

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES**

August 4, 2010

7:30PM

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:40P.M.
Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14th, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7th, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7th, 2010.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

Present: Ron Hartpence

David Hewitt

James Burke

Heidi Diminick

Chuck Kolvites (arrived at 8:20PM)

Jeffrey Ferrara

Cynthia Niciecki

Jack Niciecki

Anthony Gioffre

Absent: James Spinelli

Eugene Hill

Lee Frank

Joseph Agaccio

Diane Hanley who has been a member for over 20 years, has decided to take a leave of absence for a few months. The Committee members all support and encourage her to return whenever she is ready.

Privilege of the Floor

Amy Weckesser, Kingwood Resident– Presentation of Idea for the Old Fairview School

2.

Amy Weckesser came to the Parks and Recreation Committee to discuss the possibility of renting the Old Fair View School House for a pre-school. She explained that she would like to bring her business here to Kingwood Township. She currently runs the business out of a church in Flemington NJ. She is looking for a small facility to run a pre-school/day care center. She explained that she has been in the business for 14 1/2 years. She would like to give the Committee a proposal with a business plan. She stated that she would be responsible for all the maintenance of the building, inside and out. The Committee members explained the capacity of the building. She explained that there would only be approximately 20 children attending. The Committee members asked Mrs. Weckesser to return to another meeting of the Parks and Rec. Committee with drawings and details of what she is going to do, and exactly what she has planned. She thanked everyone for listening to her, and will be back to another meeting after she gathers her information.

New and Pending Business

Motion to Approve the Regular Meeting minutes of the July 7, 2010 Park and Recreation Meeting

It was moved by James Burke, seconded by Dave Hewitt and carried to adopt the July 7, 2010 Regular Meeting Minutes for the Parks and Recreation Committee.

RCV:	Aye	- R. Hartpence, D. Hewitt, J. Burke, H. Diminick J. Ferrara, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- C. Kolvites, Lee Frank

Motion to Approve the Amount of \$140.00 Paid to Ian White – Music Lessons at the Kingwood School for the Month of June, 2010

It was moved by Dave Hewitt, seconded by Heidi Diminick and carried to approve the amount of \$140.00 to be paid to Ian White for Music Lessons at the Kingwood School for June, 2010.

RCV:	Aye	- R. Hartpence, D. Hewitt, J. Burke, H. Diminick J. Ferrara, C. Niciecki
	Nay	- None
	Abstain	- None
	Absent	- C. Kolvites, Lee Frank

Monthly Budget Report from Diane Laudenbach

James Burke gave a breakdown of the amounts left in each account. They discussed the expenses that would be used for Community Day. They also discussed the funds for all the events that are remaining for the rest of 2010. They asked Secretary Keller to request that the C.F.O. D. Laudenbach make a separate account for the Senior Dinner, and to set aside \$1,500 in that account. There was a brief discussion with Anthony Gioffre regarding what is planned for Bocce and how their account will be paying for all the improvements that they have planned.

3.

Copy of Letter to Dave Hewitt from Betty Gessner, President of the Merry Mixers

Vice Chairman Dave Hewitt explained the letter regarding several picnic tables that were being borrowed for a senior picnic from the Old Fair View School House. He noted that this request has been taken care of already, and that they never used the tables due to rain.

Old Business

Great Blue Lake and Pond Management Memo – Important New Regulations for Aquatic Herbicides – Beginning 2011 – Lee Frank Reports

Lee Frank was not present at the meeting. Chairman Ron Hartpence requested that this be on next month's agenda. Dave Hewitt explained that the pond is now in good shape. He stated that the Township's Public Works Department has been working on the pond to keep it clean.

Old Business

Urgent – Recommendations from the Township's Insurance Co. PAIC re: Playground, Volleyball Court and a sign for the Playground

Dave Hewitt explained that he has repaired all the items on the list of recommendations from the insurance company. He repaired the swings, and playground equipment, and also raked out all the mulch for the playground with help of the Township Public Works Department and the Park Directors. He put up a sign on the playground with the rules and regulations for children's safety, and he also put up a sign at the Kingwood Pond. The sign was a Catch and Release sign along side of the pond. He stated that the mulch for the playground would be approximately \$2,198.00.

Copy of Draft - Open Space / Recreation Plan Element of the Master Plan – Your Comments to Debbie Kratzer

There were no comments from the Parks and Recreation Committee.

Update from Chuck Kolvites re: The Painting of the Pavilion Floor

Chuck Kolvites explained that he found a place to get the flooring for the pavilion floor. He explained that the floor would be chemically etched first and then painted. He explained it will cost approximately \$1000, and will need three days of work on the floor to finish the job. The Committee members discussed when the best time of the year would be to work on this project. They felt that it may be best to wait till after Community Day to work on the floor.

Senior Dinner

Saturday, November 6, 2010

The Committee members discussed the Senior dinner date and arrangements. Secretary Keller explained that she wrote a letter to the Kingwood Methodist Church requesting that the Parks and Recreation Committee would like to use their facility again this year.

4.

Townwide Yard Sale

Saturday, October 2nd, and Sunday, October 3rd

The Committee members briefly reviewed the Yard Sale preparations. Secretary Keller noted that letter for the yard sale is all ready to go out in the fall mailing.

Movie Nights

Chairman Ron Hartpence explained that Diane Hanley will be taking a leave of absence from the Committee this year for a short period of time. He stated that Diane has been an asset on the Parks and Recreation Committee and that she will be missed during the time she will be gone. He stated that she will be at the remaining movie nights to help out .

Operations and Reports:

Report from Lisa Marie and Jamie – Park Directors

Lisa Marie Weinschenk reviewed the following report:

Park Director’s Volunteer Hours for Community Day Kingwood Park Directors Report Jamie & Lisa Marie Weinschenk week of 7/1/2010 – 8/4/2010 <u>Park Grounds</u>	Hours	Date
		<u>Total # of Hours</u>
<ul style="list-style-type: none">• Erlich Treatment of Bees 2 x due to sting attacks• Delivery of Playground Mulch on 8/4/2010• Clean up from all July Pavilion Events• Mow and Weed Wack• Mulching Playground area		10 38 6
Total Park Work Hours:		54

Park Issues:

None to report

Park Director Requests:

- We would like the soccer practice schedule and fall schedule as soon as possible to plan for field cutting.

Lisa Marie explained that several people got stung by bees, including her husband and herself. She said they are making nests in the fill holes of the benches. Dave Hewitt volunteered to fill the cap holes so they will not make nests in the future. Lisa Marie explained that she called Erlich Pest Control to come and take care of the bee problem.

Buildings and Grounds:

5.

Report from Park Director

Heidi Diminick will obtain the soccer teams schedules for the Park Director's to have in there file. The Committee requested to Lisa Marie not to cut the grass as often, due to the hot summer days drying out the grass. James Burke stated that he will call the coaches regarding the trash on the fields. Lisa Marie noted that the picnic table at the Dave Hewitt and Diane Hanley Picnic Grove needs fixing. She stated that her husband Jamie will be fixing them this weekend.

Donations

\$100.00 Donation From - Raymond Felice for the Use of the Kingwood Park

\$60.00 Donation and Letter - From Leroy and Barbara Brown for the Use of the Kingwood Park

Chairman Ron Hartpence reviewed.

Correspondence

Copy of Letter to the Parks and Recreation Committee re: New Community Letter "The River Valley Voice" Please contact them if you have upcoming news, and events going on in the Township to be published in their free newspaper

Chairman Ron Hartpence reviewed. It was suggested to contact them, and put the information regarding Community Day in the newspaper.

Copy of Letter to Kingwood Methodist Church in Response to their Letter re: Senior Dinner

Chairman Ron Hartpence reviewed.

Copy of Thank you Letter to the Amwell Attitude Softball Team

Chairman Ron Hartpence reviewed.

Copy of Letter Sent to Kingwood Township Volunteer Fire Company – Requesting Standby for Community Day – Fireworks

Chairman Ron Hartpence reviewed.

Correspondence

Copy of Letter Sent to Kingwood Township Rescue Squad – Requesting to Standby During Fireworks

Chairman Ron Hartpence reviewed.

Community Day

Community Day Annual Letter to Review and Complete Details of the Day

6.

The Committee members reviewed the letter and discussed the details to be placed in the letter. James Burke will be preparing the 2010 Community Day letter to be sent out in the fall mailing.

Community Day Planning – Update

Vice Chairman David Hewitt stated that there will not be a Fishing Derby by the creek this year. James Burke noted that he contacted Cindy from Those Jumpy Things, and a contract will be coming to the Township to be signed.

Heidi Diminick reviewed all the food vendors she has gathered so far for Community Day. Ron Hartpence explained some of the vendors and crafters that will be participating. There was a lengthy discussion on the Ad's for the Community Day Program. Each Committee member will try to go out and hand out flyers to businesses that have not been approached.

The Committee members noted that on Friday August 13th, everyone on the Parks and Rec. will meet to discuss Community Day planning preparations. Heidi Diminick noted that she heard that the K.T.S. may be charging the Parks and Rec. to sponsor the adult basketball program this year.

Other Matters

Adjournment

It was moved by Dave Hewitt, seconded by Heidi Diminick and carried to adjourn the meeting at 9:35 PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary