

**PARKS AND RECREATION COMMITTEE
REGULAR MEETING MINUTES
September 3, 2008**

PRESENT: Diane Hanley
Jame Burke (arrived 8:20pm)
Heidi Diminick
Jeffrey Ferrara
Antimo Russano
Joe Floyd

ABSENT: Ron Hartpence
Troy Siano
Eugene Hill
Daniel DeFrancesco
Joe Zgurzynski
Chuck Kolvites

CALL TO ORDER

The meeting was called to order by Chairman David Hewitt at 8:13 P.M.
Chairman David Hewitt read the following:

NOTIFICATION

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

NEW AND PENDING BUSINESS

Approval of Regular Meeting Minutes of August 6, 2008

It was moved by Heidi Diminick, seconded by Jeffery Ferrara and carried the motion to approve the minutes of the Regular Meeting of the Parks and Recreation of August 6, 2008.

Roll Call Vote:	AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Ron Hartpence, Troy Siano, James Burke, Chuck Kolvites

Page#2

Diane Hanley questioned as to why the life rings are not on the agenda on a monthly basis, until resolved. She also questioned as to why the life rings have not been mentioned in the minutes each month. She was not happy that her son, Sean Hanley, who donated the life rings to the Kingwood Township Parks and Recreation for the Kingwood Pond, was not recognized and mentioned in the minutes of the July 2, 2008 meeting. It was noted in the July 2, 2008 minutes that Diane Hanley and family donated the life rings even though it took place before the meeting started. She suggested that a letter of thanks be sent to Sean for his generous donation. Mrs. Hanley questioned as to why they have not been put up around the pond as of this date. The Township Public Works were given the life rings and have not put them up as of this date. Many thanks from the Parks and Recreation Committee to Sean Hanley for donating the life rings for the Kingwood Pond. A letter of thanks will be sent to Sean for his thoughtfulness. The life rings will continue to be put on the agenda until every member is satisfied that the life rings have been properly installed by the Township's Public Works Department.

There was also a discussion about the new signs that have been ordered for the Kingwood Park. They need to be put up as soon as possible. It was discussed where to put the signs up at the park. These are dog signs (white signs). Park Director Charles Wilson offered to put up the signs this week.

Approval for month of July, 2008 Supatha Yoga – Donna Marie Giaime in the amount of \$123.50 due to the Township

Diane Hanley questioned as to why Donna Marie Giaime is always a month behind. She noted that it is now September, and wondered why the approvals for months earlier are not handed in right away.

It was moved by Antimo Russano, seconded by Diane Hanley and carried the motion to approve the month of July, 2008 Supatha Yoga in the amount of \$ 144.30.

Roll Call Vote:	AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Ron Hartpence, Troy Siano, James Burke, Chuck Kolvites

QC Laboratories test results for the quarterly testing at the Kingwood Park

Chairman David Hewitt reviewed the test results. David asked the Committee if they had any questions. It was questioned how often the tests are taken. Diane Hanley noted they test the water on a quarterly basis.

BENCHES

Antimo Russano discussed how a member from the Kingwood Grange stated that the members of the Kingwood Grange would like to donate something to the Kingwood Park. Mr. Russano received quotes for benches and for trees for them to donate.

Page#3

David Hewitt explained the description of the benches and the prices. He noted that the benches would be about \$295.00 a bench with delivery. Mr. Russano noted that the quote for the trees are \$325.00 each.

BABY CHANGING TABLES

David Hewitt asked if the Township had received the baby changing tables. Joe Floyd noted that he picked them up from the municipal building and will install them this week.

Mr. Burke noted that the Grom Family on Fitzer Road from the Revelation Generation donated \$4,500.00 to sponsor the fireworks display. A letter of thanks will be sent to the Grom Family for sponsoring the fireworks with their very generous donation.

Jim Burke stated that it is \$3.50 a square foot for 30 square foot banner to be made. The Committee talked about having a banner made for Revelation Generation advertising that they are the sponsors for the fireworks.

It was moved by Mr. Russano, seconded by Mr. Ferrara and carried the motion to have banners made for Revelation Generation for sponsoring the Fireworks for Community Day.

The motion was then amended:

It was moved by Mr. Russano, seconded by Heidi Diminick and carried the motion to amend the motion to also have a banner made for Skylands Community Bank as sponsor for a ride donating \$1000.00 for Community Day.

Roll Call Vote:	AYE	- Diane Hanley, David Hewitt, Jeffrey Ferrara, Heidi Diminick, Antimo Russano
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Ron Hartpence, Troy Siano, Chuck Kolvites

YARD SALE

David Hewitt noted there are no loose ends to discuss about the Yard Sale. Secretary Keller will be preparing the list and map for the residents use for the sale. They will be available at the Municipal Building, Corner Store, Post Office and Skylands Community Bank.

Page#4

MOVIE NIGHT

Joe Floyd brought a list of the top 250 movies for movie night. October 17, 2008 is the night that was scheduled for movie night last month. Diane Hanley explained that there is a homecoming dance at the high school scheduled that evening.

There was a suggestion to change the movie night to another evening. The Committee agreed to change the date from the 17th of October, to Friday, October 24th at 7:00 PM.

PUBLIC COMMENT PRIVILEGE OF THE FLOOR

N/A

OPERATIONS REPORT

Park Director Charles Wilson

A written report is attached to the minutes. Chairman David Hewitt asked if everyone had a chance to review the report. Charles reported that the service wires need to be looked at and recommended that an electrician look into this repair. David Hewitt mentioned that there will be an electrical permit needed to cut the wire into the meter.

DONATIONS

A generous donation from the Skylands Community Bank for \$1000.00 was given to the Parks and Recreation. A banner will be made up with their name and posted in front of an amusement ride stating they are the sponsor.

Jim Burke noted that the Kingwood Township School donated a new fridge and an ice cream case for the park kitchen.

Kingwood Gardens donating a dozen mums for Community Day for decoration, Park and Rec. is responsible to pick them up the night before.

BUILDING AND GROUNDS

Charles Wilson, Park Director

Information in monthly report (attached to the minutes)

Antimo Russano reported that Charles and his wife Denise have painted the house at the park. Everyone thanks the Wilsons for a great job.

Page#5

Chairman David Hewitt noted that the Township now has a contract with King Vending. (Contract attached to the minutes). Mr. Hewitt met with Dennis Bedrosian from King Vending, and handed out information to all the members. David reviewed what he discussed with Mr. Bedrosian. He will be delivering two soda machines. Secretary Keller will send a letter to Premier Vending, the former vending company, asking them to send the balance of what they owe the Township. Dennis Bedrosian will be putting \$20.00 of his money in the machines for change, he then will be compensated.

CORRESPONDENCE

Chapter 12.48 (Open Space and Recreation Areas)

The Committee reviewed the guidelines for this Chapter 12.48.

Community Day Ads

Jim Burke noted that Lakshmi Devi, from Supatha Yoga will be donated \$75.00 for a ¼ page ad in the Community Day Program. He said that she will be demonstrating several yoga classes at Community Day throughout the day.

Joe Floyd reported that the Brogans, from Legions Designs will be putting their ad in color on the back page of the program.

It was noted that all ads must be in by a deadline date of Friday, September 5, 2008 to get ads into the Community Day Program.

Diane Hanley noted that her son, Robert Hanley will be hanging up a large banner they have made to go across County Route 519 near the Kingwood Fire House and be attached to two telephone poles. She said Robert will be able to get a gator or a quad to use for putting thing up at the park. Diane handed out a list of vendors to be present at Community Day. She asked everyone to look it over and let her know if anyone or anything is missing.

Thank you note from Karissa Kozoh and Su Feu Lubitz from Girl Scout Troop 270

Chairman David Hewitt read the thank you note to everyone.

Growing a Green Playstructure Flyer

Chairman David Hewitt reviewed.

Page#6

Community Review and Planning

The Committee discussed the 2008 Kingwood Community Day Attendees sheet that Diane Hanley handed out (which is attached to the minutes). Jim burke designed on the board a layout of where the vendors would be placed, which the Committee discussed. There was a lengthy discussion on the tentative Community Day Events Schedule (which is attached to the minutes). The Committee discussed the following: Microphone needed, location of antique cars and prizes for first, second, third place, location of bands and how to pay them, location of karate group, reviewed games and who would be running them, purchasing prizes, food vendors and where to locate them, reviewed health forms, permits, prizes, volunteers to run the rides, and electric hookup. The Committee discussed several businesses that they visited for donations.

Joe Floyd suggested to form subcommittees to work on different events of the day. Bocce will begin at 9:00 A.M. and go all day long.

Joe Floyd noted that there are about 70% dead trees near the house picnic grove area. He asked if there is anything the public works could do about the trees.

It was moved by Antimo Russano, seconded by James Burke and carried the motion to adjourn the meeting at 10:45 P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully Submitted,

Cynthia L. Keller, Secretary