

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
August 5, 2009**

**CALL TO ORDER**

The meeting was called to order by Chairman Ronald Hartpence at 7:37 P.M.  
Chairman Ronald Hartpence read aloud the following:

**NOTIFICATION REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15<sup>th</sup>, 2009, and by telefaxing a copy of the notice to the Star Ledger , and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.**

**In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.**

**ROLL CALL**

|                 |                                     |                |                       |
|-----------------|-------------------------------------|----------------|-----------------------|
| <b>PRESENT:</b> | <b>James Burke (arrived 8:05PM)</b> | <b>ABSENT:</b> | <b>David Hewitt</b>   |
|                 | <b>Ron Hartpence</b>                |                | <b>James Spinelli</b> |
|                 | <b>Diane Hanley</b>                 |                | <b>Jeff Ferrara</b>   |
|                 | <b>Antimo Russano</b>               |                |                       |
|                 | <b>Heidi Diminick</b>               |                |                       |
|                 | <b>Chuck Kolvites</b>               |                |                       |
|                 | <b>Joseph Floyd</b>                 |                |                       |
|                 | <b>Eugene Hill (arrived 8:00PM)</b> |                |                       |
|                 | <b>Anthony Gioffre</b>              |                |                       |
|                 | <b>Joseph Agaccio</b>               |                |                       |
|                 | <b>Lee Frank</b>                    |                |                       |

**Privilege of the Floor**

**Jennifer Smith Present to Introduce a Craft Camp**

2.

Jennifer Smith was not present at the meeting.

**Becky Testa and Sue Lehrer present to get permission and discuss a 5-K Race to be held at the Kingwood Park in November of 2009 – Grades 3<sup>rd</sup> – 8<sup>th</sup>**

Sue Lehrer was present and reviewed with the Committee members the information she has obtained. She noted that she had gotten permission from the State Police, liability insurance to cover them for the day, and a list of sponsors. The Committee members asked Sue to e-mail Charles Wilson confirming that the date, time and that the event will be on for that date. The Committee members discussed possibly waving the fee of \$250.00 for a security deposit.

**George Esparza from the Phydeaux's Flying Flea Circus**

Mr. Esparza was present at the meeting to introduce his program and to present his show he had to offer for Community Day. He explained what type of show he will present. He explained that his rates are \$350.00 for the first three hours, then \$50.00 for each hour thereafter. He explained that his show is audience interactive. He noted that he is performing at the 4-H Fair in Somerset if anyone is interested in coming to watch his show. He thanked the Committee for listening to him and hoped that they hire him for Community Day.

**New and Pending Business**

**Motion to approve the minutes of the July 1, 2009 Regular meeting minutes**

There is one correction on the minutes: Roll Call Vote: Chuck Kolvites was present at the July 1, 2009 Meeting. It was noted that he was absent.

It was moved by Mr. Russano, seconded by Mrs. Hanley and carried to adopt the Minutes of the July 1, 2009 Regular meeting.

**Roll Call Vote:**  
Aye – R. Hartpence, C. Kolvites, D. Hanley, A. Russano  
Nay – None  
Abstain – H. Diminick, J. Floyd  
Absent – D. Hewitt, J. Ferrara, J. Burke

**Motion to approve electrical work completed on Kingwood Park house in the amount of \$2,136.00 to Gavin Electric, LLC**

Secretary to check to see if this was approved at a prior meeting. Also to get information on what type of work he did.

**Motion to approve payment to Ian White for the Music Camp for the month of June at the Kingwood Township School in the amount of \$ 60.00**



4.

Popcorn Machine – Purchase

Antimo Russano expressed that he would like the Parks and Recreation Committee to purchase a popcorn machine for the park use. Diane Hanley had some suggestions of where to purchase the machine.

It was moved by Mr. Floyd, seconded by Mr. Kolvites and carried to spend up to \$250.00 for an old fashion popcorn machine cart.

**Roll Call Vote:**  
**Aye – R. Hartpence, C. Kolvites, D. Hanley, A. Russano  
H. Diminick, J. Floyd**  
**Nay – None**  
**Abstain – None**  
**Absent – D. Hewitt, J. Ferrara, J. Burke**

Birthday Parties on Movie Night

Antimo Russano expressed that there will be a birthday party for his granddaughter at the next movie night. He will be bringing pizza and they will buy all other items from the park. The Committee members all agreed this would be a good idea.

Motion to Purchase Sand for Sandbox

It was moved by Mr. Russano, seconded by Mr. Burke and carried to approve the purchase of play sand spending up to \$50.00 for the sandbox at the Kingwood Park.

**Roll Call Vote:**  
**Aye – R. Hartpence, C. Kolvites, D. Hanley, A. Russano  
J. Burke, H. Diminick, J. Floyd**  
**Nay – None**  
**Abstain – None**  
**Absent – D. Hewitt, J. Ferrara**

Motion to Purchase Certified Mulch

It was moved by Mrs. Diminick, seconded by Mrs. Hanley and carried to approve the purchase of one load of certified mulch in the amount of \$500.00.

**Roll Call Vote:**  
**Aye – R. Hartpence, C. Kolvites, D. Hanley, A. Russano  
J. Burke, H. Diminick, J. Floyd**  
**Nay – None**  
**Abstain – None**  
**Absent – D. Hewitt, J. Ferrara**

Motion to Purchase Sand for Volley Ball Court





7.

Ron Hartpence announced that their was a family reunion at the Park for the Hartpence family. He noted they donated \$100.00 in cash towards Park and Recreation.

Donation from Walmart in Clinton - \$50.00 Gift Certificate towards the Fishing Derby

Antimo Russano reviewed.

**Correspondence**

Chairman Ron Hartpence read aloud the following letters:

Copy of Letter to Maria Plass – From Deputy Mayor Burke  
Copy of Letter to ShopRite – Donation for Volunteer Picnic  
Copy of Letter from ShopRite – Response for Donation  
Copy of Letter to Sal DeSapio – Thank you  
Copy of Letter to Two Brother's – Thank you  
Copy of Letter to Walmart – Thank you

**Community Day**

**Vendors who have applied for Community Day**

Chairman Ron Hartpence reviewed. Mr. Burke noted that the Hotdog man from the river would like to sell hotdogs at Community Day and to donate his funds to the Parks and Recreation. He would also like to advertise his business while at Community Day. Diane Hanley noted that Tom Robins would like to setup balloons at the Park. She also noted that the rescue squad will be putting up a tether ball for the day and will ask for \$5.00 donations, which will go towards the rescue squad.

**Community Day Ads Update - Copies of Ads and Checks Attached**

Secretary Keller provided a list of the ads and checks received so far for the Community Day Program. There was a discussion on how everyone needs to help with soliciting ads for the Community Day program.

Mr. Grom from Revelation Generation donated \$4,500.00 towards the fireworks. Secretary Keller to write a letter of thanks to Mr. Grom. Mr. Burke explained that Mr. Grom would like to be at Community Day to hand out literature in reference to Revelation Generation. He stated that Mr. Grom has offered for anyone that would like to put a booth up at their event may do so.

**Fireworks: Copies of letters to Garden State/State of NJ Div. of Fire and Safety**

Chairman Ron Hartpence reviewed.

**Letters to be Mailed Out**

8.

Mr. Burke requested Secretary Keller write a letter to the NJ State Police requesting they bring their services on Community Day. The request will be for a helicopter, canine dog demonstration, the dare program, and a bag pipe player. A letter will be sent to the NJ State Police as soon as possible.

Mr. Burke also requested a letter be sent to the NJ D.O.T. for the use of their electronic sign to be put up on Route 12 in the front of the Skylands Community Bank advertising the dates and times of Community Day.

Heidi Diminick noted that she will be contacting the boy scouts to ask them if they would be able to help out with parking and the fishing derby.

**Schedule a date for a subcommittee meeting at park for Community Day**

A subcommittee meeting has been scheduled for Saturday, August 29, 2009 at 8:00 A.M. There was a lengthy discussion on needing mulch for the playground. There was a suggestion also to order more sand for the sandbox and the volleyball court.

**Banner to be Installed on Route 519**

The Committee members discussed whether they would like the banner for advertising Community Day to be on the ground along Union Road and Rt. 519, or to be put up in the air horizontally across County Road 519. The majority of the Committee agreed to put the banner up across County Road 519. Mr. Burke noted that he knows of a man with a tree removal business who may help put the banner up on Rt. 519. He will contact him and then offer him a free ad in the Community Day Program.

**Other Matters**

Diane Hanley noted that the parking lot needs basket ball lines in the upper parking lot. She also mentioned that the parking lot needs parking lines for vehicles painted on the blacktop. Handicap parking marks are also needed. Heidi Diminick offered her basketball liner for painting. Heidi also mentioned she would like to get the Parks and Recreation to sponsor adult basketball program at the school. She will look into obtaining the necessary papers to proceed with the program. She would like to see it started by the month of October and last thru May.

Ron Hartpence asked when the Community Day letter will be going out in the mail. Secretary Keller responded. It will be sent out the end of August when the Township Newsletter is completed. Mr. Hartpence would also like to see the pavilion floor worked on. Mr. Burke suggested that maybe Warnco would like to donate the equipment to put down the floor.

**ADJOURNMENT**

It was moved by Mr. Burke, seconded by Mr. Russano and carried to adjourn the meeting at 9:30 PM. All voted Aye on Roll Call Vote.

**Respectfully submitted,**

**Cynthia L. Keller, Secretary**