

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
November 4, 2009**

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 7:32P.M.
Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15th, 2009, and by telefaxing a copy of the notice to the Star Ledger , and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

**PRESENT: James Burke
Ron Hartpence
David Hewitt
Diane Hanley
Antimo Russano
Chuck Kolvites
Joseph Floyd
Jeff Ferrara
Eugene Hill**

**ABSENT: Heidi Diminick
Anthony Gioffre
Joseph Agaccio
Lee Frank
James Spinelli**

New and Pending Business

Motion to approve the minutes of the October 7, 2009 Regular meeting minutes

It was moved by Diane Hanley, seconded by James Burke and carried to approve the minutes of the October 7, 2009 Regular Meeting.

Roll Call Vote:

Aye	- J. Burke, R. Hartpence, A. Russano, C. Kolvites, J. Floyd, D. Hewitt, J. Ferrara
Nay	- None
Abstain	- D. Hanley
Absent	- H. Diminick

Complaints Regarding the Old Fairview School

The Committee members discussed complains that have been reported at the Old Fairview School. Antimo Russano explained that the phone at the O.F.V.S. is always off the hook any time he goes to the building. Chairman Ron Hartpence suggested getting a subcommittee together to discuss and decide what they will do with the some of the organizations that use the building. They will also be getting together to review the budget, and what they will request for 2010. The subcommittee meeting is scheduled for Monday, November 9, 2009 at 6:00PM. at Scotty's Steak House.

(Attached Please see Bills for the Last Two Years for O.F.V.S – As Requested by Ron Hartpence)

The Committee reviewed the bills and decided that they need to do something about the windows or the heating system in the building to reduce the electric bill.

See Attached Sheet of Current Schedule at Old Fair View School

The Committee members reviewed.

Recommendation for Volunteer's to Go Out to Dinner In Place of Picnic (Suggested by Andy Russano)

Everyone present agreed this would be a good idea to do for next year.

Old Business

Application for Activities at the Old Fairview School (application attached)
Seniors – Yoga

Secretary Keller explained that the seniors no longer have healthy bones at the OFVS, and they are using that space of time for senior yoga.

Memo from Maria Plass re: List of various topics they would like to have at the Old Fairview School House on Sunday afternoons

The Committee members discussed the memo from Maria Plass and they will be discussing this at their subcommittee meeting on Monday.

Budget for 2010

Budget Request for 2010 – Parks and Recreation

This will be discussed at the subcommittee meeting on Monday, and it will be approved at the December 2, Parks and Rec. Meeting.

List from the C.F.O. D. Laudenbach of the Funds Spent for the Year 2009

The Committee members reviewed the list for 2009 to prepare for what they need to request for 2010 year ahead.

Park Internet for \$19.95 a month for Park House (Add to 2010 Budget)

This will be added to the budget request for the 2010 year.

Senior Dinner – November 7, 2009

Need Volunteers to Help from 12:00PM – 2:00PM – Requested by Church Members

Chairman Ron Hartpence asked the committee members who would be attending the dinner to volunteer to help out for the day. Several members stated that they will be there to volunteer.

Tree Lighting Ceremony – December 5, 2009

Flyer Attached – Make Changes if Needed

The members reviewed the invitation and made a few changes. Jim Burke will be finalizing the invitation, and he will make copies to be distributed. The committee members discussed a list, which Diane Hanley handed out of items that they would need to get for the ceremony. Some of the refreshments will be donated by Shoprite in Flemington, and Walmart. The members will be picking up the rest of the items that will be needed. The committee discussed what fun things they could plan for the kids at the ceremony. Some of the ideas included hayrides, horse and buggy rides, and possibly a bonfire.

Request to Use the Old Fair View School

Chuck Kolvites excused himself from the Committee. He addressed the Parks and Recreation Committee, as a member of the Kingwood Township Soccer League. He asked the committee for permission to use the Old Fairview School House. This would be for the Kingwood Soccer League to use for their meetings, which would be on the second Wednesday of every month in the evenings from 7:00PM – 9:00PM. A use of facilities sheet will be given to Mr. Kolvites to fill out and return to the Township. The Parks and Recreation Committee all agreed it would be fine to allow them to use the building.

It was moved by Mr. Burke, seconded by Mrs. Hanley and carried to approve the use of the Old Fairview School by the Kingwood Township Soccer League on the second Wednesday of every month in the evenings.

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Roll Call Vote:	Aye	- J. Burke, R. Hartpence, A. Russano, C. Kolvites, J. Floyd, D. Hewitt, J. Ferrara, D. Hanley
	Nay	- None
	Abstain	- None
	Absent	- H. Diminick

Operations and Reports

Charles Wilson – Park Director Report for July

The Committee members reviewed Charles report.

Buildings and Grounds:

Committee reviews with Charles Wilson

The Committee members discussed what C. Wilson has completed for this month.

Donations

\$250.00 From the Italian American Heritage Club of Hunterdon County
for the Use of Facilities on October 4th, 2009 – Letter Attached

Chairman Ron Hartpence reviewed.

Correspondence

Chairman Ron Hartpence read aloud the following:

Copy of Thank you Letter sent to Daria Shepherd and Son – Thanks

Copy of Thank you Letter sent to Kolvites Children – Thanks

Copy of Thank you Letter sent to Kevin Lindelow – Donation for Benches

Copy of Letter Requesting Donation of Cookies and Hot Chocolate – Shop Rite

Copy of Letter Requesting Donation of Cookies and Hot Chocolate – Walmart

Copy of Letter to Walmart Requesting Donation for Tree Lightning Ceremony

Copy of Letter from Shop Rite in Flemington – Rewarding Donation

Other Matters

Chairman Ron Hartpence and Committee member James Burke presented two plaques, and a sign to Diane Hanley and Dave Hewitt in appreciation for their many years of time and service over the years on the Parks and Recreation Committee. A picnic grove will be made on the Park grounds in honor of their service. It will be called the Diane Hanley and Dave Hewitt Picnic Grove. Ron Hartpence announced that Diane Hanley has been on the Committee since 1997, and Dave Hewitt since 1988. Everyone thank them for all the time and service they put towards the Parks and Recreation Committee. Diane and Dave briefly responded, and were very happy and grateful for the recognition. They both thanked everyone very much for everything.

Eugene Hill will be donating a tree for the Picnic area in honor of their service. Everyone thanked Eugene for his generous donation.

Parks and Recreation to Sponsor Ski Club

Eugene Hill approached the Committee on an idea he presented to the Parks and Recreation Committee several months ago. He would like the Parks and Recreation to sponsor a ski club that he been trying to get together. He has arranged for parents to take the children to Blue Mountain Ski resort, and explained that they need a sponsor for the name to sign the children up for the program.

It was moved by Mr. Burke, seconded by Mr. Russano and carried to approve the Parks and Recreation Committee to sponsor a local ski club for the children from the school.

Roll Call Vote:	Aye	- J. Burke, R. Hartpence, A. Russano, C. Kolvites, J. Floyd, D. Hewitt, J. Ferrara, D. Hanley
	Nay	- None
	Abstain	- None
	Absent	- H. Diminick

ADJOURNMENT

It was moved by Mr. Burke, seconded by Mr. Russano and carried to adjourn the meeting at 8:55PM. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller, Secretary
Parks and Recreation Committee**