

KINGWOOD TOWNSHIP COMMITTEE
Regular Meeting Agenda
September 3, 2015 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 15, 2015 and by telefaxing copies of the notice to the Express Times on January 7, 2015. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2015.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Presentation of Proclamation to Compton Family

Route 29 Rockfall Mitigation – Presentation by State Project Team – Resolution No. 2015-99 - Support of State Route 29 Rockfall Mitigation

Correspondence

Memo & Resolution from County Freeholders re: Local Pension Systems – Resolution No. 2015 -100 – Urging Governor Christie to Protect Local Property Taxpayers by Respecting the Structure and Preserving the Integrity of Local Pension Systems

**Resolution from Washington Borough, Warren re: Senate Bill 650 and
Assembly Bill 2408 for “173rd Airborne Brigade Highway”**

**Thank You Letter to Mayor from Raritan Headwaters Assoc re: Support of
Annual Stream Clean Up of Raritan River**

Public Comment – Privilege of the Floor

Bills and Claims

Reports

**NJSP Report of August 2015
Emergency Management Coordinator
Construction Report of July 2015 & August 2015
Court Report of July 2015**

September 3, 2015 Kingwood Township Committee Agenda Continued

Finance Department:

Budget Report of August 2015

Tax Collector's Report of July 2015

Township Engineer's Report

KT First Aid & Rescue Squad Financial Statements

EPA – DeRewal Chemical Company

Future Meetings & Activities

- September 19 -** Community Day at Kingwood Park, 1:00pm-9:00pm, Rain
Date September 20th
- September 12 -** Recycling at Twp Garage on Union Rd from 9:00am-12:00noon
- October 1 -** Monthly Meeting of Township Committee beginning at 7:00pm
at Municipal Bldg
- October 3 & 4** Township Wide Yard Sale

Ordinances

Ordinance No. 18-10-2015 To Provide For The Resurfacing Of Roads As A General Improvement For The Township And Appropriating \$12,000.00 From The Capital Improvement Fund – Introduction & Adoption on First Reading

Ordinance No. 18-11-2015 To Amend The Land Use Regulations Of The Township, Specifically “Streets And Sidewalks, Chapter 112”, “Subdivision of Land, Chapter 115” And “Zoning, Chapter 132” Of The General Ordinances Of The Township – Introduction & Adoption on First Reading

Ordinance No. 18-12-2015 To Amend And Supplement The Land Use Regulations Of The Township, Specifically “Zoning, Chapter 132” Of The General Ordinances Pertaining To Site Plan Approvals – Introduction & Adoption on First Reading

Resolutions

- Resolution No. 2015-86 -** Tax Sale Redemption Bl 22 L 16.07Q
- Resolution No. 2015-87 -** Tax Sale Redemption Bl 22 L 17 & 17.03
- Resolution No. 2015-88 -** Cancellation of Real Estate Taxes Bl 20 L 7Q
- Resolution No. 2015-89 -** Unclaimed Redemption Monies
- Resolution No. 2015-90 -** Cancellation of Outstanding Checks
- Resolution No. 2015-91 -** Statewide Insurance Fund Grant Chapter 159
- Resolution No. 2015-92 -** Municipal PIG Program Bl 6 L 26 & 26.01
- Resolution No. 2015-93 -** Request for Waiver to Serve Alcoholic Beverages at Kingwood Park
- Resolution No. 2015-94 -** Award of Bid for Mason Dump Truck
- Resolution No. 2015-95 -** 2016 Municipal Aid Application to NJDOT
- Resolution No. 2015-96 -** Appoint Emergency Management Coordinator

September 3, 2015 Kingwood Township Committee Agenda Continued

Resolution No. 2015-98 - Waiver to Serve Alcoholic Beverages at Horseshoe Bend Park

New Business

Citizen Leadership Form – Bd of Health
Dog Canvass 2015
Housing Board – Affordable Housing - Eastern Gateway Village Center Overlay Zone
Application for 50/50 Raffle License – K.T.E.F.

Old Business

PennEast Pipeline – Resolution from Township of Delaware
Letter from Holland Township Mayor & Township Committee
Info from Env Com – FERC Intervening Process Overview
United Reformed Church Bl 12 L 25
Repair of County Road 519 Bridges 110 & 111
Repairs to Municipal Building – Updated Report from Contractor on Water Testing
From UST Removal
Price Quotations for New Oil Tank for Mun Bldg
Grant Award Letter from Statewide Insurance Fund & Price Quotes for AED

Minutes

August 6, 2015 Regular Meeting Minutes
August 6, 2015 Executive Session Minutes

Executive Session – Resolution No. 2015 - 97

Possible Zoning Violation – Bl 8 L 16 (Moskal)
Contractual – Memorandum of Agreement w State (HBP)
Contractual – Slacktown Cemetery
Litigation – McNutt Bl 14 L 25.02 & 25.03
Discuss Zoning Board of Adjustment Secretary Position

Return to Regular Session

Zoning Board of Adjustment Secretary Position
Estimated Cost to Purchase Two Hearings of DRT

Resolutions

Resolution No. 2015-98 – Request for Waiver to Serve Alcoholic Beverages at Kingwood Park

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

2015 - 199

September 3, 2015

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Diana Haywood, Committeeman Phillip Lubitz, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary E. MacConnell. Mayor Richard Dodds called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 15, 2015 and by telefaxing copies of the notice to the Express Times on January 7, 2015. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2015.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Presentation of Proclamation to Compton Family

Mayor Dodds noted that there is a family in town that has really been the backbone for first responders for many years in regard to first aid and rescue for Kingwood Township. The Township Committee expressed their appreciation for all their time, effort and energy the Compton family has put in with the Rescue Squad. Mayor Dodds read aloud following the proclamation, which was then presented to the Compton family.

**PROCLAMATION
COMPTON FAMILY**

Whereas, the Kingwood Township Committee would like to express their sincere appreciation on behalf of the community and recognize Carolyn Compton and her family members for their dedicated and untiring service to the residents of the Township as members of the Kingwood Township First Aid & Rescue Squad; and

Whereas, Carolyn Compton joined the squad in March, 1986, and during her twenty nine years with the squad Carolyn has served twenty nine years as an EMT, twenty two years as the Captain, eighteen years as the Treasurer and several years as President and Vice President; and

Whereas, Carolyn's Spouse Warren Compton joined the squad in November, 1990, and during his twenty four years with the squad has served as Driver, Trustee & Secretary; and

2015 - 200

Whereas, together Carolyn and Warren Compton were instrumental in establishing the Length of Service Awards Program in Kingwood Township, which benefits the volunteers in both the rescue squad and fire company organizations in the Township; and

Whereas, Carolyn's Daughter Donna Compton joined the squad in March, 1986 along with Carolyn, and during her twenty nine years with the squad has served as an EMT, President, Vice President, Treasurer & First Lieutenant, eventually moving to position of Driver when she started her family; and

Whereas, Carolyn's Daughter Tracy Compton Leone joined the squad in May, 1989, and during her twenty five years with the squad until she passed away in March of 2014 she served twenty three years as an EMT, and she also served as Treasurer, Second Lieutenant and Trustee; and

Whereas, Carolyn's Son-In-Law Tom Leone joined the squad in August, 1997 as an EMT, and he has also served as President, Vice President, First and Second Lieutenants and Captain; and

Now, Therefore, Be It Resolved by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey on this 3rd day of September, 2015, that having now activated your Life Memberships in the squad, we extend to you our best wishes for your health and happiness in future. No one can give a community a richer gift than a generous part of their precious lifetime.

Carolyn Compton addressed the Township Committee and the audience and stated that she has made many longtime friends. She stated that over the years the Township Committee has always been very supportive and thanked them.

Route 29 Rockfall Mitigation – Presentation by State Project Team

Community Relations Manager, Meredith Hammond from the New Jersey Department of Transportation was present along with Scott Deeck and John Jamerson.

Scott Deeck and John Jamerson from the Office of Community and Constituent Relations gave a presentation regarding the Route 29 Rockfall Mitigation Plan Project. They explained that this encompasses four locations along Route 29. Scott Deeck noted that this project comes in third of importance throughout the State. He showed pictures of the four areas and several rock falls that happened in the recent past. They explained that they have done a data collection and have come up with conceptual ideas, but that they need to move ahead on the next step and start the preliminary engineering. They asked for a resolution of support to help advance it through the department. They answered questions from the Township Committee Members.

The Township Committee noted they will be in support of the project as it is going into its design phase, but they would like to wait and see what comes next before giving full approval.

2015 – 201

The Township Committee also informed the representatives from the NJDOT about the new parking lot that was put in on Route 29. They explained that there is a problem with the wheelchair access area.

Thomas Leone a member of the Kingwood Township Emergency Management Council, asked them about safety procedures for the workers on the project. The NJDOT Representatives responded.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 99

SUPPORT OF STATE ROUTE 29 ROCKFALL MITIGATION

WHEREAS, the New Jersey Department of Transportation (NJDOT) is currently undertaking a rockfall mitigation project on State Route 29 in Kingwood Township; and

WHEREAS, this project will reduce the frequency and severity of rockfall events in the proposed project area, from MP 27.31 (north of River Road) to MP 30.43 (south of Kingwood Station-Barbertown Road);

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that it supports the design phase of the rockfall mitigation project on State Route 29 in Kingwood Township, as recommended by the NJDOT;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to NJDOT as requested.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

CORRESPONDENCE

Memo & Resolution from County Freeholders re: Local Pension Systems

2015 – 202

The Township Committee briefly commented on township funds and how they are paid in full through the township and not combined with the State.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 100

**URGING GOVERNOR CHRISTIE TO PROTECT LOCAL PROPERTY
TAXPAYERS BY RESPECTING THE STRUCTURE AND
PRESERVING THE INTEGRITY OF LOCAL PENSION SYSTEMS**

WHEREAS, the local pension systems funded by county and municipal property tax dollars and employee contributions are actuarially sound as counties and municipalities and their employees and retirees have prudently made their contributions to the pension funds; and

WHEREAS, the local pension systems include the local Public Employees Retirement System (PERS), funded at 73.9%, and the local Police and Fire Retirement System (PFRS), funded at 76.9%, according to the latest valuation reports; and

WHEREAS, the local pension systems are close to or have exceeded the target funded ratio of 75% by fiscal year 2012 pursuant to the pension and health benefits reform law enacted in 2011, and have combined actuarial valued assets of \$42 billion with estimated retirement allowances due of \$3 billion; and

WHEREAS, while local pension funds are financially healthy, the State Employee Pension Funds controlled by the State of New Jersey are not, due to well documented decades of mismanagement; and

WHEREAS, the New Jersey Pension and Health Benefit Study Commission in its report entitled “A Roadmap to Resolution” recommends, in part, moving toward a merger of all local pension funds with the underfunded State Employee Funds, an ill-advised change that would only bail out the State Pension Funds at the expense of taxpayers, local governments, and county and municipal state employees who responsibly contributed to those funds; and

WHEREAS, the Township of Kingwood recognizes that the State must take meaningful steps to make the State government funded pension systems more affordable for taxpayers and sustainable members, but objects to any reforms that would merge the local pensions systems with those of the State’s systems, shifting the financial burden of fixing the underfunded State Pension Funds to local taxpayers; and

WHEREAS, it is in the best interest of county and municipal taxpayers and governing bodies across the State that the State of New Jersey reform its pension systems with viable, meaningful and long term solutions that pay off existing State pension deficits without affecting, diluting, or diverting valuable local pension system assets;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, as follows:

1. That Kingwood Township does in fact hereby urge State leaders to protect local property taxpayers, governing bodies and employees and retirees by preserving the structure of integrity of the fiscally solvent local pension systems.
2. That certified copies of this Resolution be forwarded to the Governor of the State of New Jersey, President of the New Jersey State Senate, Speaker of the General Assembly and Clerks of Hunterdon County Municipalities.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution from Washington Borough, Warren re: Senate Bill 650 and Assembly Bill 2408 for “173rd Airborne Brigade Highway”

Mayor Dodds reviewed.

Thank You Letter to Mayor from Raritan Headwaters Assoc re: Support of Annual Stream Clean Up of Raritan River

Mayor Dodds reviewed.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

There were no public comments.

BILLS AND CLAIMS

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve and pay all bills and claims in the amount of **\$1,262,708.68** that are in order and attached as Bill List for September 2015.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

REPORTS

Mayor Dodds noted that the following have been received and are available for review:

NJSP Report of August 2015

Mayor Dodds briefly reviewed.

Emergency Management Coordinator

EMC, Jack MacConnell gave a brief update. He noted that the township needs to have a point of distribution for a pandemic problem if it was to occur. He noted that the township has 36 hours to receive medication, set up a security system, plan for traffic flow, and a way to distribute medicine. He noted that High Bridge had an exercise, which went well, but he feels that the townships Emergency Management Committee needs to meet to talk about a plan for Kingwood. Committeeman Lubitz suggested a member of the Board of Health sit in on the meeting. Mayor Dodds noted that he would like to see a date set as soon as possible.

Jack MacConnell noted that the Cannonville Dam has been repaired. He stated that the alarm company came and did surveys at the municipal building, DPW, Old Fairview School House, and the Morton Building at the Horseshoe Bend Park. He explained that the generators are ready to be installed for several of the township's buildings.

Jack MacConnell informed the Township Committee that he will be away on vacation for two weeks. He stated that he is up for reappointment again this year, and wanted the Township Committee to know that he has no problem doing the job.

Everyone thanked Jack MacConnell for his report.

Construction Report of July 2015 & August 2015
Court Report of July 2015
Finance Department:
Budget Report of August 2015

REPORTS CONTINUED

Tax Collector’s Report of July 2015

Township Engineer’s Report

Mayor Dodds noted that the repair on the bridge located on Route 519 will commence on September 14, 2015.

KT First Aid & Rescue Squad Financial Statements

The Township Committee briefly reviewed.

EPA – DeRewal Chemical Company

Clerk MacConnell explained that they have offered the township wood chips from the DeRewal Site. The Township Committee stated it was very nice to offer the chips to the township, but that they do not see a need for them.

FUTURE MEETINGS & ACTIVITIES

Mayor Dodds reviewed as per the agenda.

ORDINANCES

ORDINANCE NO. 18-10-2015 TO PROVIDE FOR THE RESURFACING OF ROADS AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP AND APPROPRIATING \$12,000.00 FROM THE CAPITAL IMPROVEMENT FUND – Introduction & Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt on first reading **ORDINANCE NO. 18-10-2015 TO PROVIDE FOR THE RESURFACING OF ROADS AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP AND APPROPRIATING \$12,000.00 FROM THE CAPITAL IMPROVEMENT FUND.**

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, October 1, 2015 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 18-11-2015 TO AMEND THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY “STREETS AND SIDEWALKS, CHAPTER 112”, “SUBDIVISION OF LAND, CHAPTER 115” AND “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES OF THE TOWNSHIP – Introduction & Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt on first reading **ORDINANCE NO. 18-11-2015 TO AMEND THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY “STREETS AND SIDEWALKS, CHAPTER 112”, “SUBDIVISION OF LAND, CHAPTER 115” AND “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES OF THE TOWNSHIP.**

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, October 1, 2015 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 18-12-2015 TO AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES PERTAINING TO SITE PLAN APPROVALS – Introduction & Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt on first reading **ORDINANCE NO. 18-12-2015 TO AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES PERTAINING TO SITE PLAN APPROVALS.**

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, October 1, 2015 at a meeting beginning at 7:00 P.M. at the municipal building.

RESOLUTIONS

Resolution No. 2015-86 - Tax Sale Redemption Bl 22 L 16.07Q

The following Resolution was introduced:

RESOLUTION NO. 2015 - 86

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount \$133.57 to redeem Tax Sale Certificate No. 2015-003 on Block 22, lot 16.07 Q0183; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a check in the amount of \$133.57 to Ridgeback Ventures LLC, PO Box 503, Mount Freedom, NJ, 07970, for the redemption of Tax Sale Certificate No. 2015-003.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-87 - Tax Sale Redemption Bl 22 L 17 & 17.03

The following Resolution was introduced:

RESOLUTION NO. 2015 - 87

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies to redeem Tax Sale Certificate Nos. 13-005 on Block 22, Lot 17 in the amount of \$7342.17 and 13-006 on Block 22, Lot 17.03 in the amount of \$8785.63.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a check in the amount of \$16,127.80 to Actlien Holding Inc., 45 West 45th Street, New York, New York, 10036 for the redemption of Tax Sale Certificate Nos. 13-005 and 13-006.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-88 - Cancellation of Real Estate Taxes Bl 20 L 7Q

The following Resolution was introduced:

RESOLUTION NO. 2015 – 88

CANCELLATION FOR REAL ESTATE TAXES

WHEREAS, Block 20 Lot 7Q0175 was acquired by the State of New Jersey DEP in October of 2014; and

WHEREAS, the State of New Jersey – DEP was granted real property tax exemption status pursuant to N.J.S.A. 54:4-3.63 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Tax Collector be relieved from collecting the following taxes due to their tax exemption status:

1 st Qtr 2015	-	\$ 121.41
2 nd Qtr 2015	-	\$ 121.41
3 rd Qtr 2015	-	\$ 124.83
4 th Qtr 2015	-	\$ 124.83

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

2015 – 209

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2015-89 - Unclaimed Redemption Monies

The following Resolution was introduced:

RESOLUTION NO. 2015 – 89

UNCLAIMED REDEMPTION MONIES

WHEREAS, Tax Sale Certificate No. 286 was redeemed on July 5, 2005; and

WHEREAS, the lienholder was notified by mail on August 8, 2005 that the lien had been redeemed and the lienholder has not surrendered the Tax Sale Certificate endorsed for cancellation.

WHEREAS, NJSA 54:5-57.1 permits that within five years of being notified of the redemption pursuant to R.S. 54:5-57 the unclaimed redemption monies shall escheat to the municipality.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the redemption monies from the redemption of Tax Sale Certificate No. 286 in the amount of \$268.36 shall escheat to the municipality.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

RESOLUTION

Resolution No. 2015-90 - Cancellation of Outstanding Checks

The following Resolution was introduced:

RESOLUTION NO. 2015 – 90

CANCELLATION OF OUTSTANDING CHECKS

WHEREAS, Kingwood Township has several outstanding checks which date back more than six months.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to cancel the following outstanding checks and return the funds to the appropriate accounts:

Clearing Account:

<u>Check No.</u>	<u>Account</u>	<u>Amount</u>
5623	Current Fund	\$ 62.19
5623	Capital Improvement Fund	\$ 1.00
5696	Current Fund	\$163.23
5936	Current Fund	\$ 25.00
6445	Recreation	\$300.00
7141	Animal Control	\$ 6.00
7226	Animal Control	\$ 3.00
7541	Animal Control	\$ 6.00

Recreation Account:

<u>Check No.</u>	<u>Account</u>	<u>Amount</u>
58	Recreation Account	\$ 400.00

Current Account:

<u>Check No.</u>	<u>Account</u>	<u>Amount</u>
59	Current Account	\$ 54.38

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:
AYE - Haywood, Lubitz, Dodds
NAY - None
ABSTAIN - None
ABSENT - None

RESOLUTION

Resolution No. 2015-91 - Statewide Insurance Fund Grant Chapter 159

The following Resolution was introduced:

**RESOLUTION NO. 2015 - 91
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION
NJS 40AA:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood in the County of Hunterdon, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$912.67, which is now available from the Statewide Insurance Fund Grant in the amount of \$912.67; and

BE IT FURTHER RESOLVED that the like sum of \$912.67 is hereby appropriated under the caption Statewide Insurance Fund Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Statewide Insurance Fund Grant in the amount of \$912.67.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution with the amendments discussed.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-92 - Municipal PIG Program Bl 6 L 26 & 26.01

The following Resolution was introduced:

RESOLUTION NO. 2015 – 92

WHEREAS, Kingwood Township has determined that farmland preservation is beneficial to the agricultural community as well as to the community as a whole; and

WHEREAS, the Township has supported preservation with Township funds; and

WHEREAS, the Township has an existing PIG application on file with the State which includes a list of target farms; and

WHEREAS, the owners of Block 6 Lots 26 and 26.01 have expressed an interest in being added to that list to become a preserved farm; and

WHEREAS, the Township Agricultural Advisory Committee has found this farm to be of sufficient merit to be added to the Township list of target farms;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to approve the addition of Block 6 Lots 26 and 26.01 owned by Richard K. and Brian S. Dalrymple to the existing Planning Incentive Grant application on file with the State.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-93 - Request for Waiver to Serve Alcoholic Beverages at Kingwood Park

The following Resolution was introduced:

RESOLUTION NO. 2015 – 93

**WAIVER TO SERVE ALCOHOLIC BEVERAGES
AT KINGWOOD PARK**

WHEREAS, the Italian American Club of Hunterdon County has reserved the use of the pavilion and parking area at Kingwood Park to utilize for a “Italian American Club of Hunterdon County Annual Family Picnic” on October 4, 2015; and

WHEREAS, the Italian American Club of Hunterdon County has requested permission to serve alcoholic beverages during the picnic on October 4, 2015;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that a waiver is granted to the Italian American Club of Hunterdon County to provide alcoholic beverages during the tournament on October 4, 2015 at the Kingwood Park bocce pavilion, property located at 200 Union Road, known as Block 19 Lot 8 in Kingwood Township, New Jersey, based on the following conditions and requirements being met by the applicant:

1. The applicants shall arrange the alcoholic beverages area so that the area is separate and distinct in appearance;
2. The applicants shall prevent minors from entering the alcoholic beverages area, from serving the alcoholic beverages and from consuming the alcoholic beverages;
3. The applicants shall provide proof to the Township of Kingwood that they hold the following insurance:

General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate
Host Liquor Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate

In addition, the applicants shall name the Township of Kingwood as an additional insured, and the Certificate of Insurance shall be submitted to the Township at least 30 days prior to the event. The Certificate of Insurance must specifically note that coverage is provided for Liquor Liability.

4. The applicants, by accepting this waiver, acknowledge and hold harmless the Township of Kingwood and its municipal officials and employees from any and all claims, damages and cost of suit which may arise out of the waiver granted hereunder.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-94 - Award of Bid for Mason Dump Truck

Mayor Dodds noted that the township only received one bid for the Mason Dump Truck. The Township Committee had a brief discussion. C.F.O. Laudenbach noted that the Ban Sale will take place next Thursday, September 10th, 2015.

The following Resolution was introduced:

RESOLUTION NO. 2015 - 94

**RESOLUTION TO AWARD CONTRACT FOR PURCHASE OF
NEW MASON DUMP TRUCK WITH VARIOUS ITEMS**

WHEREAS, Kingwood Township advertised for and received bids on August 26, 2015 for ONE NEW MASON DUMP TRUCK WITH VARIOUS ITEMS; and

WHEREAS, one bid from Route 23 Automall LLC was received and reviewed by the Township Mayor and Township Road Supervisor;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that:

The contract for the ONE NEW MASON DUMP TRUCK WITH VARIOUS ITEMS be awarded to Route 23 Automall, LLC, 1301 Route 23, Butler, NJ 07405 in the amount of \$96,153.27.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Dodds
	NAY	- Lubitz
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-95 - 2016 Municipal Aid Application to NJDOT

The following Resolution was introduced:

RESOLUTION NO. 2015 – 95

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BARBERTOWN POINT BREEZE ROAD PAVEMENT OVERLAY IMPROVEMENT PROJECT

WHEREAS, there is a need in the Township of Kingwood for certain improvements to Barbertown Point Breeze Road; and

WHEREAS, the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey has determined to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Barbertown Point Breeze Road Pavement Overlay Improvement Project; and

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Kingwood Township-00083 to the New Jersey Department of Transportation on behalf of Kingwood Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Kingwood Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015-96 - Appoint Emergency Management Coordinator

Mayor Dodds commented on the great job Jack MacConnell has been doing as the Township's Emergency Management Coordinator.

2015 – 216

Mayor Dodds announced that he will be covering for Jack MacConnell while he is out of town and that Harold Ryan, a member of the Emergency Management Council will be covering for Deputy EMC, Mary MacConnell.

The following Resolution was introduced:

RESOLUTION NO. 2015 – 96

APPOINTMENT – EMERGENCY MANAGEMENT COORDINATOR

WHEREAS, the current appointment of the Emergency Management Coordinator for the Township of Kingwood will soon be expiring and the Township will be in need of an Emergency Management Coordinator; and

WHEREAS, Irving J. MacConnell, Jr. is qualified for this position;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon, and State of New Jersey to appoint Irving J. MacConnell, Jr. to a new term for the position of Emergency Management Coordinator for a three year term beginning October 6, 2015 and ending October 5, 2018.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2015 – 98 Waiver to Serve Alcoholic Beverages at Horseshoe Bend Park

The following Resolution was introduced:

RESOLUTION NO. 2015 – 98

**WAIVER TO SERVE ALCOHOLIC BEVERAGES
AT HORSESHOE BEND PARK**

WHEREAS, residents of the Township, the Rolon Family and the Stintsman Family have reserved the use of the morton building and parking area at Horseshoe Bend Park to utilize for a family wedding ceremony and reception on June 4, 2016; and

2015 – 217

WHEREAS, the Rolon Family and the Stintsman Family have requested permission to serve alcoholic beverages during their reception on June 4, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that a waiver is granted to the Rolon Family and the Stintsman Family to provide alcoholic beverages during the wedding reception on June 4, 2016 at the morton building at Horseshoe Bend Park, property located at 144 Horseshoe Bend Road, known as Block 14 Lot 30.01 in Kingwood Township, New Jersey, based on the following conditions and requirements being met by the Rolon Family and the Stintsman Family:

1. The applicants shall arrange the alcoholic beverages area so that the area is separate and distinct in appearance;
2. The applicants shall prevent minors from entering the alcoholic beverages area, from serving the alcoholic beverages and from consuming the alcoholic beverages;
3. The applicants shall provide proof to the Township of Kingwood that they hold the following insurance:

General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate
 Host Liquor Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate

In addition, the applicants shall name the Township of Kingwood as an additional insured, and the Certificate of Insurance shall be submitted to the Township at least 30 days prior to the event. The Certificate of Insurance must specifically note that coverage is provided for Liquor Liability.

4. The applicants, by accepting this waiver, acknowledge and hold harmless the Township of Kingwood and its municipal officials and employees from any and all claims, damages and cost of suit which may arise out of the waiver granted hereunder.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

Citizen Leadership Form – Board of Health

There was a discussion regarding a resident who is interested in filling a position, which is open on the Board of Health. Mayor Dodds suggested inviting them to come in and meet with him during his office hours on Tuesday, evening from 5:00 – 7:00P.M.

Dog Canvass 2015

Clerk MacConnell noted that there was no information received from the Township’s Dog Licensing Agent.

Housing Board – Affordable Housing - Eastern Gateway Village Center Overlay Zone

Committeeman Lubitz reviewed a draft proposed plan for Kingwood Township’s affordable housing and a Memorandum from Planner David Banisch regarding the Eastern Gateway Village Center Overlay Zone. The Housing Board would like the Township Attorney and Planner to give them a timeline of when the plan will be ready to prepare to present this to the Township Committee.

Application for 50/50 Raffles License – Kingwood Township Education Foundation

The Committee Members reviewed the following application from The Kingwood Township Education Foundation - Raffle License Application No. 2015 - 07 to conduct an on premise 50/50 cash raffle on October 23, 2015. This raffle will be held at Arties Bar and Grill 1120 Route 12, Frenchtown, NJ from 6:30P.M. – 11:00P.M.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve Raffle License Application No. 2015 - 07 On Premise 50/50 Cash Prize Raffle to The Kingwood Township Education Foundation to be held on October 23, 2015 from 6:30P.M. – 11:00PM.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

OLD BUSINESS

PennEast Pipeline – Resolution from Township of Delaware

Mayor Dodds briefly reviewed.

Letter from Holland Township Mayor & Township Committee

The Township Committee briefly reviewed.

2015 – 219

Info from Env Com – FERC Intervening Process Overview

The Township Committee briefly reviewed.

United Reformed Church Bl 12 L 25

Mayor Dodds noted that Attorney Pierce is working on a closing date for this property for the end of this month.

Repair of County Road 519 Bridges 110 & 111

Mayor Dodds stated that the repairs to the bridge are scheduled to start on September 14th, 2015.

Repairs to Municipal Building – Updated Report from Contractor on Water Testing From UST Removal

Mayor Dodds gave a brief update of the report the township received from the contractor regarding the water testing from the UST removal.

Price Quotations for New Oil Tank for Mun Bldg.

The Township Committee discussed the following quotations received for a new above ground oil tank for the municipal building:

Stem Brothers 760 Frenchtown Rd Milford, NJ 08848	Total cost of installation -	\$2,396.00
---	------------------------------	------------

Richard E. Yard 477 Barbertown Pt. Brz. Rd Frenchtown, NJ 08825	Total cost of installation -	\$2,100.00
---	------------------------------	------------

In Earth Excavating & Contracting, Inc. 6 Spring Hill Rd Frenchtown, NJ 08825	Total cost of installation -	\$1,800.00
---	------------------------------	------------

The Township Committee noted that In Earth Excavating & Contracting Inc. has the lowest quotation at \$1,800.00 to install the new above ground oil tank at the municipal building.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to hire In Earth Excavating & Contracting, Inc. for the amount of \$1,800.00 to install a new above ground oil tank at the municipal building.

2015 – 220

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

Grant Award Letter from Statewide Insurance Fund & Price Quotes for AED

The Township Committee reviewed the following price quotations to purchase an (AED) Auto External Defibrillator:

AED Superstore – Philips HeartStart OnSite AED - Complete Pkg. (1) @\$1,384.00 and (4) @ \$5,536.00

AED Superstore – HeartStart OnSite – Basic Pkg. – (1) @ \$1,199.00 Complete Pkg. – (1)@ \$1,230.00 and (4)@ \$4,920.00

Phillips HeartStart OnSite AED Value Pkg. (1) @ 1,199.00 (4) @ \$4,796.00

The Township Committee spoke to Tom Leone, a retired Rescue Squad Member who was present at the meeting. Tom Leone commented on the different types of AED’s. He recommended the Philips.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to approve to purchase one AED Philips Model at the price of \$1,199.00 for the municipal building.

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

MINUTES

August 6, 2015 Regular Meeting Minutes

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve the August 6, 2015 Regular Meeting Minutes for the Township Committee.

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

August 6, 2015 Executive Session Minutes

2015 – 221

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to approve the August 6, 2015 Executive Session Meeting Minutes of the Township Committee.

Roll Call Vote:

AYE	- Haywood, Lubitz, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

EXECUTIVE SESSION – RESOLUTION NO. 2015 – 97

The following Resolution was introduced to enter into closed session at approximately 8:45P.M.:

RESOLUTION NO. 2015 – 97

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Possible Zoning Violation – Bl 8 L 16 (Moskal)
Contractual – Memorandum of Agreement w State (HBP)
Contractual – Slacktown Cemetery
Litigation – McNutt Bl 14 L 25.02 & 25.03
Discuss Zoning Board of Adjustment Secretary Position

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.

- 5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

RETURN TO REGULAR SESSION

The Township Committee returned to regular session at 9:15P.M.

Zoning Board of Adjustment Secretary Position

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to employ Kris Boxwell as Zoning Board of Adjustment Secretary for the remainder of the year at the current salary of \$6,776.00.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

Estimated Cost to Purchase Two Hearings of DRT

It was discussed there were two meetings that the minutes were not completed by the prior Board of Adjustment Secretary. It was suggested that the township obtain transcriptions of the meetings for the record.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to approve to purchase two transcribed hearings for July 2015 for the Board of Adjustment Meetings for the price of \$1,290.00.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

Slacktown Cemetery

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve a Memorandum of Agreement for maintaining the Slacktown Cemetery with Mount Amwell Project Inc. 97 Bissell Road, Lebanon, N.J.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

Baptistown Cemetery

It was confirmed that the township owns the Baptistown Cemetery. Mayor Dodds explained that an anonymous person left a note stating they were not happy with the maintenance of the cemetery and wanted to know what the township was going to do about it. Clerk MacConnell explained that the township cuts the grass at the cemetery. Mayor Dodds suggested that if anyone in the township is willing to volunteer to help restore the cemetery that would be great.

Generators

There was a brief discussion on the generators for the township buildings and when they would be arriving. EMC, Jack MacConnell left the meeting earlier, but it was suggested that he be contacted to make sure a pallet is put down at the driveway of the DPW building so that when they are delivered they are not on the ground.

Request from Residents

Mayor Dodds explained that there was a request from a resident who lives on Stompf Tavern Road. He noted they are requesting that there be no salt put on the road and feel that it is doing more damage to the road by deteriorating it. He explained that this is a dirt road. Mayor Dodds asked the Township Attorney for her advice regarding township roads. Attorney K. Campbell suggested speaking to the Township Department of Public Works regarding this road. She noted that this is a through road and should be treated as a municipal road. She stated that as it is a thru road that the township must take care of the road according to the rules and regulations.

ADJOURNMENT

It was moved by Mr. Lubitz, seconded by Mr. Haywood and carried to adjourn the meeting at 9:30P.M. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller, RMC
Deputy Clerk**

