

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
May 6, 2009**

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 7:35 P.M.
Chairman Ronald Hartpence read aloud the following:

NOTIFICATION REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on January 15th, 2009, and by telefaxing a copy of the notice to the Star Ledger , and the Express Times on January 8, 2009. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on January 8, 2009.

In order to ensure full public participation in this meeting, all members of this committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk. Your cooperation is appreciated.

ROLL CALL

PRESENT:	James Burke (arrived 7:40PM)	ABSENT:	David Hewitt
	Ron Hartpence		Diane Hanley
	Joseph Agaccio		
	Anthony Gioffre		
	Joseph Floyd		
	Antimo Russano		
	Chuck Kolvites		
	Lee Frank		
	James Spinelli		
	Jeffrey Ferrara		
	Heidi Diminick		
	Eugene Hill (arrived 7:55PM)		

Privilege of the Floor

Karen Nuckols, Co-Leader for Daisy Group#375 present to talk to the Parks and Rec. Committee re: Community Service for troop

Ms. Nuckols was present to ask the Park and Rec. Comm. if the Daisy Group#375 would be able to do their community service at the Kingwood Park. This will be in memory of Scott Oldenburg a resident of Kingwood Township. The Daisy's would like to plant flowers, which they will purchase in the park. They plan to plant thirty different kinds of flowers.

It was moved by Mr. Russano, seconded by Mrs. Diminick and carried the motion to approve Daisy Group #375 to do community service at the Kingwood Park, and plant flowers in memory of Scott Oldenburg.

RCV:	Aye	-	Ron Hartpence, Chuck Kolvites, Jeff Ferrara, Antimo Russano, Joseph Floyd, Heidi Diminick
	Nay	-	None
	Abstain	-	None
	Absent	-	Diane Hanley, David Hewitt

Mr. Bacon to present his proposal for his Science Camp – July 13th – July 31st, 2009
Motion and Approval for the Camp

Mr. David Bacon was present at the meeting to ask the Committee for approval to sponsor his Science Camp that he has done for 14 years. He explained that the Kingwood School will be under construction this summer and he had to find a new place to conduct his camp. He explained that he will have it at the Delaware Valley Regional High School. There will be no fee for him to use the facilities at the school. He explained that he always cleans up after every class. He also will send a copy of his insurance.

It was moved by Chuck Kolvites, seconded by James Burke and carried the motion to approve Mr. Bacons Science Camp to be held at the Delaware Valley Regional High School during the period of July 13 through July 31, 2009.

RCV:	Aye	-	Ron Hartpence, Chuck Kolvites, Jeff Ferrara, Antimo Russano, Joseph Floyd, Heidi Diminick
	Nay	-	None
	Abstain	-	None
	Absent	-	Diane Hanley, David Hewitt

NEW AND PENDING BUSINESS

Motion to approve the minutes of the April 1, 2009 Regular meeting minutes

It was moved by Jeff Ferrara, seconded by Joe Floyd and carried to approve the minutes of the April 1, 2009 regular meeting minutes and place on file.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Mayor Niemann Present – Eagle Scout Project

Mayor Niemann was present at the meeting to discuss a child that is interested in doing an Eagle Scout project at the Park. She explained speaking with Keith Augustine who is the Scout that is interested. He is interested in planting a native plant section in the park area. She noted that he would be in touch with the Committee with a plan. Mayor Niemann thanked the Park and Recreation Committee.

Discuss application for Temporary Food permit – (Monthly Basis)

Chairman Ron Hartpence reviewed. The park needs a monthly food permit for monthly events. Secretary Keller will be taking care of the permits.

Motion to approve Supatha Yoga for Lakshmi Devi in the amount of \$104.00 for the month of February 2009

It was moved by James Burke, seconded by Antimo Russano and carried the motion to approve the amount of \$104.00 for the rent of Supatha Yoga at the Old Fair View School.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Motion to approve Supatha Yoga for Lakshmi Devi in the amount of \$101.40 for the month of March 2009

It was moved by James Burke, seconded by Heidi Diminick and carried the motion to approve the amount of \$101.40 for the rent of Supatha Yoga at the Old Fair View School.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Motion to approve application for use of facilities at the park for Ron Heck’s Kingwood Karate School for the summer of 2009 June through August (area of the grass next to the pavilion)

4.

It was moved by Heidi Diminick, seconded by Jeff Ferrara and carried the motion to approve the use of facilities application for Ron Heck's Kingwood Karate School for the summer of 2009.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Motion to approve money spent for Fishing Derby items in the amount of \$90.00 to be reimbursed to Antimo Russano.

It was moved by Joe Floye, seconded by Heidi Diminick and carried the motion to approve the amount of \$122.00 to be reimbursed to Antimo Russano for the money spent on Fishing Derby prizes.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- Russano

Chairman Hartpence asked Mr. Russano to make a notation of the items he purchased.

Motion and approval for income taken in for the nine week program February thru April 2009 for the Tai Chi Chih in the total amount of \$700.00 - \$75.00 in cash and 13 checks for \$625.00 for Ronald Heck

It was moved by Heidi Diminick, seconded by Antimo Russano and carried the motion to approve the amount of \$700.00 for the income taken in by Tai Chi Chih classes and to be paid to Ron Heck.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Motion to approve amount paid to King Vending in the amount of \$94.28. Total amount of \$304.30, Charlie Wilson paid King Vending \$210.00 for the drink purchase. \$15.00 dollars was deducted from total for the exemption of paying tax. (A Tax Exempt Form was given to Mr. Dennis Bedrosian

It was moved by Chuck Kolvites, seconded by Joe Floyd and carried the motion to approve the amount of \$94.28 to be paid to King Vending.

5.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Application for a non-resident (The Miller Family Reunion) interested in using the facilities on July 12, 2009 from 11:30AM – 7:30PM – Needs approval from Committee. A check has been submitted in the amount of \$250.00

It was moved by Antimo Russano, seconded by Heidi Diminick and carried the motion to approve the amount of \$250.00 submitted from Non-Resident for use of facilities at the park on July 12, 2009 from 11:30am – 7:30pm.

Roll Call Vote:

Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
Nay	- None
Absent	- Hanley, Hewitt
Abstain	- None

Old Business

Egg Hunt – Review

Diane Hanley is absent and will review the Egg Hunt next month in June.

Update on US Sports Institute – Sports Camp for the Summer of 2009

Heidi Diminick noted that she has been in contact with John Williams from US Sports Institute and has made all the arrangements for flyers and info to go out to the schools two different dates.

Safety signs for the playground update – Info from Insurance Co.
Copy of letter to Beth Britton, Insurance Co. re: Playground Safety Sign Guidelines
(A LIST OF PLAYGROUND SAFETY SIGN GUIDELINES – EDITED BY DIANE HANLEY
– AS PER SUGGESTION FROM INSURANCE COMPANY

It was discussed to put all the information onto one page and laminate to post up at the park. Secretary Keller to fix sign and laminate and give to Park Director to post at park.

Movie Nights

Joe Floyd – Reviews of First Movie Night

Joe Floyd reported that the movie was cancelled due to rain. He stated that there was a lot of support from many residents in the town. It was suggested to make a rain date for movie night to be the following evening. It will be advertised at the Fire House and new flyers will need to be made up including the rain date.

Community Day

Application to Vendors – Review (make changes/add new ideas)

The Committee members agreed that the application looks complete and ready to be put on the web site.

Memo for Businesses for the Community Day Ads (make changes/Add new ideas)

Jim Burke explained what he would like to do on the web site this year. He would like this on the agenda for next month and he will have the ad completed by then.

Letter to Garden State Fireworks, and revised Agreement under paragraph #3 from Garden State Fireworks

The Committee agreed with the amendments made to the agreement by Garden State Fire Works. The agreement will be sent to the Township Committee to be approved at their June 1, 2009 monthly meeting.

Letter from Department of Community Affairs: re – Carnival and Amusement Ride Safety Program and Fact Sheet

Chairman Hartpence reviewed letter.

Fishing Derby

Antimo Russano Reports – Update on donations received

Antimo Russano discussed what he has accomplished, as far as, obtaining prizes for the Derby. He noted that there are many donations to come in to purchase more prizes, snacks and bait for the event.

Senior Picnic

Copy of letter from ShopRite in Flemington – Donating food for the picnic

Antimo Russano explained what ShopRite will be donating, as far as, food. They are donating hamburgers, hotdogs, rolls, salads, cake and drinks. It was discussed that the local Radio Station WDVR will be volunteering to play for the seniors the day of the picnic on May 30th. The Committee members agreed it would be a good idea to give a donation to them for playing.

It was moved by Chuck Kolvites, seconded by Joe Floyd and carried the motion to approve a \$100.00 donation from the Parks and Recreation Committee to WDVR Radio Station, Mr. Chuck Pearlman on May 30th, Senior Picnic.

7.

Roll Call Vote:	Aye	- Burke, Hartpence, Floyd, Russano Kolvites, Diminick, Ferrara
	Nay	- None
	Absent	-Hanley, Hewitt
	Abstain	- None

Operations and Reports:

Charles Wilson – Park Director Report for March

Park Director Charles Wilson reviewed his report for March (these are attached to the end of the minutes).

The Committee members discussed several items that need to be done at the park. Jim Burke reported that a child in Kingwood Township needed to do several hours of community service and he will suggest to him that he can paint the dugouts in the baseball fields. Charles Wilson will be in charge of assisting the child.

Donations

Antimo Russano reports - All donations that have been submitted

Antimo Russano noted he will make a list of all the businesses that donated for the Fishing Derby and the Senior Picnic for the next months meeting in June.

Buildings and Grounds:

Charlie Wilson reports

Charles explained that he will be putting up cones along the walking trail to prevent anyone from driving on them. It was discussed that all paper goods should be ordered through the State for the park, the cost is much cheaper.

Motion to install an instant hot water heater for the pavilion

This will be considered after Community Day.

Motion to purchase a new sink for the pavilion

This will be considered after Community Day.

Snack Machine up by the pavilion

Chairman Hartpence spoke to Dennis Bedrosian, from King Vending. He noted that he does not recommend vending machines with food for outside. He stated that it is due to weather condition of heat, cold and mice getting inside the machine.

8.

Correspondence

Copy of letter to Skyland Community Bank re: Donation for the Senior Picnic

Secretary Keller will contact Barbara Wilson a Manager at the Skylands Community Bank to see if they will be donating for the senior picnic.

Other Matters

FOR YOUR INFO

Dave Hewitt sent a note letting everyone know that if they would like to find out how Dave is doing they can e-mail his daughter Jen at jgibson@dtsk8.org or his son Geoff Hewitt at: geoffh@comcast.net

Chairman Hartpence read aloud a note from David Hewitt stating where he was on his trip and how he was doing.

Eugene Hill stated that there have been cars parked along the curbs at the Kingwood School again. He would like to see more signs put up stating no parking.

It was moved by Antimo Russano, seconded by Joe Floyd and carried the motion to adjourn the meeting at approximately 9:05 PM. **All voted Aye on Roll Call Vote.**

Respectfully Submitted,

**Cynthia L. Keller, RMC
Secretary, Parks and Rec.**