

2017 - 251

December 5, 2017 – 5:00 PM

A Special Meeting of the Kingwood Township Committee was called to order at 5:00P.M. with Mayor Lubitz presiding.

Also present at the meeting were Committeemen Dodds and Ciacciarelli and Clerk MacConnell. Committeewoman Elect Maureen Synchronick also attended the meeting. Following the salute to the flag, Mayor Lubitz read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Courier News on December 1, 2017, and by telefaxing a copy of the notice to the Hunterdon Democrat and Express Times on November 29, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and the Baptistown Post Office on November 29, 2017 and posted on the Township’s Website.

In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

The purpose of the meeting is to interview an additional candidate to fill the position of Township Clerk, which position will be vacant as of January 1, 2018.

EXECUTIVE SESSION – RESOLUTION NO. 2017-107

The following Resolution was introduced to enter into closed session at approximately 5:01P.M.:

RESOLUTION NO. 2017 – 107

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
Personnel – Interview Candidate for Position of
Township Clerk
3. The time when the circumstances under which the discussions conducted

in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This Resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** – Ciacciarelli, Dodds, Lubitz
 NAY – None
 ABSTAIN – None
 ABSENT – None

RETURN TO REGULAR SESSION

The committee members returned to regular session at 6:35P.M.

Ms. Keller, the current Deputy Clerk/Deputy Registrar was invited back in to the meeting. It was then moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to offer Ms. Keller the positions of Deputy Clerk/Deputy Registrar, at a salary of \$80,000 per year. **All voted Aye on Roll Call Vote.** Ms. Keller indicated her acceptance of the offer.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to offer Ms. Lisa Burd-Reindel, who was interviewed last night, the positions of Deputy Clerk/Deputy Registrar for a salary of \$60,500 per year, in addition to the positions of secretary to the Environmental Commission, the Parks and Recreation Committee and the Agriculture Advisory Committee and Open Space Advisory Committee, at additional salaries for those positions, not to exceed a total of \$75,000 overall. **All voted Aye on Roll Call Vote.**

ADJOURNMENT

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adjourn the meeting at 6:40P.M. **All voted Aye on Roll Call Vote.**

Respectfully submitted,

**Mary E. MacConnell, RMC
Township Clerk**