

**ENVIRONMENTAL COMMISSION
REGULAR
MEETING MINUTES
April 23, 2013
7:30 PM**

CALL TO ORDER

The Regular Meeting of the Environmental Commission was called to order at 7:40P.M. Chairwoman Debbie Kratzer called the meeting to order and read the following notice requirements.

Notice Requirements

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon County Democrat and the Courier News on January 31, 2013, and by telefaxing a copy of the notice to the Express Times and the Star Ledger on January 23, 2013. A copy of the notice was also posted in the Kingwood Township Municipal Building in January 23, 2013.

In order to ensure full public participation in this meeting, all members of this Commission, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Present

Debbie Kratzer
Lois Voronin
Sandra McNicol
Cynthia Niciecki
Diana Haywood
David Posey

Absent

Gail Ashley
Timothy Cahalin
Joe Zgurzynski
Willard Reasoner

Public Comment – Privilege of the Floor

Minutes

(1). Approval of March 26, 2013 Environmental Commission Regular Minutes

It was moved by Sandra McNicol, seconded by David Posey and carried to approve the March 26, 2013 Environmental Commission Meeting Minutes with the following correction:

Page 6. Seventh line down - States: “She explained that the property that is actively being preserved is on Horseshoe Bend Road, which is called the “Farm” and also the Church property next to that property.

2.

Should be amended in place of the above sentence: “She explained that the property that is actively being preserved is on Horseshoe Bend Road, which is the Church property and also called the “Farm”.

Roll Call Vote:

Aye	- Voronin, McNicol, Posey,
Nay	- None
Abstain	- Kratzer, Niciecki
Absent	- Ashley, Cahalin

Correspondence

(2). Chapter 15 Environmental Commission Ordinance

The Commission discussed the current ordinance and suggested that they would like to recommend that the Township Committee discuss this at their next meeting and decide whether this ordinance should be amended.

It was moved by Lois Voronin, seconded by Cynthia Niciecki and carried to agree to send a memo to the Township Committee recommending that they discuss Chapter 15 Environmental Commission Ordinance and consider amending the ordinance.

Roll Call Vote:

Aye	- Voronin, McNicol, Posey, Kratzer, Niciecki
Nay	- None
Abstain	- None
Absent	- Ashley, Cahalin

(3). Environmental Groups Say Amend the NJ Economic Opportunity Act

Chairwoman Debbie Kratzer reviewed.

(4). 23rd Annual Earth Day Festival Invitation Atlantic County Utilities Authority

Chairwoman Debbie Kratzer reviewed.

(5). Notice from North/Central Jersey Field Training for the Protection of Threatened and Endangered Wildlife – Saturday, May 4th, 2013 9:00am. – 3:30pm

Chairwoman Debbie Kratzer reviewed.

Notice of upcoming meetings:

3.

Lower Delaware Wild and Scenic - Meeting Workshop Report From Sandra McNicol

Sandra McNicol noted that she had information for everyone and she will send it for their information. She stated that there were several people that attended the meeting, mostly from government agencies. She stated she and Committeeman Dodds attended the meeting, which lasted approximately three hours and she reviewed what was covered at the meeting. She explained that there was a discussion regarding the concerns of some of the businesses along the river. Chairwoman Debbie Kratzer thanked Sandra McNicol for attending the meeting and sharing the information with everyone.

Recycling News and Update

Volunteer for Recycling Saturday, May 11, 2013

Lois Voronin volunteered to open and close the gate to recycling on Saturday, May 11, 2013. Debbie Kratzer stated that she also may be able to volunteer.

New Recycling Coordinator – Sandra McNicol

Sandra McNicol reviewed a volunteer clean-up day that was conducted on April 13th. She explained that when they met at the Park and School Walkway to clean up the garbage in the woods that is was already cleaned up and that the Department of Public Works must have cleaned up the trash. She noted that she and the other volunteers cleaned up some of the items that were blown around the recycling center. She thanked David Posey for volunteering to be at the recycling last month. Sandra McNicol explained that she has taken over the positions as the Township's Recycling Coordinator and Clean Communities Coordinator. She thanked Cynthia Niciecki for all her hard work getting everything working well and that she did a fantastic job. Sandra McNicol reviewed monies regarding Clean Communities that has been granted to the township over the years and what was spent. She stated that she will be working to learn more about the jobs and contacting the state for information. She stated that if there is enough funds that come in through Clean Communities that there may be enough to put an enclosure or cover for the recycling dumpsters. Everyone thanked Sandra McNicol for taking over the Recycling and Clean Communities positions and wished her the best.

Reports

- (6). Copy of Letter from the NJDEP – Re: Block 26, Lot 3.01 193 Kingwood-Locktown Road - One 1000 – Gallon #2 Heating Oil Underground Storage Tank System

Chairwoman Debbie Kratzer reviewed.

- (7). Copy of Letter from the NJDEP Bureau of Northern Field Operations re: No Further Action re 35 Byram Kingwood Road, Block 40 Lot 24

Chairwoman Debbie Kratzer reviewed.

4.

- (8). Copy of Letter from Civil Dynamics, Inc. Engineering and Land Surveying re: Application for a Flood Hazard Area Permit – Safety Improvements to Bull’s Island Recreation Area

Chairwoman Debbie Kratzer reviewed.

- (9). Suspected Hazardous Substance Discharge Notification NJDEP – 139 Kingwood Station Barbertown Road

Chairwoman Debbie Kratzer reviewed.

- (10). Notice from Jeff Tareila Environmental Consulting Re: Block 9, Lot 25.10

Chairwoman Debbie Kratzer reviewed and shared information she obtained regarding the property.

Hunterdon County Soil Conservation District

- (11). Notification of Fee Not Paid Stop Construction Bl 28, Lt 10.01,10.02, 10.03

Chairwoman Debbie Kratzer reviewed.

- (12). Notification of Fee Not Paid Stop Construction Bl 7, Lt 7.01

Chairwoman Debbie Kratzer reviewed.

Old Business

- (13). Review Study of Water Quality Results - U.S. Geological Survey Results for 80 Warford Rd.

Chairwoman Debbie Kratzer reviewed. She stated that Gail Ashley was not present to help review the survey.

Roadside Cleanup – Review

Sandra McNicol commented on the clean-up earlier in the meeting under recycling.

- (14). Public Notification from Frey Engineering, LLC re: Kingwood Twp. Fire Co. Station #2 (block 28, lot 14.02) NJDEP Program Identification No. 560296 – Update from David Posey

5.

David Posey offered to speak to someone from the Fire Company if they would like to talk about this remediation. Secretary Keller was instructed to give David Posey's number to the president of the fire company.

Action Items:

Sustainable Jersey – Update

Deputy Mayor Haywood explained that the Green Team from Frenchtown contacted Mayor Lubitz and asked if Kingwood Township's Green Team would like to do a joint rummage sale. It was suggested to have the rummage sale at the Horseshoe Bend Park. Mrs. Haywood stated that the dates have been scheduled on June 22nd and June 23rd. There was a discussion whether this would give points towards the Sustainable Jersey for the township. Tim Cahalin was not present, but Diana Haywood explained that she will speak to Mr. Cahalin regarding the rummage sale and there will be an update at next month's meeting.

(15). Letter from NJLM Re: Sustainable Jersey Upcoming Workshops

Chairwoman Debbie Kratzer reviewed.

(16). End of the Year Report for 2012

It was moved by Sandra McNicol, seconded by Lois Voronin and carried to approve the Environmental Commission's End of the Year Report for 2012 and to forward this to the Township Committee for their approval.

Roll Call Vote:	Aye	- Voronin, McNicol, Posey, Kratzer, Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Ashley, Cahalin

(17). Environmental Commission's Goals for 2013

It was moved by Sandra McNicol, seconded by Lois Voronin and carried to approve the Environmental Commission's Goals for 2013.

Roll Call Vote:	Aye	- Voronin, McNicol, Posey, Kratzer, Niciecki
	Nay	- None
	Abstain	- None
	Absent	- Ashley, Cahalin

MEL – Update

No update this month.

6.

Driveway Ordinance – Update

Sandra McNicol reviewed what the Planning Board discussed at their last meeting. She explained that the changes that have been made were sent to the township engineer.

Horseshoe Bend Park – Update

Cynthia Niciecki explained the signs that were recently put up at the Horseshoe Bend Park encouraging people to carry-in and carry-out their doggie poop bags. Sandra McNicol explained a few problems that have been happening at the park regarding the poop bags being put in a pile and in the dispenser and even in the portable toilet. There was a discussion on purchasing a trash can with Clean Communities funds and where to place it. This will be referred to the Parks and Recreation Committee to discuss. Cynthia Niciecki noted that on June 8th, 2013 the Kingwood Township first responders will be having a drill at the Horseshoe Bend Park. She explained that Richard Dodds is working on getting another bathroom built inside the Morton Building and to obtain tables and chairs for the inside of the building for events. There was a brief discussion on the trails and grants that the township has taken advantage of to improve them.

Invasive Species – Update

No update at this time.

New Business

Chairwoman Debbie Kratzer noted that ANJEC has a lot of good information to review on their website and encouraged everyone to go on and read it.

There was a brief discussion on eagles and their nests in the township.

Site Plan Reviews

N/A

Open Space

Sandy McNicol – Update on Open Space – No Mtg. on April 2, 2013 Open Space and Ag

No update this month.

Adjournment

It was moved by Sandra McNicol, seconded by Cynthia Niciecki and carried to adjourn the meeting at 9:17PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted, Cynthia L. Keller Secretary

