

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
October 7, 2009**

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 7:38 P.M.
Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15th, 2009, and by telefaxing a copy of the notice to the Star Ledger , and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

**PRESENT: James Burke
Ron Hartpence
David Hewitt
Antimo Russano
Heidi Diminick
Chuck Kolvites
Joseph Floyd
Joseph Agaccio
Lee Frank
James Spinelli
Jeff Ferrara
Eugene Hill**

**ABSENT: Diane Hanley
Anthony Gioffre**

Privilege of the Floor

**Maria Plass Present – Request to Use Old Fairview School on Sundays
(A Copy of the Activities Currently at Old Fairview School) Application Prepared for Use
of Old Fairview School**

Maria Plass was present at the meeting to ask if the Old Fairview School would possibly be available on Sundays in the future. She described several ideas that she is interested in doing, but did not bring a written outline of the details. Chairman R. Hartpence stated that the Parks and Recreation Committee have to review all the current events and organizations that now use the building. They would also like Ms. Plass to return in December or the first of January with a written outline of what she is interested in doing, and at that time they will then consider the idea.

New and Pending Business

Motion to approve the minutes of the September 2, 2009 Regular meeting minutes

It was moved by Chuck Kolvites, seconded by Heidi Diminick and carried to approve the minutes of the September 2, 2009 Regular Meeting.

Roll Call Vote:	Aye	- J. Burke, R. Hartpence, A. Russano, H. Diminick, C.
	Nay	- None
	Abstain	- D. Hewitt, J. Ferrara
	Absent	- D. Hanley

Letter from Dept. of Human Services of Hunterdon County from Betty Kenny, Fitness Coordinator for the Health and Fitness Program for the Seniors – Request the use of the Facility Old Fairview School House for the year 2010. (Special Request if Available: Friday Mornings for Senior Yoga Class)

The Committee members reviewed the letter from Fitness Coord. Betty Kenny. They all agreed to approve the seniors using the building anytime, and that Fridays would be fine to extend their classes if they choose. Secretary Keller will contact and write a letter to Betty Kenny in response to her request and letter, and also contact Donna Giami and let her know that the seniors will using the building on Friday mornings.

It was moved by Heidi Diminick, seconded by David Hewitt and carried the motion to approve year 2010 for the use of facilities of the Old Fairview School to the Seniors for the Health and Fitness Program.

Roll Call Vote:	Aye	- J. Burke, R. Hartpence, A. Russano, H. Diminick, C.
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley

New and Pending Business Continued

Motion to approve payment to David Bacon in the amount of \$120.00 for Summer Camp Program of 2009, for one participant

It was moved by Heidi Diminick, seconded by Antimo Russano and carried the motion to approve payment to David Bacon in the amount of \$120.00 for one participant in the Summer Camp Program for 2009 .

Roll Call Vote:	Aye	- J. Burke, R. Hartpence, A. Russano, H. Diminick, C. Kolvites, J. Floyd, D. Hewitt, J. Ferrara
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley

Motion to approve Bulk Playground Mulch from Mendham Garden Center in the amount of \$351.00 for the playground at the park

It was moved by James Burke, seconded by Joseph Floyd and carried the motion to approve invoice for Bulk Playground Mulch from Mendham Garden Center in the amount of \$351.00 for the playground at the park.

Roll Call Vote:	Aye	- J. Burke, R. Hartpence, A. Russano, H. Diminick, C. Kolvites, J. Floyd, D. Hewitt, J. Ferrara
	Nay	- None
	Abstain	- None
	Absent	- D. Hanley

Recreation Account Listing for the month of September

Chairman Ron Hartpence reviewed the list of figures with the members. They reviewed what has been spent and what is remaining in the recreation in and out account. Ron would like a budget request for 2010 to review and fill out for the November meeting. He also requested a print out of what the Parks and Recreation Committee took in and paid out for the year 2009. This will be reviewed at the November 4, 2009 meeting. A Copy of the list of the recreation accounts are listed at the end of the minutes.

Kingwood Town Wide Yard Sale: Review

Chairman Ron Hartpence noted it was a great turnout.

Senior Dinner (November 7, 2009) Invitation Enclosed to Review

The Committee members reviewed the invitation, and asked secretary Keller to make the changes. Secretary Keller will make sure the letter is sent out by the end of the week.

Old Business

Vending Machines Income - Charles Wilson to explain

Chairman Ron Hartpence reviewed the figures of what had been spent and what is profited so far for the drinks the year 2009 listed on the park director's report.

Volunteer - Picnic – Date set for (October 10th)

Secretary Keller noted that there have not been many responses back for the picnic. The Committee discussed what everyone would be bringing for covered dishes.

Movie Nights

The Committee discussed the movie night events for the past year. They would like to have some new ideas for the year 2010. The movies are all done for the year.

Community Day

Review Community Day – Make List of Changes for 2010

The Committee reviewed Community Day. They all agreed it went very well. It was suggested that an application for safety guidelines for the vendors be put on the website. There was a discussion on the Kingwood Township 8th Grade class, and noted that they only made \$1,000 for the day. Chairman R. Hartpence explained that in the future they must get approval from the B.O.E. to sell items at Community Day. The Committee has made notes for the changes for next years Community Day, and will start to plan for it in January 2010. Jim Burke explained to everyone what Community Day was like several years ago, and how the Parks and Recreation cooked all the food.

Kingwood Pond

Nothing new at to discuss on the pond at this time.

Bocce

Review tournament at Community Day

Antimo Russano noted that everything went well on Community Day. He explained that there were enough funds to cover all the expenses. He explained that they would like to place a monument at the Bocce court area in memory of Anthony DeSapio, who was very involved with the Bocce game. He explained that there has been a donation of two wooded benches for the Bocce court by Quality Site Furnishings and would like a thank you note sent to them as soon as possible.

Operations and Reports:

Charles Wilson – Park Director Report for July

Page 5

Charles Wilson was not present at the meeting. Chairman Ron Hartpence read aloud the report for July.

Buildings and Grounds:

The Committee members discussed the update of the building and grounds.

Donations

Chairman R. Hartpence reviewed the following donations:

Donation: For the Use of the Old Fair View School - \$45.00

Two Park Benchs Worth \$1,100 each were Donated by Quality Site Furnishings
Kevin Lindelow – For the Bocce Court

Correspondence

Letter from the Delaware Valley High School B.O.E. Re: Use of Facilities

Secretary Keller explained that this was just for the Committees information.

Chairman R. Hartpence read aloud:

Thank you letters were sent to the following:

John Brogan - Printer

Daria Sheperd - Volunteer

Mike Grombir - Banner

Mike Furman – Shed

Lee and Susan Frank – Volunteers

John Glynn – H.C. Engineers

RDR Carting Inc. – Thank you

Garden State Fireworks – Thank you

L.t. Bruce Skelton – Thank you

Other Matters

Questions: Renew Applications for Use of Facility : Are they needed to be filled out for Old Fairview School each Year ?

The Committee all agreed that it would be best for everyone that uses any of the facilities for the Township, to be required to fill out an applications for use of facility each year.

Jim Burke noted that there have been some problems in the past few years with several of the people using the O.F.V.S. There was a discussion on whether it would be worth it to rent out the Old Fairview School House, or to just allow the seniors to use the facility.

Page 6

Chairman Ron Hartpence suggested a subcommittee get together and discuss the issues in regards to the Fairview School usage, and decide on a conclusion.

ADJOURNMENT

It was moved by Jeff Ferrara, seconded by Dave Hewitt and carried to adjourn the meeting at 9:05PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller,
Parks and Recreation Secretary**