

February 26, 2018 – 8:00 AM

A Special Meeting of the Kingwood Township Committee was called to order at 8:00A.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Ciacciarelli, Committeewoman Syrnick, C.F.O. Laudenbach and Clerk Keller. Following the salute to the flag, Mayor Dodds read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat on February 22, 2018, and by telefaxing a copy of the notice to the Courier News and the Express Times on February 14, 2018. Copies of the notice were also posted in the Kingwood Township Municipal Building and the Baptistown Post Office on February 14, 2018 and posted on the Township's Website.

In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Budget Workshop

C.F.O. Diane Laudenbach started the meeting by reviewing a Budget Worksheet for 2018, which she prepared for the Township Committee. The Committee Members briefly discussed all of the budget requests, which were submitted for consideration for the 2018 budget. All the requests remained the same other than the following:

There were additional funds added to Administrative & Executive last year for the Municipal Clerk's retirement expenses. Then there was a transfer. It was recommended that budget amount of \$25,750.00 stay the same.

A \$1,000 more for recycling do to the rates increasing.

Aid to First Aid Organization – There was a request for \$10,000.00 additional. It was recommended to fund them an additional \$5,000.00.

There was a discussion regarding the upcoming COAH fees. It was recommended to put \$5,000 towards COAH.

C.F.O. D. Laudenbach noted there is a reserve in the budget for the master plan.

C.F.O. D. Laudenbach noted the numbers are about the same as last year. She noted that the surplus is down from last year.

Mayor Dodds noted the work continues on the shed at Horseshoe Bend Park. It cost approximately \$14,000 to put the building up. He noted it just needs doors and a floor. This is coming out of the capital budget for building improvement expenses. He talked about planning grants from the State, which every dollar township puts in the State puts three dollars.

Deputy Mayor Ciacciarelli noted that the township is going to be looking into an estimate to renovate the current municipal building. The Township Committee is looking to see how much it would cost to build a new municipal building and would like to see what would be the best choice for the least amount of money. The Township Committee noted they will need to get several bids from architects regarding a new building.

C.F.O. D. Laudenbach noted resolution will be adopted at the March 1, 2018 meeting for preliminary expenses.

There was a discussion on how often a revalue assessment occurs throughout the township. The Tax Assessor reevaluates assessments all year long as needed.

C.F.O. Laudenbach explained that the budget needs to be introduced after the first regular meeting on April 5, 2018.

The Township Committee will discuss the budget items further at the Special Township Committee Meeting scheduled on March 7, 2018 at 8:30A.M. They will be discussing the budget with the township's auditor.

ADJOURNMENT

It was moved by Miss Syrnick, second by Mr. Ciacciarelli and carried the motion to adjourn the meeting at 8:51A.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

**Cynthia L. Keller
Township Clerk, RMC**