

# **KINGWOOD TOWNSHIP COMMITTEE**

## **Regular Meeting Agenda**

**June 7, 2018 – 7:00PM**

### **Call to Order**

### **Pledge of Allegiance**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 4, 2018.**

**In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

### **Roll Call**

#### **Public Comment – Privilege of the Floor**

Representatives from Morris, Downing & Sherred LLP – Mr. Valenti and Mr. Marmo - Elizabethtown Gas – Consent to Transfer

**Resolution No. 2018 - 64** Granting Consent to Elizabethtown Gas to Transfer and Assign Its Rights and Obligations Under the Kingwood Township Municipal Consent Ordinance to ETG Acquisition Corp.

#### **Correspondence**

Letter from Assemblyman Eric Peterson Re: Revises Local Redevelopment and Housing Law - Carried from May Twp. Mtg.

Letter of Appreciation from Township Resident – Removal of Trees and Debris by DPW

Letter from NJDOT – Re: Transportation Alternatives Set-Aside Program – Request for Applications

Letter from NJDOT – Re: Safe Routes to School – Request for Applications

Letter from the Board of Chosen Freeholders Re: Use of County Roads for the Farmland Ride – Saturday, June 10, 2018

Letter from the NJDEP to Mayor – Re: Strategies Implemented for Recycling Program

Letter from the Hunterdon Co. Sheriff's Office – Project Lifesaver Program

Request for Team NPF (National Psoriasis Foundation) Cycle Event on Saturday, June 16<sup>th</sup> at Unionville Vineyards, Ringoes NJ

Letter from the Historic Trust – Re: William Lindsay White House, Application No. 2018.0040

#### **Bills and Claims**

#### **Reports**

Emergency Management Coordinator – May 2018

Dog Licensing Report of May - June 2018

## **Regular Meeting Agenda – June 7, 2018 Continued**

### **Reports Continued**

Animal Control Report of April 2018  
Court Report of April 2018  
Construction Department Reports – Fee/Permit Logs of May 2018  
Tax Collector Report for April & May 2018  
NJSP Report of May 2018  
Summary Budget Status Account June 2018  
Township Engineer’s Report of May 2018  
Zoning Official Report for May 2018  
Monthly Time Logs – Secretary of Board/Committees  
Township Committee Liaison Monthly Reports

### **Future Meetings and Activities**

**June 2<sup>nd</sup>** - Annual Senior Picnic at the Kingwood Park – 12:00noon  
**June 5<sup>th</sup>** - Primary Election 6:00am – 8:00pm – Vote at the Kingwood Twp. Fire House  
**June 9<sup>th</sup>** - Saturday, Recycling 9:00am-12noon/Clean Up Program – 9:00am-12noon  
255 Union Road, DPW Complex  
**June 16<sup>th</sup>** - Annual Fishing Derby at the Melnyck Pond – 599 Union Rd. 9:00am-12:00pm  
**July 4** - Municipal Offices Closed - Wednesday, July 4<sup>th</sup> for the Holiday  
**July 5** - Regular Township Committee Meeting

### **Ordinances**

**Ordinance No. 19-10-2018** An Ordinance Fixing the Salaries and Compensation of the Various Officers and Employees of the Township of Kingwood – **Public Hearing and Final Adoption**

**Ordinance No. 19-11-2018** An Ordinance to Provide for the Resurfacing of Roads as a General Improvement for the Township of Kingwood in the County of Hunterdon and State of New Jersey and Appropriating \$70,000.00 from the Capital Improvement Fund – **Public Hearing and Final Adoption**

**Ordinance No. 19-12-2018** An Ordinance Authorizing a Special Emergency Appropriation Pursuant to N.J.S.A. 40A:4-53 For The Preparation of a Digitized Tax Map – **Introduction and Adoption on First Reading**

**Ordinance No. 19-13-2018** An Ordinance to Provide for the Purchase of a Case International Tractor, Model 75C Series Tractor with Factory Cab, Alamo Interstater 60” Shoulder Mower and Alamo Rear Mount 88” Flail Mower – **Introduction and Adoption on First Reading**

### **Resolutions**

**Resolution No. 2018 –65** ABC License Renewals for 2018 - 2019

**Resolution No. 2018 –66** Reimbursement for Security Deposit – Versatile K9 Sports Club

**Resolution No. 2018 –67** Reimbursement for Security Deposit – Somerset Hills Kennel Club

**Resolution No. 2018 –68** Reimbursement for Security Deposit – Berkshire Valley Basset Hound Club

**Resolution No. 2018 - 69** Technology Services with Delaware Valley Regional High School

**Resolution No. 2018 - 70** Authorizing Hunting to Conduct a Hunting Lottery for Hunting at HBP for 2018 – 2019

**Resolution No. 2018 –71** Refund of Duplicate Payment – Block 19, Lot 6.01

## Regular Meeting Agenda – June 7, 2018 Continued

### Resolutions Continued

- Resolution No. 2018 - 72** Proclamation Reaffirming the Commitment and Objective of the Sustainable Kingwood Green Team
- Resolution No. 2018 - 73** Cancellation of Outstanding Checks
- Resolution No. 2018 -74** Authorization to Open a Green Acres Funding Account

### New Business

- Request from Bridge Velo – Bicycle Races in Kingwood Twp. – June 16<sup>th</sup> & July 28<sup>th</sup>
- Survey Quotations – Pine Brook Farms – Block 28, Lot 18
  - Resolution No. 2018 - Resolution No. 2018 – 75** Authorizing Professional Services – Survey for the Pine Brook Farms Bl 28, L 18
- Survey Quotations – Goeckeler Farm – Block 30, Lot 6
  - Resolution No. 2018 - Resolution No. 2018 – 76** Authorizing Professional Services – Survey for the Goeckeler Farm Bl 30, L6
- Proposed DeRural Site Parking Lot
- Consolidation of Courts
- Horseshoe Bend Park – Winner of the Annual Recreational Trail Program Restoration Achievement Award for 2018 – For Outstanding Use of Recreational Trails
- Appointment of Fire Subcode Official Inspector – 4 Year Term – **Resolution No. 2018-79 Appoint Fire Subcode Official Inspector**

### Old Business

- PennEast Pipeline
- Stormwater Management – New Stormwater Rules – Update on To Do List
- Statewide Grant
- 2017 Kingwood MS4 NJDEP Annual Stormwater Report
- Update on Proposals for Feasible Study for Municipal Building
- Update – Scanning/Archiving Township Documents
- Tax Map Conversion to GIS – Draft Ordinance Specifying the Required Format for Digital Submission of Land Development Applications to Establish and/or Maintain a Digital Tax Map & GIS Based Parcel Layer
- Appointment of Board of Adjustment Secretary – **Resolution No. 2018-80 Appointment of Board of Adjustment Secretary**

### Minutes

- May 3, 2018** - Regular Township Mtg.
- May 3, 2018** - Executive Session

### Executive Session – Resolution No. 2018 - 77

- Litigation** - PennEast Pipeline - Update
- Contractual** - COAH
  - Developer’s Agreement to Galleria re: Bl 22, Lots 16.01,16.02,16.03,16.05,16.06,16.07,16.08,16.09,16.10, and 16.11
- Personnel** - DPW – Vacation Time – Rice Notice - J. McNally
- Zoning Violation** - Block 8, Lot 18 County Road 519
  - Delaware River Tubing

**Regular Meeting Agenda – June 7, 2018 Continued**

**Return to Regular Session**

Approve Assignment of Developer's Agreement to Galleria  
Correction of Vacation Time  
Soil Importation

**Adjournment**

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES**

2018 – 179

June 7, 2018

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Ciacciarelli, Committeewoman Syrnick, Attorney William Pandos, C.F.O. Diane Laudenbach, Deputy Clerk Michele Tipton Walters and Clerk Cynthia Keller. Mayor Dodds called the meeting to order and following the salute to the flag, read aloud the following:

### **NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 11, 2018 and by telefaxing a copy of the notice to the Express Times on January 4, 2018. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 4, 2018.**

**In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

### **PUBLIC COMMENTS/PRIVILEGE OF THE FLOOR**

**Representatives from Morris, Downing & Sherred LLP – Mr. Valenti and Mr. Marmo - Elizabethtown Gas – Consent to Transfer**

Mayor Dodds welcomed representatives, Mr. Valenti and Mr. Marmo from Morris, Downing & Sherred LLP. They attended the meeting to present a resolution they would like the Township Committee to consider adopting, which links to the consent to transfer the municipality to the ETG Acquisition Corp. Mr. Valenti noted they are seeking to buy the Elizabethtown Gas Company. He explained how he came to the Township Committee in 2011 to renew a consent of services, which only serviced approximately 40 customers. He noted it is a limited franchise the township has throughout the municipality. The consent they are requesting this evening will be for the existing 40 customers. He explained they will be using the same employees and equipment that is currently being used under Elizabethtown Gas Company and that nothing will change.

Mayor Dodds asked questions regarding the amount it would cost to bring the line down to the municipal building, which the cost was to be astronomical. The representatives explained that if the customers from the intersection to the municipal building were hooked up, then the price would be cheaper.

Mayor Dodds expressed his appreciation regarding other township buildings that do have the service.

The Township Committee thanked Mr. Valenti and Mr. Marmo for coming this evening.

**RESOLUTION**

**Resolution No. 2018 - 64 Granting Consent to Elizabethtown Gas to Transfer and Assign Its Rights and Obligations Under the Kingwood Township Municipal Consent Ordinance to ETG Acquisition Corp.**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 64**

**RESOLUTION GRANTING CONSENT TO ELIZABETHTOWN GAS TO TRANSFER AND ASSIGN ITS RIGHTS AND OBLIGATIONS UNDER THE KINGWOOD TOWNSHIP MUNICIPAL CONSENT ORDINANCE TO**

**ETG ACQUISITION CORP.**

**WHEREAS**, Pivotal Utility Holdings Corporation, Inc. d/b/a Elizabethtown Gas (“Elizabethtown”) currently supplies natural gas and related services to customers within the Township of Kingwood pursuant to a Municipal Consent Ordinance (the “Ordinance”) attached hereto as Exhibit A;

**WHEREAS**, Elizabethtown has provided written notice of Elizabethtown’s intent to transfer substantially all of Elizabethtown’s assets, including its rights and obligations under the Ordinance, to ETG Acquisition Corp. and has requested that the Township of Kingwood (“Kingwood”) consent to the assignment and transfer to ETG Acquisition Corp. of substantially all of Elizabethtown’s rights and obligations under the Ordinance;

**WHEREAS**, Elizabethtown and ETG Acquisition Corp. have provided to Kingwood the written acknowledgment and agreement by ETG Acquisition Corp. that it will be bound by all terms and conditions of the Ordinance, will post the performance bond, and will satisfy the liability insurance requirements contained in the Ordinance if the assignment and transfer occurs;

**WHEREAS**, ETG Acquisition Corp. has provided to Kingwood information to establish that the proposed acquisition of Elizabethtown’s assets by ETG Acquisition Corp. can be accomplished such that ETG Acquisition Corp. will be able to honor the obligations of Elizabethtown under the Ordinance upon completion of Elizabethtown’s asset transfer to ETG Acquisition Corp., that ETG Acquisition Corp. will be bound by all terms and conditions of the Ordinance, and that the customers within Kingwood will continue to receive natural gas services in the same safe and reliable manner and pursuant to the same NJBPU approved rates and terms and conditions upon which they now receive such service at said rates.

**NOW, THEREFORE, BE IT RESOLVED** that Elizabethtown has complied with the transfer/assignment requirements in the Ordinance for the transfer and assignment of Elizabethtown’s rights and obligations thereunder to ETG Acquisition Corp. and that the Township of Kingwood hereby permits and consents to the transfer and assignment to ETG Acquisition Corp. of all of Elizabethtown’s rights and obligations under the Ordinance. This consent will only be effective upon completion of the acquisition of substantially all of Elizabethtown’s assets by ETG Acquisition Corp. and compliance with the performance bond replacement and liability insurance requirements contained in the Ordinance. If that acquisition does not occur, this consent shall not be deemed to give consent to Elizabethtown’s transfer or assignment of any of its rights and obligations under this Ordinance to any other entity.

It was moved by Mr. Ciacciarelli, seconded by Miss Synchron and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Synchron, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**CORRESPONDENCE**

Letter from Assemblyman Eric Peterson Re: Revises Local Redevelopment and Housing Law - Carried from May Twp. Mtg.

Mayor Dodds reviewed a letter from last month the township received from Assemblyman Eric Peterson, regarding, “Revises Local Redevelopment and Housing Law. “ Committeewoman Synchron noted they are looking for the township’s support. Mayor Dodds suggested this be discussed later in the meeting.

Letter of Appreciation from Township Resident – Removal of Trees and Debris by DPW

Mayor Dodds reviewed the letter of appreciation from a township resident, regarding the removal of trees and debris by the township’s Department of Public Works.

The Township Committee expressed how proud they are of the Township’s D.P.W.

Letter from NJDOT – Re: Transportation Alternatives Set-Aside Program – Request for Applications

Mayor Dodds reviewed the letter from the NJDOT. He noted he would like to speak to the members of the Parks and Forestry regarding getting together to put up a parking lot at the DeRwal Site on Route 29.

Letter from NJDOT – Re: Safe Routes to School – Request for Applications

Mayor Dodds reviewed the letter from the NJDOT. He feels this does not pertain to students in Kingwood since everyone is required to use the bus transportation to and from the school.

Letter from the Board of Chosen Freeholders Re: Use of County Roads for the Farmland Ride – Saturday, June 10, 2018

Mayor Dodds reviewed the letter from the Board of Chosen Freeholders regarding the Farmland Ride on June 10, 2018, which will be going through Kingwood Township.

Letter from the NJDEP to Mayor – Re: Strategies Implemented for Recycling Program

Mayor Dodds reviewed. He suggested contacting the current carrier to pick up the dumpsters at the recycling center. The carrier has been coming when the dumpsters are overly full. Deputy Mayor Ciacciarelli is waiting to hear back from the township’s Recycling Coordinator, S. McNicol who has been in contact with the company. There are not too many companies who offer this service.

Committeewoman Synchron would like to speak to the Environmental Commission regarding educating the public about recycling by sending information out in the fall mailing.

Letter from the Hunterdon Co. Sheriff’s Office – Project Lifesaver Program

Mayor Dodds reviewed. The Township Committee suggested putting this information on the website.

It was suggested to obtain promotional items from the Sheriff’s office so that Kingwood Township can make it available to the public. Clerk’s office to contact the Sheriff’s office.

Request for Team NPF (National Psoriasis Foundation) Cycle Event on Saturday, June 16<sup>th</sup> at Unionville Vineyards, Ringoes NJ

Mayor Dodds reviewed. The Township Committee reviewed the bicycle route through Kingwood Township and had no objections to the cycle event scheduled on Saturday, June 16, at Unionville Vineyards.

Letter from the Historic Trust – Re: William Lindsay White House, Application No. 2018.0040

Mayor Dodds reviewed the letter, and noted they received our application and it is complete. He gave a brief history of the William Lindsay White House at the Horseshoe Bend East property.

**BILLS AND CLAIMS**

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to approve and pay all bills and claims in the amount of **\$632,581.67** that are in order and attached as Bill List for June, 2018.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**REPORTS**

Mayor Dodds noted that the following have been received and are available for review:

Emergency Management Coordinator – May 2018

EMC, Jack MacConnell reported the Lockatong Creek has risen 5 feet from all the rain. He noted there are several problems with logs getting stuck in the creek. There is nothing the township can do, but monitor the area daily. He stated the Tree Smiths are working in the area on Union Road and Fairview Road. He feels that Fairview Road and Spring Hill Road need a lot of work.

Thomas Leone who was present is a member of the Fire Department. He offered to speak to Don Sutton from the County to get information out when they will be closing the roads. Mayor Dodds noted the township has good communication with the local fire department through e-mail when the roads will be closed. Frank Floyd, President of the Fire Department was also present and noted there was good communication from the County as to when they will be working on the roads.

**Reports Continued**

- Dog Licensing Report of May - June 2018
- Animal Control Report of April 2018
- Court Report of April 2018



Construction Department Reports – Fee/Permit Logs of May 2018  
Tax Collector Report for April & May 2018

NJSP Report of May 2018

The Township did not receive the NJSP Report for May 2018  
Summary Budget Status Account June 2018  
Township Engineer’s Report of May 2018  
Zoning Official Report for May 2018

Monthly Time Logs – Secretary of Board/Committees

The Township Committee requested receiving the time logs as a spreadsheet in the future, so that they can keep track of the hours.

Township Committee Liaison Monthly Reports:

Mayor Dodds, Liaison for Parks and Recreation Committee.

Mayor Dodds noted the Annual Fishing Derby on June 16<sup>th</sup>, 2018 at 9:00A.M. The Senior Picnic was a great afternoon last weekend and everyone had fun.

Deputy Mayor Ciacciarelli, Liaison for Municipal Offices and DPW.

Deputy Mayor Ciacciarelli congratulated Mayor Dodds for his successful bid in the Primary Election.

Committeewoman Syrnick, Liaison for the Environmental Commission.

Committeewoman Syrnick noted the Environmental Commission did not have a quorum at their meeting last month. The Open Space and Ag Committees have a lot of the projects in the works that are on the County’s list.

**FUTURE MEETINGS AND ACTIVITIES**

Mayor Dodds reviewed as per the agenda.

**ORDINANCES**

**ORDINANCE NO. 19-10-2018 AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF KINGWOOD - VOL. 19, PG. 19-10-2018** - Public Hearing and Final Adoption

Mayor Dodds read aloud the Ordinance by title, which was then introduced:

This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 3<sup>rd</sup> day of May 2018. The Ordinance was published in the Hunterdon County Democrat on May 10, 2018 and has been posted in the Kingwood Township Municipal Building on May 4, 2018. Copies of the Ordinance have been available for inspection by the public since May 4, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public comments: There were no public comments.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to close the public hearing. All voted **Aye** on **Roll Call Vote**.

**ORDINANCE NO. 19 – 10 – 2018**

**AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY.**

**BE IT ORDAINED**, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, as follows:

**ARTICLE 1.** The salaries or compensation rates of the positions listed below are hereby fixed and determined:

Affordable Housing Secretary \$ 1,445.00

**ARTICLE 2.** For authorized use of an automobile, an official or employee shall be reimbursed the amount set by the Internal Revenue Service. All other authorized travel expense reimbursements, training and educational reimbursements, overtime, health and disability insurance, absence, paid vacations, equipment allowances, emergency meal allowances and other benefits shall be set forth in the current Kingwood Township Personnel Manual, or in accordance with applicable law.

**ARTICLE 3.** In the event any section of this Ordinance shall be declared invalid, the remainder shall remain in full force and effect.

**ARTICLE 4.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Ordinance.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**ORDINANCE**

**ORDINANCE NO. 19-11-2018 AN ORDINANCE TO PROVIDE FOR THE RESURFACING OF ROADS AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AND APPROPRIATING \$70,000.00 FROM THE CAPITAL IMPROVEMENT FUND VOL. 19, PG. 19-11-2018 – Public Hearing and Final Adoption**

Mayor Dodds read aloud the Ordinance by title, which was then introduced:

This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 3<sup>rd</sup> day of May 2018. The Ordinance was published in the Hunterdon County Democrat on May 10, 2018 and has been posted in the Kingwood Township Municipal Building on May 4, 2018. Copies of the Ordinance have been available for inspection by the public since May 4, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to open the public hearing. **All** voted **Aye** on **Roll Call Vote**.

Public comments: There were no public comments.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to close the public hearing. **All** voted **Aye** on **Roll Call Vote**.

**ORDINANCE NO. 19-11-2018**

**AN ORDINANCE TO PROVIDE FOR THE RESURFACING OF ROADS AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AND APPROPRIATING \$70,000.00 FROM THE CAPITAL IMPROVEMENT FUND**

**BE IT ORDAINED** by the Township Committee of the Township of Kingwood, in the County of Hunterdon, State of New Jersey as follows:

**SECTION 1.** The improvement described in Section 2 of this ordinance is hereby authorized as a general improvement to be made or acquired by the Township of Kingwood, New Jersey. For the said improvement or purposes described in Section 2, there is hereby appropriated the sum of

\$70,000.00, said sum being inclusive of all appropriations heretofore made therefore.

**SECTION 2.** The Township of Kingwood is hereby authorized to resurface Township roads.

**SECTION 3.** In order to finance the cost of the improvements or purpose there is hereby appropriated \$70,000.00 from the Capital Improvement Fund.

**SECTION 4.** The said purpose described in Section 2 of this ordinance is not a current expense and is an improvement which the Township may lawfully acquire or make as a general improvement.

**SECTION 5.** The capital budget of the Township of Kingwood is hereby adopted to conform with the provisions of this ordinance. The project has been included in the 2018 Capital Budget of the Township of Kingwood.

**SECTION 6.** There is no debt authorized for this improvement or purpose.

**SECTION 7.** This ordinance shall take effect immediately upon final passage according to law.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Ordinance.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**ORDINANCE**

**ORDINANCE NO. 19-12-2018 AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:40-53 FOR THE PREPARATION OF A DIGITIZED TAX MAP** – Introduction and Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt on first reading **ORDINANCE NO. 19-12-2018 AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:40-53 FOR THE PREPARATION OF A DIGITIZED TAX MAP.**

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Consideration of final adoption at a public hearing is scheduled for Thursday, July 5, 2018 at a meeting beginning at 7:00 P.M. at the municipal building.

**ORDINANCE**

**ORDINANCE NO. 19-13-2018 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF A CASE INTERNATIONAL TRACTOR, MODEL 75C SERIES TRACTOR WITH FACTORY CAB, ALAMO INTERSTATER 60” SHOULDER MOWER AND ALAMO REAR MOUNT 88” FLAIL MOWER** – Introduction and Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt on first reading **ORDINANCE NO. 19-13-2018 AN ORDINANCE TO PROVIDE FOR THE PURCHASE OF A CASE INTERNATIONAL TRACTOR, MODEL 75C SERIES TRACTOR WITH FACTORY CAB, ALAMO INTERSTATER 60” SHOULDER MOWER AND ALAMO REAR MOUNT 88” FLAIL MOWER.**

Committeeman Ciacciarelli, Liaison for the DPW explained the reasons for the purchase of the tractor.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Consideration of final adoption at a public hearing is scheduled for Thursday, July 5, 2018 at a meeting beginning at 7:00 P.M. at the municipal building.

**RESOLUTIONS**

**Resolution No. 2018 –65 ABC License Renewals for 2018 - 2019**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 65**

**LIQUOR LICENSE APPLICATION RENEWALS**

**WHEREAS**, applications have been made to the Kingwood Township Committee for the renewal of Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses for the 2018 - 2019 licensing period; and

**WHEREAS**, the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, at a meeting assembled, has reviewed all applications and the submitted application forms are complete in all respects, the applicant is qualified to be licensed according to all statutory, regulatory and local governmental ABC laws and regulations, and the issuing authority has reviewed the source of any additional financing obtained in the previous license term for use in the licensed business; and

**WHEREAS**, the submitted club application is complete in all respects, the officers and directors of the club are qualified according to all statutory, regulatory and local government ABC laws and regulations, and the club maintains all records required by N.J.A.C. 13:2-8.8 and N.J.A.C. 13:2-8.12 and therefore are found to be in order;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses be hereby renewed for the 2018 - 2019 licensing period effective July 1, 2018:

1016-31-006-001      Kingwood Township Fire Company No. 1  
                                    952 County Road 519  
                                    Baptistown, NJ 08803  
Municipal Fee: \$50.00      State Fee: \$200.00  
Club License

1016-33-003-004      B D A Highland Company LLC  
                                    343 County Road 519  
                                    Stockton, NJ 08559  
Municipal Fee: \$2,500.00      State Fee: \$200.00  
Plenary Retail Consumption License

1016-33-004-007      BMA Enterprises Inc.  
                                    1121 State Highway 12  
                                    Frenchtown, NJ 08825  
Municipal Fee: \$2,500.00      State Fee: \$200.00  
Plenary Retail Consumption License

1016-33-005-004      Vedika Creations Corp.  
                                    834 State Hwy. 12  
                                    Frenchtown, NJ 08825  
Municipal Fee: \$2,500.00      State Fee: \$200.00  
Plenary Retail Consumption License

**SPECIAL CONDITION:** That the doors on the west side of the building be Closed from 10:00PM to 2:00AM while there is music, live or recorded, Playing in the premises.

1016-44-002-007      SIA Liquor LLC  
866 Route 12  
Frenchtown, NJ 08825  
Municipal Fee: \$2,500.00      State Fee: \$200.00  
Plenary Retail Distribution License

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

**Roll Call Vote:**                      **AYE**                      - **Ciacciarelli, Syrnick, Dodds**  
   **NAY**                      - **None**  
   **ABSTAIN**                - **None**  
   **ABSENT**                - **None**

**RESOLUTION**

**Resolution No. 2018 –66 Reimbursement for Security Deposit – Versatile K9 Sports Club**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 66**

**REIMBURSEMENT FOR SECURITY DEPOSIT**

**WHEREAS**, the Versatile K9 Sports Club rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a dog club event on May 19<sup>th</sup> and May 20<sup>th</sup>, 2018and

**WHEREAS**, the Township of Kingwood requested a security deposit from the Versatile K9 Sports Club for the use of the facility for May 19<sup>th</sup> and May 20<sup>th</sup>, 2018 in the amount of \$300.00; and

**WHEREAS**, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$300.00 security deposit to the Versatile K9 Sports Club

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

**Roll Call Vote:**                      **AYE**                      - **Ciacciarelli, Syrnick, Dodds**  
   **NAY**                      - **None**  
   **ABSTAIN**                - **None**  
   **ABSENT**                - **None**

**RESOLUTION**

**Resolution No. 2018 –67 Reimbursement for Security Deposit – Somerset Hills Kennel Club**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 67**

**REIMBURSEMENT FOR SECURITY DEPOSIT**

**WHEREAS**, the Somerset Hills Kennel Club rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a dog club event on May 12, 2018 and

**WHEREAS**, the Township of Kingwood requested a security deposit from the Somerset Hills Kennel Club for the event on May 12 , 2018 in the amount of \$315.00; and

**WHEREAS**, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$315.00 security deposit to the Somerset Hills Kennel Club.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2018 –68 Reimbursement for Security Deposit – Berkshire Valley Basset Hound Club**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 68**

**REIMBURSEMENT FOR SECURITY DEPOSIT**

**WHEREAS**, the Berkshire Valley Basset Hound Club rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a dog club event on March 3, 2018 and carried the deposit over to another dog club event on May 4, 2018 and

**WHEREAS**, the Township of Kingwood requested a security deposit from the Berkshire Valley Basset Hound Club for the events on March 3<sup>rd</sup> and May 4<sup>th</sup>, 2018 in the amount of \$300.00; and

**WHEREAS**, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$300.00 security deposit to the Berkshire Valley Basset Hound Club.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2018 - 69 Technology Services with Delaware Valley Regional High School**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 69**

**TECHNOLOGY SERVICES WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL**

**WHEREAS**, Kingwood Township has received a proposal from Delaware Valley Regional High School Board Of Education (DVRHS) to provide subcontracted Technology Services; and

**WHEREAS**, DVRHS and Kingwood Township desire to enter into a joint agreement wherein DVRHS will provide the said Technology Services; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the Agreement is empowered to render within its own jurisdiction, including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS**, DVRHS and Kingwood Township are by definition local units under the said law, and DVRHS is empowered by law to provide Technology Services; and

**WHEREAS**, the provision of Technology Services by DVRHS is economically advantageous to Kingwood Township;

**NOW, THEREFORE, BE IT RESOLVED** that DVRHS and Kingwood Township hereby agree to enter into the 2018/2019 time and material shared services arrangement for the provision of Technology Services in accordance with N.J.S.A. 40A:65-1 et seq. at the following hourly rates:



**2018 – 191**

IT Director	\$80.00
Network Specialist	\$75.00
Technician Level 2	\$60.00
Technician Level 1	\$50.00

Materials will be reimbursable at cost.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2018 - 70 Authorizing to Conduct Hunting Lottery for Hunting at HBP for 2018 – 2019**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 70**

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF KINGWOOD TO CONDUCT A HUNTING LOTTERY FOR HUNTING AT HORSESHOE BEND LLC - BLOCK 14 L 28.02 (CONSISTING OF A TOTAL OF 137 ACRES); FLAGG - BLOCK 14 LOT 35.01 (CONSISTING OF APPROXIMATELY 110 ACRES); KIRKLAND - BLOCK 28 LOT 2.01 (CONSISTING OF APPROXIMATELY 99 ACRES); HORSESHOE BEND PARK- BLOCK 14 LOT 31.01 (CONSISTING OF APPROXIMATELY 106 ACRES); KINGWOOD TOWNSHIP UKARISH PROPERTY BLOCK 19 LOT 5 (CONSISTING OF APPROXIMATELY 82 ACRES) AND UNITED REFORMED CHURCH OF SOMERVILLE – BLOCK 12 LOT 25 (CONSISTING OF APPROXIMATELY 99 ACRES)**

**WHEREAS**, the State of New Jersey, Department of Environmental Protection, Division of Parks and Forestry Department (hereinafter, “Department”) is the owner of certain properties known as Horseshoe Bend LLC - Block 14 Lot 28.02 (consisting of a total of 137 acres); Flagg - Block 14, Lot 35.01 (consisting of approximately 110 acres); and Kirkland - Block 28, Lot 2.01 (consisting of approximately 99 acres) which the State acquired pursuant to N.J.S.A. 13:8A-1 et seq., “New Jersey Green Acres Land Acquisition Act of 1968; (hereafter HBP); and

**WHEREAS**, the Township also owns parcels known as Block 14 Lot 31.01, also known as “Horseshoe Bend Park” and consisting of approximately 106 acres, Kingwood Township Ukarish Property parcels known as Block 19 Lot 5 (consisting of approximately 82 acres, approximately 60 of which will be available for hunting) (hereafter KTUP) and Kingwood Township First United Church of Somerville Property parcels known as Block 12 Lot 25

(consisting of approximately 99 acres) (hereafter HBP East); and

**WHEREAS**, all of the parcels designated in paragraphs 1 and 2 above shall hereinafter be known as the “Properties”; and

**WHEREAS**, historically, hunting for properly licensed hunters under the rules and regulations of the NJ Department of Environmental Protection, Division of Fish and Wildlife, has been permitted on portions of the Properties; and

**WHEREAS**, the Township of Kingwood has entered into a Memorandum of Agreement with the State of New Jersey, Department of Environmental Protection, Division of Parks and Forestry Department, to manage the HBP and to use the HBP for the sole purposes of improving public access, removing invasive species, establishing protected under-story planting in specified areas, and promoting public awareness of recreational uses, including hunting; and

**WHEREAS**, the Township has determined that the best interests of the Township of Kingwood would be served by controlling hunting on the Properties by way of permitting hunting on the Properties, solely through the means of a lottery that will award permits for deer hunting, which will be open to all properly NJ licensed hunters; and

**WHEREAS**, in order to be eligible for the lottery, prospective hunters must complete a Kingwood Township application form, which is available from the Township Clerk, and pay a five (5) dollar application fee per lottery per season. There is no limit to the number of lottery applications a person may submit per lottery. If awarded a deer hunting permit by way of lottery, persons pay a twenty-five (25) dollar permit fee and certify that they will comply with Kingwood Township Wildlife Management Guidelines, which are available from the Township Clerk, as well as all applicable State of New Jersey statutes, rules and regulations for deer hunting;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The Township of Kingwood authorizes the conduct of deer hunting lotteries for, on and in Horseshoe Bend LLC - Block 14 Lot 28.02 (consisting of a total of 137 acres); Flagg - Block 14 Lot 35.01 (consisting of approximately 110 acres); Kirkland - Block 28 Lot 2.01 (consisting of approximately 99 acres); Horseshoe Bend Park, Block 14 Lot 31.01 (consisting of approximately 106 acres), KTUP - Block 19 Lot 5 (consisting of approximately 82 acres of which the Township will authorize for limited, permitted bow hunting 60 acres) and Kingwood Township First United Church of Somerville Property - Block 12 Lot 25 (consisting of approximately 99 acres) (hereafter HBP East), said lottery to occur on date/s as published on the official Kingwood Township website and posted at the Kingwood Township Municipal Building, whereby successful applicants will be selected randomly from all fully compliant lottery applications.

2. Kingwood Township deer hunting lottery application forms are available from the Kingwood Township Clerk’s office during normal business hours for a fee of five (5) dollars per lottery per season.

3. In order for the individual who has completed a fully compliant application to be eligible for the lottery, such application must be provided to the Kingwood Township Clerk 5 days prior to any lottery drawing date/s.

4. All successful lottery winners, in order to be permitted to engage in deer hunting on the Properties, must, prior to hunting, attend a mandatory meeting that will be scheduled by the Township and pay a twenty-five (25) dollar permit fee to Kingwood Township, and certify on a form available from the Township Clerk that they will comply with all Kingwood Township Wildlife Management Guidelines, which are available from the Township Clerk, as well as all applicable State of New Jersey statutes, rules and regulations for deer hunting.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2018 –71 Refund of Duplicate Payment – Block 19, Lot 6.01**

The following Resolution was introduced:

**RESOLUTION NO. 2018 – 71**

**REFUND OF DUPLICATE PAYMENT**

**WHEREAS**, a duplicate payment was made to Kingwood Township for Block 19, Lot 6.01 in the amount of \$1,554.30, and

**WHEREAS**, the tax collector has received a request for a refund of the overpaid amount.

**NOW, THEREFORE, BE IT RESOVLED** by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a refund to A Absolute Escrow Settlement Co., Inc., 222 Mt. Airy Road, Basking Ridge, New Jersey, 07920 in the amount of \$1,554.30.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2018 - 72 Proclamation Reaffirming the Commitment and Objective of the Sustainable Kingwood Green Team**

The following Resolution was introduced:

**RESOLUTION NO. 2018 – 72**

**PROCLAMATION REAFFIRMING THE COMMITMENT AND OBJECTIVE OF THE SUSTAINABLE KINGWOOD GREEN TEAM**

**WHEREAS**, the Township of Kingwood adopted Resolution No. 2009-85, "Resolution Establishing the Sustainable Kingwood Team" at a regular meeting conducted on July 2, 2009; and

**WHEREAS**, the Township of Kingwood resolved in that resolution that they wished to pursue local initiatives and actions that would lead to Sustainable Jersey Municipal Certification; and

**WHEREAS**, the Township of Kingwood further resolved in that resolution to create the Sustainable Kingwood Green Team, to serve as Kingwood Township's agents for the Sustainable Jersey municipal certification process; and

**WHEREAS**, the Green Team was composed of individuals who are interested in advancing the efforts of Kingwood Township in the Sustainable Jersey municipal certification program; and

**WHEREAS**, that group, has been creating and cataloging significant sustainability actions so that Kingwood Township may pursue Sustainable Jersey certification in 2018.

**NOW, THEREFORE, BE IT RESOLVED THAT I, RICHARD DODDS, MAYOR OF KINGWOOD TOWNSHIP, DO HEREBY PROCLAIM THAT:**

- 1) The Green Team of Kingwood Township is active in the community and advancing sustainable practices and actions included in the Sustainable Jersey municipal certification program;
- 2) The Green Team has been and shall continue to be composed of individuals who have demonstrated interest in advancing the efforts of Kingwood Township to pursue certification through the Sustainable Jersey Municipal Certification Program;

- 3) The role of the Green Team has been and shall continue to be to lead and coordinate the sustainability activities of the community;

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: AYE - Ciacciarelli, Syrnick, Dodds
NAY - None
ABSTAIN - None
ABSENT - None

RESOLUTION

Resolution No. 2018 - 73 Cancellation of Outstanding Checks

The following Resolution was introduced:

RESOLUTION NO. 2018 - 73

CANCELLATION OF OUTSTANDING CHECKS

WHEREAS, Kingwood Township has several outstanding checks which date back more than six months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to cancel the following outstanding checks and return the funds to the appropriate accounts:

Clearing Account:

Table with 3 columns: Check No., Account, Amount. Rows include 90325 Current Account \$ 73.00, 90360 Current Account \$ 140.40, 90561 Current Account \$2,000.00, 90783 Recreation Account \$ 300.00, 91384 Grant Fund \$ 250.00

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: AYE - Ciacciarelli, Syrnick, Dodds
NAY - None
ABSTAIN - None
ABSENT - None

RESOLUTION

Resolution No. 2018 -74 Authorization to Open a Green Acres Funding Account

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 74**

**AUTHORIZATION TO OPEN A GREEN ACRES FUNDING ACCOUNT**

**WHEREAS**, the State of New Jersey, under NJAC 7:36-9.4(f), requires that the local government unit shall establish a separate non-interest bearing bank account for the purpose of receiving Green Acres disbursements for a project.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to open a checking account entitled “Green Acres Funding” for the Township of Kingwood at TD Bank.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

C.F.O. Diane Laudenbach explained that the State requires the Township to open an non-interest baring account.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**NEW BUSINESS**

Request from Bridge Velo – Bicycle Races in Kingwood Twp. – June 16<sup>th</sup> & July 28<sup>th</sup>

Mayor Dodds reviewed a request from Bridge Velo to conduct bicycle races through Kingwood Township scheduled on June 16 and July 28, 2018. The Township Committee had no objections.

Survey Quotations – Pine Brook Farms – Block 28, Lot 18

The Township Committee reviewed the following quotations for the Pine Brook Farms:

Harris Survey Inc. 26 Main Street Robbinsville, NJ 08691	-	\$10,500.00
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<u>Bohren &amp; Bohren</u> Liberty Court, Suite 800 260 Highway 202-31 Flemington, NJ 08822	-	\$ 8,900.00
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**RESOLUTION**

**Resolution No. 2018 – 75 Authorizing Professional Services – Survey for the Pine Brook Farms Bl 28, L 18**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 75**

**AUTHORIZING PROFESSIONAL SERVICES TO PERFORM  
A SURVEY ON BLOCK 28, LOT 18**

**WHEREAS**, the Township of Kingwood issued a request for proposals (RFP) to perform a survey in connection with Block 28, L 18 for the Farmland Preservation Easement Acquisition (SADC) located in the Township; and

**WHEREAS**, the scope of the survey is described in the RFP; and

**WHEREAS**, the Township received a proposal to perform the survey, which proposal describes more fully the services to be provided and the fee to be charged; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, *et seq.*) authorizes the hiring of a professional without competitive bidding, providing that the amount to be paid for the work of the professional is less than the bid threshold set forth in the law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, Hunterdon County, as follows:

1. The proposal of Bohren and Bohren accepted to perform a survey for the Township of Kingwood regarding Bl 28, L 18, in the amount of \$8,900.00.
2. The contract is awarded without competitive bidding as "Professional Services" as well as being in an amount for less than the bid threshold under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5.
5. The Mayor, Clerk, Chief Financial Officer and all other necessary township officials are hereby authorized to execute any and all documents necessary for the transaction contemplated by this Resolution.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Survey Quotations – Goeckeler Farm – Block 30, Lot 6

The Township Committee reviewed the following survey quotations for the Goeckeler Farm:

Harris Surveying, Inc. - \$6,500.00  
26 Main Street  
Robbinsville, NJ 08691

Bohren & Bohren Associates, Inc. - \$5,960.00  
Liberty Court, Suite 800  
260 Highway 202-31  
Flemington, NJ 08822

**RESOLUTION**

**Resolution No. 2018 - Resolution No. 2018 – 76 Authorizing Professional Services – Survey for the Goeckeler Farm Bl 30, L6**

The following Resolution was introduced:

**RESOLUTION NO. 2018 - 76**

**AUTHORIZING PROFESSIONAL SERVICES TO PERFORM  
A SURVEY ON BLOCK 30, LOT 6**

**WHEREAS**, the Township of Kingwood issued a request for proposals (RFP) to perform a survey in connection with Block 30, L 6 for the Farmland Preservation Easement Acquisition (SADC) located in the Township; and

**WHEREAS**, the scope of the survey is described in the RFP; and

**WHEREAS**, the Township received a proposal to perform the survey, which proposal describes more fully the services to be provided and the fee to be charged; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1, *et seq.*) authorizes the hiring of a professional without competitive bidding, providing that the amount to be paid for the work of the professional is less than the bid threshold set forth in the law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, Hunterdon County, as follows:

1. The proposal of Bohren & Bohren accepted to perform a survey for the Township of Kingwood regarding Bl 30, L 6, in the amount of **\$5,960.00**.



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2. The contract is awarded without competitive bidding as "Professional Services" as well as being in an amount for less than the bid threshold under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5.
  
5. The Mayor, Clerk, Chief Financial Officer and all other necessary Township officials are hereby authorized to execute any and all documents necessary for the transaction contemplated by this Resolution.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Proposed DeRewal Site Parking Lot

Mayor Dodds noted taking a walk on the DeRewal Site with the Zoning Officer, a representative of the D&R Canal State Parks, and the Assistant Director of Parks and Forestry. Mayor Dodds reviewed the agreement the township has with the (EPA) Environmental Protection Agency. He reviewed a map of the property and a draft design for the parking lot. He explained that the idea is to do a pervious surface. The township will be supporting the EPA to put in a parking lot.

Consolidation of Courts

Mayor Dodds noted that he was approached by the Mayor of Alexandria Township who spoke to other townships regarding shared services. He noted they will be looking at costs to assess if this is worth considering.

Horseshoe Bend Park – Winner of the Annual Recreational Trail Program Restoration Achievement Award for 2018 – For Outstanding Use of Recreational Trails

Mayor Dodds noted the township received an award for the Coalition for Recreational Trails. He stated how he and Jack MacConnell went to Washington DC, and were presented with the award. He noted this is the first award of this type to be given in New Jersey. The township will be applying for another grant for the trails. Mayor Dodds thanked both Jack MacConnell and Rob Nuckols for all their volunteer time and hard work they put in at Horseshoe Bend Park.

Appointment of Fire Subcode Official Inspector – 4 Year Term

**RESOLUTION**

Resolution 2018 – 79 Appoint Fire Subcode Official Inspector

The Following Resolution was introduced:

**RESOLUTION NO. 2018 – 79**

**FIRE SUBCODE OFFICIAL INSPECTOR**

**WHEREAS**, the Fire Subcode Official/Inspector term has expired on 04-03-2018, and per State statutory regulations a reappointment is needed after the first four years; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that Thomas Lance is appointed to a new four year term as Kingwood Township’s Fire Subcode Official/Inspector effective June 7, 2018 to June 7, 2022.

Mayor Dodds stepped down from the Chair made the motion, Miss Syrnick second the motion and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**OLD BUSINESS**

PennEast Pipeline

Attorney William Pandos noted they are currently waiting for a decision from the Judge regarding the condemnation actions that are filed in Federal Court.

Stormwater Management – New Stormwater Rules – Update on To Do List

Secretary to the Planning Board, D. Laudenbach noted township Engineer T. Decker will be sending out a memo to the Planning Board for their review.

Statewide Grant

C.F.O. Diane Laudenbach explained the Department of Public Works request the township use the grant funds to put in surveillance cameras around the DPW building. The Township Committee agreed this would be a good choice.

2017 Kingwood MS4 NJDEP Annual Stormwater Report

It was noted that the Township Engineer will not be present at the Planning Board, but he will be sending a representative to review the report to the Board.

Update on Proposals for Feasible Study for Municipal Building

Deputy Mayor Ciacciarelli stated the facilities committee will be approved next week and they plan to meet to discuss the proposals received for the feasible study for the municipal building. He noted they decide whether to renovate/demolish the current building or construct offices to an existing township building.

**2018 – 201**

Update – Scanning/Archiving Township Documents

The Township Committee discussed the need to scan and archive old files and correspondence. Deputy Mayor Ciacciarelli noted the need to hire someone to file and go through the old files.

Tax Map Conversion to GIS – Draft Ordinance Specifying the Required Format for Digital Submission of Land Development Applications to Establish and/or Maintain a Digital Tax Map & GIS Based Parcel Layer

Mayor Dodd noted this will be sent to the Planning Board for review at their next meeting.

**RESOLUTION**

Appointment of Board of Adjustment Secretary

The following Resolution was introduced:

**RESOLUTION NO. 2018 – 80**

**BOARD OF ADJUSTMENT SECRETARY**

**WHEREAS**, the Township Committee was in need of a new Board of Adjustment Secretary; and

**WHEREAS**, the Township Committee scheduled a Special Meeting on June 6, 2018 to conducted interviews for the position.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that Karen Ackerman Radcliffe is appointed to a one year term as Board of Adjustment Secretary effective June 7, 2018 to December 31, 2018.

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution, pending the satisfaction of a background check and a three month probation period.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**MINUTES**

**May 3, 2018 - Regular Township Mtg.**

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the Regular Meeting Minutes of the May 3, 2018 Township Committee meeting.

**2018 – 202**

**Roll Call Vote:**            **AYE**            - **Ciacciarelli, Syrnick, Dodds**  
                                 **NAY**            - **None**  
                                 **ABSTAIN**    - **None**  
                                 **ABSENT**     - **None**

**May 3, 2018 - Executive Session**

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to approve the Executive Session Meeting Minutes of the May 3, 2018 Township Committee meeting.

**Roll Call Vote:**            **AYE**            - **Ciacciarelli, Syrnick, Dodds**  
                                 **NAY**            - **None**  
                                 **ABSTAIN**    - **None**  
                                 **ABSENT**     - **None**

**EXECUTIVE SESSION - RESOLUTION NO. 2018 - 77**

The following Resolution was introduced to enter into closed session at approximately 8:33P.M.:

**RESOLUTION NO. 2018 - 77**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

- a    The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
  
- 2.    The general nature of the subject matter to be discussed is as follows:

**Litigation**    -        PennEast Pipeline - Update  
**Contractual** -        COAH  
                                 Developer's Agreement to Galleria re: Bl 22, Lots  
                                 16.01,16.02,16.03,16.05,16.06,16.07,16.08,16.09,16.10, and 16.11  
**Personnel**    -        DPW – Vacation Time – Rice Notice - J. McNally  
**Zoning Violation** -    Block 8, Lot 18 County Road 519  
                                 Delaware River Tubing

The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

2018 – 203

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

- 3. This resolution shall take effect immediately.
- 4. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Return to Regular Session**

The Township Committee returned to Regular Session at 8:55P.M.

Approve Assignment of Developer’s Agreement to Galleria

Mayor Dodds noted this will be tabled at this time, as the Developer’s Agreement has not yet been completed.

Correction of Vacation Time

It was moved by Mr. Ciacciarelli, seconded by Miss Syrnick and carried to award two additional vacation days to Department of Public Works employee, John McNally to be used before June 12, 2018.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Ciacciarelli, Syrnick, Dodds</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Soil Importation

Deputy Mayor Ciacciarelli discussed an issue of what type of soils are being brought into the township from outside the area.

The Township Committee would like to look into this further. They suggest sending this to the Planning Board to take an additional look at a sample ordinance provided for them to review. The Township Committee would like to understand better State regulations of the types of soils allowed in New Jersey.

**ADJOURNMENT**

It was moved by Miss Syrnick, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 9:02P.M. All voted Aye on Roll Call Vote.

Respectfully submitted,  
Cynthia L. Keller, RMC  
Township Clerk