

## **KINGWOOD TOWNSHIP COMMITTEE**

### **Regular Meeting Agenda August 2, 2016 – 7:00PM**

#### **Call to Order**

#### **Pledge of Allegiance**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on July 21, 2016 and by telefaxing a copy of the notice to the Express Times on July 15, 2016. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on July 15, 2016.**

**In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

#### **Correspondence**

Thank you Letter from KTS re: Sponsoring Outstanding Achievement in SS Award  
Letter from J Reiersen re: Request Refund of Taxes BI 22 L 13.04  
Letter & Info from Central Bucks Bicycle Club re: Annual Covered Bridges Ride  
Copy of Letter from Russano Family to KT Vol Fire Co. re: Lightening Strike/Fire Call  
Invitation to Seminar from The Mount Amwell Project, Inc. – RSVP Required  
Letter from J Colucci re: Animal Control Solutions

#### **Public Comment – Privilege of the Floor**

#### **Bills and Claims**

#### **Reports**

NJSP of June 2016  
Emergency Management Coordinator  
Animal Control Report of July 2016  
Clean Communities Report for 2015  
Construction Reports of June 2016  
Court Report of June 2016  
Finance:  
    Budget Report thru July 22, 2016  
    Tax Collector's Report of June 2016

## **August 2, 2016 Township Committee Agenda Continued**

### **Reports Continued**

Township Engineer's Report  
KT Vol Fire Co 2015 Audit Report

### **Future Meetings and Activities**

**August 13** – Recycling at Township Garage from 9:00AM-12:00Noon  
**August 25** - Lower Delaware Wild & Scenic River Mgt Council to use  
Municipal Building for a meeting beginning  
at 7:00PM  
**September 1** -Monthly Meeting of Township Committee at Municipal  
Building beginning at 7:00PM  
**October 18** - Hunterdon County Freeholders to use Municipal Building for a  
regular meeting, begins at 4:00PM with an  
Executive Session & Open Session starts at 5:30PM

### **Ordinances**

**Ordinance No. 18-08-2016 Amending Chapter 132 Entitled “Zoning”,  
Article IV “Supplemental Regulations”, Section 49 Entitled “Wireless  
Telecommunications Towers And Antennae” Of The General Ordinances  
Of The Township To Exempt Colocation Of A Radio Relay System (Repeater)  
For Township Emergency Management Purposes – Introduction and Adoption  
On First Reading**

### **Resolutions**

**Resolution No. 2016-85** - Refund Tax Overpayment Bl 5 L 3.01  
**Resolution No. 2016-86** - Refund Real Estate Taxes Bl 22 L 13.04  
**Resolution No. 2016-87** - Permission for Fireworks Display on Bl 26 L 20

### **New Business**

Approval of Developer's Agreement Bl 28 L 11.01  
Price Quotations for Municipal Building Handrail  
Request from Resident for Street Signs  
Price Quotation for Laptop System for Meeting Room  
Credit Application to Quarry Stone Manufacturing Inc.  
Requests from Agricultural Advisory Committee:  
Support Preservation of Goeckler Property Bl 30 L 6  
Add Varela Property Bl 33 L 12 & Bl 32 L 5 & 6 to Targeted List  
Amend Township's Comprehensive Preserved Farmland, Targeted  
Farms & Project Area Map  
Accept Letter of Resignation from Plumbing Official

### **Old Business**

Sustainable Aquaculture Systems, Inc.  
PennEast Pipeline – Receipt of Draft Environmental Impact Statement, Informational  
Updates from PennEast 7-27-2016 & 7-29-2016, Update Letter from NJCF

## **August 2, 2016 Township Committee Agenda Continued**

### **Old Business Continued**

Price Quotation for Construction Office Software  
Newsletter Sample  
Discuss Joint Road Maintenance Agreement  
Discuss Consolidating Rescue Servs w/Franklin Twp

### **Minutes**

July 7, 2016 Regular Meeting  
July 7, 2016 Executive Session  
May 21, 2001 Special Meeting  
May 21, 2001 Regular Meeting

### **Executive Session – Resolution No. 2016 – 88**

Review Applications for Municipal Prosecutor  
Contractual – Affordable Housing Update, Municipal Building  
Renovations  
Zoning Violations – B1 8 L 16 (Moskal), B1 17 L 8 (Accurate  
Waste Systems)  
Possible Litigation – Tax Foreclosure Properties, PennEast Pipeline

### **Return to Regular Session**

### **Adjournment**

**PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES**

2016 – 164

August 2, 2016

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Diana Haywood presiding.

Also present at the meeting were Deputy Mayor Phillip Lubitz, Committeeman Richard Dodds, Attorney Katrina Campbell, C.F.O./Tax Collector Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary E. MacConnell. Mayor Diana Haywood called the meeting to order and following the salute to the flag, read aloud the following:

**NOTICE REQUIREMENTS**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on July 21, 2016 and by telefaxing a copy of the notice to the Express Times on July 15, 2016. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on July 15, 2016.**

**In order to ensure full public participation in this meeting, all members of this Committee, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**EXECUTIVE SESSION – RESOLUTION NO. 2016 – 88**

The following Resolution was introduced to enter into closed session at approximately 7:02P.M.:

**RESOLUTION NO. 2016 - 88**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

**Review Applications for Municipal Prosecutor  
Contractual – Affordable Housing Update, Municipal Building  
Renovations  
Zoning Violations – Bl 8 L 16 (Moskal), Bl 17 L 8 (Accurate  
Waste Systems)  
Possible Litigation – Tax Foreclosure Properties, PennEast Pipeline**

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.

5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

### **RETURN TO REGULAR SESSION**

The Township Committee returned to regular session at 7:15P.M.

### **CORRESPONDENCE**

Thank you Letter from KTS re: Sponsoring Outstanding Achievement in SS Award

Mayor Haywood reviewed.

Letter from J Reiersen re: Request Refund of Taxes Bl 22 L 13.04

Mayor Haywood gave a brief history of the request of refund for taxes. Attorney K. Campbell will be sending J. Reiersen a letter informing him of the outcome and the amount of taxes to be lowered.

Letter & Info from Central Bucks Bicycle Club re: Annual Covered Bridges Ride

The Township Committee reviewed the letter and information regarding the Annual Covered Bridges Bike Ride. There were no objections from the Township Committee Members.

Copy of Letter from Russano Family to KT Vol Fire Co. re: Lightening Strike/Fire Call

Mayor Haywood reviewed the letter from the Russano Family. President Frank Floyd of the Kingwood Township Volunteer Fire Company gave a brief explanation of the fire call.

Invitation to Seminar from The Mount Amwell Project, Inc. – RSVP Required

Mayor Haywood reviewed the invitation to the seminar. She noted that she will be attending and asked that the Planning Board be made aware of the event on September 24, 2016.

Letter from J. Colucci re: Animal Control Solutions

Ms. Colucci was present at the meeting and thanked the Mayor for giving her time to speak. She reviewed what happened with the cat at the Arc of Hunterdon County. She feels that Animal Control Solutions needs to be investigated and wanted to bring this to someone's attention. There was some discussion regarding contacting Animal Control Solutions. Mayor Haywood feels that the township should follow up with them.

**PUBLIC COMMENT – PRIVILEGE OF THE FLOOR**

Frank Floyd, President Kingwood Township Volunteer Fire Company- Came before the Township Committee to give a brief update on their recruitment and retention plan. He explained that the bylaws have been updated and they brought in new members recently. He asked who he could contact for possible LOSAP changes. Deputy Mayor Lubitz volunteered to speak to them regarding LOSAP. President, Floyd asked about the \$10,000 budgeted amount, which has been held, and what they need to do in order for the township to release it. He explained they have two new members who will be attending fire school who will get certified. He explained that expenses for fire school and the gear they will need to purchase for them. The Township Committee suggested the fire company bill the township for those costs until the Township Committee come up with a benchmark. The Township Committee expressed they would like to wait until November and see what the Kingwood Township Volunteer Fire Company has done, as far as, recruitment before releasing the rest of the funds.

Frank Floyd discussed his conversation with the Fire Companies auditor. He explained that all funds need to be reported on their W-2 form. He also has the Delaware Valley High School who has agreed to meet with them. They agreed to allow the Kingwood Township Volunteer Fire Company show a recruitment video and give the high school students an incentive to become a firefighter.

**BILLS AND CLAIMS**

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve and pay all bills and claims in the amount of **\$771,793.83** that are in order and attached as Bill List for August, 2016.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**REPORTS**

Mayor Haywood noted that the following have been received and are available for review:

NJSP of June 2016

The Township Committee commented on the amount of deer accidents last month.

Emergency Management Coordinator

EMC, Jack MacConnell reported on a very busy weekend dealing with the flooded roads from creeks and streams, which raised about 5 feet high in some locations, and 2 feet in others. He noted that they will need more barricades and cones, which they will be ordering. He commented on additional coverage that will be available with a repeater. He feels that the Ukarish and the Melnyk property buildings need to be better secured or possible demolition of the structures. He feels that it is a safety hazard if anyone was to go inside them. The Township Committee suggested having a plan, which would be to have the Department of Public Works board up and hang up signage on the buildings at both locations until some other solution is decided. Committeeman Dodds noted he will look into the cost to demolish the farm buildings on the Ukarish and Melnyk properties.

Jack MacConnell reported on the hand dryers, which have been installed at the Horseshoe Bend Park and the Kingwood Township Park bathrooms. Kingwood Park Director, Jeffrey Frischer has requested a backup generator. There was a loss of a lot of food in the refrigerator at the pavilion while the power was out. Jack MacConnell stated he will look into a grant for a generator at the Kingwood Park. He suggested having the bridge at the Horseshoe Bend Park East inspected and also have a weight limit sign put up.

The Township Committee thanked Jack MacConnell for his monthly report.

- Animal Control Report of July 2016
- Clean Communities Report for 2015
- Construction Reports of June 2016
- Court Report of June 2016

Finance:

Budget Report thru July 22, 2016

Tax Collector’s Report of June 2016

Township Engineer’s Report

KT Vol Fire Co 2015 Audit Report

The Township Committee reviewed the 2015 Audit Report for the KT Vol Fire Co. Committeeman Dodds asked Frank Floyd, President of the Kingwood Township Volunteer Fire Company to explain Note 11, “function expenses that are not readily identifiable”. He feels they need to have some way to identify those expenses. Frank Floyd will get clarification from the auditors and get back to the Township Committee.

**FUTURE MEETINGS AND ACTIVITIES**

Mayor Haywood reviewed as per the agenda.

**ORDINANCES**

**ORDINANCE NO. 18-08-2016 AMENDING CHAPTER 132 ENTITLED “ZONING”, ARTICLE IV “SUPPLEMENT REGULATIONS”, SECTION 49 ENTITLED “WIRELESS TELECOMMUNICATIONS TOWERS AND ANTENNAE” OF THE GENERAL ORDINANCES OF THE TOWNSHIP TO EXEMPT COLOCATION OF A RADIO RELAY SYSTEM (REPEATER) FOR TOWNSHIP EMERGENCY MANAGEMENT PURPOSES**– Introduction and Adoption On First Reading

Mayor Haywood read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to adopt on first reading **ORDINANCE NO. 18-08-2016 AMENDING CHAPTER 132 ENTITLED “ZONING”, ARTICLE IV “SUPPLEMENT REGULATIONS”, SECTION 49 ENTITLED “WIRELESS TELECOMMUNICATIONS TOWERS AND ANTENNAE” OF THE GENERAL ORDINANCES OF THE TOWNSHIP TO EXEMPT COLOCATION OF A RADIO RELAY SYSTEM (REPEATER) FOR TOWNSHIP EMERGENCY MANAGEMENT PURPOSES.**

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Consideration of final adoption at a public hearing is scheduled for Thursday, September 1, 2016 at a meeting beginning at 7:00 P.M. at the municipal building.**

**RESOLUTIONS**



**2016 – 169**

**Resolution No. 2016-85 - Refund Tax Overpayment Bl 5 L 3.01**

The following Resolution was introduced:

**RESOLUTION NO. 2016 – 85**

**REFUND OF TAX OVERPAYMENT**

**WHEREAS**, due to a lowering of the assessed value for 2016, an overpayment resulted on the first and second quarter of 2016 on Block 5 Lot 3.01 in the amount of \$30.05.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a refund to Katharine MacCornack, 87 Tinsman Road, Frenchtown, New Jersey, 08825.

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2016-86 - Refund Real Estate Taxes Bl 22 L 13.04**

The following Resolution was introduced:

**RESOLUTION NO. 2016 – 86**

**REFUND OF 2016 REAL ESTATE TAXES**

**WHEREAS**, the homeowner of Block 22, Lot 13.04 was successful in an appeal for 2016 real estate taxes; and

**WHEREAS**, the appeal resulted in a credit on the 3<sup>rd</sup> quarter in the amount of \$1,165.69.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a refund to Reiersen Est c/o John Reiersen, 6 Nicolson Court, Mechanicsburg, PA, 17055 in the amount of \$1,165.69.

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RESOLUTION**

**Resolution No. 2016-87 - Permission for Fireworks Display on Bl 26 L 20**

The following Resolution was introduced:

**RESOLUTION NO. 2016 – 87**

**WHEREAS**, Timothy Cahalin has made application to Celebration Fireworks, Inc. to conduct a fireworks display at his property, 125 Kingwood Locktown Road, Stockton, NJ in Kingwood Township, Block 26 Lot 20, to take place on August 6, 2016 at approximately 9:15-9:30PM; and

**WHEREAS**, the fireworks display is to be conducted by Celebration Fireworks, Inc., 7911 Seventh Street, Slatington, PA; and

**WHEREAS**, the State Bureau of Fire Code Enforcement will review the application to determine that the display is located, discharged and fired so as not to be hazardous to property or endanger any person or persons; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that permission is granted to conduct the fireworks display at the above stated time and in accordance with the application, conditioned upon issuance of the necessary permit by the State Bureau of Fire Code Enforcement.

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**NEW BUSINESS**

Approval of Developer’s Agreement Bl 28 L 11.01

Attorney K. Campbell sent a draft to the Township Committee to review. She explained that there have been a few small changes since, which she reviewed.

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve the Developer’s Agreement for Block 28, Lot 11.01 and authorize Mayor Haywood to execute the agreement.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Price Quotations for Municipal Building Handrail

The Township Committee reviewed the following quotation summary and recommendation from Township Engineer, Thomas Decker for the handrail for the municipal building

<b>Contractor</b>	<b>Base Quote Anodized Aluminum</b>	<b>Alternate Powder Coated</b>	<b>Comments</b>
DeSapio Constructon, Inc. 280 Ridge Road Frenchtown, NJ 08825	\$15,350.00	\$13,970.00	Proposed material of alternate is steel with a powder coated finish
Galleria Construction, Inc. 309 State Route 31 Flemington, NJ 08822	\$12,250.00	\$ 9,450.00	Proposed material of alternate is aluminum with a power coated finish
Charles Mann General Contracting, Inc. 625 County Road 513 Pittstown, NJ 08867	\$17,500.00	No Bid	

The Township Committee reviewed the quotes and recommendations from the Township Engineer for the handrail for the municipal building. There was a brief discussion regarding the lowest quote. It was recommended this be discussed in executive session. Mayor Haywood stated that this will be discussed at the end of the meeting in executive session.

Request from Resident for Street Signs

Mayor Haywood explained a resident of the township spoke to her regarding concerns of the amount of children on Wagon Wheel Road. She stated he is concerned about the dangers of the children running around between homes and the potential for something happening. The resident has suggested the township put up children at play signs to be safe. There was a brief discussion of what the Township Engineer suggested. Committeeman Dodds noted he will take a ride and check out the area, and also speak to the DPW Supervisor regarding the signs.

Price Quotation for Laptop System for Meeting Room

Committeeman Dodds noted this was discussed last month and that this is a quote the township received from Gramco Business Communications. He stated this was to get an idea of what a new laptop system would cost. The Township Committee had a lengthy discussion regarding the costs to load the Liberty software, transfer court files, cost for delivery, installation, software configuration and rewire line outputs. Committeeman Dodds suggested asking them to submit a new quote.

Credit Application to Quarry Stone Manufacturing Inc.

C.F.O. Diane Laudenbach reviewed the application to Quarry Stone Manufacturing Inc. She explained this is for a store credit for the Department of Public Works to purchase supplies.

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to approve a credit application with Quarry Stone Manufacturing Inc. for the use of the Department of Public Works to purchase supplies.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Requests from Agricultural Advisory Committee:

Mayor Haywood reviewed the requests from the township’s Agricultural Advisory Committee.

Support Preservation of Goeckler Property Bl 30 L 6

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to approve to support the preservation of the Goeckler property of Block 30, Lot 6 in Kingwood Township as requested by the township’s Agricultural Committee.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>



**OLD BUSINESS**

Sustainable Aquaculture Systems, Inc.

Mayor Haywood noted that there is nothing new at this time. She explained that Attorney David Pierce indicated that the Sustainable Aquaculture Systems, Inc. is requesting that they be removed from the agenda in August for the Franklin Township's Board of Adjustment meeting. She stated this is because their entire Board will not be available to attend the meeting. Mayor Haywood reported people noticing the SASI has plowed up the ground, because they are in danger of losing farmland assistance.

PennEast Pipeline – Receipt of Draft Environmental Impact Statement, Informational Updates from PennEast 7-27-2016 & 7-29-2016, Update Letter from NJCF

Committeeman Dodds noted that the township has received PennEast's Environmental Impact Statement from FERC. He announced a meeting that will be held in Delaware Township tomorrow evening.

Attorney K. Campbell noted she needs to speak to the Township Committee regarding PennEast in Executive Session.

Price Quotation for Construction Office Software

Committeeman Dodds noted he has not heard back from the Construction Department regarding an analysis, which he requested from the department regarding the software. This will be tabled until next month.

Newsletter Sample

C.F.O. Diane Laudenbach noted that the interested company did not provide what was asked by our township. She noted that they are willing to provide other samples, but not what was requested by the Township Committee since last month's meeting. The Township Committee has expressed that they are not interested in the samples that were provided to them at this time.

Discuss Joint Road Maintenance Agreement

Mayor Haywood reviewed the 1998 Joint Contract Maintenance Agreement between Franklin, Delaware and Kingwood Townships. She suggested that Committeeman Dodds comment on the agreement, as he is the Department of Public Works liaison.

2016 – 175

Committeeman Dodds explained that a Committeeman from Delaware Township suggested removing the section of the Management Committee, because it has never been put into action or convened, which he feels is not really needed. His suggestion to Kingwood Township is to take out the provision for Management Committee. Attorney K. Campbell noted that the township can opt out of the agreement if need be at any time.

Committeeman Dodds noted unless there are any additional comments from Delaware Township, the Management Committee section will be taken out. All Committee Members agreed.

Discuss Consolidating Rescue Services w/Franklin Twp.

Deputy Mayor noted there is nothing new to report since our last meeting regarding the consolidation of rescue services with Franklin Township. He noted that this is not something that Kingwood Township is doing, but has agreed to sit in on a meeting along with various entities.

**MINUTES**

July 7, 2016 Regular Meeting

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve the July 7, 2016 Regular Meeting Minutes.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

July 7, 2016 Executive Session

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve the July 7, 2016 Executive Session Minutes.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

May 21, 2001 Special Meeting

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve the May 21, 2001 Special Meeting Minutes.

**Roll Call Vote:**            **AYE**            - **Dodds, Lubitz, Haywood**  
                                 **NAY**            - **None**  
                                 **ABSTAIN**    - **None**  
                                 **ABSENT**     - **None**

May 21, 2001 Regular Meeting

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve the May 21, 2001 Regular Meeting Minutes.

**Roll Call Vote:**            **AYE**            - **Dodds, Lubitz, Haywood**  
                                 **NAY**            - **None**  
                                 **ABSTAIN**    - **None**  
                                 **ABSENT**     - **None**

Mayor Haywood explained that these minutes from 2001 were never completed and approved, so they are working to get them transcribed so the public would be able to have access to what happened at that time.

Deputy Mayor Lubitz noted that because these minutes were never transcribed, there was no record of those meetings available to the public about what occurred at those meetings. He explained that it was the practice at that time to not transcribe and approve the minutes. That period of time will now be available for public scrutiny.

**EXECUTIVE SESSION – RESOLUTION NO. 2016 – 88**

The following Resolution was introduced to enter into closed session at approximately 8:42P.M.:

**RESOLUTION NO. 2016 - 88**

**WHEREAS**, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:



- a The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
- 6. The general nature of the subject matter to be discussed is as follows:

**Review Applications for Municipal Prosecutor**  
**Contractual – Affordable Housing Update, Municipal Building**  
**Renovations**  
**Zoning Violations – Bl 8 L 16 (Moskal), Bl 17 L 8 (Accurate**  
**Waste Systems)**  
**Possible Litigation – Tax Foreclosure Properties, PennEast Pipeline**

- 7. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

- 8. This resolution shall take effect immediately.
- 9. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**RETURN TO REGULAR SESSION**

The Township Committee returned to regular session at 9:25P.M.

**Kingwood Township Building – Railing Installation Quotes**

The Township Committee discussed the quotations for the Municipal Handrail Installation received from Engineer, Thomas Decker.

**2016 – 178**

They decided they would like to have a railing installed with aluminum and powder coating. It was decided to choose the following quotation for the handrail installation. The Township Committee requested that DeSapio Construction Inc. be contacted for a new quotation for aluminum with powder coating.

DeSapio Constructon, Inc. 280 Ridge Road Frenchtown, NJ 08825	\$15,350.00	\$13,970.00	Proposed material of alternate is steel with a powder coated finish
---	-------------	-------------	---

It was moved by Mr. Lubitz, seconded by Mr. Dodds and carried to approve to award to DeSapio Construction Inc. contingent on receiving a proposal for a handrail with power coated aluminum And not to exceed the amount of \$15,350.00.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Lubitz, Haywood</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

Committeeman Dodds shared pictures of volunteers from the Student Conservation Association, who came and worked on the trails at the Horseshoe Bend Park. He explained that there were eight volunteers and five residents of Kingwood Township who came out to help raise the trails last Saturday at the Kirkland property in Horseshoe Bend Park. He wanted to thank them very much for coming out to help.

**ADJOURNMENT**

It was moved by Mr. Lubitz, seconded by Mr. Richard Dodds and carried to adjourn the meeting at 9:35P.M. **All** voted **Aye** on **Roll Call Vote**.

**Respectfully submitted,**

**Cynthia L. Keller, RMC  
Deputy Clerk**