

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

October 6, 2010

7:30PM

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:35P.M.
Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14th, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7th, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7th, 2010.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

Present: James Burke

David Hewitt

Ron Hartpence

Heidi Diminick

Chuck Kolvites

Cynthia Niciecki

Antimo Russano

Jack Niciecki

Anthony Gioffre

Lee Frank

Absent: James Spinelli

Eugene Hill

Jeffrey Ferrara

Joseph Agaccio

Also present at the meeting was Park Director, Lisa Marie Weinschenk.

Privilege of the Floor

Robert Lopshire – Photographer – Present to Discuss Renting the Old Fairview School House

2.

Mr. Robert Lopshire was present and introduced himself to the Committee members. He was present to talk about the possibility of using the Old Fairview School for photography lessons, and lectures. He also asked for the members of the American Legion in Flemington, to have permission to use the building once a month since their facility in Flemington is closing. He stated that there are approximately 15 people, and they would only need the building one evening a month for their meetings. The meetings would be from 7:30PM – 9:00PM. The Parks and Recreation Committee told Mr. Lopshire that they would have to check the schedule to see what is open and available. The Committee informed him that they would be in touch. They thanked Mr. Lopshire for coming.

New and Pending Business

Motion to Approve the Regular Meeting minutes of the September 1, 2010 Park and Recreation Meeting

It was moved David Hewitt, seconded by Jim Burke and carried to approve the minutes of the September 1, 2010 Parks and Recreation Meeting.

Comments: None

Roll Call Vote:	Aye	- J. Burke, D. Hewitt, H. Diminick, C. Kolvites, C. Niciecki
	Nay	- None
	Abstain	- R. Hartpence, A. Russano
	Absent	- J. Ferrara

Monthly Budget Report from Diane Laudenbach

There was no report this month to review.

Delaware Valley Soccer Club – Fall 2010 Soccer Season Littering Bond \$500.00

Park Director Lisa Marie Weinschenk was present and noted that the fields are looking good and not much litter since the bond was placed. She was encouraged by the Committee members to take pictures of any garbage she find on the fields.

Letter from Windor Soil Company re: Windsor Infield Mix cost \$889.00 (per load delivered)

Chairman Ron Hartpence read aloud the letter.

Tree Lighting Ceremony – December 4th, 2010

The Committee members discussed the preparations for December 4, 2010 Tree Lighting Ceremony. Chairman Ron Hartpence instructed Secretary Keller to write a letter to Shop Rite for a donation of cookies and hot chocolate, and a gift certificate from Walmart. Jim Burke stated that the Tree will be lit up at 5:00PM. Heidi Diminick offered to call Ian White, Music Teacher from the Kingwood School to bring his students to sing Christmas Carols. There was a discussion on who would be Santa this year.

4.

Movie Nights

Update of the Last Movie Night - September 3, 2010

The Committee members that were at Movie Night, September 3rd noted that it was the best movie night all season. They stated that there were several families who attended.

Donations for Movie Night - \$68.25

Chairman Ron Hartpence noted that a total of \$68.00 was collected for donations at movie night for the season.

Operations and Reports:

Report from Lisa Marie and Jamie – Park Directors

Park Director Lisa Marie was present and read aloud her report. She also had several suggestions to the Committee regarding the ARC students that frequent the park.

Park Director's report and calendar of events are attached to the minutes.

Buildings and Grounds:

Report from Park Director

Park Director Lisa Marie explained that she received an e-mail from a representative from the Girls on the Run in Hunterdon County. She explained that they are not residents of Kingwood Twp. She noted that they are interested in using the soccer fields on Tuesdays and Thursdays, from March through June for training. The Committee members instructed Lisa Marie to contact them and ask them to come to a Park and Recreation meeting to discuss their plans.

Lisa Marie requested that someone from the Committee watch over the park grounds in October, as she and her family will be going away for a few days.

Antimo Russano instructed Secretary Keller to write a thank you letter to Kingwood Gardens for their very generous donation of mums for the park grounds.

Donations

\$ 75.00 Bette Donah – On behalf of Charlie and Sue Pierman. Donation for the use of the Park Pavilion – Letter attached for your review

Chairman Ron Hartpence reviewed.

Correspondence

5.

Chairman Ron Hartpence reviewed the following correspondence:

FYI – Certificate of Liability Insurance for New Jersey Youth Soccer Assoc.

Copy of Thank you Letter to Eugene Hill

Copy of Letter of Request to New Jersey State Police: re: Community Day

Copy of Response Letter from Kingwood Township Rescue Squad re: Community Day
Copy of Statement and Voucher/From Crown Trophy of Flemington (For your Info)

Community Day

Review Community Day

The Committee members reviewed Community Day 2010. They all expressed that it was a great day. Jim Burke stated that there was approximately thirty percent less people this year compared to last year. He also reported that there were two minor injuries reported during the day. The Committee would like the food vendors to obtain more information on what they are allowed to do, and the information they need to have to follow the rules from the Hunterdon County Health Department when they obtain their permit. A list of rules will be handed out next year with each temporary food permit. The Committee members feel that they need to talk to the vendors about their prices, and remind them that it is a Community Day, that they may need to lower their prices next year, so that the public will buy more items and will not be discouraged to attending. Parks and Recreation member, Cindy Niciecki stated that she had a mission to encourage everyone to recycle, and feels that it went very well on Community Day.

(Copy of funds received for Ads)

Chairman Ron Hartpence reviewed.

(Copy of funds received from vendors – donations)

Chairman Ron Hartpence reviewed.

Jim Burke noted that he and Park Director Lisa Marie discussed her taking over soliciting for the ads for Community Day for the program booklet. He stated that she will then work with the printer so that the programs will be out sooner for advertisement. A member mentioned that the car show was not advertised on the website this year, and would like it on the website every year. Jim Burke also reviewed the funds spent, and received so far for Community Day. There was a lengthy discussion on new ideas to make Community Day better, easier and ways to encourage larger companies to donate.

Other Matters

Adjournment

It was moved by Antimo Russano, seconded by David Hewitt and carried to adjourn the meeting at 9:13PM. All voted Aye on **Roll Call Vote**.

Respectfully submitted, Cynthia L. Keller, Secretary

