

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
July 2, 2008**

**PRESENT:** Diane Hanley  
Jame Burke  
Chuck Kolvites  
Heidi Diminick  
Jeffrey Ferrara  
Antimo Russano  
Joe Floyd

**ABSENT:** Dave Hewitt  
Troy Siano  
Eugene Hill  
Daniel DeFrancesco  
Joe Zgurzynski

**CALL TO ORDER**

The meeting was called to order by Vice Chairman Ron Hartpence at 8:17 P.M.  
Vice Chairman Ron Hartpence read the following:

**NOTIFICATION**

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

**NEW AND PENDING BUSINESS**

**Kingwood Township Custodian – Rosie Dipple – Present to discuss the Old Fairview School – (Concerns and Complaints)**

Rosie Dipple was present to express her concerns about the mice problem in the kitchen at the Old Fairview School. She also informed the Committee of the wax buildup on the rug in the main part of the room from the yoga instructor. The Committee told Rosie to contact the Township Committee about the mice and to see if it is possible to get an exterminator. The Committee will speak with Lakshmi about the candle burning and suggest to put something under the candles.

**APPROVAL OF REGULAR MEETING MINUTES FOR JUNE 4, 2008**

It was moved by Heidi Diminick, seconded by Antimo Russano and carried the motion to approve the minutes of the Regular Meeting of the Parks and Recreation of June 4, 2008.

**Roll Call Vote:**

<b>AYE</b>	<b>- Diane Hanley, Jeffrey Ferrara, Heidi Diminick, Antimo Russano</b>
<b>NAY</b>	<b>- None</b>
<b>ABSTAIN</b>	<b>- Ron Hartpence</b>
<b>ABSENT</b>	<b>- Dave Hewitt, Troy Siano</b>

**The following people were present but stepped out of the room: James Burke, Chuck Kolvites**

**David Bacon's – Mr. Bacon's Science Camp – Approval of Special Ed From KTS BOE in the amount of \$360.00 for (9) Students (copy of checks attached)**

It was moved by Diane Hanley, seconded by Jeff Ferrara and carried the motion to approve Special Ed from KTS BOE in the amount of \$360.00 for (9) Students.

**Roll Call Vote:**

<b>AYE</b>	<b>- Diane Hanley, Jeffrey Ferrara, Heidi Diminick, Antimo Russano Ron Hartpence</b>
<b>NAY</b>	<b>- None</b>
<b>ABSTAIN</b>	<b>- None</b>
<b>ABSENT</b>	<b>- Dave Hewitt, Troy Siano</b>

**The following people were present but stepped out of the room: James Burke, Chuck Kolvites**

**David Bacon's – Mr. Bacon's Science Camp – Approval of Science Camp (92) Students (copy of checks attached)in the amount of \$3,680.00**

It was moved by Diane Hanley, seconded by Heidi Diminick and carried the motion to approve the Science Camp of (92) Students in the amount of \$3,580.00.

**Roll Call Vote:**

<b>AYE</b>	<b>- Diane Hanley, Jeffrey Ferrara, Heidi Diminick, Antimo Russano Ron Hartpence</b>
<b>NAY</b>	<b>- None</b>
<b>ABSTAIN</b>	<b>- None</b>
<b>ABSENT</b>	<b>- Dave Hewitt, Troy Siano</b>

**The following people were present but stepped out of the room: James Burke, Chuck Kolvites**

3.

**Approval for month of May 4 thru May 11, 2008 Supatha Yoga – Donna Marie Giaime in the amount of \$123.50 due to the Township**

It was moved by Jeff Ferrara, seconded by Antimo Russano and carried the motion to approve the month of May 4 thru May 11, 2008 Supatha Yoga in the amount of \$123.50.

**Roll Call Vote:**

<b>AYE</b>	- Diane Hanley, Jeffrey Ferrara, Heidi Diminick, Antimo Russano Ron Hartpence
<b>NAY</b>	- None
<b>ABSTAIN</b>	- None
<b>ABSENT</b>	- Dave Hewitt, Troy Siano

**The following people were present but stepped out of the room: James Burke, Chuck Kolvites**

**Motion to approve payment to Ian White - Music Club at the Kingwood School. Amount to be approved: \$1,080.00**

It was moved by Diane Hanley, seconded by Heidi Diminick and carried the motion to authorize payment to Ian White in the amount of \$1,080.00 for the Music Club.

**Roll Call Vote:**

<b>AYE</b>	- Diane Hanley, Jeffrey Ferrara, Heidi Diminick, Antimo Russano Ron Hartpence
<b>NAY</b>	- None
<b>ABSTAIN</b>	- None
<b>ABSENT</b>	- Siano, Hewitt

**The following people were present but stepped out of the room: James Burke, Chuck Kolvites**

There was a discussion on the Senior Roast Beef Dinner, scheduled for November 8, 2008. The Committee agreed that a letter should be written to the Methodist Church, where the dinners are held, requesting permission to have the senior dinner on November 8. Secretary Keller will send a letter of request to the secretary of the church.

**OLD BUSINESS**

**Press Release – Go Daddy Go 5K Race**

Vice Chairman Ron Hartpence reviewed the copy of the press release. There were many positive comments from residents that attended the race.

4.

**Picnic for Volunteers**

Secretary Keller noted that there were a total of 28 people signed up at this time for the picnic. She will make calls to remind members of the commissions and committees.

**Review Derby of June 14, 2008**

The members present reviewed the day of the Derby. It was noted that the pond needs the algae cleaned up out of the pond. The Committee will make it a point to clean up the pond before the next Derby. There were suggestions that the prizes should be for the largest fish as a grand prize winner. Diane Hanley donated two large life rings to be posted around the pond.

It was moved by Antimo Russano, seconded by Jeff Ferrara and carried the motion to approve the donation from D. Hanley for the life rings for the Kingwood Pond.

**Roll Call Vote:**

<b>AYE</b>	- <b>Diane Hanley, Jeffrey Ferrara, Heidi Diminick, Antimo Russano Ron Hartpence</b>
<b>NAY</b>	- <b>None</b>
<b>ABSTAIN</b>	- <b>None</b>
<b>ABSENT</b>	- <b>Siano, Hewitt</b>

**The following people were present but stepped out of the room: James Burke, Chuck Kolvites**

**Review Senior Picnic of June 21, 2008**

There were many positive comments about the senior picnic from the Committee members and also the seniors. Everyone present at the meeting thanked, Antimo Russano for all his hard work and effort in helping with the preparation for the picnic.

The menu was a follows:

Toss Salad -	Andy Russano
Broccoli Salad -	Denise Wilson
Baked Beans -	Jim Burke
Potato Salad, Mac Salad -	Shop Rite
Cole Slaw -	Shop Rite
Vegetable Lasagna -	Marinelli's
Sausage & Peppers -	Café Maria
Baked Ziti -	Highland Gourmet
Chicken Wings -	Tom Massa
Eggplant Parmesan -	Two Bros' Ravioli
Hamburgers/Cheeseburgers -	Shop Rite
Hot Dogs -	Shop Rite
Rolls -	Corner Store

5.

<u>Desserts:</u>	Cake/Cookies -	Shop Rite
<u>Beverages:</u>	Soda/Water -	Rt. 12 Liquor & Sunset Market

Letters of thanks to all will be mailed out.

Jim Burke and Chuck Kolvites joined the meeting at this time, they were speaking with a few upset residents that were at the park on this date. The following is a statement from Mrs. Daria Shepard and Mrs. Barbara Benanti:

**PUBLIC COMMENT PRIVILEGE OF THE FLOOR**

Daria Shepard, Route 519 and Barbara Benanti, were present to report to the Parks and Recreation Commission an incident that happened at the park between 2:30 P.M. and 3:30 P.M. They reported they went for a walk, while their children played in the upper parking lot of the park. The children were throwing water bottles all around the pavilion and on top of the band shell. They noted that Charlie Wilson, the Township's Park Director came out of his house and told the children to stop. The children stepped up and told the Committee members that the park director said he would call the police if they did not stop. Mr. Wilson had spoken with Jim Burke about the incident. He claimed that the children were abusing the stray cat at the park, by throwing water at the cat. The parents feel that Charlie Wilson owes them an apology. The Committee members informed the residents present that they would talk about this in executive session and get back to them after speaking with Charlie Wilson.

At approximately 9:10 P.M. the Parks and Recreation entered into executive session.

It was moved by James Burke, seconded by Heidi Diminick and carried the motion to enter into Executive Session. **All** voted **Aye** on **Roll Call Vote**.

All members in the room were to leave except the Committee members.

It was moved by Ron Hartpence, seconded by Antimo Russano and carried the motion to Return to regular session. **All** voted **Aye** on **Roll Call Vote**.

The Committee returned to regular session at 9:35 P.M.

**NEW BUSINESS**

**Community Day – Planning**

Ron Hartpence explained that he has prepared new vendor application forms, which he will be mailing out.

Diane Hanley discussed the car show info. She noted that she has prepared color flyers to advertise the show. A gentleman by the name of John Crager will be making banners for Community Day.

6.

The Community Day event topics included:

Discussion on different table and vendors  
Environmental Commission to set a table on Septic cleaning and well testing  
Discussion on the bands and times of their performances  
Signs to be put up around the Bocce Court  
Boy Scout leaders to be contacted for parking duties  
Races – egg toss  
Discussion on Rental equipment, rides, jumpy things  
Discussion on the amounts to be charged for advertisements in the Community Day program  
(1/2 page \$100) (1/4 page \$50) (full page \$175)

Quote from John Brogan for Community Day program  
Business listings on website – under Kingwood businesses

Discussion on the fireworks – everything in order and ready  
Secretary Keller will contact State Fire Marshal for a copy of the rules and regulations for vendors that will be cooking outside and a copy of the rules and regulations from the Hunterdon County Health Department

**OPERATIONS REPORT**

Park Director Charles Wilson was absent due to an illness.  
A written report is attached to the minutes.

**DONATIONS**

A donation from Brookes Case from the Corner Store for \$100.00 towards prizes for the Fishing Derby. A thank you note will be sent to Mr. Case.

**BUILDING AND GROUNDS**

Charles Wilson, Park Director was absent due to an illness.  
A written report is attached to the minutes.

**CORRESPONDENCE**

N/A

It was moved by Antimo Russano, seconded by Chuck Kolvites and carried the motion to adjourn the meeting at 10:15 P.M. All voted **Aye** on **Roll Call Vote**.

**Respectfully Submitted,**

**Cynthia L. Keller, Secretary**