

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
December 3, 2008**

PRESENT:	D. Hewitt	ABSENT:	J. Burke
	D. Hanley		R. Hartpence
	K. Kolvites		A. DeSapio
	J. Ferrara		D. DeFrancesco
	A. Russano		J. Zgurzynski
	J. Floyd		T. Siano
	H. Diminick (arrived at 8:22 pm)		
	E. Hill (arrived at 8:20 pm)		

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 8:05 P.M.
Chairman David Hewitt read the following:

NOTIFICATION

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

John Williams from the US Sports Institute re: Sports Camp 2009 at the Park

The Committee welcomed Mr. Williams to the meeting, and asked him to come forward and discuss why he was present. Mr. Williams introduced himself and told the Committee he was from the US Sports Institute in north New Jersey. He explained that he was present to talk to the Committee members about a sports camp for the children, that he and his company would like to conduct at the Kingwood Park. He said it is a multi sport camp that they put on for the children, where they play several sports throughout the week. It gives them a taste of each sport. It is a one week program and the hours would be from 9:00 A.M. – 1:00 P.M. for children ages 5 – 7 years of age, or a full day 9:00 A.M. – 3:00 P.M. for children ages 8 – 14 years old. The ages for the camp would be 5 to 14 years old. He explained that each sport runs about 50 minutes each.

He noted that at the end of the week, each child would receive a certificate and a t-shirt. Mr. Williams was present to get approval and permission from the Parks and Recreation Committee to conduct a camp for the surrounding municipalities at the Park for one week. They would be giving the Parks and Recreation a generous donation for the use of the park. The Committee members asked Mr. Williams several questions, which they had a few concerns, as far as, insurance, safety for the children, rained out days, refunds, and many other questions. Mr. Williams responded and noted that they would be willing to advertise for the camp, by sending flyers to the local schools. Dave Hewitt noted that there is another camp, a science camp during the week of July. After speaking with Mr. Williams, the Committee would like to discuss this further at their January 2009 meeting, and get back to Mr. Williams with a decision.

NEW AND PENDING BUSINESS

Approval of Regular Meeting Minutes of November 5, 2008

It was moved by Diane Hanley, seconded by Heidi Diminick and carried the motion to approve the minutes of the Regular Meeting of the Parks and Recreation of November 5, 2008.

Roll Call Vote:	AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites
	NAY	- None
	ABSTAIN	- None
	ABSENT	- James Burke, Ron Hartpence, Troy Siano

Approval for the month of September for Supatha Yoga from Donna Marie Giaime in the amount of \$89.20

It was moved by Antimo Russano, seconded by Diane Hanley and carried the motion to approve the monthly attendance log and monthly rent for September 31, 2008 Supatha Yoga.

Roll Call Vote:	AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites
	NAY	- None
	ABSTAIN	- None
	ABSENT	- James Burke, Ron Hartpence, Troy Siano

**Approval for Payment of 9 week session for Tai Chi Chih
Ron Heck (17 attendees) in the amount of \$ 715.00**

It was moved by Heidi Diminick, seconded by Jeff Ferrara and carried the motion to approve payment for a 9 week session for Tai Chi Chih in the amount of \$715.00.

Roll Call Vote:

AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites
NAY	- None
ABSTAIN	- None
ABSENT	- James Burke, Ron Hartpence, Troy Siano

**Letter from Ron Heck requesting to use the Fairview School for two additional sessions for
Tai Chi Chih, one in February of 2009 and one in the Fall of 2009. Motion and Approval
needed**

It was moved by Diane Hanley, seconded by Antimo Russano and carried the motion to approve a request for additional sessions of Tai Chi Chih at the Fairview School facility for two additional sessions in February 2009 and in the Fall of 2009.

Roll Call Vote:

AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites
NAY	- None
ABSTAIN	- None
ABSENT	- James Burke, Ron Hartpence, Troy Siano

Need to clean out the closet upstairs meeting room

Chairman Dave Hewitt noted that he was in earlier in the day and cleaned out the closet and went through all the old files and correspondence. He found extra t-shirts in the closet and distributed them to members who did not receive one.

**Approval for the payment to Charles Wilson for work he has done on the Old Fair View
School in the amount of \$450.00**

Chairman Dave Hewitt explained that Charles Wilson did some work on the Old Fair View School house windows. He freed up four stuck windows that were painted shut. He also removed 2 sashes, and replaced sash cords on the windows, and fixed a kitchen cabinet door.

It was moved by Jeff Ferrara, seconded by Antimo Russano and carried the motion to approve payment to Charles Wilson for the hours put in to repair windows, and cabinets.

Roll Call Vote: **AYE** - **Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **James Burke, Ron Hartpence, Troy Siano**

Motion to approve payment to Ian White - Music Club at the Kingwood School in the amount of \$165.00 to be approved

It was moved by Diane Hanley, seconded by Heidi Diminick and carried to authorize payment to Ian White in the amount of \$165.00 for the Music Club at the Kingwood School.

Roll Call Vote: **AYE** - **Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **James Burke, Ron Hartpence, Troy Siano**

Tree Lighting Ceremony – December 6, 2008

The Committee Members discussed what is needed for the event. They decided that they will all meet at the park on December 6, at 1:00 PM to set up for the Ceremony. It was noted that Jim Burke will be bringing candy canes and cookies.

The Committee members judged all the pictures from the 1st grade class. They decorated pictures of a Christmas tree. The Committee members chose Mathew Hlinka to be the 1st place winner to light the Christmas Tree on the day of the Tree Lighting Ceremony. Secretary Keller to call him and let him know he is the winner, and ask if he will be able to attend the event. If he is unable to attend the event, the second place winner will be chosen to light the tree.

OLD BUSINESS

Senior Dinner – November 8, 2008 – Review the dinner

It was discussed that everything went well at the dinner. The Committee members would like a list of the seniors who signed up for the dinner next year. That way they can cross them off as they arrive to the Church, and keep a better count of the amount of seniors that have attended.

It was moved by Heidi Diminick, seconded by Chuck Kolvites and carried the motion to pay the Kingwood Methodist Church for 109 roast beef dinners at \$12.00 a dinner for the Kingwood Township Seniors who attended the roast beef dinner.

Roll Call Vote: **AYE** - **Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **James Burke, Ron Hartpence, Troy Siano**

Andy Russano – Bocce account

Secretary Keller explained that there is now an account for the Bocce.

Update of List of businesses that have not paid for advertisement

There was a brief discussion on the businesses that did not pay for their ad. It was suggested to make a list of the names and addresses of all the businesses which put an ad in the Community Day Program. It was suggested that a letter be sent out to them in the spring time explaining how it will work next year in 2009.

Port a John’s – Andy Russano

Andy Russano noted that he spoke to a representative from R.D.R. in reference to renting port a johns for the park for Community Day. He noted that they would be donating a dumpster for garbage for Community Day.

OPERATION REPORTS:

Charles Wilson – Park Director Reports

Report for October

Report for November

The Committee members reviewed Charlies reports.

BUILDING & GROUNDS:

Charles Wilson – Park Director Reports

Chuck Kolvites discussed a situation which happened this fall on the soccer field. He explained that there was a coach from another town who was very upset that the fields were closed. It was the last soccer game of the season, and the fields were closed due to the ground being very saturated after the rain. He came to the park and was told the fields were closed. There was even a sign at the end of the driveway that the fields were closed. He played on the field anyway. He was extremely upset with the park director and Chuck Kolvites for insisting they remove themselves from the field. Mr. Kolvites feels that a letter should be written to the presidents of the soccer leagues stating that none of the coaches should be contacting the park director to see if the fields are open, they should be contacting their club president, who would get a call, and then they should contact all coaches.

CORRESPONDENCE

Copy of thank you letter from the Kingwood Seniors

Copy of letter to Italian American Club

Copy of letter to Betty Kenny/Senior Fitness Coord.

Copy of letter to Peaceful Valley Orchards for donation

Copy of corrected Donation List of Businesses (Joyce Hartpence in place of High Point Insurance)

Copies of letters sent to businesses that owe money for advertisements in the Community Day Program

Copy of letter sent to Park and Rec. members, asking if they are interested in staying on or would like to give up their spot for a new volunteer

Letter of thanks for Senior Dinner from Walley Russell

Chairman David Hewitt reviewed all copies of letter sent out.

DONATIONS

N/A

PRIVILEGE OF THE FLOOR

(Lakshmi) Donna Giami attending the meeting this evening at 8:30 P.M.

Donna Giami did not come to the meeting.

OTHER MATTERS

Diane Hanley noted that if anyone knows anyone that would like to be a member of the park and recreation committee to inform Jim Burke .

SOUND SYSTEM PAVILION

It was moved by Diane Hanley, seconded by Heidi Diminick and carried the motion to approve to spend funds out of the parks and recreation account for a sound system for the pavilion at the park.

Roll Call Vote:	AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, Chuck Kolvites
	NAY	- None
	ABSTAIN	- None
	ABSENT	- James Burke, Ron Hartpence, Troy Siano

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It was moved by Heidi Diminick, seconded by Diane Hanley and carried to adjourn the meeting at 10:05 P.M. **All** voted **AYE** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller
Secretary, Parks and Recreation