

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES**

**November 3, 2010**

**7:30PM**

**CALL TO ORDER**

The meeting was called to order by Chairman Ron Hartpence at 7:40P.M.  
Chairman Ron Hartpence read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14<sup>th</sup>, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7<sup>th</sup>, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7<sup>th</sup>, 2010.**

**ROLL CALL**

<b>Present:</b> James Burke	<b>Absent:</b> James Spinelli
David Hewitt	Eugene Hill
Ron Hartpence	Jeffrey Ferrara
Heidi Diminick (7:48)	Joseph Agaccio
Chuck Kolvites (7:52)	
Cynthia Niciecki	
Antimo Russano	
Jack Niciecki	
Anthony Gioffre	
Lee Frank	

Also present at the meeting was Park Director, Lisa Marie Weinschenk.

**Privilege of the Floor**

**Becky Testa, Council Director from Girls on the Run of Hunterdon County and Head Coach for the Kingwood Township Girls on the Run, Peggy Cooney (They will be present to provide an overview of the program and their plans to serve the girls of Kingwood Township)**

Becky Testa, Council Director from the Girls on the Run of Hunterdon County was present along with Peggy Coony, who is head coach for the Kingwood Township School. Ms. Testa introduced herself and Ms. Coony. She explained that she was present to ask for permission to use the fields at the Kingwood Park in the Spring season months.







5.

**Senior Dinner**

Saturday, November 6, 2010

Last Minute – Discussion – Preparations – Volunteers

The Committee members discussed they will be meeting at the Kingwood Methodist Church at 11:00A.M. to help the church members set up for the dinner. Ron Harpence noted that all who can come to help to please be there by 11:00A.M.

List of Seniors Attending

Secretary Keller kept a list as they came into the office, and has given the list to David Hewitt to take and use at the dinner to check off who has attended.

**Tree Lighting Ceremony – December 4<sup>th</sup>, 2010**

Copy of Letter from ShopRite – Granting 4 Lg. Trays of Cookies/4 Lg. Cont. Hot Cho.

Ron Hartpence to Call and Pick up Gift Certificate from Walmart

Lisa Marie W. volunteered to pick up the food from ShopRite for the Committee.

The Committee members discussed that they need to find a Santa Clause for that day. Ron Hartpence offered to call Diane Hanley to see if she would like to help out on that day. He suggested that everyone should be there to set up at the park at 3:00PM. The Committee members discussed the supplies and food they need like to get for the event. Jim Burke noted that they will need candy canes. Antimo Russano noted that he may be able to possibly get several gallons of apple cider to be donated for the event. Ron Hartpence offered to pick up the gift certificate from Walmart worth \$50.00 to buy supplies.

**Operations and Reports:**

Report from Lisa Marie and Jamie Weinschenk for the Month of October – Park Directors

<b>Kingwood Park Directors Report</b>		
<b>Jamie &amp; Lisa Marie Weinschenk</b>		
<b>week of 10/1 2010- 10/31/2010</b>		
<b><u>Park Grounds</u></b>	<b>Total # of Hours</b>	
Final Grass Cut	15	
Gravelfilling stone dust on park walk path	3	
<i>Acid Wash Pavillion Floor</i>	7	
<i>Creek path clearing after storm flooding</i>	2	
<b>Total Park Work Hours</b>	<b>27</b>	

<b><u>Park Issues:</u></b>		
Pavillion Womens Bathroom stall 1 is unusable		
Alfie Grillo came to check it out and said to close the tank he needs to schedule repair before we close for the season		
Pavillion is still closed- please advise what the status is on paint for floor and work date.		
<b><u>Park Updates:</u></b>		
Eugene Hill installed 5 new trees and placed them by the softball field near union road and parking he will be installing a plaque in memory of James Lebowitz Please send thank you for this donation.		
<b><u>Website Updates for Community Day</u></b>		
As per Ron Hartpence, he is still trying to locate pics from 2010		
Richard Dobbs is trying to retrieve the photos from other members of the community		
LM will be updating community page on recent advertisers logos and links to their site starting mid november.		
Request for committee to please confirm with current web administrator that I will only be handling Community Day and Daily Park Postings		
As of 11/1 Lisa Marie was still working with webmaster on getting logged on for updates and posting. Review with Richard Dobbs was 11.3.10.		
<b><u>New Park Director Contact Information:</u></b>		
<b><u>LWeinschenk@kingwoodtownship.com</u></b>	Lisa Marie's address which will be posted on kingwood township website	
<b><u>Jamie's New Personal Cell Phone</u></b>		
908-528-7067(please use this one from now on)		

Lisa Marie discussed the conversation she had with plumber Alfie Grillo. There are problems with the plumbing in the basement of the park residence with the pipes. Jim Burke explained about a grant that the Township will be receiving from the State to upgrade some of the things in the municipality such as plumbing, lighting and other items.

Lisa Marie explained that Eugene Hill donated several trees at the park. She suggested that a thank you note be sent to him for the trees.

Lisa Marie discussed that she will be taking over the website for the Township in the future and will need pictures from all of the events. She requested that they be given to her on a disk or USB stick. She discussed everything she will be collecting for the website.

7.

**Buildings and Grounds:**

This was reviewed earlier in the meeting.

Letter from Girls on the Run, Race Registration Form, Copy of Letter from KT Rescue Squad, Insurance Certificate Provided - November 20<sup>th</sup> Girls on the Run 5K Race

Chairman Ron Hartpence reviewed.

**Donations**

Donation of \$250.00 towards the Bocce Facility – and Letter from the Italian American Clu

Chairman Ron Hartpence reviewed.

**Correspondence**

Chairman Ron Hartpence reviewed the following correspondence.

Copy of Letter to ShopRite of Flemington – Donation for Tree Lighting Ceremony  
Copy of Letter to Walmart of Flemington – Gift Certificate for Tree Lighting Ceremony  
Copy of Thank you Letter to Kingwood Gardens for the Donation of Mums

**Community Day**

(Copy of funds received for Ads)

There was a discussion on the funds taken in for the ads – List needs to be updated – Amount Do Not Match the Total

Antimo Russano suggested that the vendors should have an up front amount to pay to set up a space at Community Day

(Copy of funds received from vendors – donations)

To be redone and brought back next month to review.

**Use of Facilities request from Mr, Rekowski to use the old Fairview school on New years Day on January 1<sup>st</sup> 2011**

Yes, they all agree as long as it is not being used on the dates requested.

**OTHER MATTERS**

There was a brief discussion on the old Fairview school, and the use of the building facility at this time.

