

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
March 4, 2009**

CALL TO ORDER

The meeting was called to order by Chairman Ronald Hartpence at 8:02 P.M.
Chairman Ronald Hartpence read aloud the following:

NOTIFICATION

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Hunterdon County Democrat and the Express Times, also faxed to the Courier News and the Star Ledger, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting, and has been filed with the Municipal Clerk.

ROLL CALL

PRESENT:	D. Hewitt	ABSENT:	E. Hill
	J. Burke		J. Ferrara
	R. Hartpence		
	D. Hanley		
	K. Kolvites		
	J. Floyd		
	A. Russano		
	H. Diminick (arrived at 8:40pm)		
	L. Frank		
	J. Agaccio		
	Anthony Gioffre		

NEW AND PENDING BUSINESS

Motion to approve the minutes of the February 4, 2009 Regular meeting minutes

It was moved by Antimo Russano, seconded by David Hewitt and carried to approve the minutes of the February 4, 2009 regular meeting minutes and place on file.

2.

Roll Call Vote: Aye - Burke, Hewitt, Russano,
Hartpence, Kolvites,
Nay - None
Absent - Diminick, Ferrara
Abstain - Hanley, Floyd

For Your Info: Kristine Marinelli has decided not be a member of
Advisory Panel to the Parks and Recreation

Chairman Ron Hartpence reviewed.

Request from the Historical Society to use the Old Fair View
School the last two Sundays in March. March 22, and March 29

Historian Sal DeSapio was present and explained to the members that the Historical Society is working on a project. He explained that the project is called Kodac Moments - A display of old photographs of Kingwood. Mr. DeSapio has requested to use the Old Fairview School on either Saturday or Sunday the last two weeks in March. He noted that they will be there in the P.M. hours.

Yard Sale letter/Committee to approve

The Committee members all approved the letter for the 2009 yard sale. The letter will be going out with the Community Day letter in August.

Letter and application for approval for use of facilities to
instruct the Boy Scouts in CPR/AED - Andrew A. Russano Jr.

Mr. Andrew A. Russano was present at the meeting and asked the Committee for approval for the use of the Old Fair View School on April 19, May 10, May 17, and May 24th. He is planning on training the Boy Scouts in CPR (American Heart saver/AED). He noted that he is a certified instructor through the American Heart Assoc. He stated he only needs two days out of the four requested.

It was moved by Diane Hanley, seconded by David Hewitt and carried the motion to approve Mr. Andrew Russano to use the Old Fairview School for CPR Training. An application for the use of facilities has been filled out and approved.

Roll Call Vote: AYE - Burke, Hewitt, Russano,
Hartpence, Kolvites, Hanley,
Floyd
NAY - None
ABSTAIN - None
ABSENT - Diminick, Ferrara

5.

The safety signs were discussed last month and it was recommended by the Township's insurance co. to put signs up at the playground. David Hewitt explained that he obtained quotes for the signs. The price of the signs would be \$235.00 each. Mr. Hewitt suggested that the Parks and Recreation Committee make their own signs, laminate them and put them up by the playground.

The Committee all agreed this would be a good idea and it would save money. Diane Hanley offered to make the signs and laminate them. The signs will be for age 5 - 12 years old, and children must have adult supervision.

President of the DVAA Present

Mr. George Stiosa, president of the DVAA was present at the meeting. He requested that a larger field be made out of a field already existing. He asked the Committee for assistance to work on the field so that the fields can be ready by Aril 18th opening day. Committee member Joe Floyd volunteered to work on the field during the week with his tractor. The remainder of the Committee members will be gathering on Saturday, March 28th at 9:00AM to fill the field with sand and infield mix.

C.F.O. Information on Dishwasher: Total amount spent on dishwasher was \$569.09

It was moved by Jim Burke, seconded by David Hewitt and carried the motion to approve the extra amount of \$69.09 spent for the dishwasher which was purchased for the residence at the Kingwood Park.

Roll Call Vote:	AYE	- Burke, Hewitt, Russano, Hartpence, Kolvites, Hanley, Floyd, Diminick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Ferrara

Movie Night

Joe Floyd - Plans or the First Movie Night

Joe Floyd reported that he filed an application for a permit to show movies at the park. There were several suggestions of what movies to show. The subcommittee for movie night will meet to discuss the dates and shows to be shown. This will be advertised in the newsletter which will be sent out at the end of March.

Community Day 2009

The subcommittees will be meeting right after the Easter Egg Hunt to discuss rides, advertisement, crafters, food, music, the community day letter, and also finding volunteers for Community Day.

Special Programs:

The Fishing Derby was discussed. David Hewitt gave Antimo Russano all the information on the Fishing Derby.

Approval of Flyer for 3rd Annual Car Show

Diane Hanley and Antimo Russano both made up flyers for the car show and the fishing derby.

David Hewitt noted that the benches that were ordered for the park will be ready and delivered in two weeks to the PWD garage.

Antimo Russano would like to put all the information in reference to Bocce on the Community Day letter

Antimo Russano explained that he will have all the information for the newsletter and the Community Day flyer.

Egg Hunt

Receipts from Diane Hanley - Approval to reimburse Diane

This will be discussed at the April meeting. Diane Hanley will be holding on to the receipts of everything she purchased.

Fishing Derby

Approval of flyer for Annual Fishing Derby - Saturday June, 6, 2009 - By Antimo Russano

Everyone approved both Diane Hanley's and Antimo Russano's flyers.

OPERATION REPORTS:

Charles Wilson - Park Director Report for February

The Committee members reviewed Charles report for February. Charles explained an incident at the park pertaining to a couple dogs.

DONATIONS

N/A

BUILDING & GROUNDS:

Charlie Wilson reported an update of what he had completed around the grounds of the park.

Motion to install an instant hot water heater for the pavilion

This will be on the agenda for April. Mr. Jim Spinelli explained that the park pavilion needs more electric power for a hot water heater. There was a discussion on a tankless hot water heater. Jim Burke will meet with Charles Wilson and they will decide what is best to do at this time.

Motion to purchase a new sink for the pavilion

There was a discussion on the type of sink and faucet that would be installed in the pavilion. This will be further discussed and added to the agenda in April.

Snack Machine up by the pavilion

Ron Hartpence explained that he spoke to Mr. Bedrosian and noted that he had concerns of the food going bad outside. More will be discussed at the April meeting.

CORRESPONDENCE

A Ron Kramer interested in Community Day for hire (band)

Jim Burke will be contacting Mr. Kramer about Community Day.

Letter of thanks from the Flemington Food Pantry for the donation

Chairman Ron Hartpence reviewed.

Information from the NJ Department of Transportation and the NJ Division of Highway Traffic Safety - Bicycle/Pedestrian Safety Campaign: Questionnaire attached

Chairman Ron Hartpence reviewed.

Motion to Change meeting time

It was moved by Antimo Russano, seconded by Chuck Kolvites and carried the motion to approve that the Parks and Recreation meeting time be changed from 8:00PM to 7:30PM.

8.

Roll Call Vote:	AYE	- Burke, Hewitt, Russano, Hartpence, Kolvites, Hanley, Floyd, Diminick
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Ferrara

It was moved by David Hewitt, seconded by Jim Burke and carried the motion to adjourn the meeting at 9:47PM. All voted Aye on Roll Call Vote.

Respectfully submitted,

**Cynthia L. Keller, RMC
Parks and Recreation Secretary**