

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
July 1, 2009**

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 8:05P.M.
Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15th, 2009, and by telefaxing a copy of the notice to the Star Ledger , and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

**PRESENT: James Burke (arrived 8:17PM)
Ron Hartpence
Diane Hanley
Jeffrey Ferrara
Antimo Russano**

**ABSENT: David Hewitt
Joseph Agaccio
Eugene Hill
James Spinelli
Anthony Gioffre
Lee Frank
Heidi Diminick
Joseph Floyd**

PRIVILEGE OF THE FLOOR

Maria Plass, Kingwood Resident interested in using the Old Fairview School - present to review an outline of the purpose of the use of the building.

Maria Plass was present to describe the details of the event to be held at the Old Fairview School on August 2, 2009.

5.

Community Day Ads Update

The flyer is complete and will be mailed out by July 6th, and the deadline date to have ad and checks in will be July 15, 2009.

Fishing Derby

Review of June 6, 2009 Fishing Derby

Everyone complemented Antimo Russano on the great job he did on the Derby. Mr. Russano had pictures for everyone to review. He explained that there were many volunteers to help record the age groups, size of fish and winners. Ron Hartpence suggested to make a list of things that we will need for next years Derby. He also mentioned that a first aide kit will be needed on site. Everyone thanked Antimo Russano for all his hard work putting it together.

Bocce

Letter from Diane Laudenbach in reference to prizes for Bocce Tournament on Community Day – Vouchers

Diane Laudenbach C.F.O. of the Township provided a letter to Mr. Russano in reference to how the prizes will be distributed for the Bocce Tournament. Mr. Russano explained to everyone that each prize will be listed on a voucher and handed out to winners to sign, and then submitted to the C.F.O. for payment.

Operations and Reports:

Charles Wilson – Park Director Report for May

The Committee members reviewed report for May.

Donations

No Donations the month of July.

Buildings and Grounds:

Charlie Wilson Reports

Charles Wilson was not present at the meeting. He did give the secretary a letter to hand out to the Park and Rec. Committee requesting to have internet hookup and e-mail. He feels that the residents in the town and coaches will be able to communicate better with him if he could do some of the scheduling and canceling of the fields on line. Deputy Mayor Burke offered to speak to Charles about his internet service and get an idea of what he needs. The Committee recommended that Charles get an e-mail account through the Township. Chairman Ron Hartpence recommended that a letter be forwarded to the Township Committee members to review at their meeting to decide whether to set up an e-mail account for Charles Wilson.

6.

Correspondence

Copy of Donation Letter to Poland Springs

Several Copies of Thank You Letters - Senior Picnic

Copy of Thank you Letter from the Kingwood Township Board of Education

The Committee members reviewed letter sent out to businesses.

Other Matters

The Committee members have scheduled a subcommittee meeting to be held at the Kingwood Park on Tuesday, July 28, 2009 at 6:30PM to discuss Community Day preparation.

Chairman Ron Hartpence noted that the speakers and wiring need to be installed at the Park. He would also like to recommend to Charles Wilson, Park Director to close the park all together when games are canceled. He suggested that the gate be put up when the park is closed. Ron Hartpence also mentioned several things he would like to speak to Charles about that need to be done at the park.

ADJOURNMENT

It was moved by Chuck Kolvites, seconded by Antimo Russano and carried to adjourn the meeting at 9:12PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller
Secretary

Attached to these minutes: Park Director's Monthly Report
List of Budget Request for Activities 2009
5 Pages of Information from 2009 Fishing Derby