

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
February 3, 2010**

CALL TO ORDER

The meeting was called to order by Chairman Ron Hartpence at 7:32P.M.
Chairman Ron Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 14th, 2010, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 7th, 2010. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 7th, 2010.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

Present: Ron Hartpence
James Burke
David Hewitt
Diane Hanley
Heidi Diminick
Jeffrey Ferrara
Lee Frank
Joseph Agaccio

Absent: Chuck Kolvites
Eugene Hill
James Spinelli
Anthony Gioffre

Privilege of the Floor

Paul Aemisegeo – Present to Get Approval for 5-K Go Daddy Go Race in June

Mr. Paul Aemisegeo was present at the meeting to get approval for the race in June. He explained that he has had to change the name from “Go Daddy Go Race” to “Run Daddy Run”. He explained that the purpose of the race was to celebrate fathers day and to get the children to run with their dads. He noted that this will be the 3rd Annual Race and that it has been a big success. The benefits will go to the Frenchtown Presbyterian Church, through the HCM Foundation.

2.

The race is to raise funds for scholarships for families that have been effected by cancer. He explained the dates and times of the race. The race will be scheduled for Saturday, June 19, 2010 at 9:00 AM. They will be obtaining insurance for the day, and also making Kingwood Township an additional insured party.

It was moved by David Hewitt, seconded by Jeff Ferrara and carried to approve the "Run Daddy Run Race to be on Saturday, June 19, 2010.

Roll Call Vote:	Aye	- Hartpence, Burke, Hewitt, Hanley, Diminick, Ferrara, Frank
	Nay	- None
	Abstain	- None
	Absent	- Chuck Kolvites

Robert Lopshire – Present to Get Approval to Use the Old Fairview School House for Photo Shoots of Models

No show.

Jack and Cindy Niciecki Present – Possible New Members for Park and Recreation Committee and Citizen Advisory Panel Parks and Recreation Committee

Jack and Cindy Niciecki were present to observe the meeting. They are interested in becoming members. Cindy will appointed on the Parks and Recreation Committee and Jack will be taking an opening on the Citizen Advisory Committee.

It was moved by David Hewitt, seconded by Jeff Ferrara and carried to write a letter to the Township Committee recommending that Cynthia Niciecki be appointed to the Parks and Recreation Committee and Jack Niciecki be appointed to the Citizen Advisory Committee.

Roll Call Vote:	Aye	- Hartpence, Burke, Hewitt, Hanley, Diminick, Ferrara, Frank
	Nay	- None
	Abstain	- None
	Absent	- Chuck Kolvites

New and Pending Business

Motion to approve the minutes of the January 6, 2010 Regular meeting minutes

It was moved by Diane Hanley, seconded by David Hewitt and carried to approve the minutes of the January 6, 2010 Regular meeting for the Parks and Recreation Committee.

Roll Call Vote:	Aye	- Hartpence, Hewitt, Hanley, Diminick, Ferrara, Frank
	Nay	- None
	Abstain	- Burke
	Absent	- Chuck Kolvites

3.

Motion to Approve Payment to Ian White for Music Club Lessons in the Amount of \$240.00 for January 2010.

It was moved by David Hewitt, seconded by Diane Hanley and carried to approve the amount of \$240.00 to Ian White for the Music Club at the Kingwood Township School for the month of January 2010.

Roll Call Vote:	Aye	- Hartpence, Burke, Hewitt, Hanley, Diminick, Ferrara, Frank
	Nay	- None
	Abstain	- None
	Absent	- Chuck Kolvites

Review Township Options for the Powers and Duties of the Recreation Commission/Committee and whether to expand to more members (Info Attached from Township Attorney)

Jim Burke explained that at the Township Committee meeting, Committeewoman Elaine Niemann suggested to review with the Parks and Recreation Committee to think about the idea of adding more members to the Committee. This was suggest so that the Township will be prepared for the new park on Horseshoe Bend Road. The Park and Recreation Committee would like to talk about this at a meeting in April.

Please Review Letter to be sent to the Trustees of the Kingwood Methodist Church for the Senior Dinner, as requested by the Trustees of the Church

Secretary Keller handed out the letter that was for the Kingwood Methodist Church. The Committee all approved that the letter would be fine to send.

Community Day Planning

REMINDER : Subcommittee Meeting for Community Day Planning on Thursday, Evening February 18th, 7:00PM at Scotty's Steak House

Review - Ad Prices Page for Community Day Program (To Be Put on the Website)

Review – Application for Vendors (To Be Put on the Website)

Review Two Programs for Fireworks Display (Garden State Fireworks and D&M Fireworks LLC.

The items listed above will all be reviewed on February 18th at the subcommittee meeting.

4.

Old Business

Contract Agreement for Ehrlich – \$165.00 each treatment (three times per year) is still good until end of February. Good for one year – price will go up after February 28th

It was moved by Jim Burke, seconded by Heidi Diminick and carried to sign an agreement for one year with Ehrlich under the conditions they work on the items requested in addition at no extra charge.

Roll Call Vote:	Aye	- Hartpence, Burke, Hewitt, Hanley, Diminick, Ferrara, Frank
	Nay	- None
	Abstain	- None
	Absent	- Chuck Kolvites

Basketball Funds – Review By-Laws and Spread Sheet from Heidi Diminick

There was a lengthy discussion on the history of the past regarding the basketball league and their funds. Heidi Diminick to obtain the bylaws to review. To be discussed with the C.F.O. regarding the amount owed to the Basketball League. The Committee asked Secretary Keller to write a letter and to have the C.F.O of the Township send the basketball league a check for the amount owed.

It was moved by David Hewitt, seconded by Heidi Diminick and carried to agree to send the Basketball League the remaining funds that is in the Park and Recreation account that belongs to them, along with a letter of apology for the misunderstanding.

Roll Call Vote:	Aye	- Hartpence, Burke, Hewitt, Hanley, Diminick, Ferrara, Frank
	Nay	- None
	Abstain	- None
	Absent	- Chuck Kolvites

Operations and Reports:

Charles Wilson – Park Director Report for January

No report for January submitted.

Park Director – Letter of Resignation

The Committee members reviewed the letter. It was discussed to advertise for a new park director. An ad will go out in the Hunterdon County Democrat for a Resident Park Director. All resumes' to be submitted by February 9th, 2010. A special meeting will be scheduled on Wednesday, February 24th, 2010 at 7:00 PM to interview candidates for the job.

5.

Buildings and Grounds:

N/A

Donations

N/A

Correspondence

Letter from Ruth Rios – Band Available

Chairman Ron Hartpence reviewed.

January Newsletter from Public Alliance Insurance Coverage Fund re: Amusement Rides and Inflatable's

Chairman Ron Hartpence reviewed.

Portable Toilet Rentals Inc. (Information)

Chairman Ron Hartpence reviewed.

Copy of Letter sent to Ron Heck – T'ai Chi Chih Kingwood School
Copy of Letter of Thanks to Mo Mudryk – Santa Claus
Copy of Letter of Thanks to the K.T.S. Chorus
Copy of Letter of Sympathy to Joe Agaccio and Family

Chairman Ron Hartpence reviewed the letters.

Interested Party – Full Band Show - From Chuck Schaeffer

Chairman Ron Hartpence reviewed.

Letter from the Hunterdon County Health Dept. Re: Suggesting a Annual Retail Food Establishment License for the Kingwood Park Pavilion

The Committee members all agreed this would be a very good idea. They asked Secretary Keller to call to find out what we need to do to be able to have an annual license.

Movie Nights

Shows, dates and times to be scheduled on February 18th, subcommittee meeting.

Other Matters

Jim Burke reviewed the Ethics Seminar the Township had on February 3rd, 2010. He explained how informative this was and explained some of the details of the meeting.

6.

ADJOURNMENT

It was moved by David Hewitt, seconded by Diane Hanley and carried to adjourn the meeting at 9:12PM. All voted Aye on Roll Call Vote.

Respectfully submitted,

**Cynthia L. Keller,
Parks and Recreation Secretary**