

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
OCTOBER 1, 2008**

**PRESENT:** Diane Hanley  
Jame Burke  
Ron Hartpence  
Heidi Diminick  
Jeffrey Ferrara  
Antimo Russano  
Joseph Floyd  
Eugene Hill

**ABSENT:** David Hewitt  
Troy Siano  
Joe Zgurzynski  
Daniel DeFrancesco

**CALL TO ORDER**

The meeting was called to order by Vice Chairman Ron Hartpence at 8:03 P.M.  
Vice Chairman Ron Hartpence read the following:

**NOTIFICATION**

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

**NEW AND PENDING BUSINESS**

**Approval of Regular Meeting Minutes of September 3, 2008**

It was moved by Diane Hanley, seconded by Antimo Russano and carried the motion to approve the minutes of the Regular Meeting of the Parks and Recreation of September 3, 2008.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Diane Hanley, James Burke, Jeffrey Ferrara, Heidi Diminick, Antimo Russano</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- Chuck Kolvites, Ron Hartpence</b>
	<b>ABSENT</b>	<b>- David Hewitt</b>



Page#3

Complaint from seniors at the Old Fairview School  
Lakshmi(Donna Giami)suggests having a meeting with everyone who  
use the Old Fair View School to resolve the complains

Secretary Keller explained a phone call she received from the head of the Merry Mixers in reference to the yoga instructor leaving out some of her items in the main room of the Old Fairview School. There was a lengthy discussion on the situation. Mr. Russano explained several complaints that he gets from many of the seniors.

Material/Supplies needed for upcoming events

Ron Hartpence explained that Heidi Diminick made a list of what supplies are needed in the kitchen at the Park. They would like to be stocked up before movie night and the Holiday Tree Lighting Ceremony.

OLD BUSINESS

Review Community Day - Changes to be made

Food -  
Vendors -  
Rides -  
Fireworks - (To be discussed in January of 2009)  
Shows -  
Bands -  
Bocce -

The Committee members all expressed there feels about Community Day. They said it went very well. Everyone worked extremely hard and put in a lot of time. They would like to start discussing Community Day the beginning of January 2009, and also discuss ordering port a potty's, and a cabinet for the bathroom to store paper products. The Committee members took a poll on how they rated the fireworks this year since the Committee used a new company named Bay Fireworks. There was a suggestion to possibly go back to Garden State Fireworks.

Volunteers

The Committee members would like to make a plan to find more people that would like to volunteer for Community Day. This will also be discussed the beginning of 2009.

Forms used to send out to vendors

To be discussed in the month of January 2009.

**Electrical items needed for upgrades to the Park for the next Community Day**

Ron Hartpence explained that he feels that the Park needs more spot lights in the parking lot for large events like Community Day. A separate circuit needs to be installed for the refrigerator in the kitchen. Eugene Hill suggested using the outlet near the Christmas Tree. There was a discussion about looking into getting an electrician to come and install new outlets. Park Director Charles Wilson will look over what is needed, and then contact an electrician if needed.

**List of businesses for advertisements/vendor donations (attached)**

All the Committee members were given a list of the amounts spent on Community Day, and a list of the donations.

**List of businesses that have not paid for advertisement**

The Committee members reviewed the list and would like to wait till next month and see if the remaining businesses pay by November. If they have not paid then they will be contacted and reminded.

**Yard Sale**

It was discussed that everything is ready for the yard sale this Saturday and Sunday, October 4, and 5<sup>th</sup>. All vendors that have signed up to be at the park, will be set up in the lower parking lot at the park in the grass.

**Life Rings for the Pond**

It was noted that the Life Rings have been installed at the pond.

**Baby Changing Tables**

It was noted that the Changing Tables were installed in the park bathrooms, one in each bathroom.

**Movie Night - Friday, October 24, 2008 (7:00PM)**

Joe Floyd stated that he is working on getting all the materials for movie night on the 24<sup>th</sup> of October. This will be a trial to see how well the movie can be viewed, and to see if it is worth doing. He noted to the members that a movie must be chosen to watch for that night.

It was discussed that there will be hot chocolate, coffee, and popcorn and who will be picking up the supplies for that evening.

**OPERATION REPORTS:**

Charles Wilson - Park Director Reports

The Committee members reviewed Charles report. Ron Hartpence asked how the lower shack is holding up. Jim Burke explained that a student painted the shack for his community service. Ron would like to see several repairs done on the shack. The Committee agreed that the garage doors to the large shed should be installed to open by hand. It was discussed that the molding in the band shell needs to be greased, so that the door is easier to open and close.

**BUILDING & GROUNDS:**

Charles Wilson - Park Director Reports

There was a discussion on when the last time the septic was cleaned out at the Park and the Old Fairview School. The Committee members feel that since these two locations are used by the public so often the septic tanks should be cleaned out once a year.

It was moved by Diane Hanley, seconded by Antimo Russano and carried the motion to approve that the septic tanks be cleaned out at the Park and the Old Fairview school.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Diane Hanley, James Burke, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, - Chuck Kolvites, Ron Hartpence</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- David Hewitt</b>

Joe Floyd noted that there are five new trash receptacles along the walking trail, which he purchased. They were \$200 a piece. Mr. Floyd got them for \$40.00 a piece.

It was moved by Chuck Kolvites, seconded by Antimo Russano and carried the motion to reimburse Joseph Floyd for five receptacles at \$40.00 a piece a total of \$500.00.



Page#7

Copy of letter sent to Raritan Twp. Fire Dept. - Thanks

Vice Chairman Ron Hartpence reviewed.

Copy of letter sent to Kingwood Twp. Fire Dept. - Thanks

Vice Chairman Ron Hartpence reviewed.

Copy of letter sent to Sean Hanley - Thanks

Vice Chairman Ron Hartpence reviewed.

Copy of letter sent to Grom Family for Sponsoring Fireworks

Vice Chairman Ron Hartpence reviewed. The Grom family offered the Parks and Recreation to set up a booth advertising Community Day at the Revelation Generation Concert. The Committee members will be able to hand out programs and other information about Community Day since it is only a few weeks after the concert.

The Committee members requested that a letter be sent to Jim Burkes sister, Terrie Burke for volunteering on Community Day. Terri sold tickets in a booth for the rides all day long.

The Committee members requested that a letter of thanks be sent to Daria Sheperd for volunteering on Community Day.

For your info - Insurance certificate for New Jersey Youth Soccer Assoc.

Vice Chairman Ron Hartpence reviewed.

E-Mail from Prankster Rocks - Thanking for letting them play on Community Day

Vice Chairman Ron Hartpence reviewed.

Copy of what is left in the Parks and Recreation budget for the year

To be discussed at the November meeting.

DONATIONS

Donation from the Kingwood Grange - \$3,200.00  
For trees and benches for the park

Page#8

Ron Hartpence thanked Andy Russano for obtaining so many donations for the Park. There was a discussion on the type of trees to buy with the money, and also where to place the benches. A thank you letter will be written to them from the Parks and Recreation.

It was noted that Ditchmans Ford donated \$40.00 for Community day.

It was moved by Chuck Kolvites, seconded by James Burke and carried the motion to purchase (4) 100 cup coffee pots for the Park at the price of \$65.00 each.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Diane Hanley, James Burke, Jeffrey Ferrara, Heidi Diminick, Antimo Russano, - Chuck Kolvites, Ron Hartpence</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- David Hewitt</b>

Andy Russano will order the coffee pots from Marinelli's.

Jim Burke suggested that the Parks and Recreation Committee recommend to the Township Committee to raise the salary for the Park and Rec., secretary since the work load has increased.

It was moved by James Burke, seconded by Antimo Russano and carried the motion to recommend to the Township Committee members to review the salary for the Parks and Recreation Secretary and consider a raise for 2009. **All voted Aye on Roll Call Vote.**

PRIVILEGE OF THE FLOOR

Russell Oakes, Horseshoe Bend Road was present at the meeting and explained that he attended a Planning Board meeting for answers and a direction. They recommended that he attend a Parks and Recreation meeting to speak to the Committee about the ATV's. Mr. Oakes stated that there are a lot of tax payers in the Township that are aggravated with all the ATV's that are driving around on properties and roads. He asked the Park and Rec. Committee for a suggestion. He asked if anyone is against ATV's. He was also interested to know if they know of any large piece of land around for the ATV lovers to be accommodated to ride their vehicles. James Burke asked about ATV clubs and their insurance. Russ Oakes responded. There is no place in the area for the ATV lovers to ride. He feels there is a need for an area to be available. He also feels that it is a growing problem and will continue to pursue as far as the County and State level.



Page#9

OTHER MATTERS

Diane Hanley asked if anyone has heard from Troy Siano, a member of the Parks and Recreation. He has not attended one meeting this year. A letter will be sent to Troy asking him if he is still interested in remaining on the Parks and Recreation Committee.

It was moved by Diane Hanley, seconded by Heidi Diminick and carried to adjourn the meeting at 9:50 P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller, Secretary  
Parks and Recreation