

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

January 2, 2018 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on December 14, 2017 and by telefaxing a copy of the notice to the Express Times on December 11, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 11, 2017.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Correspondence

Letter from Hunterdon Cty re: PIG Application Update & List of Farms
Letter from New Jersey Courts re: Annual Visitation of Municipal Court
Copy of Letter from M Kocsis re: NJ Div of Fish, Game & Wildlife Policies
Copy of Resolution from Readington Twp re: Opposing New Beekeeping Regs

Public Comment – Privilege of the Floor

Resolution No. 2018-03 - 2017 Appropriation Transfers

Bills and Claims

Reports

Emergency Management Coordinator
Dog Licensing Report
Construction Department Report of November 2017
NJSP Report of December 2017
Township Engineer's Report of December 2017
Zoning Officer Report of December 2017

January 2, 2018 Township Committee Agenda Continued

Future Meetings and Activities

January 13 - Recycling at Township Garage from 9:00AM-12:00Noon

January 13 - Free Rabies Clinic at DPW/Township Garage on Union Rd., from
1:00PM-3:00PM

February 1 - Regular Monthly Township Committee Meeting beginning at
7:00pm at Municipal Building

Ordinances

Resolutions

Resolution No. 2018-04 – Redemption of Tax Sale Certificate B123, L17 –TSC
2014-02

Resolution No. 2018-05 – Redemption of Tax Sale Certificate B123, L17 – TSC
13-010

Resolution No. 2018-06 - Approval of Transfer of Liquor License #1016-33-005-004

Resolution No. 2018-07 – Setting Use Fees for Township Parks for 2018

New Business

Old Business

PennEast Pipeline

NJDEP Stormwater Management

Minutes

December 4, 2017 Special Meeting Minutes

December 4, 2017 Executive Session Minutes

December 5, 2017 Special Meeting Minutes

December 5, 2017 Executive Session Minutes

December 7, 2017 Regular Meeting Minutes

December 7, 2017 Executive Session Minutes

December 19, 2017 Special Meeting Minutes

December 19, 2017 Executive Session Minutes

December 27, 2017 Special Meeting Minutes

December 27, 2017 Executive Session Minutes

December 29, 2017 Special Meeting Minutes

December 29, 2017 Executive Session Minutes

Executive Session – Resolution No. 2018- 08

Teamsters Union Agreement

Personnel – Interview Candidate for Deputy Clerk/Deputy Registrar

Possible Zoning Violations – Freedenfeld/Mikes B1 51 L 46

Terraglia B1 8 L 19.03

January 2, 2018 Township Committee Agenda Continued

Return to Regular Session

Personnel

Vote to Appoint Deputy Clerk/Registrar

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

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January 2, 2018

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Mayor Dodds, Deputy Mayor Ciacciarelli, Committeewoman Synchron, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, and Clerk Cynthia Keller. Mayor Dodds called the meeting to order and following the salute to the flag, read aloud the following:

NOTICE REQUIREMENTS

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CORRESPONDENCE

Letter from Hunterdon County re: PIG Application Update & List of Farms

Mayor Dodds reviewed the letter from Hunterdon County regarding a PIG application update and list of targeted farms.

Letter from New Jersey Courts re: Annual Visitation of Municipal Court

Mayor Dodds reviewed.

Copy of Letter from M Kocsis re: NJ Div of Fish, Game & Wildlife Policies

Mayor Dodds reviewed.

Copy of Resolution from Readington Twp re: Opposing New Beekeeping Regs

Mayor Dodds reviewed.

PUBLIC COMMENT PRIVILEGE OF THE FLOOR

There were no public comments.

RESOLUTION

Resolution No. 2018-03 - 2017 Appropriation Transfers

The following Resolution was introduced:

RESOLUTION NO. 2018 - 03

2017 RESERVE BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2017 Reserve Budget Appropriations:

FROM ACCOUNT	TO ACCOUNT	AMOUNT
Administrative & Executive – Other Expense	Administrative & Executive – Salary & Wage	4000.00
Financial Administration – Salary and Wage	Administrative & Executive – Salary & Wage	2000.00
Financial Administration – Other Expense	Administrative & Executive – Salary & Wage	2000.00
Revenue Administration – Other Expense	Administrative & Executive – Salary & Wage	1000.00
Legal – Other Expense	Administrative & Executive – Salary & Wage	5000.00
Planning Board – Other Expense	Administrative & Executive – Salary & Wage	1000.00
Construction – Salary & Wages	Administrative & Executive – Salary & Wage	2000.00
Construction – Other Expense	Administrative & Executive – Salary & Wage	2715.00

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

BILLS AND CLAIMS

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve and pay all bills and claims in the amount of **\$1,133,333.94** that are in order and attached as Bill List for January, 2018.

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Roll Call Vote: **AYE** - **Ciacciarelli, Syrnick, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

REPORTS

Emergency Management Coordinator

Jack MacConnell, EMC – Noted there is an ice problem along the river and feels there is a real issue in Byram Colony. Alarm systems at the Horseshoe Bend Park have been repaired. Jack MacConnell asked about the Parks Ordinance for turfing on township property and issuing fines for whom is caught. Jack MacConnell spoke to the State police and discussed how much proof the township needs. He feels if there is an ordinance adopted it may be reinforced. The Township Committee thanked Jack MacConnell for his report.

Dog Licensing Report - No report this month
Construction Department Report of November 2017
NJSP Report of December 2017 – No report this month
Township Engineer’s Report of December 2017 – No report
Zoning Officer Report of December 2017

Future Meetings and Activities

Mayor Dodds reviewed as per the agenda.

Ordinances

N/A

RESOLUTIONS

Resolution No. 2018-04 – Redemption of Tax Sale Certificate B123, L17 –TSC 2014-02

The following Resolution was introduced:

RESOLUTION NO. 2018 - 04

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount of \$24,474.79 to redeem Tax Sale Certificate No. 2014-02 on Block 23, Lot 17, and

WHEREAS, the lienholder paid a premium in the amount of \$2,000.00 at the time of sale, and

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WHEREAS, the Township received the redemption monies on December 19, 2017 and final judgment was issued on December 20, 2017, and

WHEREAS, the Township will hold the redemption fees until such time as the final judgment is properly vacated.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a check in the amount of \$26,474.79 to US Bank Cust for Pro Capital II, LLC, U.S. Bank TLSG, 50 S. 16th Street, Philadelphia, PA, 19102 for the redemption of Tax Sale Certificate No. 2014-02.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018-05 – Redemption of Tax Sale Certificate B123, L17 – TSC 13-010

The following Resolution was introduced:

RESOLUTION NO. 2018 - 05

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount of \$815.42 to redeem Tax Sale Certificate No. 13-010 on Block 23, Lot 17, and

WHEREAS, the lienholder paid a premium in the amount of \$1,500.00 at the time of sale.

WHEREAS, the Township received the redemption monies on December 19, 2017 and final judgment was issued on December 20, 2017, and

WHEREAS, the Township will hold the redemption fees until such time as the final judgment is properly vacated.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be

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authorized to issue a check in the amount of \$2,315.42 to BDAC, LLC, 834 Highway 12W #318, Starkville, MS, 39759 for the redemption of Tax Sale Certificate No. 13-010.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018-06 - Approval of Transfer of Liquor License #1016-33-005-004

The following Resolution was introduced:

RESOLUTION NO. 2018 – 06

LIQUOR LICENSE APPLICATION FOR PERSON TO PERSON TRANSFER

WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1016-33-005-004, heretofore issued to Razberry’s Inc., for premises located at 834 State Highway 12, Kingwood Township, New Jersey; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and licensed business and all additional financing obtained in connection with the licensed business;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey does hereby approve, effective January 16, 2018, the transfer of the aforesaid Plenary Retail Consumption License to Vedika Creations Corp. and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: “This license, subject to all its terms and conditions, is hereby transferred to Vedika Creations Corp., effective January 16, 2018.”

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It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018-07 – Setting Use Fees for Township Parks for 2018

The following Resolution was introduced:

RESOLUTION 2018 - 07

**RESOLUTION SETTING USE FEES FOR TOWNSHIP
PARKS FOR 2018**

WHEREAS, Section 34-8 of the Code of the Township of Kingwood sets forth the fees for the use of the Township Parks; and

WHEREAS, Section 34-8 specifically provides that the Township Committee may make adjustments to the fee schedule annually by Resolution which shall be kept on file with the Municipal Clerk; and

WHEREAS, the Township wishes to set the 2018 fees for the Use of Township Parks as provided below.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, Hunterdon County, New Jersey, that the fees as provided for in Section 34-8 et seq. for the use of Township Parks, effective January 1, 2018, shall be as set forth on Schedule A attached.

Mayor Dodds explained the Parks and Recreation Committee has recommended the fees for the parks be increased by 5%. Attorney K. Campbell reviewed the resolution with attachment, which would be in place of an ordinance.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

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Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

N/A

OLD BUSINESS

PennEast Pipeline

Committeewoman Syrnick noted there is nothing new at this time. She stated they are still waiting for a perc approval. She noted that the pipeline surveyors are not allowed on private property unless the property owner allows them on the property.

NJDEP Stormwater Management

The Township Committee reviewed the document from the NJDEP Stormwater Discharge General Permit Authorization Renewal from Engineer T. Decker.

MINUTES

The following minutes were approved:

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the following Township Committee Meeting Minutes:

December 4, 2017 Special Meeting Minutes
December 4, 2017 Executive Session Minutes
December 5, 2017 Special Meeting Minutes
December 5, 2017 Executive Session Minutes
December 7, 2017 Regular Meeting Minutes
December 7, 2017 Executive Session Minutes
December 19, 2017 Special Meeting Minutes
December 19, 2017 Executive Session Minutes
December 27, 2017 Special Meeting Minutes
December 27, 2017 Executive Session Minutes
December 29, 2017 Special Meeting Minutes
December 29, 2017 Executive Session Minutes

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Roll Call Vote: Aye - Ciacciarelli, Synchron, Dodds
 Nay - None
 Abstain - None
 Absent - None

EXECUTIVE SESSION - RESOLUTION NO. 2018 - 08

The following Resolution was introduced to enter into closed session at approximately 7:35P.M.:

RESOLUTION NO. 2018 - 08

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

- a The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**Teamsters Union Agreement
Personnel – Interview Candidate for
Deputy Clerk/Deputy Registrar
Possible Zoning Violations – Freedenfeld/Mikes Bl 51 L 46
Terraglia Bl 8 L 19.03**

The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

3. This resolution shall take effect immediately.
4. The Township Committee may take additional action upon returning to regular session.

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It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

The Township Committee returned to regular session at 8:34P.M.

Personnel

Vote to Appoint Deputy Clerk/Deputy Registrar

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to appoint Michele Tipton Walters Deputy Clerk/Deputy Registrar at a salary of \$70,000, which will include the positions of Secretary - Open Space/Agricultural Advisory Committees, Secretary - Parks and Recreation Committee, Secretary - Housing Board, Secretary - Environmental Commission and the Horseshoe Bend Park Administrator – Start Date to begin - Tuesday, January 16, 2018.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ADJOURNMENT

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 8:38P.M. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller, RMC
Township Clerk