PARKS AND RECREATION COMMITTEE REGULAR MEETING MINUTES July 1, 2009

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 8:05P.M. Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15th, 2009, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

PRESENT: James Burke (arrived 8:17PM) ABSENT: David Hewitt

Ron Hartpence Joseph Agaccio
Diane Hanley Eugene Hill
Jeffrey Ferrara James Spinelli
Antimo Russano Anthony Gioffre

Lee Frank Heidi Diminick Joseph Floyd

PRIVILEGE OF THE FLOOR

Maria Plass, Kingwood Resident interested in using the Old Fairview School - present to review an outline of the purpose of the use of the building.

Maria Plass was present to describe the details of the event to be held at the Old Fairview School on August 2, 2009.

She explained there are approximately 50 people signed up for the event and still waiting for confirmation. She handed out a new updated flyer for the Committee to review. Ron Hartpence requested that she keep a list of all who will be attending the program. The Committee members reviewed all the rules and regulations on cleaning up after the use of the building. Antimo Russano offered to open the building for their use on that day. She noted that the event will be definitely on August 2, 2009 from 12 noon to 4:00 PM.

Becky Testa, Sue Lehrer, and Dennis Wilson present to get permission and discuss a 5-K Race to be held at the Kingwood Park – Grades 3^{rd} – 8^{th}

Becky Testa and Sue Lehrer introduced themselves and reviewed their program of the Girls on the Run. They distributed a packet of information describing what they are all about. They explained that the races are non-competitive. They were present to get approval to use the park for a "Girls on the Run 5K" event on Saturday, November 21, 2009 from 8:00A.M. – 12:00Noon. They requested to use the picnic tables, playground and pavilion for that morning. They noted that this will be a rain or shine event. The estimated amount that will be running will be approximately 225 runners. The Committee members explained the rules and regulations and that they must supply liability insurance. Chairman Ron Hartpence noted that the police and rescue squad will need to be informed to be there for the day. Becky Testa explained that the registration fee will be approximately \$10.00 to \$15.00 per child. The Committee stated that there will be limit of 200 cars in the parking lot of the park grounds. Chairman Ron Hartpence asked them to return to a meeting for final approval in October to review all information.

It was moved by Antimo Russano, seconded by Jeff Ferrara and carried to approve the "Girls on the Run 5 K Race" to be held on Saturday, November 21, 2009 from 8:00AM – 12:00 Noon.

Roll Call Vote: Aye - Hanley, Hartpence, Russano

Kolvites, Ferrara

Nav - None

Absent – Hewitt, Diminick, Floyd, Burke

Abstain- Ferrara, Kolvites

NEW AND PENDING BUSINESS

Motion to approve the minutes of the June 3, 2009 Regular meeting minutes

It was moved by James Burke, seconded by Antimo Russano and carried to approve the minutes of the June 3, 2009 regular meeting minutes and place on file.

Roll Call Vote: Aye - Burke, Hanley, Hartpence, Russano

Nav - None

Absent - Hewitt, Diminick, Floyd

Abstain- Ferrara, Kolvites

New and Pending Business

Motion to approve payment to Ian White for the Music Camp for the month of May at the Kingwood Township School in the amount of \$2,410.00

It was moved by James Burke, seconded by Diane Hanley and carried to approve payment to Ian White for the Music Camp for the month of May in the amount of \$2,410.00.

Roll Call Vote: Aye - Burke, Hanley, Hartpence, Russano

Kolvites, Ferrara

Nay - None

Absent - Hewitt, Diminick, Floyd

Abstain- None

Motion to approve monthly payment from Lakshmi Devi – Supatha Yoga at Old Fairview School Amount to be approved for use of facility: \$102.70

It was moved by Jeff Ferrara, seconded by Diane Hanley and carried to approve monthly payment from (Donna Giami – Lakshmi) for the use of facility in the amount of \$ 102.70.

Roll Call Vote: Aye - Burke, Hanley, Hartpence, Russano

Kolvites, Ferrara

Nay - None

Absent - Hewitt, Diminick, Floyd

Abstain- None

Motion to approve David Bacon's "Mr. Bacon's Science Camp" – 36 Students at an amount submitted of \$2,720.00.

It was moved by Diane Hanley, seconded by James Burke and carried to approve David Bacon's Science Camp – 36 Students registered and the amount of \$2,720.00 submitted for the program.

Roll Call Vote: Aye - Burke, Hanley, Hartpence, Russano

Kolvites, Ferrara

Nay - None

Absent – Hewitt, Diminick, Floyd

Abstain- None

Old Business

Vending Machines Update

No update at this time.

<u>Update on US Sports Institute – Sports Camp for Summer of 2009</u> <u>Certificate of Liability Insurance Attached</u>

Heidi Diminick was not present, to be discussed at next months meeting.

Safety Signs for the Playground Update – Joe Floyd

Joe Floyd was not present, to be discussed at next months meeting.

<u>Great Blue Inc. – Algae treatment for Kingwood Pond Contract</u>
(<u>To call as needed only costs</u>: \$225.00) Contract attached for year around services from June – September 2009

It was moved by Chuck Kolvites, seconded by Diane Hanley and carried to approve to send a letter to the Township Committee members to consider the year round services of Algae Treatment at the Kingwood Pond.

Roll Call Vote: Aye - Burke, Hanley, Hartpence, Russano

Kolvites, Ferrara

Nay - None

Absent - Hewitt, Diminick, Floyd

Abstain- None

Volunteer Picnic – Reschedule Date (August 29th original date)

The Committee discussed the best date to have their volunteer picnic. It was decided to reschedule the picnic to Saturday, August 22, 2009 at 2:00 PM – 6:00 PM. It was suggested to invite the Fire Company, and the Rescue Squad. A letter will be written to ShopRite asking for a donation of food for the event. Each person will be asked to bring a covered dish and either call or e-mail Secretary of the Parks and Rec. Secretary Keller will make the invitation for the picnic and distribute to all.

Movie Nights

Joe Floyd – Discuss the Dates for the Season

Joe Floyd was not present to discuss the dates. Antimo Russano noted that the last movie night went well even though it rained before the movie.

Friday, July 10, 2009 – Rain Date 7/17/2009 Friday, Aug, 7, 2009 – Rain Date 8/14/2009 Friday, Sept, 4, 2009 – Rain Date 9/11/2009

Community Day

Community Day Letter – Send out date

The Committee discussed a date to mail out the community day letter and the yard sale flyer. They decided it would be best to mail everything out by the end of July.

Vendors who have applied for Community Day – Update Heidi Diminick

Heidi Diminick was not present at the meeting to discuss. This will be discussed at the Committees subcommittee meeting the end of the month.

Community Day Ads Update

The flyer is complete and will be mailed out by July 6th, and the deadline date to have ad and checks in will be July 15, 2009.

Fishing Derby

Review of June 6, 2009 Fishing Derby

Everyone complemented Antimo Russano on the great job he did on the Derby. Mr. Russano had pictures for everyone to review. He explained that there were many volunteers to help record the age groups, size of fish and winners. Ron Hartpence suggested to make a list of things that we will need for next years Derby. He also mentioned that a first aide kit will be needed on site. Everyone thanked Antimo Russano for all his hard work putting it together.

Bocce

<u>Letter from Diane Laudenbach in reference to prizes for Bocce Tournament on Community Day – Vouchers</u>

Diane Laudenbach C.F.O. of the Township provided a letter to Mr. Russano in reference to how the prizes will be distributed for the Bocce Tournament. Mr. Russano explained to everyone that each prize will be listed on a voucher and handed out to winners to sign, and then submitted to the C.F.O. for payment.

Operations and Reports:

Charles Wilson – Park Director Report for May

The Committee members reviewed report for May.

Donations

No Donations the month of July.

Buildings and Grounds:

Charlie Wilson Reports

Charles Wilson was not present at the meeting. He did give the secretary a letter to hand out to the Park and Rec. Committee requesting to have internet hookup and e-mail. He feels that the residents in the town and coaches will be able to communicate better with him if he could do some of the scheduling and canceling of the fields on line. Deputy Mayor Burke offered to speak to Charles about his internet service and get an idea of what he needs. The Committee recommended that Charles get an e-mail account through the Township. Chairman Ron Hartpence recommended that a letter be forwarded to the Township Committee members to review at their meeting to decide whether to set up an e-mail account for Charles Wilson.

Correspondence

Copy of Donation Letter to Poland Springs
Several Copies of Thank You Letters - Senior Picnic
Copy of Thank you Letter from the Kingwood Township Board of Education

The Committee members reviewed letter sent out to businesses.

Other Matters

The Committee members have scheduled a subcommittee meeting to be held at the Kingwood Park on Tuesday, July 28, 2009 at 6:30PM to discuss Community Day preparation.

Chairman Ron Hartpence noted that the speakers and wiring need to be installed at the Park. He would also like to recommend to Charles Wilson, Park Director to close the park all together when games are canceled. He suggested that the gate be put up when the park is closed. Ron Hartpence also mentioned several things he would like to speak to Charles about that need to be done at the park.

ADJOURNMENT

It was moved by Chuck Kolvites, seconded by Antimo Russano and carried to adjourn the meeting at 9:12PM. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller Secretary

Attached to these minutes: Park Director's Monthly Report

List of Budget Request for Activities 2009 5 Pages of Information from 2009 Fishing Derby