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Heidi Diminick suggested a distance meter along the walking trail to mark how far along an individual has walked on the trail. Jim Burke noted that he will suggest everyone's ideas to anyone that may call him.

Dave Hewitt will contact the owner of a mini golf ice cream establishment in Milford, NJ for ideas and to see if they are interested in selling any of the equipment since they are no longer in business.

#### T – Shirts for Park and Recreation Members

(Ten) - size large

(Two) - extra large

(One) - medium

It was discussed that Chuck Kolvites would be ordering shirts for everyone and they will be ready for the spring events.

#### Operations Report

Ron Hartpence reported that the door of the dirt shed at the Park has presently fallen off and needs to be put back up. Jim Burke will speak to Road Supervisor Jack Search to see if they will be able to repair the door on the shed. There was also a discussion that there is a need for a gate or barrels with tape or rope to be put across the lower parking lot, so that the area will be closed for the season.

Ron Hartpence also explained that a street light at the park near the lower shed is not working properly. Also a street light at the municipal building has been acting up the same way. Secretary Brown to call electric co. to have them both repaired.

#### Donations

No donations for this month.

#### Building and Grounds – Old Fairview School doors and lock

Jim Burke noted that the doors have been ordered and will be installed along with a new lock as soon as it is delivered.

#### Discussion of pavilion floor to be refinished with a no slip floor

This will be taken care of in the springtime. Jim Burke plans on going to a workshop to find out the right product to use for the floor. The Park and Recreation Committee is planning to install the pavilion floor during a work session in the spring or early summer.

**CORRESPONDENCE**

Flyer from New Jersey Party Works

Dave Hewitt reviewed and suggested this to be filed with the Community Day information.

Letter from Janice Owen – Kingwood School re: A request to bring their own portable pitching mound for Kingwood boys baseball.

Dave Hewitt read letter aloud. Jim Burke stated he feels it is okay as long as it is maintained and put away each time. The Committee discussed it further and decided that there are a lot of unanswered questions about the pitching mound. Heidi Diminick offered to speak to a person involved with the boys baseball and try to get some answers. Dave Hewitt suggested this be discussed at the next Park and Rec. meeting in February.

Dave Hewitt reviewed the following thank you letters:

- Copy of letter to Mr. John Reynolds
- Copy of letter to Walt Warneski
- Copy of letter to Moe Mudryk
- Copy of letter to J. Derner
- Copy of letter to Donn Brown

Privilege of the Floor

Andy Russano requested that secretary Brown send the Kingwood School a current list of the seniors in Kingwood Township.

Other Matters

There was a discussion about advertising for a new park director. The Committee discussed what should be included in the ad for a new park director.

Park Director for the Kingwood Park with basic knowledge to maintaining the park area, self motivated person.

Jim Burke stated that presently the clerks office at the municipal building will be handling the scheduling of events at the park. Jim also suggested that a cell phone be given to the new park director to be able to get in touch with them when they are out working in the fields or park area.

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Chairman Dave Hewitt handed out a schedule of events he prepared for 2008.

Heidi Diminick noted that the adult basketball will be scheduled this year from October thru May from 8:30 P.M. to 9:30 P.M. on Monday nights. She would like to see volleyball started up again and scheduled.

Date to Open Park

It was decided to open the park on March 15, 2008 and to close the park for the season on December 7, 2008

Secretary Brown was directed to call a plumber to open the park bathrooms in the early part of March.

Secretary to add to Townwide Yard Sale – vendors participating at the park will be setting up on the lower field near lower parking lot.

Jim Burke informed the Committee of a few people that are interested in filling vacant positions on the parks and recreation committee, and also the citizen advisory committee. They will be appointed to these committees at the Township Committee Reorganization meeting. These individuals are Joe Floyd and Dan DeFrancesco.

There were a few suggestions to be added to the Tree Lighting Ceremony in December of 2008. Ron Hartpence suggested residents donate toys to be put under the tree for needy families. Jim Burke thought it might be a good idea to have a toy drive and have an individual handout the toys at the tree lighting. He also suggested they contact the Education Foundation for help with the toy drive. The tree lighting will be starting this year at 4:00 P.M., with Santa arriving at 4:30 P.M. and the lighting of the tree to be at 5:00 P.M. Also as a reminder, to call the carolers to book them ahead so they are available. Jim Burke suggested handing out programs with the songs inside so everyone can participate. Any Russano will look into scheduling the reindeer for that day.

Heidi Diminick leaves meeting at 9:13 P.M.

Ron Hartpence suggested that a subcommittee be formed to discuss and look over what is needed to improve the pavilion, kitchen area. Any Russano will look around and see what he can find as far as a grill or oven. There was a lengthy discussion on the safety of the grill or any other cooking facility to be used at the park.

It was moved by Diane Hanley, seconded by Andy Russano and carried to adjourn the meeting at 9:27 P.M. **All** voted **AYE** on **Roll Call Vote**.

**Respectfully submitted,**

**Cynthia L. Brown**  
**Secretary, Parks and Recreation**