

KINGWOOD TOWNSHIP COMMITTEE

JANUARY 3, 2017

**Reorganizational Meeting Agenda
6:00 P.M.**

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on December 15, 2016 and by telefaxing a copy of the notice to the Express Times on December 12, 2016. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 12, 2016.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Oath of Office for Township Committeeman

Election of Mayor

Oath of Office for Mayor

Election of Deputy Mayor

Oath of Office for Deputy Mayor

Resolution No. 2017-01 – Confirming Election of Mayor and Deputy Mayor

Municipal and Mayoral Appointments

Oath of Office for Appointments

Resolution No. 2017-01A – Confirming Municipal and Mayoral Appointments

Resolutions No. 2017-01B through 2017-01H

Resolution No. 2017-02 – Temporary Appropriations

Kingwood Township Committee January 3, 2017 Reorganizational Agenda Continued

Public Comment – Privilege of the Floor

Comments from Mayor and Township Committee

Adjournment

2017 – 01

JANUARY 3, 2017

REORGANIZATIONAL MEETING

The Kingwood Township Committee met on the above date at 6:00 P.M. at their reorganizational meeting for 2017.

Present at the meeting were Township Committee Members Phillip Lubitz, Richard Dodds, Thomas Ciacciarelli, Attorney Katrina Campbell, Judge John Petronko, C.F.O. Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary MacConnell. Clerk Mary MacConnell called the meeting to order and following the salute to the flag read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on December 15, 2016 and by telefaxing a copy of the notice to the Express Times on December 12, 2016. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 12, 2016.

In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Oath of Office for Township Committeeman

Judge Petronko administered the Oath of Office to Thomas Ciacciarelli who will be serving on the Township Committee for new a three year term until 12/31/2019.

Election of Mayor

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to elect Phillip Lubitz as Mayor to the Kingwood Township Committee for the year 2017.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Oath of Office for Mayor

Judge Petronko administered the Oath of Office to Phillip Lubitz, as the Mayor for the Kingwood Township Committee for the year 2017.

Election of Deputy Mayor

It was moved by Mr. Ciacciarelli, Mayor Lubitz stepped down from the Chair, second the motion and carried to elect, Richard Dodds as the Deputy Mayor for the year 2017.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Oath of Office for Deputy Mayor

Judge Petronko administered the Oath of Office to Richard Dodds for the position of Deputy Mayor for the year 2017.

RESOLUTION

Resolution No. 2017-01 – Confirming Election of Mayor and Deputy Mayor

The following Resolution was introduced:

RESOLUTION NO. 2017 - 01

ELECTION OF MAYOR

BE IT RESOLVED that Phillip Lubitz is hereby elected as Mayor of Kingwood Township for the calendar year 2017 and until the qualification of a successor.

ELECTION OF DEPUTY MAYOR

BE IT RESOLVED that Richard Dodds is hereby elected as Deputy Mayor of Kingwood Township for the calendar year 2017 and until the qualification of a successor.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Municipal and Mayoral Appointments

2017 – 03

Mayor Lubitz, Deputy Mayor Dodds and Committeeman Ciacciarelli read aloud the following New Municipal Appointments for 2017:

MUNICIPAL APPOINTMENTS 2017

<u>POSITION</u>	<u>TERM</u>	<u>ENDING</u>	<u>NAME</u>
Auditor	1 Year	12/31/17	Bill Colantano (BKC)
Attorney	1 Year	12/31/17	Katrina Campbell (LSA&C)
Atty. Land Use Boards	1 Year	12/31/17	David Pierce (L.M.E.C. P.C.)
Deputy Clerk	3 Years	12/31/19	Cynthia L. Keller
Deputy EMC Coord.	1 Year	12/31/17	Mary E. MacConnell
Engineer	1 Year	12/31/17	Thomas Decker (VanCleaf Eng.)
Twp. Planner	1 Year	12/31/17	David Banisch (Banisch Assoc.)
Dog License Agent	1 Year	12/31/17	Michele L. Bobrowski
Animal Control Officer	1 Year	12/31/17	Animal Control Solutions (LLC)
911 Coordinator	1 Year	12/31/17	David Gill
Tax Search Officer	1 Year	12/31/17	Diane Laudenbach
Assessment Search Officer (RS54:5.18.1)	1 Year	12/31/17	Mary E. MacConnell
Affirmative Action Officer	1 Year	12/31/17	Mary E. MacConnell
Clean Communities Coord.	1 Year	12/31/17	Sandra McNicol
Recycling Coord.	1 Year	12/31/17	Sandra McNicol
Perc & Soil Log Officer	1 Year	12/31/17	Van Cleef Eng. Assoc.
Open Space/CADB Liaison	1 Year	12/31/17	Elizabeth Schmid
Local Historian	1 Year	12/31/17	Sal DeSapio
Zoning Officer	1 Year	12/31/17	Joseph Rossi
General Code Enforcement Officer	1 Year	12/31/17	Joseph Rossi
Construction Code Official	4 Years	12/31/20	Joseph Rossi
Construction Code Tech Assistant	1 Year	12/31/17	Elisabeth Matons
Plumbing Subcode/Inspection	4 Years	12/31/20	Benjamin Farneski
Park Directors	1 Year	12/31/17	Jeffrey & Brenda Frischer
Horseshoe Bend Park Coord.	1 Year	12/31/17	Vacant
County Mun. Coord. For the Office of Aging	1 Year	12/31/17	Phillip Lubitz
Custodian	1 Year	12/31/17	Rosemarie Dipple
DPW Liaison	1 Year	12/31/17	Richard Dodds
Qualified Purchasing Agt.	1 Year	12/31/17	Diane Laudenbach
Personnel Liaison	1 Year	12/31/17	Phil Lubitz

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BOARD OF HEALTH

Governing Body Member	1 Year	12/31/17	Phillip Lubitz
Citizen Member	4 Years	12/31/20	James R. Golden
	4 Years	12/31/20	Irena Kyd
Alternate #1	2 Years	12/31/18	Patricia Mikes

RECYCLING COMMITTEE

Governing Body Member	1 Year	12/31/17	Richard Dodds
SWAC Representative	1 Year	12/31/17	Sandra McNicol
Citizen Member			

BOARD OF ADJUSTMENT

Citizen Member	4 Years	12/31/20	Peter Stepanovsky
(unexpired term)	4 Years	12/31/18	John Mathieu
Alternate #1	2 Years	12/31/18	Vacant

RECREATION COMMISSION

Governing Body Member	1 Year	12/31/17	Richard Dodds
Citizen Member	3 Years	12/31/19	Heidi Diminick

PARKS AND RECREATION COMMITTEE

Recr. Comm. Member	1 Year	12/31/17	Richard Dodds
Citizen Member	3 Years	12/31/19	Heidi Diminick
	3 Years	12/31/19	Ronald Hartpence
	3 Years	12/31/19	Chuck Kolvites

CITIZEN ADVISORY PANEL TO PARKS AND RECREATION COMMITTEE

Citizen Members	1 Year	12/31/17	Eugene Hill
	1 Year	12/31/17	Anthony Gioffre
	1 Year	12/31/17	Brian Obitz
	1 Year	12/31/17	Vacant
	1 Year	12/31/17	Vacant
	1 Year	12/31/17	Vacant
	1 Year	12/31/17	Vacant

MUNICIPAL COURT

Judge	3 Years	12/31/19	John Petronko
Sub-Court Administrator	1 Year	12/31/17	Mary Hoagland
Prosecutor	1 Year	12/31/17	Carl Taylor
Sub-Prosecutor	1 Year	12/31/17	Robert Ballard
Public Defender	1 Year	12/31/17	Scott Wilhelm
Sub-Public Defender	1 Year	12/31/17	John Caleca

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Court Recorder	1 Year	12/31/17	Tracy Miller
Sub-Court Recorder	1 Year	12/31/17	Cynthia Keller
Municipal Court Security Officer	1 Year	12/31/17	Douglas Schrade

SOLID WASTE ADVISORY COUNCIL

SWAC Representative	1 Year	12/31/17	Sandra McNicol
Alternate Member	1 Year	12/31/17	Richard Dodds

EMERGENCY MANAGEMENT COUNCIL

Members	1 Year	12/31/17	Mary E. MacConnell
	1 Year	12/31/17	Phillip Lubitz
	1 Year	12/31/17	Thomas Ciacciarelli
	1 Year	12/31/17	Richard Dodds
	1 Year	12/31/17	Thomas Leone
	1 Year	12/31/17	Diane Laudenbach
	1 Year	12/31/17	Richard Gimson
	1 Year	12/31/17	Jack Search
	1 Year	12/31/17	Harold Ryan
	1 Year	12/31/17	Jason Narbonne
	1 Year	12/31/17	Robert Pickett

SECRETARIES

Board of Adjustment	1 Year	12/31/17	Kris Boxwell
Board of Health	1 Year	12/31/17	Diane Laudenbach
Planning Board	1 Year	12/31/17	Diane Laudenbach
Parks and Recreation	1 Year	12/31/17	Cynthia L. Keller
Environmental Comm.	1 Year	12/31/17	Cynthia L. Keller
OpenSpace/Ag Comm.	1 Year	12/31/17	Cynthia L. Keller
Housing Board	1 Year	12/31/17	Cynthia L. Keller

MAYORAL APPOINTMENTS

ENVIRONMENTAL COMMISSION

Governing Body Liaison	1 Year	12/31/17	Thomas Ciacciarelli
Citizen Members	3 Year	12/31/19	Lois Voronin
Alternate #2	2 Year	12/31/18	Joseph Zgurzynski

PLANNING BOARD

Class I (Mayor)	1 Year	12/31/17	Phillip Lubitz
Class III (Governing Body Member)	1 Year	12/31/17	Richard Dodds

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Class IV

(Citizen Members)	4 Years	12/31/20	John Mathieu
	4 Years	12/31/20	Joseph Strasser
Alternate #1	2 Years	12/31/18	Lois Voronin

COMMERCIAL AND INDUSTRIAL COMMITTEE

Governing Body Member	1 Year	12/31/17	Thomas Ciacciarelli
Citizen Members	3 Years	12/31/19	Eric Herbel
	3 Years	12/31/19	Vacant

AGRICULTURE ADVISORY COMMITTEE

Governing Body Member Mayor	1 Year	12/31/17	Richard Dodds
	3 Year	12/31/19	Edward Kralovich
	3 Year	12/31/19	Vacant

OPEN SPACE ADVISORY COMMITTEE

Governing Body Member	1 Year	12/31/17	Phillip Lubitz
Governing Body Member	1 Year	12/31/17	Thomas Ciacciarelli
Citizen Members	3 Years	12/31/19	Heather Haberle
	4 Years	12/31/20	John Mathieu

COUNCIL ON AFFORDABLE HOUSING BOARD

Municipal Housing Liaison	1 Year	12/31/17	Phillip Lubitz
Municipal COAH Liaison	3 Years	12/31/19	Diane Laudenbach

HOUSING BOARD

Citizen Member	1 Year	12/31/17	Phillip Lubitz
	1 Year	12/31/17	Norman Reim
	1 Year	12/31/17	Cynthia Ostergaard
	1 Year	12/31/17	Nancy Good
	1 Year	12/31/17	Vacant
	1 Year	12/31/17	Vacant

SUSTAINABLE KINGWOOD TEAM

Governing Body Member	1 Year	12/31/17	Thomas Ciacciarelli
Environmental Member	1 Year	12/31/17	Vacant
Environmental Member	1 Year	12/31/17	Tim Cahalin
Citizen Rep. Scouts	1 Year	12/31/17	Vacant
B.O.E. K.T.S.	1 Year	12/31/17	Vacant
Citizen Rep. Member	1 Year	12/31/17	Eric Scher
Citizen Rep. Member	1 Year	12/31/17	Willard Reasoner

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INSURANCE FUND COMMISSION

Governing Body Member	1 Year	12/31/17	Thomas Ciacciarelli
Municipal Official	1 Year	12/31/17	Diane Laudenbach
C.F.O.			
Municipal Official	1 Year	12/31/17	Mary E. MacConnell
Twp. Clerk			

Oath of Office for Appointments

Judge Petronko administered the Oath of Office to all members of the Committees, Commissions and Boards that were present. The Committee Members thanked everyone who serves as volunteers for the township and for coming to the meeting this evening.

RESOLUTION

Resolution No. 2017-01A – Confirming Municipal and Mayoral Appointments

The following Resolution was introduced:

RESOLUTION NO. 2017 - 01A

MUNICIPAL AND MAYORAL APPOINTMENTS

BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the foregoing appointments are hereby confirmed, ratified and approved, providing that all professional appointments are subject to and contingent upon approval and signing of contracts for professional services for the year 2017.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolutions No. 2017-01B

The following Resolution was introduced:

RESOLUTION NO. 2017 - 01B

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

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BE IT RESOLVED that the Hunterdon County Democrat, a newspaper published and printed in the County of Hunterdon and circulating in the County of Hunterdon, is hereby designated as the official newspaper of the Township of Kingwood, pursuant to N.J.S.A. 40:53-1, for publication of all official notices required by law during the calendar year 2017.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2017 – 01C

The following Resolution was introduced:

RESOLUTION NO. 2017 - 01C

OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq. hereinafter the "Act") provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorized a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. Regular meetings of the Township Committee shall be held during the 2017 calendar year at 7:00 P.M. prevailing time, on the **first Thursday** of each month at the Municipal Building located on County Route 519 and Oak Grove Road in Kingwood Township, New Jersey, unless rescheduled in conformity with the said Act.
2. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meetings and notice of any emergency meetings for which prior adequate notice was not provided:

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- a. The **Hunterdon County Democrat**, which is the official newspaper of this public body; and
 - b. The **Courier News**, which is hereby determined to be the other newspaper which has the greatest likelihood of informing the public within this municipality of the meetings of this public body.
3. The following newspaper is hereby designated as alternate newspaper to receive any of the notices described in paragraph 2 above in the event that either or both of the newspapers designated in paragraph 2 shall be unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules:
- a. The **Express Times**, which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and the notice requirements of the Act.
4. This public body shall keep reasonably comprehensible minutes of all of its meetings showing the time and place, the members present, the subjects considered, the actions taken, the vote of each member and any other information required to be shown in the minutes by law, which shall be promptly available to the public to the extent that making such matters public shall not be inconsistent with Section 7 of the Open Public Meetings Act (R.S. 10:4-12).
5. Copies of the attached annual notice shall be provided as follows:
- a. Posted and maintained throughout the calendar year on the public bulletin board at the Municipal Building and the Baptistown Post Office.
 - b. Mailed, hand delivered or telefaxed to the newspapers designated in paragraph 2 hereof.
 - c. Filed with the clerk of the municipality.
 - d. Mailed or hand delivered to any person so requesting in accordance with paragraph 4 hereof.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

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Roll Call Vote: AYE - Ciacciarelli, Dodds, Lubitz
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2017 – 01D

The following resolution was introduced:

RESOLUTION NO. 2017 – 01D

**RESOLUTION DESIGNATING AGENT FOR
SOCIAL SECURITY AND PENSION**

WHEREAS, it is required by the statutes of New Jersey that an agent be appointed and certified for receiving monies and preparing the necessary forms for Social Security and Pensions for employees for the Township of Kingwood;

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer, Diane Laudenbach, be appointed as certified agent to prepare all necessary forms for Social Security and Pension payments, and be authorized to receive payments on behalf of the Township of Kingwood for both the State of New Jersey and the Federal Government during the calendar year 2017.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote: AYE - Ciacciarelli, Dodds, Lubitz
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2017 – 01E

The following Resolution was introduced:

RESOLUTION NO. 2017 – 01E

RATE OF INTEREST ON DELINQUENT TAXES

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

The Tax Collector is hereby authorized and directed to charge 8% per annum of the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date until all delinquency is made current, and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

No interest shall be charged if any payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in cases made and provided. If such payment is not made within the ten (10) day grace period, the above rates of interest shall run and accrue from the original due date of such taxes.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2017 – 01F

RESOLUTION NO. 2017 – 01F

**RESOLUTION AUTHORIZING TOWNSHIP ATTORNEY TO
REPRESENT KINGWOOD TOWNSHIP IN TAX MATTERS**

WHEREAS, a Resolution of the governing body is required in order for the Township Attorney to represent the Township before the Hunterdon County Board of Taxation, and to sign documents relating to tax appeals and other real property tax matters before such board;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Township Attorney and the Tax Assessor, or any other Attorney duly authorized by the Kingwood Township Committee, is authorized to represent Kingwood Township before the Hunterdon County Board of Taxation, in

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connection therewith to sign and file petitions of appeal or counter-petitions, to sign and file answers, to make motions and to sign motion papers, to sign stipulations, including stipulations of settlement, and to take all other actions and sign all other documents appropriate to the representation of Kingwood Township before the Hunterdon County Board of Taxation and New Jersey Tax Court, as applicable.

It was moved by Mr. Ciacciarelli , seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2017 – 01G

The following Resolution was introduced:

RESOLUTION NO. 2017 - 01G

**RESOLUTION DESIGNATING OFFICIAL
BANK DEPOSITORIES AND ACCOUNTS**

BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the following accounts be deposited in Fulton Bank of New Jersey through 2017 and checks drawn against the accounts be signed as follows:

Township Clerk	Current Fund
AND	Capital
Chief Financial Officer	Animal Control Fund
AND	General Trust
Mayor or Deputy Mayor	Board of Health – Escrow
	Board of Health Trust
	Unemployment Compensation Trust
	Developer’s Trust
	Human Services Trust
	Planning Board Escrow
	Open Space Trust
	COAH Development Fees
	Grant Fund
	Recreation Account
	Board of Adjustment – Escrow

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Collector’s Trust Account
Recycling Trust
Self Insurance Fund
Snow Removal Trust Fund
Construction Dept. Account
Payroll Account

Chief Financial Officer
AND/OR
Township Clerk
AND/OR
Mayor or Deputy Mayor

BE IT FURTHER RESOLVED that monies may also be deposited through 2017 in the following banks:

1. TD Bank
2. Bank of America
3. Wells Fargo
4. Investors Savings Bank
5. PNC

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2017 – 01H

The following Resolution was introduced:

RESOLUTION NO. 2017 – 01H
CANCELING SMALL BALANCES

WHEREAS, the Township Committee of the Township of Kingwood finds and declares that N.J.S.A. 40a:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Township Committee further finds and declares that the Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars; and

WHEREAS, the Township Committee further finds and declares that it is in the best interest of the citizens of the Township of Kingwood for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars in accordance with N.J.S.A. 40A:5-17.1;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood that Municipal Tax Collector, Diane Laudenbach, is hereby authorized to process the cancellation of tax refunds and/or delinquencies of less than ten (\$10.00) dollars during the calendar year of 2017 in accordance with N.J.S.A. 40A:5-17.1.

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2017-02 – Temporary Appropriations

The following Resolution was introduced:

RESOLUTION NO. 2017 – 02

TEMPORARY APPROPRIATIONS

WHEREAS, 40:4A-19 of the Local Budget Law provides that (where contracts, commitments or payments are made prior to the adoption of the 2017 Municipal Budget) temporary appropriations shall be made for the purpose and the amounts required in the manner provided therein and within the time provided; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2017; and

WHEREAS, one quarter of the total appropriations (exclusive of dept redemption, public assistance and capital improvements) in the 2016 Municipal Budget is \$650,387.79.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that these temporary appropriations be hereby made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

ADMINISTRATION & EXECUTIVE

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SALARIES AND WAGES	\$36,000.00
OTHER EXPENSES	\$ 6,037.50
ELECTIONS	
OTHER EXPENSES	\$ 525.00
GOVERNING BODY	
SALARY AND WAGES	\$ 2,150.00
OTHER EXPENSES	\$1,000.00
FINANCIAL ADMINISTRATION	
ANNUAL AUDIT	\$5,000.00
SALARIES AND WAGES	\$15,000.00
OTHER EXPENSES	\$3,250.00
TAX ASSESSMENT ADMINISTRATION	
MAINTENANCE OF TAX MAP	
SALARIES AND WAGES	\$9,800.00
OTHER EXPENSES	\$1,000.00
REVENUE ADMINISTRATION	
SALARIES AND WAGES	\$9,000.00
OTHER EXPENSES	\$3,500.00
MUNICIPAL PROSECUTOR	
OTHER EXPENSES	\$3,150.00
LEGAL SERVICES	
OTHER EXPENSES	\$15,000.00
ENGINEERING	
OTHER EXPENSES	\$750.00
PLANNING BOARD	
SALARIES AND WAGES	\$5,800.00
OTHER EXPENSES	\$3,675.00
ZONING BOARD	
SALARIES AND WAGES	\$1,837.50
OTHER EXPENSES	\$1,250.00
ZONING OFFICIAL	
SALARIES AND WAGES	\$3,255.00
OTHER EXPENSES	\$100.00
ENVIRONMENTAL COMMISSION	
SALARIES AND WAGES	\$700.00
OTHER EXPENSES	\$735.00
INDUSTRIAL COMMISSION	
OTHER EXPENSES	\$50.00
RECYCLING PROGRAM	
SALARIES AND WAGES	\$0.00
OTHER EXPENSES	\$1,575.00
INSURANCE	
LIABILITY INSURANCE	\$25,000.00

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WORKER'S COMPENSATION INSURANCE	\$20,000.00
EMPLOYEE GROUP INSURANCE	\$36,000.00
DENTAL/EYEGLOSS BENEFITS	\$16,380.00
MUNICIPAL COURT	
SALARIES AND WAGES	\$17,000.00
OTHER EXPENSES	\$1,050.00
PUBLIC DEFENDER	
SALARIES AND WAGES	\$945.00
EMERGENCY MANAGEMENT SERVICES	
SALARIES AND WAGES	\$1,500.00
OTHER EXPENSES	\$525.00
COMPLIANCE WITH COAH	
SALARIES AND WAGES	\$450.00
OTHER EXPENSES	\$100.00
STREETS AND ROADS MAINTENANCE	
SALARIES AND WAGES	\$145,000.00
OTHER EXPENSES	\$45,000.00
GASOLINE	\$10,000.00
VEHICLE MAINTENANCE	\$15,000.00
SNOW REMOVAL	
SALARIES AND WAGES	\$20,000.00
OTHER EXPENSES	\$15,000.00
STREET LIGHTNING	
OTHER EXPENSES	\$2,500.00
CONSTRUCTION	
SALARIES AND WAGES	\$1,750.00
OTHER EXPENSES	\$1,050.00
PUBLIC BUILDINGS AND GROUNDS	
SALARIES AND WAGES	\$3,150.00
OTHER EXPENSES	\$7,875.00
BOARD OF HEALTH	
SALARIES AND WAGES	\$2,100.00
OTHER EXPENSES	\$1,575.00
PARKS AND PLAYGROUNDS	
SALARIES AND WAGES	\$1,050.00
OTHER EXPENSES	\$1,050.00
OPEN SPACE	
SALARIES AND WAGES	\$1,000.00
OTHER EXPENSES	\$500.00
RECREATION	
OTHER EXPENSES	\$1,050.00
OFFICE OF LOCAL HISTORIAN	
OTHER EXPENSES	\$100.00
UTILITY AND BULK EXPENSES	

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ELECTRICITY	\$5,250.00
TELEPHONE	\$5,000.00
HEATING FUEL OIL	\$10,000.00
NATURAL GAS	\$4,500.00
SOLID WASTE	\$1,500.00
SOCIAL SECURITY	
OTHER EXPENSES	\$21,000.00
DISABILITY INSURANCE	
OTHER EXPENSES	\$350.00
DCRP	
OTHER EXPENSES	\$750.00
TOTAL TEMPORARY APPROPRIATIONS:	<u>\$572,190.00</u>
BOND INTEREST PAYMENT	\$7,500.00
DEBT SERVICE	<u>\$7,500.00</u>

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Ciacciarelli, Dodds, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Public Comment – Privilege of the Floor

There were no public comments.

Comments from Mayor and Township Committee

Mayor Phillip Lubitz, stated that this has been an enormously divisive year in politics for our nation. He stated it got him thinking when there was another time when the country was divided, and feels that it was more divided than it is today, which was during the Civil War. He noted that President Lincoln’s words have always stood with him, which it is always the idea to have a government that is of the people, by the people and for the people. Today’s meeting is really a demonstration of both with the people, who are here and the volunteers who are really the backbone of what we do here in Kingwood. Our employees are all citizens of Kingwood Township as well. In Kingwood Township we are a community that we try to be inclusive as we possibly can be. He feels that our job is to reach out affirmatively to all our citizens to help them solve problems and make life easier for them.

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Every touch point that a person has with township government should be characterized by respect, and problem solving. At each opportunity we should really endeavor to pull back the curtain of government and make it transparent and give our citizens the feeling our government is inclusionary. So with that we have a couple of challenges in the coming year and in the future, but most importantly everyone in the township would agree is that we want to do everything we can to maintain the rural character to our community. I feel that this brings more challenges, because as we preserve more land we reduce our tax base as well. We are always moving towards two ideas in some ways, it is mutually exclusive to have preserved land that is not taxed and then having low taxes. We really have to think about how we can do that. It is important to maintain affordability in the township both in our tax base, but also in the ability for our residents to remain in the township. This goes for seniors who are on a fixed income and retirees whose income is greatly diminished and our millennials who are leaving the nest, and to the greatest way possible to have places for them to live in the township. That mix of people along with the people who are working and in their prime economic years, this is what makes a community live and a growing place. We are also going to take advantage of the natural beauty of our township, which brings us all here. We want to continue to create opportunities for recreation, like boating, hunting, biking and also think of ways we can create economic opportunities for those things as well. I am very optimistic, and feel it has been a delight as I am entering into my ninth year, which has been such a rewarding experience. It is the people in the community that have made that possible. Mayor Lubitz thanked several people in the township including the volunteers. He congratulated Thomas Ciacciarelli, and stated he is really looking forward to serving with him. He also wanted to thank Diana Haywood for all her years of service and also thanked Richard Dodds. He thanked all the people in Kingwood Township for entrusting him to be the Mayor for this year. He noted it is a great honor and one he holds dear.

Committeeman Thomas Ciacciarelli, stated that he is looking forward to serving as a Committee member in Kingwood Township. He noted he served several years ago on the Township Committee in Morris County. He explained that he is from a small community called East Hanover, which was much like Kingwood Township and very rural, but now has grown up and developed heavily. He realizes changes are inevitable, but it needs to be controlled. He feels that the Planning Board and the Board of Adjustment members are so important and serve as our detective barrier from development, which he feels would not be in the best interest of the township. He thanked everyone for coming.

Adjournment

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adjourn the meeting at 6:42PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller, RMC
Deputy Clerk**