

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
July 7, 2010**

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:40P.M.
Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14th, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7th, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7th, 2010.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

Present: Ron Hartpence
David Hewitt
James Burke
Diane Hanley
Heidi Diminick
Chuck Kolvites
Lee Frank
Jeffrey Ferrara
Cynthia Niciecki
Anthony Gioffre
Joseph Agaccio

Absent: James Spinelli
Eugene Hill
Jack Niciecki

Privilege of the Floor

Marie Plass and Kristen Plass present to get permission to use the Old Fairview School House on Sundays

No attendance from Marie Plass and Kristen Plass.

2.

New and Pending Business

Motion to Approve the Regular Meeting minutes of the June 2, 2010 Park and Recreation Meeting

It was moved by David Hewitt, seconded by Heidi Diminick and carried to approve the minutes of the June 2, 2010 Parks and Recreation meeting minutes.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki |
| | Nay | - None |
| | Abstain | - D. Hanley |
| | Absent | - None |

Motion to Approve the Amount of \$120.00 Paid to Ian White – Music Lessons at the Kingwood School for the Month of May, 2010

It was moved by David Hewitt, seconded by Heidi Diminick and carried to approve the amount of \$120.00 paid to Ian White for Music Lessons at the Kingwood School for the Month of May, 2010.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Motion to Approve the Amount of \$2,460.00 Paid to Ian White – Music Lessons at the Kingwood School for the Month of June, 2010

It was moved by David Hewitt, seconded by Diane Hanley and carried to approve the amount of \$2,460.00 paid to Ian White for Music Lessons at the Kingwood School for the Month of June, 2010.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Motion to Approve the amount of \$2,430.00 for Registration Fees to be Paid to Mr. David Bacon for the Summer Science Camp (81) Registrations at \$30.00 each child

It was moved by Heidi Diminick, seconded by Diane Hanley and carried to approve the amount of \$2,430.00 paid to Mr. David Bacon for the Summer Science Camp (81) Registrations at \$30.00 for each child.

3.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Motion to Approve the amount of \$270.00.00 for Registration Fees to be Paid to Mr. David Bacon for the Kingwood Township School Special Education Group for the Summer Science Camp (9) Registrations at \$30.00 each child (See Attached Insurance Certificate From Franklin Mutual Insurance Company) for Science Camp

It was moved by David Hewitt, seconded by Heidi Diminick and carried to approve the amount of \$270.00.00 for Registration Fees to be Paid to Mr. David Bacon for the Kingwood Township School Special Education Group for the Summer Science Camp.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Motion to reimburse David Hewitt for the amount of \$93.94 for the purchase of food for the Senior Picnic on 6/05/2010, and the amount of \$102.64 for the purchase of prizes and worms for the Fishing Derby on 6/12/2010

It was moved by Heidi Diminick, seconded by Diane Hanley and carried to approve to reimburse David Hewitt for the amount of \$93.94 for the purchase of food for the Senior Picnic, and the amount of \$102.64 for the purchase of prizes and worms for the Fishing Derby.

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| Roll Call Vote: | Aye | - R. Hartpence, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - D. Hewitt |
| | Absent | - None |

Motion to reimburse Ronald Hartpence for the amount of \$40.96 for the purchase of coffee and donuts for the Fishing Derby on 6/12/2010

It was moved by David Hewitt, seconded by Heidi Diminick and carried to approve to reimburse Ron Hartpence for the amount of \$40.96 for the purchase of coffee and donuts for the Fishing Derby.

4.

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| Roll Call Vote: | Aye | - D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - R. Hartpence |
| | Absent | - None |

Motion to approve payment to Angelo DiBiagio of Easton PA \$400.00 for First Place at the Bocce Tournament on 6/27/2010

It was moved by James Burke, seconded by David Hewitt and carried to approve payment to Angelo DiBiagio of Easton PA the amount of \$400 for First Place for the Bocce Tournament.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Motion to approve payment to Antimo Russano of Frenchtown NJ \$300.00 for Second Place at the Bocce Tournament on 6/27/2010

It was moved by James Burke, seconded by David Hewitt and carried to approve payment to Antimo Russano in the amount of \$300 for Second Place for the Bocce Tournament.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Motion to approve payment to John Cacciamani of Clarks Summit, PA \$ 200.00 for Third Place at the Bocce Tournament on 6/27/2010

It was moved by James Burke, seconded by David Hewitt and carried to approve payment to John Cacciamani of Clarks Summit, PA in the amount of \$200 for Third Place for the Bocce Tournament.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

5.

Letter and Request from the President of the Kingwood United Methodist Church – re: Senior Dinner in November

The Committee members suggested that Secretary Keller respond by letter to the President of the Kingwood United Methodist Church stating that the Parks and Recreation Committee would like to request to use the church for the senior dinner this November.

Urgent – Recommendations from the Township’s Insurance Co. PAIC re: Playground, Volleyball Court and a sign for the Playground

There was a very lengthy discussion regarding the repairs that need to be taken care of at the Park. The Township’s insurance company also suggested a sign that must be put up on the playground for the safety of the children.

It was moved by James Burke, seconded by David Hewitt and carried to approve to order a sign for the playground with the rules requested by PAIC, price up to \$56.00.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Playground Fall Zone Material – Wood Chips

It was moved by Ron Hartpence, seconded by Chuck Kolvites and carried to approve the amount from a quote Dave Hewitt obtained in the amount of \$1000.00 with delivery included, for the fall zone wood chips for the Kingwood Park playground.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

David Hewitt noted that he repaired the basketball nets at the park.

Replace Swing Seats and Parts

It was moved by James Burke, seconded by Diane Hanley and carried to approve to order new parts and seats for the swing sets at the Park.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Monthly Budget Report from Diane Laudenbach

The Committee members reviewed.

Great Blue Lake and Pond Management Memo – Important New Regulations for Aquatic Herbicides – Beginning 2011

The Committee members discussed the memo. Member Lee Frank will be calling Great Blue to find out more information, and also will contact Debbie Kratzer with the info. Chairman Ron Hartpence asked that this be listed on next months agenda.

Memo from Chairwoman Debbie Kratzer of the Environmental Commission re: New Regulations for Aquatic Herbicides at Kingwood Township Pond

Discussed at same time as the Great Blue New Regulation.

Old Business

Copy of Draft - Open Space / Recreation Plan Element of the Master Plan – Your Comments to Debbie Kratzer

No Comments were given.

Letter of Denial to put banner up on Route 519 – Jersey Central Power and Light

Chairman Ron Hartpence reviewed letter.

Letter from DOT re: Sign for Route 12

Chairman Ron Hartpence reviewed letter.

Fishing Derby

The Committee reviewed the Fishing Derby of June 12, 2010. They explained that everything went really well. Chairman Ron Hartpence suggested that everyone spread the word that donations of fishing poles are welcome, so that there are poles for kids that do not have one.

It was moved by Ron Hartpence, seconded by Diane Hanley and carried to approve the amount of \$50.00 be spent to order a sign for the pond stating “Catch and Release Only”.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, J. Burke, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - None |

Senior Picnic

The Committee members reviewed the Senior Picnic of June 5, 2010. They noted that not as many Seniors attended this year. They noted that everything went well.

Movie Nights

The Committee members reviewed the most recent movie night. They stated that it went well. A few extra people showed up this week for the movie. Diane Hanley explained she sent a new list of movies to the Kingwood Township School to be sent out in the KTS Express for the children to take home. She feels that the indoor movies would not work. She stated that the next movie will on July 9th and for everyone to come out.

Operations and Reports:

Report from Lisa Marie and Jamie – Park Directors

Chairman Ron Hartpence reviewed the report. Lisa Marie was present and explained several things that were listed in her report. (Report attached to back of minutes).

Buildings and Grounds:

Report from Park Director

Park Director Lisa Marie reported that there was a suspicious couple at the park. The members asked the Park Directors not to cut the grass so often due to the weather being so dry. Chuck Kolvites announced that the Soccer shed had been broken into and approximately \$2000.00 worth of damage done to the shed and things stolen.

Donations

\$30.00 Donated at the Fishing Derby – Submitted to C.F.O of the Township

The Committee reviewed. They asked Secretary Keller to write a thank you note to the group at Amwell Attitude for the donation.

Correspondence

Chairman Ron Hartpence reviewed the following correspondence.

8.

Copy of Letter from the Kingwood Township Board of Education – Thank you letter to Park and Rec. for the Donation of \$200.00 to Sportsters Club

Copy of Letter to New Jersey State Police – Request for Community Day

Copy of Letter to Donna Marie Giaimi (Lakshmi) Yoga – Response to Request to Use the Old Fairview School

Copy of Letter to Garden State Fireworks – September 18th Display

Copy of Letter to Dept of Transportation – Request for Road Sign for Route 12

Copy of Letter to Robin Alston-Santiago, JCP&L Representative for Banner

Copy of Letter to Director John Glynn, From the Hunterdon Cty Rd. Dept.

Copy of Letter to Kingwood Twp. Fire. Dept. – Request

Copy of Letter to Kingwood Twp. Rescue Squad – Request

Community Day Planning – Update

James Burke noted that he booked Party Perfect for the Rides for Community Day. There was a discussion whether there should be bands or not. Lee Frank apologized and stated he will not be able to attend Community Day. Ron Hartpence volunteered to send out additional vendor applications

At 9:00PM James Burke left the meeting.

Other Matters

Kingwood Park Income – Soda Machine Inventory and Expenses from Lisa Marie

Lisa Marie discussed an update with the soda machines. Chuck Kolvites noted that something must be done with the pavilion floor. He explained that a young child broke there arm on the slippery floor of the pavilion. Diane Hanley presented to everyone a sample of a turf to be possibly put down on the floor.

Motion to Approve the Amount of \$33.80 received from Donna Giaimi for the month of June, 2010 for the rent of the Old Fairview School House for yoga classes.

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| Roll Call Vote: | Aye | - R. Hartpence, D. Hewitt, H. Diminick, C. Kolvites, L. Frank, J. Ferrara, C. Niciecki, D. Hanley |
| | Nay | - None |
| | Abstain | - None |
| | Absent | - J. Burke |

9.

ADJOURNMENT

It was moved by Lee Frank, seconded by Heidi Diminick and carried to adjourn the meeting at 9:40PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller,
Secretary Parks and Rec.