

**ENVIRONMENTAL COMMISSION  
MEETING MINUTES  
August 23, 2011  
7:30 PM**

**CALL TO ORDER**

The Regular Meeting of the Environmental Commission was called to order at 7:39P.M. Chairwoman Debbie Kratzer called the meeting to order and read the following notice requirements.

**Notice Requirements**

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act and published in the Hunterdon County Democrat and the Courier News on February 3, 2011, and by telefaxing a copy of the notice to the Star Ledger, and the Express Times on February 1, 2011. A copy of the notice was also posted in the Kingwood Township Municipal Building and Post Office on February 1, 2011.

In order to ensure full public participation in this meeting, all members of this Commission, and also members of the public are requested to speak only when recognized by the Chair, so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

**ROLL CALL**

Present

Debbie Kratzer  
Lois Voronin (arrived at 7:39pm)  
Sandra McNicol  
David Posey  
Cynthia Niciecki  
Elaine Niemann

Absent

Richard Abbott  
Joseph Zgurzynski  
Gail Ashley

**Approval of the June 28, 2011 Regular Meeting Minutes (carried from last month)**

Motion and Approval of June 28, 2011 Regular Meeting Minutes of the Environmental Commission

It was moved by Sandra McNicol, seconded by David Posey and carried to approve the June 28, 2011 Regular Meeting Minutes of the Environmental Commission.

Comments: None

<b>Roll Call Vote:</b>	<b>Aye</b>	<b>- Kratzer, McNicol, Posey, Niciecki</b>
	<b>Nay</b>	<b>- None</b>
	<b>Abstain</b>	<b>- None</b>
	<b>Absent</b>	<b>- Voronin, Ashley</b>

2.

### **Approval of the July 26, 2011 Regular Meeting Minutes**

#### Motion and Approval of July 26, 2011 Regular Meeting Minutes of the Environmental Commission

Not enough members were present to approve the minutes of the Environmental Commission July 26<sup>th</sup>, 2011 meeting. These minutes will be tabled for approval until next month's meeting.

### **Correspondence**

#### Letter to the Environmental Commission Re: TWA Application for Galleria Homes LLC Tumble Idell Road – Block 39, Lot 7.02

Chairwoman Debbie Kratzer noted that the Board of Health has jurisdiction over this application.

#### Notice from ANJEC 38<sup>th</sup> Annual Environmental Congress: Water Worries: Strategies & Solutions Saturday, October 15, 2011

Chairwoman Debbie Kratzer reviewed.

### **Reports**

#### Preliminary and Final Site Plan Checklist for Conditional Use Application for Block 38, Lot 17, 18, and 19.01 – Barrett O'Donnell - Effi Solar Energy Corporation

Sandra McNicol noted that they will be coming before the Planning Board for a review. Chairwoman Debbie Kratzer stated that a site plan review should be done on this application. She asked who would be interested in participating in the review. She stated she will notify those interested in helping out my e-mail.

#### Freshwater Wetlands Application Checklist – Van Holten Group Inc. Route 519 Block 28, Lot 11

The Commission Members reviewed. Chairwoman Debbie Kratzer reviewed the wetland areas of the property. Elaine Niemann stated that this was on the list to be a solar farm.

#### QC Labs Analytical Report – Sample of Drinking Water – Park Residence Outside Spigot

Chairwoman Debbie Kratzer reviewed, and noted the report looks fine.

#### QC Labs Analytical Report – Sample Drinking Water – Women's Restroom at Park

Chairwoman Debbie Kratzer reviewed, and noted the report looks fine.

3.

Copy of Letter from the NJDEP re: Unregulated Heating Oil Tank Program  
Block 22, Lot 13.01 282 Locktown Road

Chairwoman Debbie Kratzer reviewed.

Notice Averaging Plan Transition Area Waiver for Redevelopment Permit Application  
Checklist from Nextel of New York re: 68 Featherbed Rd. Block 26, Lot 24

Chairwoman Debbie Kratzer stated that this is approximately 95% wetlands. Elaine Niemann noted that this application has been to the Board of Adjustment and will be continuing a final public hearing next month. Elaine Niemann offered to take any comments from the Environmental Commission Members to the next Board of Adjustment meeting for review.

Notice from E2 Project Management LLC re: Notification of N.J.D.E.P. Footprint of  
Disturbance LOI

Chairwoman Debbie Kratzer reviewed.

**Hunterdon County Soil Conservation District**  
N/A

**Recycling Update/Coordinator Cynthia Niciecki**

Cynthia Niciecki Recycling Report for August 2011

Recycling Coordinator Cynthia Niciecki read aloud the following report:

**August 18, 2011 Kingwood Recycling Coordinator's Report**

First I want to thank Elaine for covering for me on our Recycling Day this month. Mayor Lubitz was there as well.

The dumpsters are filling up fast and are being switched every week to ten days. The metal dumpster was full and was switched this week. The DPW Super and the DPW Workers are doing a good job keeping the Recycling Depot clean and neat.

I wrote an article about Recycling for the August Kingwood Chronicle. A copy is included in the meeting package.

4.

There was a discussion on curbside and depot recycling. Cynthia Niciecki noted that it would be cheaper for the Township if Kingwood residents put their recycling at curbside if they pay for it anyway. She still encourages everyone to take their items to the depot also, especially if they do not have Raritan Valley Disposal.

(Article re: Recycling for Kingwood Chronicle)  
Attached is a copy of the article:

**August 15, 2011 Recycling News from the Recycling Coordinator**

I am pleased to announce that this year has brought about many improvements and additions to our Recycling Program. This spring the Depot got a “facelift” and we are now accepting electronics, including old TV’s, computers, stereos, phones, etc. Unfortunately, we are no longer accepting household batteries. The Depot has new hours of operation, open at 7:30am and now closes at 3:00pm Mon through Fri.

I am grateful for the help and involvement at the Depot from our Community Groups including the Cub Scouts, the Brownies and Junior Girl Scouts, and the Kingwood Environmental Commission, who have all helped out on our Recycling Days, held on the second Saturday each month from 9am-noon.

My goal is to make everyone aware of Recycling and the fact that our township has a Recycling Ordinance in place. Most people are complying and the numbers prove it. Our Recycling Tonnage Report for 2010 was twice the amount reported in 2009. Thank you to everyone who is recycling.

The next Hunterdon County Household Hazardous Waste Collection Day is on Saturday, November 12, 2011 from 9am-1pm at the County Complex on Route 12. Please do not leave any hazardous waste at our Depot.

Please check out the Recycling Page on the township’s website for more information or if you have any questions, call 908-996-4695.

Cynthia Niciecki

Kingwood Municipal Recycling Coordinator

Volunteer for Saturday, September 10, 2011 recycling will be Gail Ashley.

**Old Business**

**Community Day Preparation: Environmental Table / Discount Well Water Testing and Septic Cleaning**

There was a discussion on the discount septic and well water testing. Chairwoman Debbie Kratzer asked everyone to sign up for a time to tend to the table on Community Day.

## 5.

She explained that there will be a dedication of the native plant garden on with Keith Augustine present. She reviewed the flyer that will be sent home to all the residents regarding the discount septic cleaning, and well water testing. She noted that there will also be information on the stormwater research in the park by the NJ Water Supply Authority. She noted that the test stations at the park are working very well. Chairwoman Debbie Kratzer explained how the water is collected after each rainfall for testing.

### Kingwood SEIA (Statement of Environmental Impact and Assessment) and Threatened and Endangered Ordinance Draft – Update

Sandra McNicol explained that there were not enough people at the July Planning Board Meeting to discuss this ordinance. She asked that if anyone had any suggestions to be passed on to the Planning Board.

### Wind Energy Ordinance – Update

Sandra McNicol noted that the Planning Board had reviewed it and sent it on to the Township Committee. She noted that the Township Committee introduced this ordinance at the Township Committee's last meeting, and it will be considered for adoption at their September 1, 2011 meeting.

### Eagle Scout Project Planned at Kingwood Park – Update

Chairwoman Debbie Kratzer noted that the project is almost completed and that there will be a dedication of the native garden on Community Day.

### Driveway Procedures Update – Elaine Niemann

### **"N.J.A.C. 7:7A-2.7 Transition areas due to freshwater wetlands on adjacent property**

No new update at this time.

### NJ Invasive Species Strike Team

Chairwoman Debbie Kratzer noted that there are no funds left in the Environmental Commission's budget account at this time to join the membership for this year. Therefore, a budget request will be made by the Commission to add additional funds for a yearly membership towards the NJ Invasive Species Strike Team each year.

### **Old Business Continued**

### Wastewater Management Plan – Update

No update at this time.

6.

**New Business**

Quote from FYI Computer Services - Approval to Spend Funds Listed for New Camera's for the Recycling Center

Cynthia Niciecki noted that she met with the Township's Road Supervisor, Mark Petro and FYI Computer Services Representative, Doug Frey to discuss the new camera system to be installed at the recycling center. Cynthia Niciecki noted they will be installed on the side of the building next to the recycling bins and hooked up to the computer inside the DPW building so that the bins can be monitored. She noted that this will identify vehicles and items that are not welcome at the recycling center.

It was moved by Sandra McNicol, seconded by Cynthia Niciecki and carried to approve to spend the amount of \$1,338.23 towards a new camera system to be installed at the recycling center, and the funds to pay for this system will be paid out of the recycling account.

<b>Roll Call Vote:</b>	<b>Aye</b>	<b>- Kratzer, Voronin, McNicol, Posey, Niciecki</b>
	<b>Nay</b>	<b>- None</b>
	<b>Abstain</b>	<b>- None</b>
	<b>Absent</b>	<b>- Ashley</b>

**Action Items**

Environmental Commission Site Plan Reviews

The Commission Members reviewed the site plans that need to be reviewed at this time. Sandra McNicol reviewed several of the site plans that will be reviewed by the Planning Board, which are several solar farm applications. She stated that the properties are not considered impervious surface.

Sustainable Jersey Program – Update

David Posey stated that they have not met recently, but that he did get together a model resolution to enforce “No Idling”. He asked Elaine Niemann to pass this resolution onto the Township Committee Members to consider it for adoption.

MEL – Upda

“Salt Plume Supplemental Remediation Investigation Report and Proposal for Classification Exception Area”

Lois Voronin gave the Commission Members a review of what she studied in the report. It was given to Secretary Keller to contact Gail Ashley to pick the report up at her convenience.

Maintenance of Trail on Township Property - Between School and Park

7.

Chairwoman Debbie Kratzer noted that this will be addressed in the fall. Elaine Niemann suggested that Debbie Kratzer contact her if they need a hand cleaning up the trail. She stated that she will get the group from the correction facility to help out. Sandra McNicol discussed several of the invasive species that could be taken out.

### **Open Space**

#### **No Open Space/Ag Advisory Committee meeting in month of August** **Sandra McNicol – Update**

Sandra McNicol reviewed the maps for the new Horseshoe Bend Park trails. She stated that a poster board will be at the Open Space Committee table on Community Day displaying information about the recently adopted Open Space and Recreation Plan. She stated that there will also be information about all the properties that have been preserved in the Township. Sandra McNicol explained that a Steering Committee is being formed to decide what needs to be worked on for the new Horseshoe Bend Park.

There was a discussion on future speakers for the Environmental Commission meetings.

Pond at the Melnyk property – Sandra McNicol suggested planting plants at the pond. She suggested that this would be a good idea for someone who is looking for a project to do in the Township.

### **Public Comment – Privilege of the Floor**

N/A

### **Adjournment**

It was moved by David Posey, seconded by Sandra McNicol and carried to adjourn the meeting at 9:17PM. **All** voted **Aye** on **Roll Call Vote**.

**Respectfully submitted,**

**Cynthia Keller**  
**Secretary**