over the County. There was a lengthy discussion on the expenses of the building, and that this should be brought to the attention of the Township Committee to make a final decision.

It was moved by Antimo Russano, seconded by Heidi Diminick and carried to write a letter to the Township Committee asking for their support regarding the Old Fairview School and allowing just the Seniors and Historical Society to be using the facility.

Roll Call Vote:

**Aye - J. Burke, R. Hartpence, D. Hewitt,
D. Hanley, H. Diminick, C. Kolvites, A.
Russano, C. Niciecki, J. Ferrara**

Nay - None

Abstain - None

Absent - None

Tree Lighting Ceremony – December 4, 2010

Review Ceremony of December 4, 2010

Antimo Russano feels that there was not enough help to set up. Ron Hartpence stated that is was very windy. Jim Burke stated that the Committee needs to get there earlier in the day to get ready for the event. It was noted that the Park Directors son, James Weinschenk lit up the tree, for his birthday celebration.

Operations and Reports:

Park Director Report for December 2010

The following Report was reviewed by Lisa Marie Weinschenk:

Kingwood Park Directors Report
Jamie & Lisa Marie Weinschenk
week of 12/1/ 2010- 1/1/2011
<u>Park Grounds</u>
Post Tree Lighting Clean up
Kingwood Township Website Updates
Removed all soda from machines

Removed all benches placed into band shell
Removed 30 cases of water from band shell into park house basement
<u>Park House Updates:</u>
All purchases for insulation and outdoor upgrades
<u>Inquires from November</u>
First Unitarian Universalist Fellowship of
Hunterdon County - Ann La Corte (see e-mail attached)
no decision has been made or reply on attending meeting
<u>Received full year of insurance from Girl Scouts Heart of NJ</u>
see copy attached

Lisa Marie noted that a lot of work needs to be done on the park house and that she and her husband will be doing many repairs to save money and energy.

She reviewed all the requests that she received for the next year.

Buildings and Grounds:

Ron Hartpence noted that there are a lot of appliances that need to be taken out of the long shed building. He explained that the Parks and Recreation Committee only need one extra for events. David Hewitt feels that the Township could advertise to get rid of several of them. He also knows several people who pick up the appliances to take them to recycling. Jim Burke feels it is not necessary to advertise, but just to take them to a recycling center to get rid of them. Heidi Diminick spoke for her husband, who has a business to get rid of the pieces of metal. She stated that he would take the appliances and get rid of them, and if he made any money he would donate it to the park. Diane Hanley feels that it is the responsibility of the Parks and Recreation to keep a close eye on the park, what is brought to the park and to communicate with each other. Jim Burke explained that he has spoken to Alfie Grillo a local plumber regarding the Park residence and the problems they are having with the pipes in the basement, and some of the other areas that are not safe to keep that way. He recommended that the pipes be replaced in the basement. Jim Burke stated that Alfie Grillo volunteered to work on the park house pipes. Jim Burke also stated he does not charge for his services, but only the parts.

Andy Russano stated that Revelation Generation will not be happening this year, and that the committee should start saving for the Community Day fireworks.

Donations

\$50.00 from Greg Crance (Hot Dog Man) Additional Amount Collected for Community Day His Letter is Attached

Ron Hartpence reviewed.

9.

Correspondence

Copy of Thank You Letter to Peaceful Valley Orchard for their Donation of Apple Cider for the Annual Christmas Tree Lighting

Chairman Ron Hartpence reviewed.

Copy of Thank You Letter to Shop Rite of Flemington for their Donation of Cookies and Hot Choc. for the Tree Lighting Ceremony

Chairman Ron Hartpence reviewed.

Copy of Letter to Rob Brogan from the DVAA from Park and Rec Committee/Park Director
Re: Response to their Letter of Request to Improve the Fields

Chairman Ron Hartpence reviewed.

Other Matters

Jim Burke asked if everyone liked the Santa at the Tree Lighting Ceremony. He noted that the Santa would like to get \$125.00 for next year to do the job.

ADJOURNMENT

It was moved by Diane Hanley, seconded by Heidi Diminick and carried to adjourn the meeting at 9:18 PM. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller
Secretary