#### KINGWOOD TOWNSHIP COMMITTEE

## **Special Meeting Agenda**

March 14, 2016 - 6:00 PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on March 10, 2016 and by telefaxing copies of the notice to the Express Times on March 6, 2016. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on March 7, 2016.

In order to ensure full public participation in this meeting, all members of this Committee and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

**Budget Work Session** – w Auditor Colantano

**Discuss Purchase & Installation of Server** 

**Raffle License Applications:** 

KT Education Foundation Inc. PTO Frenchtown Elementary School

Adjournment

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### March 14, 2016

A Special Meeting of the Kingwood Township Committee was called to order at 6:10P.M. with Mayor Haywood presiding.

Also present at the meeting were Deputy Mayor Lubitz, Committeeman Dodds, Auditor W. Colantano, Clerk MacConnell and C.F.O./Tax Collector Laudenbach. Following the salute to the Flag, Mayor Dodds read aloud the following:

### **NOTICE REQUIREMENTS**

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In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

### **Roll Call**

### **Budget Work Session** – Auditor Colantano

Auditor William Colantano was present and reviewed the 2016 Budget Worksheet and Average Tax Analysis, which he prepared for the meeting. He explained that he did not see anything abnormal for increases this year. He noted the problem is the decrease in surplus. The Township Committee Members reviewed the worksheet distributed by Auditor Colantano.

William Colantano noted the status of "Deferred School Taxes". He does not feel the commercial properties will really be affected. He noted that he does not expect the school to request much of an increase due to declining population. He doesn't feel that there is much the township can do to cut the line items, because there is not much in them to begin with. He explained that the Capital Appropriations should stay as they are.

Committeeman Dodds mentioned the township needing security alarms for the Department of Public Works. He noted the installation at the Morton Building and briefly commented on how they work.

William Colantano summarized the 2 cent increase in municipal property taxes.

It was agreed by all to introduce the Municipal Budget for 2016 on April 7, 2016 at the regular Township Committee Meeting, and the public hearing and final adoption to be scheduled on May 5, 2016.

There was a brief discussion regarding the outside work at the municipal building and the need for outside lighting.

# Discuss Purchase & Installation of Server

Committeeman Dodds briefly reviewed a quote for the purchase and installation of a new server for the municipal building.

Candoris PowerEdge T330 Server (210-AFFQ) Total: \$3,761.57

9 E. Main Street Annville, PA 17003

Jeff Scott Installation Costs (25) hours @ \$70.00 Total: \$1,750.00

Network/Systems Adm.

Delaware Valley Regional H.S.

19 Senator Stout Rd. Frenchtown, NJ 08825

It was moved by Mr. Lubitz, seconded by Richard Dodds and carried to approve to purchase a new server from Candoris for a PowerEdge T330 Server (210-AffQ) in the amount of \$3,761.57 for the municipal building and installation costs in the amount of \$1,750.00 from Network/Systems Adm., Jeff Scott from the Delaware Valley Regional H.S.

Roll Call Vote: AYE - Dodds, Lubitz, Haywood

NAY - None ABSTAIN - None ABSENT - None

## **Raffle License Applications:**

KT Education Foundation Inc. – Raffle License # 2016 - 03

The Township Committee Members reviewed Raffle Licenses 2016-03 and 2016-04.

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve Raffle License No. 2016-03 from the Kingwood Township Education Foundation Inc. for an on premise 50/50 raffle to be conducted on March 18, 2016 at Artie's Bar and Grill from 6:30P.M. to 10:00P.M.

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Roll Call Vote: AYE - Dodds, Lubitz, Haywood

NAY - None ABSTAIN - None ABSENT - None

PTO Frenchtown Elementary School – Raffle License # 2016 – 04

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to approve Raffle License No. 2016-04 from the PTO Frenchtown Elementary School for an on premise Tricky Tray raffle to be conducted on April 16, 2016 at Artie's Bar and Grill from 6:00P.M. to 10:00P.M.

Roll Call Vote: AYE - Dodds, Lubitz, Haywood

NAY - None ABSTAIN - None ABSENT - None

# **Adjournment**

It was moved by Mr. Dodds, seconded by Mr. Lubitz and carried to adjourn the meeting at 6:37P.M. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller, RMC Deputy Clerk