

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

August 2, 2018 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 4, 2018.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Correspondence

Letter from the Lower Delaware Wild & Scenic River Management Council

Letter from NJDOT re: Applications for the NJDOT Fiscal Year 2019 State Aid Programs

Public Comment – Privilege of the Floor

Bills and Claims

Reports

Emergency Management Coordinator – June 2018

Budget Status Report of August 2018

Court Report of June 2018

Construction Department Reports – Fee/Permit Logs of July 2018

Engineer's Report of July 2018

Monthly Time Logs – July 2018 - Secretary of Board/Committees

NJSP Report of July 2018

Tax Collector Report for July 2018

Zoning Official Report for July 2018

Township Committee Liaison Monthly Reports

Proposal for New Postage Machine - Approval to Rent New Postage Machine

Future Meetings and Activities

August 11 - Monthly Saturday Recycling Open 9:00am-12noon at 255 Union Rd DPW

September 6 - Township Committee Regular Township Meeting – 7:00PM

September 8 - County Ident-a-Shred 9:00AM-12:00noon - Rt. 12 County Complex

Regular Meeting Agenda –August 2, 2018 Continued

Ordinances

Ordinance No. 19-14-2018 An Ordinance To Provide Funding for the Installation of a 4000 PSI 16’x50’x4 Concrete Floor with Smooth Finish and a 30’X10’x6” Ramp with A Broom Finish – Public Hearing and Final Adoption

Ordinance No. 19-15-2018 An Ordinance To Amend the Code of the Township of Kingwood, and Specifically, Chapter 75A-2 Establishment of Fees – Public Hearing and Final Adoption

Ordinance No. 19-16-2018 An Ordinance Specifying the Required Format for Digital Submission of Land Development Applications to Establish and/or Maintain a Digital Tax Map & GIS Based Parcel Layer – Public Hearing and Final Adoption

Ordinance No. 19-17-2018 An Ordinance Amending Chapter 96, Property Maintenance and Chapter 115, Stormwater Management of the Township – Introduction on First Reading

Ordinance No. 19-18-2018 An Ordinance Amending Section 4.a. of Ordinance No. 19-05-2018, Chapter 83, Article II of the Code Entitled “Affordable Housing Regulations” – Public Hearing and Final Adoption

Resolutions

Rescind – Res. No. 2018 – 81 Tax Sale Redemption

Resolution No. 2018 - 92 Reimburse Security Deposit to Basenji Club of America

Resolution No. 2018 –93 Reimburse Security Deposit to NJ Mycological Association

Resolution No. 2018 - 94 Extending the Grace Period of the Payment of the Third Quarter 2018 Real Estate Taxes

Resolution No. 2018 –95 Cancellation of Real Estate Taxes – Block 36, Lot 18

Resolution No. 2018 - 96 Cancellation of Real Estate Taxes – Block 40, Lot 19

Resolution No. 2018 –97 Refund of 2018 Real Estate Taxes Due to Successful Tax Appeal Block 12, Lot 53

New Business

2017 Audit Report:

Resolution No. 2018 – 98 Governing Body Certification of Annual Audit

Group Affidavit Form

Approve Corrective Action Plan

DeRural Site Parking

Consolidation of Courts – Shared Services Update

Appoint Michael LaRue as a Member to the Emergency Management Council

Resignation Notice from Joseph Strasser – Member of the Planning Board

Citizen Leadership Form – Interested in Planning Board Position

Approve – Application for a Prize Raffle - License # 2018-03 – Foster and Adoptive Family Services – September 22, rain date September 23, 2018

Approve – Application for Coin Toss – Kingwood Rescue Squad / Route 519 – Sept 8 & 9, 2018

Quote - Credit Card Online Payments

Resolution No. 2018 – 99 Authorizing - Participation in NJPA Cooperative Pricing 2018

Regular Meeting Agenda –August 2, 2018 Continued

New Business Continued

Recommendation from Environmental Commission – **Resolution No. 2018 – 101** Support for New Jersey’s Comprehensive Single-Use Carryout Bag Policy

COAH

Recommendations from Housing Board/Memo from D. Banisch – Amendments to HPE/FSP
Resolution No. 2018 - 102 To Amending the 2018 Spending Plan
Resolution No. 2018 - 103 Endorsing the 2018 Housing Plan Element and Fair Share Plan of the Master Plan
Resolution No. 2018 –104 Approval Amended Settlement Agreement with Fair Share Housing Center

Old Business

PennEast Pipeline
Feasible Study for Municipal Building
Update - Rescue Squad– Re: New Emergency Medical Service Data Law
Comments from Rescue Squad Members

Minutes

July 5, 2018 Regular Meeting
July 5, 2018 Executive Session

Postage Machine
Municipal Hours

Executive Session – Resolution No. 2018 - 100

Litigation - PennEast Pipeline - Update
Zoning Violation - Block 8, Lot 18 County Road 519
Delaware River Tubing
Atty. Client Privilege - Block 8 Lot 2, 457 Oak Grove Road
Handling Cash
Lock for Doors in Municipal Building

Return to Regular Session

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

2018 – 225

August 2, 2018

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Richard Dodds presiding.

Also present at the meeting were Deputy Mayor Thomas Ciacciarelli, Committeewoman Maureen Syrnick, Attorney Katrina Campbell, C.F.O./Tax Collector Diane Laudenschach and Clerk Cynthia Keller. Mayor Dodds called the meeting to order and following the salute to the flag, read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 4, 2018.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

CORRESPONDENCE

Letter from the Lower Delaware Wild & Scenic River Management Council

Mayor Dodds reviewed the letter from the Lower Delaware Wild & Scenic River Management Council. This is regarding of their support of the application for the Historic Site Management Grant through the New Jersey Historic Preservation Fund. Mayor Dodds explained this grant will be used for the restoration of the William Lindsay White House at the “Farm” at Horseshoe Bend East. This will allow the Township to properly plan and budget for renovation and restoration costs. The Lower and Delaware Wild and Scenic Management Plan is a plan to preserve and protect historic and cultural resources.

Letter from NJDOT re: Applications for the NJDOT Fiscal Year 2019 State Aid Programs

Mayor Dodds reviewed the letter from the New Jersey Department of Transportation regarding applications for the NJDOT Fiscal Year 2019 State Aid Programs. He noted that the township will be applying for the grant.

PUBLIC COMMENT- PRIVILEGE OF FLOOR

Mr. Michael Heffler, Lambertville NJ – explained how he has been very involved working to stop the pipeline. He explained that in Lambertville they have a new Mayor who has invited him to be on their Advisory Committee. He noted there is an opportunity for Kingwood Township to do something good to make it a greener town.

He feels this would also send a message to anyone interested in fighting the pipeline that we are doing something proactive and to set an example for other municipalities. He noted he spoke to Committeewoman Syrnick who feels the township may be interested.

Committeewoman Syrnick offered to meet with Mr. Heffler to learn more about the program. Everyone thanked Mr. Heffler for coming to the meeting.

BILLS AND CLAIMS

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve and pay all bills and claims in the amount of **\$1,248,466.74** that are in order and attached as Bill List for August, 2018.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

REPORTS

Mayor Dodds noted that the following have been received and are available for review:

Emergency Management Coordinator – June 2018

EMC, Jack MacConnell reported on October 13, 2018 there will be a Fall Festival at the Horseshoe Bend Park, which he stated many people are planned to attend. He noted they plan on having several activities at the festival, including bicycle races, live music, vendors, food and a beer garden that are in the planning stages at this time. He noted the flooding problems along the Lockatong Creek from all the rain. The creek rose approximately 5 ½ feet.

Jack MacConnell explained helmet and lights were obtained for the rescue workers to wear when individuals that get lost in the park after dark.

Jack MacConnell recommended a person to replace and fill the open vacancy on the Emergency Management Council. He noted he is working on Kingwood Township's Emergency Plan, which is due in 2019. He spoke about the trees that are falling due to the rain and wet grounds. T

The Township Committee thanked Jack MacConnell for his monthly report.

Budget Status Report of August 2018

Court Report of June 2018

Construction Department Reports – Fee/Permit Logs of July 2018

Engineer's Report of July 2018

Monthly Time Logs – July 2018 - Secretary of Board/Committees

Deputy Mayor Ciacciarelli suggested to continue the reports until the end of the year.

NJSP Report of July 2018

Tax Collector Report for July 2018

Zoning Official Report for July 2018

Township Committee Liaison Monthly Reports

Mayor Dodds-

Mayor Dodds would like to commend the Department of Public Works employees on the good job they performed on the new storage building at the Horseshoe Bend Park.

Committeewoman Syrnick-

Committeewoman Syrnick noted the minutes have been approved for the December 4, 2017 Special Environmental Commission meeting. She noted they would like to eventually do an addendum on those minutes. Also at the end of tonight's meeting there will be a recommendation from the Environmental Commission requesting the Township support a resolution regarding plastic bags.

Deputy Mayor Ciacciarelli-

Deputy Mayor Ciacciarelli noted the Department of Public Works is still obtaining quotes for a new tractor and would like to get the best price they can find. He explained how the bid process works and that the township will need to advertise the bid chosen. C.F.O. Diane Laudenbach discussed the quotes she received. Attorney K. Campbell will be looking into this further.

There was a discussion on a new lock for the Morton building door. He noted the Parks and Recreation Committee are still discussing what would be best for the building.

Proposal for New Postage Machine - Approval to Rent New Postage Machine

Deputy Mayor Ciacciarelli noted that he was present during a demonstration of a new postage machine for the municipal offices, and gave a description of the machine. He noted that quotes were obtained from other companies, but were higher in price and from out of state. He noted that the quotation for the machine is from the same company the township currently is using.

FUTURE MEETINGS AND ACTIVITIES

Mayor Dodds reviewed as per the agenda.

Mayor Dodds also commented on two dates that were not listed.

September 15, 2018 will be a River Clean-up between Kingwood boat launch and Bulls Island in conjunction with Delaware and Kingwood Township's Clean Communities. He noted this will be held at the Canal Park.

October 13, 2018 there will be the Hunterdon Fall Festival. For more information go to:

www.hunterdonfallfest.com

ORDINANCES

ORDINANCE NO. 19-14-2018 AN ORDINANCE TO PROVIDE FUNDING FOR THE INSTALLATION OF A 4000 PSI 16'X50'X4 CONCRETE FLOOR WITH SMOOTH FINISH AND A 30'X10'X6" RAMP WITH A BROOM FINISH- VOL. 19, PG. 19-14-2018 - Public Hearing and Final Adoption

Mayor Dodds read aloud the Ordinance by title, which was then introduced:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 5th day of July 2018. The Ordinance was published in the Hunterdon County Democrat on July 12, 2018 and has been posted in the Kingwood Township Municipal Building on July 6, 2018. Copies of the Ordinance have been available for inspection by the public since July 6, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public comments: There were no public comments.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

ORDINANCE NO. 19-14-2018

AN ORDINANCE TO PROVIDE FUNDING FOR THE INSTALLATION OF A 4000 PSI 16'x50'x4" CONCRETE FLOOR WITH SMOOTH FINISH AND A 30'X10'X6" RAMP WITH A BROOM FINISH

BE IT ORDAINED by the Township Committee of the Township of Kingwood, in the County of Hunterdon, State of New Jersey as follows:

- SECTION 1.** The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by the Township of Kingwood, New Jersey. For the said improvement or purposes described in Section 2, there is hereby appropriated the sum of \$5,750.00, said sum being inclusive of all appropriations heretofore made therefore.
- SECTION 2.** The Township of Kingwood is hereby authorized to have a 4000 psi 16'x50'x4" concrete floor with smooth finish and a 30'x10'x6" ramp with a broom finish installed at the Morton Building at the Horseshoe Bend Park.
- SECTION 3.** In order to finance the cost of the improvements or purpose there is hereby appropriated \$5,750.00 from the Capital Improvement Fund.
- SECTION 4.** The said purpose described in Section 2 of this ordinance is not a current expense and is an improvement which the Township may lawfully acquire or make as a general improvement.
- SECTION 5.** The capital budget of the Township of Kingwood is hereby adopted to conform with the provisions of this ordinance. The project has been included in the 2018 Capital Budget of the Township of Kingwood.
- SECTION 6.** There is no debt authorized for this improvement or purpose.
- SECTION 7.** This ordinance shall take effect immediately upon final passage according to law.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Ordinance.

Roll Call Vote: **AYE** - Ciacciarelli, Syrnick, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

ORDINANCE

ORDINANCE NO. 19-15-2018 AN ORDINANCE TO AMEND THE CODE OF THE TOWNSHIP OF KINGWOOD, AND SPECIFICALLY, CHAPTER 75A-2 ESTABLISHED OF FEES- VOL. 19, PG. 19-15-2018 - Public Hearing and Final Adoption

Mayor Dodds read aloud the Ordinance by title, which was then introduced:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 5th day of July 2018. The Ordinance was published in the Hunterdon County Democrat on July 12, 2018 and has been posted in the Kingwood Township Municipal Building on July 6, 2018. Copies of the Ordinance have been available for inspection by the public since July 6, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public comments: There were no public comments.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

ORDINANCE NO. 19 -15- 2018

AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE CODE OF THE TOWNSHIP OF KINGWOOD, AND SPECIFICALLY, CHAPTER 75A-2 ESTABLISHMENT OF FEES

BE IT ORDAINED by the Mayor and Township Committee of the Township of Kingwood as follows:

Section I.

It was been determined that significant staff time for research and reproduction of documents is required to produce certain types of tax sale documents, and the New Jersey Statutes provide that a fee may be charged for such services.

NOW, THEREFORE CHAPTER 75A FEES and specifically subsection 75A-2 – ESTABLISHMENT OF FEES, shall be amended to include a new sub-section as follows:

K. (5) Pursuant to N.J.S.A. 54:5-26, the Tax Collector shall charge a fee of \$25.00 for the cost of mailing each notice of tax sale, by either regular or certified mail, to each interested party for a particular property. The cost of mailing shall be added to the cost of the tax sale in addition to those provided in N.J.S.A. 54:5-38.

Section II

All other provisions of CHAPTER 75A-FEES, ESTABLISHMENT OF FEES, shall remain unchanged and in full force and effect.

Section III

If the provision of any article, section, subsection, paragraph, subdivision or clause of this Chapter shall be judged invalid by any Court of competent jurisdiction, such Order or Judgement shall not effect or invalidate the remainder of any such article, section, subsection, paragraph or clause, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section IV

This Ordinance shall take effect upon final adoption and publication according to the Laws of the State of New Jersey.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 19-16-2018 AN ORDINANCE SPECIFYING THE REQUIRED FORMAT FOR DIGITAL SUBMISSION OF LAND DEVELOPMENT APPLICATIONS TO ESTABLISH AND/OR MAINTAIN A DIGITAL TAX MAP & GIS BASED PARCEL LAYER- VOL. 19, PG. 19-16-2018 - Public Hearing and Final Adoption

Mayor Dodds read aloud the Ordinance by title, which was then introduced:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 5th day of July 2018. The Ordinance was published in the Hunterdon County Democrat on July 12, 2018 and has been posted in the Kingwood Township Municipal Building on July 6, 2018. Copies of the Ordinance have been available for inspection by the public since July 6, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public comments: There were no public comments.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY SPECIFYING THE REQUIRED FORMAT FOR DIGITAL SUBMISSION OF LAND DEVELOPMENT APPLICATIONS TO ESTABLISH AND/OR MAINTAIN A DIGITAL TAX MAP & GIS BASED PARCEL LAYER

WHEREAS, the Township of Kingwood has invested both human and financial resources in the development of a digital tax map and the implementation of Geographic Information Systems (GIS) technology to improve the efficiency and effectiveness of Township operations; and

WHEREAS, In order to maintain municipal tax maps and facilitate GIS implementation, certain processes have been identified for the inclusion of digital tax map and GIS requirements. The Planning Board's land development review application is one such process; and

WHEREAS, the standards and details provided herein are meant to facilitate the interaction of consultants, applicants, municipality and others by providing clear goals and requirements. No standard presented in this document is intended to countermand any State law.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Township Committee of the Township of Kingwood as follows:

SECTION 1: Chapter 132-116 Format and Standards for digital submissions of the Code of the Township of Kingwood shall be amended as follows:

A. Requirements for submission of digital plans and applications.

Whenever an applicant to the Planning Board or the Zoning Board of Adjustment applies for a minor subdivision, final approval of a major subdivision or approval of any site plan, the agency exercising jurisdiction over such application and granting approval shall require upon submission of the application that the applicant prepare and file with the Township a copy of the completed application and checklist along with the plans in a digital format satisfying the requirements set forth in this chapter, and upon approval of the application shall require, as a condition of approval, that the applicant prepare and file with the Township a copy of the approved plans in digital format satisfying the requirements set forth in this chapter..

B. Data standards

- (1) This data standard has been established to manage both hardcopy (paper) and electronic data submittals required by the Township of Kingwood. These standards are part of the comprehensive municipal initiative to best manage, inventory and utilize information. This section contains the submittal standards for planning application data. The data submittals will be divided into the following two categories, Application Documents and Design Documents. Within these groups data will be submitted in either paper copy or electronic copy as outlined in these standards.

(2) The Township of Kingwood intends to move toward the elimination of paper copy documents and as such intends to eliminate paper processes, where appropriate, which are obsolete or redundant.

(3) Standard Electronic Format for Application Documents

- a. File type: The required format is an Archival standards compatible Portable

Document Format (PDF/A) file generated directly from document files. They should be compatible with the latest Adobe Acrobat Version Readers.

- i. Scanned images of report text are not acceptable as the text cannot be searched.
- ii. Scanned correspondence bearing the original signature and seal shall be included.
- iii. Scanned documents will only be accepted when the native electronic files are not available or developed for the application.

- b. File naming: Application documents and report file names should be named utilizing a reasonable descriptive naming convention.

- c. Font should be those commonly available such as Times New Roman or Arial. Other fonts may not readily open or print from all computers. Less common fonts that are used (for instance ESRI symbols) must be embedded to allow printing in all environments.

- d. Security settings must be set so as to allow searching of text, printing at full resolution, adding comments (to facilitate electronic comment by reviewers, and for users to annotate their own copies if they wish), content copying and extraction (to facilitate preparation of management direction, and quoting of materials in other documents), making changes related to document assembly to allow users to rotate pages and create bookmarks and thumbnails to facilitate use of the document.

- e. Resolution: Minimum resolution for scanned documents shall be in accordance with the New Jersey Division of Archives and Records Management (NJDARM) as per N.J.A.C 15:3.4.

- f. Cartography: information on maps should be easily understood when reproduced in black and white – sole reliance on color to convey information means maps cannot be faxed or usefully printed in black and white. Where color is necessary or useful, it should be combined with techniques like line coding and patterned fills to ensure all users can extract the information. This principle applies also to labels and other layers added to images.

- g. Submissions must be on current accepted media.

- h. All digital media shall be provided with the following label data on both the media and media container:

- i.
 - j. Municipality, Tax Block, and Lot number
 - ii. Applicant Name
 - iii. Submittal Date
 - iv. Revision number

(4) CAD File Standards

a. Computer-Aided Design (CAD) is a tool used for producing design documentation and plan sets required for the planning application process. It can also provide a common medium of information exchange. In fact, the true power and potential of CAD is the ability to re-use and share the information contained within the CAD document. The key to realizing this potential is common organizing principles and standards for the production and dissemination of CAD information. The standard organization of files, layers and entities, as well as standardized software applications is essential for effective work and communication.

b. This section establishes performance standards for CAD data provided to the Municipality with the application package. The Municipality does not intend to influence the methods or means of practice of outside consultants. Consultants may use any CAD system to develop design documents as long as the delivered data conforms to the Municipalities' CAD data standards.

c. Much of the CAD data created through the planning process will be utilized to update the municipal tax maps and brought into the municipal and/or county GIS parcel data system. Data received by the Township of Kingwood must follow these CAD data standards to be readily useful within that system.

d. Electronic CAD files for Minor Subdivisions, Final Site Plans and Final Subdivisions shall be submitted in conformance with the standards listed below:

- i. CAD Drawings: Consultants shall deliver at minimum, a CAD document in electronic format to the municipality. The document(s) must include all supporting CAD data and must be delivered as follows:
 - In the native CAD format as read only;
 - In the CAD “dxf” file format;
 - Using the data structure defined by these standards;
 - File naming shall comply with the standards established for Application Documents;
- ii. Text and Fonts: Utilize only industry wide supported fonts, no custom fonts can be accepted. All fonts shall be provided with CAD file.
- iii. Layers: Specific layers shall be created and drawings organized in conformance with the most current naming convention developed by the New Jersey Digital Tax Map Task Force (see <http://www.state.nj.us/treasury/taxation/lpt/DigitalTaxMaps.htm>)

- iv. When possible, proposed lots, easements and rights-of-ways shall be comprised of closed polygons.
- v. Easement and Parcel Boundaries shall be coincident in the CAD file when coincident on ground.
- vi. All drawings shall be un-rotated and created at 1 to 1 “full scale”.
- vii. Coordinate Reference: All submittals, paper and digital, shall be in NAD 83 (current)
New Jersey State Plane Coordinates in U.S. Survey Feet and North American Vertical Datum 1988 (current) and in accordance with all other provisions of P.L. 2011, c217 (N.J.S.A. 46:26A) “Title Recordation Law”.
- viii. There shall be endorsed upon any map, plat or plan submitted to the Planning Board or Zoning Board a certification by the municipal or board engineer the following: *I have carefully examined this map and the required digital submissions and to the best of my knowledge and belief find it conforms with the provisions of the municipal ordinances and requirements applicable thereto.* There shall also be provided a line for the municipal or board engineer’s signature and professional seal

SECTION II – REPEALER: All ordinances or parts of ordinances or resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION III – SEVERABILITY: Each section, subsection, sentence, clause and phrase of this article is declared to be an independent section, subsection, clause and phrase, and the finding or holding of any such portion of this article to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this article.

SECTION IV – EFFECTIVE DATE: This ordinance shall take effect upon passage and publication according to law, and filing with the Hunterdon County Planning Board.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 19-17-2018 AN ORDINANCE AMENDING CHAPTER 96, PROPERTY MAINTENANCE AND CHAPTER 115, STORMWATER MANAGEMENT OF THE TOWNSHIP

– Introduction on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve on first reading **ORDINANCE NO. 19-17-2018 AN ORDINANCE AMENDING CHAPTER 96, PROPERTY MAINTENANCE AND CHAPTER 115, STORMWATER MANAGEMENT OF THE TOWNSHIP.**

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, September 6, 2018 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 19-18-2018 AN ORDINANCE AMENDING SECTION 4.A OF ORDINANCE NO. 19-05-2018, CHAPTER 83, ARTICLE II OF THE CODE ENTITLED “AFFORDABLE HOUSING REGULATIONS” - VOL. 19, PG. 19-18-2018 - Public Hearing and Final Adoption

Mayor Dodds read aloud the Ordinance by title, which was then introduced:

This Ordinance was introduced on first reading at a meeting of the Kingwood Township Committee on the 5th day of July 2018. The Ordinance was published in the Hunterdon County Democrat on July 12, 2018 and has been posted in the Kingwood Township Municipal Building on July 6, 2018. Copies of the Ordinance have been available for inspection by the public since July 6, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public comments: There were no public comments.

Attorney K. Campbell reviewed the ordinance to the public.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

ORDINANCE NO. 19 -18- 2018

AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY, AMENDING SECTION 4.a. OF ORDINANCE NO. 19-05-2018, CHAPTER 83, ARTICLE II OF THE CODE ENTITLED “AFFORDABLE HOUSING REGULATIONS”

WHEREAS, ORDINANCE NO. 19-05-2018, adopted April 5, 2018, amending the Code of the Township of Kingwood, Chapter 83, Article II of the Code of the Township of Kingwood identifies “The ARC of Hunterdon, Block 19, Lot 5” as one of the affordable housing compliance techniques to address Kingwood Township’s Prior Round affordable housing obligation of 19 units; and

WHEREAS, Block 19, Lot 5 is a 7.48-acre municipally-owned affordable housing site that Kingwood Township acquired to develop affordable housing to address municipal affordable housing obligations, and which Kingwood Township expended considerable affordable housing trust funds and municipal volunteer hours in pursuit of regulatory agency approvals and marketing for the development of affordable housing on the site; and

WHEREAS, the continued designation of Block 19, Lot 5 in Kingwood Township’s amended Third Round Housing Plan Element and Fair Share Plan to address a portion of the municipal “Prior Round” affordable housing obligations would result in affordable housing compliance plan requirements by the Court including the expenditure of municipal affordable housing trust funds that are not available now and are not expected to be available from new development within the next several years based upon the slow pace of residential and non-residential development witnessed in Kingwood Township during the past several years, which would therefore require local property tax collections to fund development of the property; and

WHEREAS, Kingwood Township’s Third Round Fair Share Plan includes the inclusionary zoning compliance technique that is anticipated to yield not less than 111 units of affordable housing to address Kingwood Township’s Third Round Prospective Share obligation of 103-units; and

WHEREAS, the Kingwood Township Committee adopted Ordinance 19-08-2018 on April 5, 2018 enacting inclusionary zoning standards for the Eastern Gateway Village Center Overlay – Affordable Housing Zone (EGVCO-AH) providing for the development of 111 units of affordable housing to address the 103-unit “Third Round Prospective Share” affordable housing obligation, which ordinance yields a sufficient number of affordable housing units to replace the municipally-owned Block 19, Lot 5 property and “The ARC of Hunterdon” group home as a “Prior Round” compliance technique in the Township’s Fair Share Plan; and

WHEREAS, existing inclusionary zoning in the EGVCO-AH that was enacted through the adoption of Ordinance 19-08-2018 on April 5, 2018 will yield a sufficient number of affordable housing units for Kingwood Township to replace Block 19, Lot 5 in the Third Round Fair Share Plan with inclusionary zoning affordable housing units to fully address Kingwood Township’s “Prior Round” obligations; and

WHEREAS, Kingwood Township is committed to development of Block 19, Lot 5 for affordable housing at some future date as affordable housing trust funds may become available through residential and non-residential development fees to subsidize development of the property with affordable housing;

NOW, THEREFORE, BE IT ORDAINED, by the Kingwood Township Committee, as follows:

SECTION 1. The table found at “Section 3. Applicability”, subsection “4.a. Prior Round Obligation (1987-1999)” of ORDINANCE NO. 19-05-2018, adopted April 5, 2018, amending the Code of the Township of Kingwood, Chapter 83, Article II of the Code of the Township of Kingwood, is hereby repealed and replaced to read, as follows:

a. Prior Round Obligation (1987-1999): 19 units

Project	Block	Lot	Units	Bonus
Easter Seals (Block 1, Lot 7.03)	1	7.03	5	5
EGVCO-AH Inclusionary Zoning	21	1	4	
	15	8		
Accessory Apartment Program	TBD	TBD	5	
	Subtotals:		14	5
	Total:		19 Credits & Bonuses	

SECTION 2. This ordinance may be renumbered for codification purposes.

REPEALER. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SEVERABILITY If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

EFFECTIVE DATE: This Ordinance shall take effect upon passage and publication as provided by law.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Ordinance.

Roll Call Vote:

AYE	- Ciacciarelli, Syrnick, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

RESOLUTIONS

Rescind – Res. No. 2018 – 81 Tax Sale Redemption

The following Resolution was introduced:

RESOLUTION NO. 2018 - 81

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount of \$7,780.44 to redeem Tax Sale Certificate No. 2017-02 on Block 8, Lot 8.02, and

WHEREAS, the lienholder paid a premium in the amount of \$500.00 at the time of sale.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a check in the amount of \$7,780.44 to Mtag Cust for Empire VII NJ Portfolio, PO Box 2208, Hicksville, NY 11802.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to rescind the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018 - 92 Reimburse Security Deposit to Basenji Club of America

The following Resolution was introduced:

RESOLUTION NO. 2018 - 92

REIMBURSEMENT FOR SECURITY DEPOSIT

WHEREAS, the Basenji Club of America rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a dog club event on July 14, 2018; and

WHEREAS, the Township of Kingwood requested a security deposit from the Basenji club of America for the use of the facility for July 14, 2018 in the amount of \$315.00; and

WHEREAS, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$315.00 security deposit to the Basenji Club of America.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018 –93 Reimburse Security Deposit to NJ Mycological Association

The following Resolution was introduced:

RESOLUTION NO. 2018 - 93

REIMBURSEMENT FOR SECURITY DEPOSIT

WHEREAS, the NJ Mycological Association rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a mushroom hunting event on July 22, 2018 and

WHEREAS, the Township of Kingwood requested a security deposit from the NJ Mycology Association for the event on July 22, 2018 in the amount of \$315.00; and

WHEREAS, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$315.00 security deposit to the NJ Mycological Association.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018 - 94 Extending the Grace Period of the Payment of the Third Quarter 2018 Real Estate Taxes

The following Resolution was introduced:

RESOLUTION NO. 2018 - 94

EXTENDING THE GRACE PERIOD OF THE PAYMENT OF THE THIRD QUARTER 2018 REAL ESTATE TAXES

WHEREAS, N.J.S.A. 54:4-66.3(d) requires that at least 25 days elapse between the time tax bills are mailed to the date taxes are due; and

WHEREAS, it is the desire of the Mayor and Township Committee of the Township of Kingwood to allow sufficient time for preparation and mailing of the 2018-2019 tax bills after the rate has been struck and for compliance with the statute first above cited.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the grace period for the payment of the 3rd quarter 2018 property tax installment is extended to August 24, 2018 and any tax payments received after August 24, 2018, interest will be assessed from August 1, 2018.

It was moved by Mr. Ciacciarelli, seconded by Miss Synchron and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Synchron, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018 –95 Cancellation of Real Estate Taxes – Block 36, Lot 18

The following Resolution was introduced:

RESOLUTION NO. 2018 – 95

CANCELLATION OF REAL ESTATE TAXES

WHEREAS, the owner of Block 36, Lot 18 was granted a service connected total disability from the Department of Veterans Affairs and the Tax Assessor entered into the tax system on January 29, 2018, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Tax Collector be relieved of the duty of collecting the following:

February 1, 2018	- \$1663.50
May 1, 2018	- \$1405.12
August 1, 2018	- \$1776.06
November 1, 2018	- \$1776.06
February 1, 2019	- \$1704.78
May 1, 2019	- \$1704.78

It was moved by Mr. Ciacciarelli, seconded by Miss Synchron and carried to adopt the foregoing Resolution.

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Roll Call Vote: AYE - Ciacciarelli, Syrnick, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2018 - 96 Cancellation of Real Estate Taxes – Block 40, Lot 19

The following Resolution was introduced:

RESOLUTION NO. 2018 – 96

CANCELLATION OF REAL ESTATE TAXES

WHEREAS, Block 40, Lot 19 was acquired by the Township of Kingwood and became tax exempt at the end of 2017, and

WHEREAS, the third and fourth quarter of 2018 was struck as well as the first and second quarter of 2019.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the tax collector be relieved from collecting the following taxes:

August 1, 2018 - \$223.06
November 1, 2018 - \$223.05
February 1, 2019 - \$214.11
May 1, 2019 - \$214.10

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote: AYE - Ciacciarelli, Syrnick, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2018 –97 Refund of 2018 Real Estate Taxes Due to Successful Tax Appeal Block 12, Lot 53

The following Resolution was introduced:

RESOLUTION NO. 2018 – 97

REFUND OF 2018 REAL ESTATE TAXES DUE TO SUCCESSFUL TAX APPEAL

WHEREAS, the tax assessment on Block 12, Lot 53 for 2018 was in the amount of \$135,500.00, and

WHEREAS, the County Tax Board granted a judgment in the amount of \$30,500.00 for 2018, and

WHEREAS, as a result of the successful tax appeal, the property owner’s assessed value was reduced by \$105,000.00 which resulted in an overpayment of real estate taxes for 2018 in the amount of \$1600.51.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund in the amount of \$1600.51 made payable to Scricco & Associates, Inc., 603 N. Washington Avenue, Dunnellen, New Jersey, 08812.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

2017 Audit Report:

The Township Committee reviewed the Audit Report for 2017.

RESOLUTION

Resolution No. 2018 – 98 Governing Body Certification of Annual Audit

The following Resolution was introduced:

RESOLUTION NO. 2018 - 98

GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”; and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the annual Audit entitled “Comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit;

R.S. 52:27BB-52 – A local officer or member of the local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, and in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Group Affidavit Form

Mayor Dodds explained that the Township Committee will need to endorse the Group Affidavit Form, which attests that the Committee Members reviewed the Audit Report.

Approve Corrective Action Plan

Mayor Dodds reviewed the audit findings and recommendations.

The Corrective Action Plan was not present at the meeting for the Committee Members to approve, therefore, this will be listed for approval on the September 6, 2018 meeting agenda.

DeRewal Site Parking

Mayor Dodds noted he is continuing to follow up. On August 15, 2018 at noon, there will be a meeting at the Horseshoe Bend Park with the Director of State Parks and Forestry to discuss the parking problem along Route 29, and the proposed parking lot at the DeRewal site.

Consolidation of Courts – Shared Services Update

Mayor Dodds gave an update on the consolidation of courts. He noted this is a very slow process and that the surrounding communities are working on obtaining more information. He noted that there is nothing new since last month.

Appoint Michael LaRue as a Member to the Emergency Management Council

EMC, Jack MacConnell has made a recommendation that the Township Committee appoint Michael LaRue to the vacant position on the Emergency Management Council. He noted that he has a lot of experience and he feels that he would be an asset to the Council.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to appoint Michael LaRue as a member of the Emergency Management Council for a term to expire on December 31, 2018.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resignation Notice from Joseph Strasser – Member of the Planning Board

The Township Committee accepted Joseph Strasser’s resignation from the Planning Board with regret. Mayor Dodds noted he has been on the Planning Board for over 20 years. The Township Committee commended Joseph Strasser for all his volunteer hours serving on the Planning Board.

Citizen Leadership Form – Interested in Planning Board Position

The Township Committee reviewed the Citizen Leadership form from Kimberly Kocsis who is interested in becoming a member of the Planning Board. The Township Committee would like to speak to the Planning Board Members before appointing anyone to the Board.

Approve – Application for a Prize Raffle - License # 2018-03 – Foster and Adoptive Family Services – September 22, rain date September 23, 2018

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It was moved by Mr. Ciacciarelli, seconded by Maureen Syrnick and carried to approve the application for a Prize Raffle License#2018 -03 from the Foster and Adoptive Family Services to be held on September 22nd, rain date of September 23, 2018.

Roll Call Vote: **AYE** - **Ciacciarelli, Syrnick, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

Approve – Application for Coin Toss – Kingwood Rescue Squad / Route 519 – Sept 8 & 9, 2018

The Township Committee reviewed the application submitted for the coin toss.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve an application from the Kingwood Rescue Squad to conduct a Coin Toss on Route 519 on September 8 & 9, 2018.

Roll Call Vote: **AYE** - **Ciacciarelli, Syrnick, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

Quote - Credit Card Online Payments

C.F.O. Diane Laudenbach explained the quotation for credit card online payments. The software vendor has offered a miscellaneous revenue collection process, where you can put any type of receipt to pay for township payments online only. She stated this would not be for those who come in person to pay with a credit card. This will be for any revenue that is taken in by the township online.

The Township Committee suggested this service begin in 2019.

RESOLUTION

Resolution No. 2018 – 99 Authorizing - Participation in NJPA Cooperative Pricing 2018

The following Resolution was introduced:

RESOLUTION 2018 – 99

RESOLUTION OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING MEMBER PARTICIPATION IN THE NATIONAL JOINT POWERS ALLIANCE (NJPA) COOPERATIVE PRICING SYSTEM FOR CALENDAR YEAR 2018

WHEREAS, N.J.S.A. 52:34-6.2 authorizes contracting units to purchase goods, or to contract for services, may make purchases and contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the nationally-recognized National Joint Powers Alliance Cooperative pricing System, hereafter referred to as NJPA Cooperative Purchasing System, has offered voluntary participation in the national cooperative purchasing agreement for the purchase of goods and services; and

WHEREAS, it is the desire of the Township of Kingwood to join the NJPA Cooperative Purchasing System to purchase goods and services, to make the procurement process more efficient and to provide cost savings to the Township.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. That the governing body of the Township of Kingwood hereby authorizes the Mayor and Municipal Clerk to enter into a member participation agreement and to participate in the NJPA Cooperative Pricing System for Calendar Year 2018.
2. The Township shall be responsible to ensure that the goods and or services procured through the NJPA Cooperative Purchasing System comply with all applicable laws of the State of New Jersey , Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Recommendation from Environmental Commission – Resolution No. 2018 – 101 Support for New Jersey’s Comprehensive Single-Use Carryout Bag Policy

The Township Committee would like to table this until next month.

COAH

Recommendations from Housing Board/Memo from D. Banisch – Amendments to HPE/FSP

The Township Committee reviewed the recommendations from Planner, David Banisch.

Resolution No. 2018 - 102 To Amend the 2018 Spending Plan

Attorney K. Campbell explained the 2018 Spending Plan will not be approved this evening. It will be tabled until next month for adoption.

Attorney K. Campbell noted the Spending Plan needs to be amended.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve to table **Resolution No. 2018-102** To Amend the 2018 Spending Plan until the September 6, 2018 Township Committee meeting.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018 - 103 Endorsing the 2018 Housing Plan Element and Fair Share Plan of the Master Plan

The following Resolution was introduced:

RESOLUTION NO. 2018 - 103

RESOLUTION OF THE TOWNSHIP COMMITTEE OF KINGWOOD TOWNSHIP, HUNTERDON COUNTY, NEW JERSEY, ENDORSING THE 2018 HOUSING ELEMENT AND FAIR SHARE PLAN

WHEREAS, the Planning Board of the Township of Kingwood, County of Hunterdon, State of New Jersey, adopted the Housing Element of the Master Plan, as well as the Fair Share Plan, on July 12, 2018; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of Kingwood Township, Hunterdon County, State of New Jersey, hereby endorses the Amended Housing Element and Fair Share Plan, as adopted by the Kingwood Township Planning Board.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2018 – 104 Approval Amended Settlement Agreement with Fair Share Housing Center

The following Resolution was introduced:

RESOLUTION NO. 2018 - 104

RESOLUTION OF THE TOWNSHIP COMMITTEE OF KINGWOOD, TOWNSHIP, HUNTERDON COUNTY, STATE OF NEW JERSEY APPROVING AMENDED SETTLEMENT AGREEMENT

WHEREAS, on November 2, 2017, the Township Committee executed a Settlement Agreement with Fair Share Housing Center, regarding the Township’s Third-Round Affordable Housing Obligation; and

WHEREAS, in preparing for its Compliance Hearing it was determined by the Special Master that one mechanism listed in the Settlement Agreement, Housing Element and Fair Share Plan and Spending Plan needed to be amended; and

WHEREAS, the revised Housing Element and Fair Share Plan was adopted by the Planning Board on July 12, 2018 and endorsed by the Township Committee on August 2, 2018 and the Spending Plan was approved by the Township Committee on August 2, 2018; and

WHEREAS, the Township Committee wishes to approve the amended Settlement Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Township hereby approves and authorizes the Mayor to execute the amended Settlement Agreement with Fair Share Housing.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

OLD BUSINESS

PennEast Pipeline

Committeewoman Syrnick noted there is nothing new at this time. Penn East is still calling residents offering free inspections and free water testing.

Feasible Study for Municipal Building

Deputy Mayor Ciacciarelli gave an update on the subcommittee who gathered to discuss the proposals for the feasible study for the Municipal Building. They suggested that the architects come and speak to the Township Committee and present their proposals to them at a work session.

The Township Committee would like to schedule a work session in September with the architects who submitted proposals. There will be no decisions made at the work session.

Update - Rescue Squad– Re: New Emergency Medical Service Data Law/Comments from Rescue Squad Members

Mayor Dodds noted speaking to Wil Wong a member of the Rescue Squad who is working on complying through paper. The Rescue Squad does not have enough money to buy what they need to comply. Mayor Dodds asked Wil Wong to make a list of what they may need and the township may consider this in their budget for next year.

MINUTES

July 5, 2018 Regular Meeting

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the Regular Meeting Minutes of the July 5, 2018 Township Committee meeting.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

July 5, 2018 - Executive Session

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the Executive Session Meeting Minutes of the July 5, 2018 Township Committee meeting.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Postage Machine

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve to lease a new postage machine for the municipal offices from FP Jersey Mail Systems, 205 Route 9 N, Ste, 38 Freehold, NJ for the period of 63 months at fee of \$140.00 per month.

Roll Call Vote:	AYE	- Ciacciarelli, Syrnick, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Municipal Hours

Deputy Mayor Ciacciarelli reported that citizens have been coming to the municipal building after 3:00pm. He suggested hours be extended to be open for public from 9:00am – 4:00pm, Monday – Friday, and to accept phone calls until 4:30pm. He would like a sign put up on the door noting the time change, and post the new hours on the website effective tomorrow, Friday, August 3rd, 2018.

EXECUTIVE SESSION - RESOLUTION NO. 2018 - 100

The following Resolution was introduced to enter into closed session at approximately 8:29P.M.:

RESOLUTION NO. 2018 - 100

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

- a The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
- 2. The general nature of the subject matter to be discussed is as follows:

- Litigation** - PennEast Pipeline - Update
- Zoning Violation** - Block 8, Lot 18 County Road 519
Delaware River Tubing
- Atty. Client Privilege** - Block 8 Lot 2, 457 Oak Grove Road
Handling Cash

The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

- 3. This resolution shall take effect immediately.
- 4. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Ciacciarelli, seconded by Miss Synchron and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Synchron, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

The Township Committee returned to Regular Session at 9:05P.M.

ADJOURNMENT

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 9:06P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller, RMC
Township Clerk