

**PARKS AND RECREATION COMMITTEE
SPECIAL MEETING MINUTES
FEBRUARY 18, 2010
7:00PM**

CALL TO ORDER

A Special Meeting of the Parks and Recreation Committee was called to order at 7:00 P.M. at Scotty's Steak House. Chairman Ron Hartpence called the meeting to order and read the following notice requirements.

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat on February 11th, 2010, and by telefaxing a copy of the notice to the Courier News, Star Ledger, and the Express Times on February 5th, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 5th, 2010.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

PRESENT:	James Burke	ABSENT:	Jeff Ferrara
	David Hewitt		Chuck Kolvites
	Ron Hartpence		Eugene Hill
	Diane Hanley		James Spinelli
	Lee Frank		Anthony Gioffre
	Heidi Diminick		
	Cindy Niciecki		
	Jack Niciecki		
	Joseph Agaccio		

Secretary Keller handed out all the resumes' for the Committee members to review. The Committee reviewed each resume' completely. They chose 5 people to interview and eliminated the ones that did not qualify for the position.

2.

The following names are the people who have been chosen to come for an interview on February 24th at a Special Meeting that is scheduled to begin at 7:00 PM. The interviews will be scheduled 30 minutes apart.

Lisa Marie Arieno Weinschenk and Jamie Keplar
Julie Hajdusek and Justin Rudy
James Freeman
Roland R. Hall
Tim Hallinger

Diane Hanley had a list of the Duties for Park Director. James Burke read them aloud. They requested that the list be updated with a few changes. The members made it very clear they would like to have a Park Director live in the home on the park grounds. The Committee decided the best way to conduct interviews would be to have a list of questions for the Committee members to ask the applicant. Each Committee member was asked to e-mail Secretary Keller three questions to compile a list for everyone to use during the interviews.

James Burke left the meeting at 8:00PM.

Community Day was discussed the rest of the meeting. The Committee reviewed and amended the Ad application sheet, and the Vendors application sheet. Movie night was also discussed.

ADJOURNMENT

It was moved by Heidi Diminick, seconded by Diane Hanley and carried to adjourn the meeting at 9:15PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller,
Parks and Recreation Secretary**