

**PARKS AND RECREATION COMMITTEE  
REGULAR MEETING MINUTES  
June 4, 2008**

**PRESENT:**

Dave Hewitt  
Diane Hanley (arrived at 8:20)  
Jame Burke  
Chuck Kolvites  
Heidi Diminick  
Jeffrey Ferrara  
Antimo Russano  
Joe Floyd

**ABSENT:**

Troy Siano  
Eugene Hill  
Troy Siano  
Daniel DeFrancesco  
Joe Zgurzynski  
Ron Hartpence

**CALL TO ORDER**

The meeting was called to order by Chairman David Hewitt at 8:10 P.M.  
Chairman David Hewitt read the following:

**NOTIFICATION**

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Delaware Valley News and Express Times and sent to the Hunterdon County Democrat, and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

Chairman Dave Hewitt decided to address old business first and take questions from the residents in the audience to speak before starting the business of the meeting.

**OLD BUSINESS**

**GO DADDY GO! 5 K RACE**

Paul Aemisegeo was present and handed out a map of the plans of the race. He described the trail they have planned for the run/walking race, which will consist of 3.1 miles and the walk will be a total of 2 miles. They will be starting around 8:30 A.M. and will last until 11:00 A.M.

There will be about 100 to 125 people expected to show up for the race. He asked permission to use the pavilion on Friday evening till Saturday morning to store his tables. Also to use the soccer fields for the a.m. hours for warming up and stretching. He explained that he notified the State Police about the race. He also asked if he could do some trail maintenance by picking up sticks, tree limbs, and rake over the trail to get it ready for the race. The Committee suggested that he use the lower parking lot for everyone to park. Jim Burke will talk to the Public Works Dept. to see if they could help clean up the trail. Paul also asked if the fire house could advertise the race and also the school to notify them about the race to invite children and their families to come join in the race. Paul made arrangements with Diane Hanley to put information on the sign in front of the fire house for the 5 K Race. The Committee thanked Paul for attending and for reviewing his plans for the day.

A boy scout by the name of Tanner Mazcwski from troop #251 was present to observe a Parks and Recreation meeting.

**NEW AND PENDING BUSINESS**

**APPROVAL OF REGULAR MEETING MINUTES FOR MAY 7, 2008**

It was moved by Heidi Diminick, seconded by Diane Hanley and carried the motion to approve the minutes of the Regular Meeting of the Parks and Recreation of May 7, 2008.

Roll Call Vote:	AYE	- Dave Hewitt, Diane Hanley, Heidi Diminick, James Burke, Antimo Russano
	NAY	- None
	ABSTAIN	- Chuck Kolvites, Ferrara
	ABSENT	- Ron Hartpence, Troy Siano

**Motion to approve payment to Ron Heck – T'ai Chi Chih at Kingwood School – Eight week session – Thursday mornings winter to spring 2008 held at the old municipal building. Amount to be approved: \$570.00**

It was moved by Diane Hanley, seconded by Heidi Diminick and carried the motion to approve payment to Ron Heck for T'ai Chi Chih eight week session in the amount of \$570.00.

Roll Call Vote:	AYE	- Hewitt, Diane Hanley, Heidi Diminick, James Burke, Antimo Russano, Jeff Ferrara, Chuck Kolvites
	NAY	- None
	ABSTAIN	- None
	ABSENT	- Ron Hartpence, Troy Siano

**Motion to approve payment to Ian White - Music Club at the Kingwood School. Amount to be approved: \$1,880.00**

It was moved by James Burke, seconded by Diane Hanley and carried to authorize payment to Ian White in the amount of \$1,880.00 for the Music Club.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Hewitt, Diane Hanley, Heidi Diminick, James Burke, Antimo Russano, Jeff Ferrara, Chuck Kolvites</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- Ron Hartpence, Troy Siano</b>

**SHUFFLE BOARD AREA**

Jim Burke reported that the Committee members met at the park a week ago for a work session to apply a new coating on the bottom of the floor area of the shuffle board area. The members were all very happy with the results of the floor. They also reported putting up a tent frame around the shuffle board area. Jim Burke stated he would like to start getting ready for the Senior Picnic schedule on June 21, 2008. It was agreed to work at the park on Monday, June 9<sup>th</sup> as a work session to prepare the park for the summer events.

**COMMUNITY DAY**

Chairman D. Hewitt found the original map from the first Community Day. He noted that he will make a copy for all the members. Diane Hanley stated that she made up flyers for businesses and the craft show. The Committee members agreed to meet for a work session to discuss Community Day on Tuesday, June 24 at 6:30 P.M. at the Kingwood Park. Diane Hanley will be sending a flyer to the Kingwood Township School about Community Day.

**PICNIC FOR VOLUNTEERS – TOTAL TO BE APPROXIMATELY 65 VOLUNTEERS**

The Parks and Recreation will be serving hamburgers, hotdogs, and drinks. They are asking who ever decides to attend to bring a covered dish or dessert. (21) people so far to be present at the picnic from the Parks and Recreation Committee.

**MOVIE NIGHT – JOE FLOYD**

Joe Floyd reported that he is still looking into the idea. He is looking into obtaining a permit for a one night movie show for an early evening presentation in the month of September. Diane Hanley reported that she may have a projector – DVD Player to use, she will have to see if it still is in working order.

**SENIOR PICNIC**

The Committee agreed to meet at the Park on Saturday, June 21 at 9:30 A.M. to set up for the Senior Picnic. Andy Russano reviewed the many donations from all the business in the area. The following is a list of businesses that donated food for the picnic:

Marinelli's Pizza	Veggie Lasagne
Forge & Anvil	Baked Ziti
Café' Marie's	Sausage and peppers
2 Brother's	Eggplant parm
Dilly's Corner	Chicken wings
Denise Wilson	Broccoli salad
Jim Burke	Baked beans
Andy Russano	Toss Salad
Rt. 12 Liquors	Water and Soda
Sunset Market	Soda
Corner Store	Dinner Rolls
Park and Rec	Hot Dogs, Hamburgers

He read over some of the businesses that donated gift certificates for door prizes as of today and there should be several more.

Canyon Creek  
Kingwood Gardens  
MacDonalds  
Joe's Pizza  
Stem Brothers  
Amish in Flemington  
Skylands Community Bank

There was a discussion that the left over hamburgers, hotdogs, and rolls will be kept frozen for the volunteer picnic on July 19, 2008.

It was moved by Andy Russano, seconded by Jim Burke and carried the motion to authorize the purchase of (twenty five) \$10 dollar gift certificates with a \$250.00 donation from the Skylands Community Bank to purchase door prizes to be given out at the Senior Picnic.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Hewitt, Diane Hanley, Heidi Diminick, James Burke, Antimo Russano, Jeff Ferrara, Chuck Kolvites</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- Ron Hartpence, Troy Siano</b>

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It will be addressed on each envelope that the Skylands Community Bank sponsored the Senior Picnic door prizes. The Committee agreed that they would be using the propane gas grill for the Senior Picnic, not the charcoal grill.

Heidi Diminick offered to take inventory of the kitchen supplies that may be needed in the park kitchen.

### **FISHING DERBY**

Chairman D. Hewitt handed out flyers that he prepared and printed to advertise the fishing derby, which is scheduled for Saturday, June 14, 2008 at 9:00 A.M. The flyers will be sent to the Kingwood School, and local businesses. It will also be advertised in the Delaware Valley News. Dave Hewitt commented that he obtained a life ring and a first aid kit for the pond. It was discussed that there will be a derby sign at the end of Union Road, and also at the end of the driveway to the entrance of the pond. Dave Hewitt asked that everyone helping at the derby should be there by 7:30 A.M. The derby will begin at 9:00 A.M. till 12:00 P.M.

Andy Russano reported that there will be a Bocci Tournament on Community Day, September 20. He stated that there will be trophy's and awards donated from local businesses.

There was a request from member Joe Floyd. He would like to see changing tables in the bathrooms at the park, in both the men's and woman's room. The Committee members all agreed that it was a good idea. Chairman Dave Hewitt will look into prices of them from the State.

Andy Russano commented that he has a photographer coming to the park to take pictures of everyone at Community Day.

Jim Burke reported that John Brogan will be working on the Community Day program flyers this year. He would like to contact several businesses with a phone number starting with (996) asking for donations of \$50 to be a sponsor and also have an advertisement in the program.

### **NEW BUSINESS**

Jim Burke read a letter the Township Committee received from the Merry Mixers. The Township Committee felt this should be passed on to the Parks and Recreation Committee. The Merry Mixers are not happy with the plants that the yoga instructor has in the old municipal building. They are also not happy with the dried wax imbedded in the carpet. They would like the plants removed, and the candle burning to stop. The Park and Recreation Committee discussed the situation.

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It was moved by Mr. Burke, seconded by Mr. Kolvites and carried the motion to contact Lakshmi Devi, Yoga instructor in reference to the complaints from the Merry Mixers, and to request that she remove all her plants from the building.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Hewitt, Diane Hanley, Heidi Diminick, James Burke, Antimo Russano, Jeff Ferrara, Chuck Kolvites</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- Ron Hartpence, Troy Siano</b>

**OPERATIONS REPORT**

There was a brief discussion on several topics at the park. It was mentioned that there have been a lot of mosquito's on the fields and along the walking trail at the park. The question was if anything could possibly be done. Jim Burke responded.

Jim Burke explained that the soda machines at the park will not be taken away. He said that a man by the name of Mr. Dennis Bedrosian will be supplying the park with drinks and snacks and he will fill up the machines. The Parks and Recreation will purchase the drinks and snacks from Mr. Bedrosian at cost. He will also take care of repairing and maintaining the machines.

**DONATIONS**

There were no donations this month.

**BUILDING AND GROUNDS**

Park Director Charles Wilson handed out a monthly report of everything he has been working on around the park.

There was a discussion about the former park director, Donn Brown, and that his belongings are still stored in the large garage. He is not attempting to remove his personal belongings. Chuck Kolvites feels that the Committee should give him a 30 day notice to get his belongings out or the Park and Rec. Committee will dispose of all his belongings by the deadline date.

Charlie Wilson commented that he needs a map of the soccer and baseball fields. He would like them numbered so he can keep track of which fields can be used and the ones that will be closed.

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There was a brief discussion on closing the fields after a rain storm. Jim Burke will write a letter to all the organizations to encourage them to call the park director first before planning on sending their team to play that day they are scheduled. He noted that he will also encourage them to attend a P & R meeting before the seasons begin in the fall.

**CORRESPONDENCE**

**County of Hunterdon, Department of Health Re: Soccer Goal Safety**

Chairman Dave Hewitt reviewed letter.

**Copy of Resolution No. 2008-85, a Tribute to Helen Gergar**

The Committee reviewed the Resolution. It was noted that a tree will be planted in honor of Helen Gergar at the Kingwood Township Park. A special dedication will be conducted during the senior picnic on June 21, 2008.

**Copy of an Invitation to the Volunteer's Picnic**

Chairman Dave Hewitt reviewed with everyone.

It was moved by James Burke, seconded by Heidi Diminick and carried the motion to adjourn the Parks and Recreation meeting at 10:22 PM. **All voted Aye on Roll Call Vote.**

**Respectfully Submitted,**

**Cynthia L. Keller, Secretary**  
(formerly Cynthia L. Brown)