

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

August 6, 2015 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 15, 2015 and by telefaxing copies of the notice to the Express Times on January 7, 2015. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2015.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Correspondence

Thank You Letter from KTS re: Social Studies Award
Letter from State DOA re: Gypsy Moth Survey
Letter from State DEP re: Radon Tests Analysis & Construction Techniques
Letter & Final Adoption Notice from NJDEP re: Frenchtown Boro WMP
Letter & Info from Nat'l MS Society re: Annual Bike Ride
Letter & Info from Central Bucks Bicycle Club re: Annual Covered Bridges Ride

Public Comment – Privilege of the Floor

Bills and Claims

Reports

NJSP Report of June 2015 & July 2015
Emergency Management Coordinator – Generator Proposals
Court Report of June 2015
Finance Department:
 Budget Report of July 2015
 Tax Collector's Report of June 2015

August 6, 2015 Kingwood Township Committee Agenda Continued

Reports Continued

Township Engineer's Report

Future Meetings & Activities

August 8 - Recycling at Twp Garage on Union Rd from 9:00am-12:00noon

September 3 - Monthly Meeting of Township Committee beginning at 7:00pm
at Municipal Bldg

Ordinances

Ordinance No. 18-10-2015 Of The Township of Kingwood, County of Hunterdon, State of New Jersey, Banning The Use Of Hydraulic Fracturing In The Township – Introduction & Adoption on First Reading

Resolutions

- Resolution No. 2015-77** - Refund Taxes Bl 1 L 2
- Resolution No. 2015-78** - Refund Taxes Bl 26 L 14.01
- Resolution No. 2015-79** - Cancel Taxes Bl 26 L 14.01
- Resolution No. 2015-80** - Reimburse Security Deposit to Mycology Assoc
Mushroom Research
- Resolution No. 2015-81** - Liquor License Application Renewal
- Resolution** - Supporting Rte. 29 Rockfall Mitigation by NJDOT
- Resolution No. 2015-83** - Award of Bid for Motor Grader
- Resolution No. 2015-84** - Award of Bid for Loader Backhoe

New Business

- Vote to Accept Letter of Resignation from B Wilson, Zoning Bd of Adj Secretary
- Letter of Interest for Position of Zoning Bd of Adj Secretary
- Board of Health Vacancy & Leave of Absence
- Recognition of Former Rescue Squad Members
- Discuss Department of Agriculture TDR Grant Application – **Resolution No. 2015 - 82** -
Authorizing Additional Professional Services of Maser Consulting P.A.
- Environmental Commission Letters to Residents - review

Old Business

- PennEast Pipeline – Resolution from Township of Hopewell
- United Reformed Church Bl 12 L 25
- Repair of County Road 519 Bridges 110 & 111
- Repairs to Municipal Building – Updated Report from Contractor

Minutes

- July 2, 2015 Regular Meeting Minutes
- July 2, 2015 Executive Session Minutes

August 6, 2015 Kingwood Township Committee Agenda Continued

Executive Session – Resolution No. 2015 - 85

Possible Zoning Violation – Bl 8 L 16 (Moskal)

Contractual – Memorandum of Agreement w State (HBP)

Contractual – Slacktown Cemetery

Litigation – McNutt Bl 14 L 25.02 & 25.03

Position – Board of Adjustment Secretary

Return to Regular Session

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

2015 - 183

August 6, 2015

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Diana Haywood, Committeeman Phillip Lubitz, Attorney Katrina Campbell, C.F.O. Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary E. MacConnell. Mayor Richard Dodds called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 15, 2015 and by telefaxing copies of the notice to the Express Times on January 7, 2015. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2015.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

CORRESPONDENCE

Thank You Letter from KTS re: Social Studies Award

Mayor Dodds reviewed the letter from Kingwood Township School thanking the township for sponsoring the outstanding achievement in social studies award. He stated that the recipient of the award was Peter Danese.

Letter from State DOA re: Gypsy Moth Survey

The Township Committee reviewed the letter from the NJ Department of Agriculture. They have decided to allow the Department to conduct a gypsy moth egg mass survey at no charge to the township for these inspections. Mayor Dodds noted that the request form must be returned by August 21, 2015 to be eligible to participate for the fall of 2015.

Letter from State DEP re: Radon Tests Analysis & Construction Techniques

Mayor Dodds reviewed the letter from the NJ Department of Environmental Protection. He explained that they maintain a database of home radon test results. This system classifies municipalities into one of three tiers based on the municipality's frequency of homes found with elevated radon concentrations.

2015 - 184

Kingwood Township is classified as a Tier 1, which means at least 25 homes tested with 25 percent or more having radon concentrations greater than or equal to four picocuries per liter. Mayor Dodds asked that this information be forwarded to the Construction Official.

Letter & Final Adoption Notice from NJDEP re: Frenchtown Boro WMP

Mayor Dodds reviewed the letter and notice from the NJ Department of Environmental Protection regarding the Frenchtown Borough Wastewater Management Plan. He noted that the Environmental Commission commented on this plan and had some concerns.

Letter & Info from Nat'l MS Society re: Annual Bike Ride

The Township Committee reviewed the letter and request from the National MS Society regarding their annual bike ride, which is scheduled on Sunday, September 13th, 2015 starting and ending at Unionville Vineyards in Ringoes, NJ. The bike tour anticipates participation of approximately 250 riders and volunteers. The letter is requesting permission to ride through Kingwood Township on that day. The Township Committee all agreed to grant the National MS Society permission to ride through Kingwood Township.

Letter & Info from Central Bucks Bicycle Club re: Annual Covered Bridges Ride

The Township Committee reviewed the letter and request from Central Bucks Bicycle Club. They explained that they are scheduled to have their annual Covered Bridges Bicycle Ride on Sunday, October 18th, 2015. This event draws upwards to approximately 2,000 to 3,000 participants. The letter is requesting permission to ride through Kingwood Township on that day. The Township Committee all agreed to grant the Central Bucks Bicycle Club permission to ride through Kingwood Township.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

Beth A. Pandy, Spring Hill Road – She explained that two weeks ago she attending a meeting sponsored by the Delaware River Keeper and the New Jersey Conservation Foundation. She noted that she also went to another meeting she heard about that was scheduled at the library for the affected residents, who she explained also had that same speaker who was at both meeting. Beth Pandy noted that she had a conversation with the speaker who informed her that the PennEast Pipeline surveyors are not allowed to survey from the road. The speaker stated that the landowner owns up to the middle of the road unless the easement or right of way states otherwise. She noted that as a landowner you have the right to tell the surveyors who are trespassing on your property to get off. Beth Pandy just wanted to pass this information to the township. Mayor Dodds asked Township Attorney Campbell to comment. Attorney Campbell noted that in most rural municipalities, property owners own to the center line of the road. There was a question as to whether someone would be trespassing just being on the road. Attorney Campbell noted that she is not sure, but probably they are trespassing.

It was noted that the recommended actions are to post your property and send a registered letter to PennEast. There was additional discussion on what happened on the Pandy property.

Everyone thanked Beth Pandy for coming to the meeting and sharing the information.

Michele Barren, Route 12 – Reported that the Delaware River Tubing was not approved at the recent Board of Adjustment meeting. She was present to ask if an appeal from the Delaware River Tubing business has come to the Township Committee, and if so, how long of time do they have to appeal. The Township Committee confirmed to Michele Barren there has been no appeal from the Delaware River Tubing, but if there was an appeal, it would be listed on the agenda for a regular meeting for the Township Committee and also available on the website as public information. The Township Committee explained that a Resolution will be adopted at the next Board of Adjustment Meeting confirming the decision of the BOA. The Delaware River Tubing cannot appeal until after that Resolution is adopted.

BILLS AND CLAIMS

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve and pay all bills and claims in the amount of **\$1,678,171.62** that are in order and attached as Bill List for August 2015.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

REPORTS

Mayor Dodds noted that the following have been received and are available for review:

NJSP Report of June 2015 & July 2015

The Township Committee briefly reviewed the New Jersey State Police Reports. Mayor Dodds commented on both reports regarding the amount of accidents caused by deer. He stated that the deer hunting lottery is now open to apply for all seasons.

Emergency Management Coordinator – Generator Proposals

EMC, Jack MacConnell reported on a meeting with the New York City Department of Environmental Protection regarding the Cannonville Reservoir that was leaking and explained in detail the facts of the leakage. He explained that the reservoir is approximately 180 miles from Kingwood Township. He explained as of August 2, 2015 the reservoir is back to normal and the leak has been repaired. Jack MacConnell explained that he attended a meeting with Mayor Dodds regarding the reservoirs. He noted that they learned there are five major reservoirs up north, and that Kingwood Township is on the list to be contacted if anything was to happen.

Jack MacConnell suggested that the township consider adopting an ordinance to require anyone in Byram along the Delaware River who is interested in adding on a story to their home, that they must raise the house first. He noted that Byram has ten homes which have had severe repetitive damage to them and that FEMA has paid out over \$500,000 in different claims. He noted that this is one of the reasons the ordinance should be considered. He stated that the township has had a FEMA review and audit.

Generator Quotes - Jack MacConnell noted that the township has been granted \$53,000 towards generators. He noted that if the township spends the funds, they will reimburse the township. He noted that this is a result of Hurricane Irene, Tropical Storm Lee, the October blizzard and mostly Superstorm Sandy. He noted that this will provide generators for the various municipal locations. He reported on an incident with the PennEast Pipeline workers being on private property. He also distributed copies of price quotations for fire alarm systems for the municipal building, the Department of Public Works, the Old Fairview School House and the Horseshoe Bend Park Morton Building. C.F.O. D. Laudenbach noted that she contacted ten companies for quotations, and only one responded. The Township Committee suggested to look into other municipalities for contacts.

Everyone thanked Jack MacConnell for his monthly report.

Court Report of June 2015

Finance Department:

Budget Report of July 2015

Tax Collector's Report of June 2015

Township Engineer's Report

The Township Committee briefly reviewed the Engineer's report.

FUTURE MEETINGS AND ACTIVITIES

Mayor Dodds reviewed as per the agenda.

ORDINANCES

ORDINANCE NO. 18-10-2015 OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, BANNING THE USE OF HYDRAULIC FRACTURING IN THE TOWNSHIP – Introduction & Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to introduce this ordinance for the purpose of a discussion for the following: **ORDINANCE NO. 18-10-2015 OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY, BANNING THE USE OF HYDRAULIC FRACTURING IN THE TOWNSHIP.**

2015 - 187

Deputy Mayor Haywood explained that the Environmental Commission and the Board of Health have been reviewing this ordinance and decided to bring it to the Township Committee for consideration. She explained that the Environmental Commission feels that this is important and needs to be addressed.

The Township Committee reviewed the ordinance and feel that before this is approved on first reading that this ordinance should be reviewed by the Township Attorney and the Planning Board. Attorney Campbell noted that this is a land use ordinance and will need to go to the Planning Board after the first reading, who then has 35 days to comment back. It was suggested that since the Environmental Commission has brought this ordinance to the Township Committee for consideration, that they come and give a presentation. It was requested that the Township Committee and the Planning Board be present so that members of the Environmental Commission can explain the circumstances, the science behind the ordinance and reasons this should be adopted.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to rescind the motion and table the first reading of this ordinance until after a presentation on September 10th, 2015 at 7:30PM at the Township Planning Board Meeting with a presentation given by members of the Environmental Commission. **All voted Aye on Roll Call Vote.**

RESOLUTIONS

Resolution No. 2015-77 - Refund Taxes Bl 1 L 2

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 77

REFUND OF 2015 REAL ESTATE TAXES

WHEREAS, the homeowner of Block 1, Lot 2 was granted farmland assessment for 2015; and

WHEREAS, the granting of farmland assessment has resulted in an overpayment of \$4265.25 for 2015;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a refund to Cardo New Jersey, LLC, 252 Ocean Terrace, Staten Island, New York, 10301 in the amount of \$4,265.25.

2015 - 188

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Haywood, Lubitz, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

Resolution No. 2015-78 - Refund Taxes Bl 26 L 14.01

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 78

REFUND OF TAXES

WHEREAS, the Township received a request from the owner of Block 26, Lot 14.01 for a refund of the real estate taxes paid on the above referenced property since the granting of a 100% permanent and total evaluation of a service-connected disability by the Department of Veterans Affairs on April 16, 2015; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood that the Chief Financial Officer be authorized to issue a refund to the owner of Block 26, Lot 14.01 in the amount of \$1,651.72, which represents the following payments:

May 2015 - \$1184.59 (prorated 16 days)
August 2015 - \$467.13 (Homestead Rebate credit)

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Haywood, Lubitz, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

Resolution No. 2015-79 - Cancel Taxes Bl 26 L 14.01

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 79

CANCELLATION OF REAL ESTATE TAXES

WHEREAS, the owner of Block 26, Lot 14.01 was granted a service connected total disability from the Department of Veterans Affairs on April 16, 2015, indicating the total disability was effective on May 25, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Tax Collector be relieved of the duty of collecting the following:

May 2015 -	\$1184.59
August 2015 -	\$1483.09
November 2015 -	\$1483.09

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2015-80 - Reimburse Security Deposit to Mycology Assoc Mushroom Research

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 - 80

REIMBURSEMENT FOR SECURITY DEPOSIT

WHEREAS, the Mycology Association Mushroom Research rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a mushroom research event on Sunday, July 12, 2015; and

WHEREAS, the Township of Kingwood requested a security deposit from the Mycology Association Mushroom Research for the use of the facility for July 12, 2015; and

WHEREAS, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

2015 - 190

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$300.00 security deposit to the Mycology Association Mushroom Research.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Haywood, Lubitz, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

Resolution No. 2015-81 - Liquor License Application Renewal

RESOLUTION

The following Resolution was introduced:

**RESOLUTION NO. 2015 - 81
LIQUOR LICENSE APPLICATION RENEWALS**

WHEREAS, an application has been made to the Kingwood Township Committee for the renewal of a Plenary Retail Consumption License for the 2015-2016 licensing period; and

WHEREAS, the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, at a meeting assembled, has reviewed the application and the submitted application form is complete in all respects, the applicant is qualified to be licensed according to all statutory, regulatory and local governmental ABC laws and regulations, and the issuing authority has reviewed the source of any additional financing obtained in the previous license term for use in the licensed business; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the following Plenary Retail Consumption License be hereby renewed for the 2015-2016 licensing period effective July 1, 2015:

1016-33-004-007 BMA Enterprises Inc
 1121 State Highway 12
 Frenchtown, NJ 08825
Municipal Fee: \$2,500.00 State Fee: \$200.00
Plenary Retail Consumption License

2015 - 191

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

The Township Committee noted that after reviewing the township meeting minutes of October 2011 when the license was transferred, they feel that the applicant knows the township's expectations, and that there have been no complaints from the public.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution - Supporting Rte. 29 Rockfall Mitigation by NJDOT

Mayor Dodds briefly reported on the project and what they plan to do. Committeeman Lubitz feels that it is hard to support this resolution before the township reviews a plan from them. The Township Committee Members agreed to table this resolution at this time. They would like someone from the New Jersey Department of Transportation to attend the next Township Committee meeting in September to explain the plan for the Rockfall Mitigation Project along Route 29.

Resolution No. 2015-83 - Award of Bid for Motor Grader

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 - 83

**RESOLUTION TO AWARD CONTRACT FOR PURCHASE OF
NEW CASE 845B VARIABLE HP MOTOR GRADER**

WHEREAS, Kingwood Township advertised for and received bids on July 29, 2015 for a 2015 Case 845B Variable HP Motor Grader or equivalent; and

WHEREAS, the bids were reviewed by the Township Mayor and Township Road Supervisor; and

WHEREAS, according to the review the lowest responsible bidder is Powerco, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that:

The contract for the 2015 Case 845B Variable HP Motor Grader be awarded to Powerco, Inc., 12 Route 173 W., Clinton, NJ 08809 in the amount of \$215,487.00.

2015 - 192

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Haywood, Dodds**
 NAY - **Lubitz**
 ABSTAIN - **None**
 ABSENT - **None**

Resolution No. 2015-84 - Award of Bid for Loader Backhoe

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 84

**RESOLUTION TO AWARD CONTRACT FOR PURCHASE OF
NEW 580SN 4WD TIER IV FINAL LOADER BACKHOE**

WHEREAS, Kingwood Township advertised for and received bids on July 29, 2015 for a 2015 Case 580SN 4WD Tier IV Final Loader Backhoe or equivalent; and

WHEREAS, the bids were reviewed by the Township Mayor and Township Road Supervisor; and

WHEREAS, a bid was received from Hoffman International, Inc., 300 S Randolphville Rd., Piscataway, NJ 08854, which after review it was found that the JCB model offered had half the axle capacity, as well as a number of other items, that did not meet the minimum bid specifications; and

WHEREAS, according to the review the lowest responsible bidder is Powerco, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that:

The contract for the 2015 Case 580SN 4WD Tier IV Final Loader Backhoe be awarded to Powerco, Inc., 12 Route 173 W., Clinton, NJ 08809 in the amount of \$97,853.00.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

2015 - 193

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

NEW BUSINESS

Vote to Accept Letter of Resignation from B Wilson, Zoning Board of Adjustment Secretary

Mayor Dodds noted that Barbara Wilson has worked for the township for 43 years and has done exceptional work as secretary to the board. The Township Committee noted that they really appreciate Barbara Wilson’s hard work for the Board of Adjustment all these years.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to accept the resignation letter from Secretary of the Board of Adjustment, Barbara Wilson after 43 years.

Roll Call Vote: **AYE** - Haywood, Lubitz, Dodds
 NAY - None
 ABSTAIN - None
 ABSENT - None

Letter of Interest for Position of Zoning Board of Adjustment Secretary

Sandra McNicol – Oak Grove Road – Asked to comment on the Board of Adjustment position. She first wanted to commend Barbara Wilson for serving the community for such a long time. She also had questions regarding job descriptions for the secretarial positions and if the township had them on file. Mayor Dodds answered yes, there are job descriptions for those positions. Sandra McNicol noted that she has looked into other township’s secretarial positions, and feels that this is an opportunity for the Township Committee to look at the structure of secretarial positions in the township. She feels there have been a lot of changes, feels that there may be a better way to approach the positions, perhaps by an hourly salary or fixed rate for certain amount of hours worked. She noted that this is just a suggestion at this point and would like the Township Committee to consider this option. Diane Laudenbach offered to cover as secretary for next week’s Board of Adjustment meeting on August 12th, 2015. It was suggested that Clerk MacConnell check with Barbara Wilson regarding the status of the incomplete minutes.

The Township Committee discussed advertising for this position. There was a discussion that this will be a temporary position until the end of the year.

The Township Committee would like an ad placed in the local newspaper for the open position for Board of Adjustment Secretary, as a temporary position until the end of the 2015 year. It was discussed that the interviews will be on either the 26th, 27th, or 28th of August 2015.

Board of Health Vacancy & Leave of Absence

The Township Committee discussed the absence for one of the members on the Board of Health for the next several months. There was a suggestion to put the vacancies on the website and also a notice in the mailing that will be going out to the public in the near future.

Recognition of Former Rescue Squad Members

The Township Committee discussed how many years the Compton family had put into volunteering for the rescue squad in the Township. It was noted that they recently retired from the Kingwood Rescue Squad and they would like a proclamation adopted in honor of the Compton's for their service to the public for many years.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt a proclamation resolution in honor of the Compton family for their serve volunteering on the Kingwood Rescue Squad for many years, and invite the Compton's to the meeting to present this resolution to them on September 3rd, 2015 at the next Township Committee Meeting.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Discuss Department of Agriculture TDR Grant Application

Mayor Dodds noted that Representative, Dave Roberts from Maser Consulting and Jeff Scott who have been working with the township on the Route 12 Corridor were able to receive a grant from the Transfer Development Rights Bank Planning Assistants Grant Program for up to \$40,000.00. He noted that this is to be matched by the Local Demonstration Project effort that is nearing completion by Together North Jersey. He noted that the Route 12 Corridor grant will be the in kind, so this won't cost the township anything except a fee to prepare the application. He explained that this letter is a proposal for \$2,100.00 from Maser Consulting to write the application, which they feel very confident about getting the grant. Mayor Dodds explained that this in keeping with our commitment to those landowners along Route 12. He noted that with our rezoning that the township will continue the (TDR) Transfer of Development Rights process, so they do not lose any value in their land. He explained that this agreement will note not exceed \$2,100.00.

Resolution No. 2015 – 82 – Authorizing Additional Professional Services of Maser Consulting,P.A.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 - 82

**AUTHORIZING ADDITIONAL PROFESSIONAL SERVICES OF
MASER CONSULTING, P.A.**

WHEREAS, the Township of Kingwood previously authorized the services of Maser Consulting, P.A. in connection with support services to provide planning and consulting services for coordination, meeting attendance and document review related to a Together North Jersey Local Demonstration Project Program grant from the North Jersey Sustainable Communities Consortium; and

WHEREAS, the Township of Kingwood has determined that grant writing services of Maser Consulting, P.A. in the amount of \$2,100.00 are necessary as contained in the June 24, 2015 proposal from Maser Consulting, P.A.; and

WHEREAS, funds in the amount of \$2,100.00 are or will be made available for this purpose to be certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, *et seq.*) authorizes the hiring of a professional, such as a planner or an engineer, without competitive bidding providing that the amount to be paid for the work of the professional is less than the bid threshold set forth in the law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Kingwood, Hunterdon County, as follows:

1. Maser Consulting, P.A. is hereby engaged to perform professional services for the Township of Kingwood in connection with Grant Writing Services for the Transfer of Development Rights (TDR) Bank Planning Assistance Grant for up to \$40,000.00 to be matched by the Local Demonstration Project (LDP).
2. This contract is awarded without competitive bidding as "Professional Services" as well as being in an amount for less than the bid threshold under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5.
3. The Mayor, Clerk, Chief Financial Officer and all other necessary Township officials are hereby authorized to execute any and all documents necessary for the transactions contemplated by this Resolution.

2015 – 196

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Environmental Commission Letters to Residents – review

The Township Committee discussed a letter, which will be going out to the residents regarding a Discount Water Testing and Discount Septic Cleaning Program. Committeeman Lubitz suggested that a note be put at the bottom of the letter stating “If not attending Community Day to please contact the Township Municipal Office for more information” and he suggested a number and a deadline date for the program.

The Township Committee reviewed the letter to the residents regarding the PennEast Pipeline. Mayor Dodds noted that he had a few changes he would like to make in the letter before it is sent out. Secretary of the Environmental Commission will forward this information to the Chairwoman of the EC, Debbie Kratzer so that she can make the changes.

OLD BUSINESS

PennEast Pipeline – Resolution from Township of Hopewell

The Township Committee reviewed the resolution from the Township of Hopewell. Attorney Katrina Campbell noted that this is putting the PennEast pipeline on notice not to come on township property. The Township Committee also reviewed photos e-mailed by a resident. They have suggested that a letter be written to the resident and encourage them to post no trespassing signs on their property, and to call the State Police if they return.

United Reformed Church Bl 12 L 25

Mayor Dodds gave a brief update on the Church property. He reviewed what the State is doing with their review and an update of the testing that has been going on.

Repair of County Road 519 Bridges 110 & 111

Mayor Dodds noted in the Engineer’s report that construction should begin on the bridge on September 8, 2015. It was suggested that a message with this information be posted on the website.

Repairs to Municipal Building – Updated Report from Contractor

2015 – 197

Mayor Dodds gave a brief update of the tank removal. He explained that next is to work on the corner near the door to the municipal offices. He explained that the township has started moving forward working on the bond so we can make the repairs before winter.

MINUTES

July 2, 2015 Regular Meeting Minutes

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve the July 2, 2015 Township Committee Regular Meeting Minutes.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

July 2, 2015 Executive Session Minutes

It was moved by Mrs. Haywood seconded by Mr. Lubitz and carried to approve the July 2, 2015 Executive Session Meeting Minutes.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

EXECUTIVE SESSION – RESOLUTION NO. 2015 – 85

The following Resolution was introduced to enter into closed session at approximately 9:15P.M.:

RESOLUTION NO. 2015 – 85

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

Possible Zoning Violation – Bl 8 L 16 (Moskal)
Contractual – Memorandum of Agreement w State (HBP)
Contractual – Slacktown Cemetery
Litigation – McNutt Bl 14 L 25.02 & 25.03
Position - Board of Adjustment Secretary

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

RETURN TO REGULAR SESSION

The Township Committee returned to regular session at 9:52P.M.

ADJOURNMENT

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adjourn the meeting at 9:53P.M. All voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

Cynthia L. Keller, RMC
Deputy Clerk