

2017 - 249

December 4, 2017 – 5:00 PM

**A Special Meeting of the Kingwood Township Committee was called to order at 5:00P.M. with Mayor Lubitz presiding.**

**Also present at the meeting were Committeemen Dodds and Ciacciarelli and Clerk MacConnell. Committeewoman Elect Maureen Syrnick also attended the meeting. Following the salute to the flag, Mayor Lubitz read aloud the following:**

**NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Courier News on December 1, 2017, and by telefaxing a copy of the notice to the Hunterdon Democrat and Express Times on November 29, 2017. Copies of the notice were also posted in the Kingwood Township Municipal Building and the Baptistown Post Office on November 29, 2017 and posted on the Township's Website.**

**In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

The purpose of the meeting is to interview candidates to fill the position of Township Clerk, which position will be vacant as of January 1, 2018.

**EXECUTIVE SESSION – RESOLUTION NO. 2017-106**

The following Resolution was introduced to enter into closed session at approximately 5:01P.M.:

**RESOLUTION NO. 2017 – 106**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:  
Personnel – Interview Candidates for Position of  
Township Clerk
3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:  
  
**The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.**
4. This Resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Dodds, seconded by Mr. Ciacciarelli and carried to adopt the foregoing Resolution.

**Roll Call Vote:**      **AYE** – Ciacciarelli, Dodds, Lubitz  
                             **NAY** – None  
                             **ABSTAIN** – None  
                             **ABSENT** – None

**RETURN TO REGULAR SESSION**

The committee members returned to regular session at 6:50P.M.

The committee members briefly discussed the interviews with Lisa Burd Reindel and Victoria Kleiner.

**ADJOURNMENT**

It was moved by Mr. Ciacciarelli, seconded by Mr. Dodds and carried to adjourn the meeting at 6:55P.M. All voted **Aye** on **Roll Call Vote**.

**Respectfully submitted,**

**Mary E. MacConnell, RMC**  
**Township Clerk**