

KINGWOOD TOWNSHIP COMMITTEE

Regular Meeting Agenda

February 5, 2015 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 15, 2015 and by telefaxing copies of the notice to the Express Times on January 7, 2015. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2015.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

Correspondence

Letter and Info from Kermesse Sport re: Annual Bicycle Ride
Copy of Resolutions from Clinton Town & Tinton Falls re: Commend & Support
All Municipal Police Departments & Law Enforcement Officers

Public Comment – Privilege of the Floor

Recognition of Former Township Committeeman

Resolution No. 2015-06 – 2014 Budget Appropriation Transfers

Bills and Claims

Reports

NJSP Report of December 2014 and January 2015
Emergency Management Coordinator
Construction Reports of December 2014 & January 2015
Court Report of December 2014
Finance Department:
 Budget Report of Year 2014
 Tax Collector's Report of November 2014 & December 2014

February 5, 2015 Kingwood Township Committee Agenda Continued

Reports Continued

Township Engineer's Report
Environmental Commission Grant from Washington Crossing Audubon Society

Future Meetings & Activities

February 14 - Recycling at Township Garage from 9:00am-12:00noon
March 5 - Monthly Meeting of Township Committee beginning at 7:00pm
at Municipal Building
March 9 - Budget Worksession with W Colantano at Municipal Building
beginning at 7:00pm

Ordinances

Ordinance No. 18-01-2015 To Amend And Supplement The Land Use Regulations Of The Township, Specifically "Zoning, Chapter 132" Of The General Ordinances Pertaining To Route 12 Scenic Corridor (SCO) Overlay Zone – Public Hearing and Final Adoption

Ordinance No. 18-02-2015 To Exceed The Municipal Budget Appropriation Limits And To Establish A Cap Bank (N.J.S.A. 40A:4-45.14) – Introduction and Adoption on First Reading

Ordinance No. 18-03-2015 Dedicating and Designating The Road Through The Meadowview Subdivision As "Marshalls Road" – Introduction and Adoption on First Reading

Resolutions

Resolution No. 2015-07 - Approval of Farmland Preservation App to Cty Bl 5 L 1.01
Resolution No. 2015-08 - Professional Services Agreements – Pl Bd & Zoning Bd of
Adjustment Attorney, Hydrogeologist & Auditor
Resolution No. 2015-09 - Municipal Appointments
Resolution No. 2015-10 - Municipal Alliance Renewal Application

New Business

Receipt of Proposals for Professional Services – Township Attorney
LOSAP (Length of Service Awards Program)
Request from Park & Recreation Committee Member re: Appointment to
Recreation Commission
Resignation from Board of Health Member
Appointment of Well Studies Coordinator
Request from Bocce League re: Community Day & Waiver to Serve
Alcoholic Beverages
Discuss Proposed Volunteer Driving Policy
Memo & Visitation Report from Court Administrator

February 5, 2015 Kingwood Township Committee Agenda Continued

Old Business

PennEast Pipeline - Recommendation from Environmental Commission re:
Designating Funds for Environmental Studies, Recommendation from
Board of Health re: Allocate Funds for Professionals to Review Project
Repairs to Municipal Building
United Reformed Church Bl 12 L 25

Minutes

November 6, 2014 Regular Meeting
January 5, 2015 Regular Meeting
January 5, 2015 Executive Session

April 16, 2001 Regular Meeting
April 16, 2001 Executive Session

Executive Session – Resolution No. 2015 – 11

Contractual – Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas
DPW Agreement w Local Union 469
Possible Litigation – Block 14 Lot 28.01
Block 12 Lots 8 & 11
Block 8 Lot 16
Buckeye Pipeline Tax Appeal
Delaware River Tubing Notice of Impending Lawsuit

Return to Regular Session

Resolution No. 2015 – 12 Resolution Authorizing the Award of Non-Fair and Open Contracts for Professional Services

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

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February 5, 2015

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Dodds presiding.

Also present at the meeting were Deputy Mayor Diana Haywood, Committeeman Phillip Lubitz, Attorney Tara St. Angelo, C.F.O. Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary E. MacConnell. Mayor Richard Dodds called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 15, 2015 and by telefaxing copies of the notice to the Express Times on January 7, 2015. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 7, 2015.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

CORRESPONDENCE

Letter and Info from Kermesse Sport re: Annual Bicycle Ride

Mayor Dodds reviewed information regarding the annual bicycle ride scheduled on March 21, 2015 from Kermesse Sport. He explained the route through the township and that this is not a race, but that it is a recreational ride. Clerk MacConnell noted the township has received all of their insurance information. The Township Committee Members had no objections regarding this request.

Copy of Resolutions from Clinton Town & Tinton Falls re: Commend & Support All Municipal Police Departments & Law Enforcement Officers

Mayor Dodds reviewed.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

Tom Mitchell, Route 12 – Stated that he received a notice in the mail regarding an ordinance for Route 12 being amended. He wanted to know when and why the ordinance was approved. Mayor Dodds explained the ordinance was adopted two years ago and that this ordinance was an amendment changing the setback requirements to reduce them, which were too excessive. Mr. Mitchell asked why the property owners were not noticed when the first ordinance that was proposed and adopted.

Mayor Dodds explained that it was not necessary to notify anyone for the first ordinance, but since that time there have been a few complaints as to why they were not informed. The township feels it is important to notify anyone the ordinance will affect. Mr. Mitchell made some additional comments regarding the restrictions on his property. The Township Committee Members responded.

David DeFrange, Nursery on Rt. 12 – Asked the Township Committee for an explanation how this ordinance change would work on his property. He also asked about a survey that was done years ago. The Township Committee responded. Mr. DeFrange asked additional questions regarding his property, the plans he has and how it will be affected. He is disappointed with the township, because they did not consider how it would affect each property owners. The Committee Members responded and recommended that Mr. DeFrange go to the Zoning Board of Adjustment for approvals.

Andy Victors, Rt. 12 – Stated that he appreciates the mailing that was sent out to the residents, but not the first steps of the ordinance. He commented on his property and how it has been affected. He feels the scenic overlay is a wonderful idea, but he hasn't been able to refinance his property. He described some specific features of his property. He explained how he is very frustrated. He asked questions regarding his right to farm? He asked if he could put a building on his frontage. The Committee Members responded and also Township Planner, David Banisch, who had arrived at the meeting and commented. Mr. Victors feels the township should get rid of the ordinance.

The Township Committee thanked everyone for coming and for their comments.

Recognition of Former Township Committeeman

Mayor Dodds commented on former Committeeman, Nick Fordorko and gave a brief history of what he has done for the township. He noted that Mr. Fordorko was a member of the Delaware Valley High School Board of Education, the Township Committeeman for Kingwood, coach for a little league team, served in the military and came from a family of 14 siblings. Mayor Dodds stated that he wanted to take a moment to remember him.

RESOLUTION

Resolution No. 2015-06 – 2014 Budget Appropriation Transfers

RESOLUTION NO. 2015 –06

2015 RESERVE BUDGET APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2014 Reserve Budget Appropriations:

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FROM ACCOUNT	TO ACCOUNT	AMOUNT
Roads – Other Expense	Roads – Salary & Wages	\$5000.00
A & E – Other Expense	DCRP	\$25.00
TOTAL TRANSFERRED:		\$5025.00

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Haywood, Lubitz, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

BILLS AND CLAIMS

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve and pay all bills and claims in the amount of **\$1,272,469.76** that are in order and attached as Bill List for February 2015.

Roll Call Vote:

AYE	- Haywood, Lubitz, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

REPORTS

Mayor Dodds noted that the following have been received and are available for review:

NJSP Report of December 2014

Emergency Management Coordinator - EMC - Jack MacConnell commented on the storm from Monday and Tuesday, and the problems they had regarding the roads with the ice. He also talked about the distribution of a written warning and a copy of the ordinance to those depositing snow in the roadway while plowing. He reported on a leak of hydraulic fluid from one of the DPW trucks. He noted that the Horseshoe Bend Park has been closed at the south entrance due to the ice. He would like to see an ordinance adopted regarding tree cutting on public properties in the township, which would not allow taking live or standing trees. He suggested that the township expand the rules of the parks to include all public property. He would like to see a shooting range at the Horseshoe Bend Park, and suggested a specific area, but stated that the township would need to be in contact with the State. The Committee Members stated this can be discussed in the future.

Jack MacConnell reported on the radios, the base station that were installed, and stated that they distributed the walkie/talkies. He feels that we need to think about replacing the township radios they have now.

The Committee Members thanked Jack MacConnell for his report.

Construction Reports of December 2014 & January 2015

Court Report of December 2014

Finance Department:

Budget Report of Year 2014

Tax Collector's Report of November 2014 & December 2014

Township Engineer's Report

Mayor Dodds reported speaking to a Freeholder to find out how long it will take to repair the bridge that is closed and out of order on Route 519. He explained that the township should be receiving some specific information regarding the bridge repair by tomorrow, which will be posted on the website. There was a brief discussion on the remaining bridge.

Environmental Commission Grant from Washington Crossing Audubon Society

Mayor Dodds explained the Environmental Commission submitted an application for a grant to obtain funds to create a meadow with native wild flowers. He explained that this is to attract rare species of butterflies that have been seen at the Horseshoe Bend Park. He noted that they did not get the grant they applied for last year, but then a few months ago they tried for another grant through the Washington Crossing Audubon Society, known as the Washington Crossing Holden Grant.

Mayor Dodds explained that the township recently received this grant in the amount of \$3,420.00 towards a Pollinator Meadow Project. He gave a brief description of the project. He explained that the field is located up the driveway entering the southern driveway across from Spring Hill Road. Mayor Dodds also thanked Jack MacConnell for offering to help with the project.

FUTURE MEETINGS & ACTIVITIES

Mayor Dodds reviewed as per the agenda.

ORDINANCES

ORDINANCE NO. 18-01-2015 AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP, SPECIFICALLY "ZONING, CHAPTER 132" OF THE GENERAL ORDINANCES PERTAINING TO ROUTE 12 SCENIC CORRIDOR (SCO) OVERLAY ZONE -VOL. 18, PG. 18-01 - Public Hearing and Final Adoption

Mayor Dodds read aloud the ordinance by title, which was then introduced:

This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 5th day of January, 2015. The Ordinance was published in the Hunterdon County Democrat on January 15, 2015 and has been posted in the Kingwood Township Municipal Building on January 6th, 2015. Copies of the Ordinance have been available for inspection by the public since January 6th, 2015.

It was moved by Mrs. Haywood seconded by Mr. Lubitz and carried to open the public hearing.

Planner David Banisch was present and gave a brief background of the ordinance. He feels that this is a substantial reduction regarding setback requirements to the original ordinance.

Public Comments:

Tony Vacca 1099 Rt. 12 – Asked about the difference in the ordinance regarding Route 12, between the east and west sides of Route 519. The Committee Members, and Planner David Banisch briefly commented.

David DeFrance Rt. 12 – Described his property on Route 12 and his problem with replacing his barn with a larger barn. Planner, David Banisch recommended that he will need to go to the Board of Adjustment, and also explained that there are some variances the Planning Board can grant, which are for bulk variances with a site plan. Planner Banisch explained that those kind of discussions and concept plans are nonbinding on both sides.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to close the public hearing. **All voted Aye on Roll Call Vote.**

ORDINANCE NO. 18 – 01 - 2015

AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND AND SUPPLEMENT THE LAND USE REGULATIONS OF THE TOWNSHIP OF KINGWOOD, SPECIFICALLY “ZONING, CHAPTER 132” OF THE GENERAL ORDINANCES PERTAINING TO ROUTE 12 SCENIC CORRIDOR (SCO) OVERLAY ZONE.

WHEREAS, the Kingwood Township Committee is desirous of amending existing ordinance provisions pertaining to the applicable setback requirements for buildings constructed within the area subject to the Scenic Corridor Overlay Zone regulation so as to relax those provisions and to provide for some accommodations in the event of existing setbacks which are less than 300 feet;

NOW, THEREFORE, be it ordained by the Mayor and Township Committee of the Township of Kingwood as follows:

SECTION I - CHAPTER 132 – ZONING, of the Ordinances of Kingwood Township, **ARTICLE III District Regulations, §132-41. Route 12 Scenic Corridor (SCO) Overlay Zone regulations**, of the Ordinances of Kingwood Township, is hereby amended and supplemented, as follows:

A.-G. No Change.

H. Area and yard requirements.

(1) No Change.

(2) In order to preserve the scenic vistas and distant views along the Route 12 Corridor between Baptistown and Frenchtown in Kingwood, the lot and buildings thereon for properties within the portion of the SCO District west of Baptistown (intersection of Route 12 and County Route 519) shall comply with an enhanced requirement for setback from Route 12 such that no principal or accessory building or off-street parking area shall be located closer to Route 12 than a distance equal to 1/2 of the average lot depth or a maximum of 300', whichever is less. Building width shall not exceed 2' of width for each 3' of building depth as measured parallel to Route 12. The profile of a building parallel to Route 12 shall not occupy more than 2' of the lot width measured at the setback line for each 3' of lot depth occupied. A pre-existing front yard building setback less than 300' that is in existence at the time of adoption of this ordinance amendment, February 5, 2015, shall be permitted to continue without a variance from the zoning board of adjustment, provided however that in no case shall a future principal or accessory building or off-street parking area be located closer to Route 12 than 100 feet and further provided that future building additions shall conform to the building width to depth ratio required in this section. New residential subdivisions in the SCO District west of Baptistown shall comply with the Schedule of Lot and Building Requirements for the AR-2 District included at the end of § **132-30**,^[2] except that the use of clustering and lot size averaging shall be mandatory for all new major residential subdivisions for purposes of maintaining the scenic vistas of this portion of the Route 12 corridor in accordance with the provisions of § **132-30**. Accessory uses permitted. Accessory uses and structures to any of the above permitted principal uses are permitted as follows:

(3)-(4) No Change.

I.-M No Change.

SECTION II - All other provisions of Chapter 132 – Zoning, of the Ordinances of Kingwood Township not modified herein shall remain unchanged and in full force and effect.

SECTION III- If the provisions of any article, section, subsection, paragraph, subdivision, clause or application of the Ordinance shall be judged invalid by any Court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph, subdivision, clause or application, and to this end, the provisions of this Ordinance are hereby declared to be severable.

SECTION IV - This ordinance may be renumbered for codification purposes.

SECTION V - This Ordinance shall take effect immediately upon final passage, publication according to law, and filing with the Hunterdon County Planning Board.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 18 – 02 – 2015 CALENDAR YEAR 2015 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CABANK (N.J.S.A. 40A:4-45.14) - Introduction and Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt on first reading **ORDINANCE NO. 18 – 02 – 2015 CALENDAR YEAR 2015 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CABANK (N.J.S.A. 40A:4-45.14).**

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, March 5, 2015 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE No. 18-03-2015 AN ORDINANCE DEDICATING AND DESIGNATING THE ROAD THROUGH THE MEADOWVIEW SUBDIVISION AS “MARSHALLS ROAD” - Introduction and Adoption on First Reading

Mayor Dodds read aloud the ordinance by title, which was then introduced:

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt on first reading **ORDINANCE No. 18-03-2015 AN ORDINANCE DEDICATING AND DESIGNATING THE ROAD THROUGH THE MEADOWVIEW SUBDIVISION AS “MARSHALLS ROAD”**.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Attorney St. Angelo recommended the township contact the Emergency Management Center of Hunterdon County, the Tax Assessor for 911 and the post office of this change of road name.

Consideration of final adoption at a public hearing is scheduled for Thursday, March 5, 2015 at a meeting beginning at 7:00 P.M. at the municipal building.

RESOLUTIONS

Resolution No. 2015-07 - Approval of Farmland Preservation App to Cty Bl 5 L 1.01

The following Resolution was introduced:

RESOLUTION NO. 2015 – 07

APPROVAL OF APPLICATION FOR OPEN SPACE PRESERVATION FOR PROPERTY LOCATED AT BLOCK 5 LOT 1.01

WHEREAS, Kingwood Township has repeatedly supported farmland preservation projects; and

WHEREAS, the owners of Block 5 Lot 1.01 have submitted an application for farmland preservation in the Hunterdon County PIG Program; and; and

WHEREAS, the owners of said property have expressed a willingness to apply for Federal funding in order to augment available funding to complete the project;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that Kingwood Township approves of the below application located within Kingwood Township:

Tranquility Farms LP

Block 5 Lot 1.01

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Hunterdon County Agriculture Development Board.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2015-08 - Professional Services Agreements – Pl Bd & Zoning Bd of Adjustment Attorney, Hydrogeologist & Auditor

RESOLUTION

1
The following Resolution was introduced:

RESOLUTION NO. 2015 – 08

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS FOR TOWNSHIP PROFESSIONALS

WHEREAS, the Township of Kingwood has a need to acquire professional services of Township Professionals as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisitions will exceed \$17,500; and

WHEREAS, the anticipated term of these contracts is one year(s); and

WHEREAS, each of the Township professionals set forth below in Paragraph No. 1 has submitted a proposal indicating they will provide the professional services described below in Paragraph No. 1 for the amount set forth in each submitted proposal; and

WHEREAS, each of the Township professionals set forth in Paragraph No. 1 below has completed and submitted a Business Entity Disclosure Certification which certifies that each Township Professional has not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit the Township professionals from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to each contract set forth below in Paragraph No. 1 has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood authorizes the Mayor and Clerk to enter into contracts with the Township Professionals as described below:

Professional	Position	Term of Contract
William M. Colantano, Jr	Auditor	1 Year
David R. Pierce of Lindabury, McCormick, Estabrook & Cooper	Planning Bd & Zoning Bd of Adjustment Attorney	1 Year
Vincent W. Uhl of Uhl & Associates	Hydrogeologist	1 Year

A copy of this Resolution shall be published in the Hunterdon Democrat as required by law.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Haywood, Lubitz, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

Resolution No. 2015-09 - Municipal Appointments

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 09

MUNICIPAL APPOINTMENTS 2015

WHEREAS, the Kingwood Township Committee met on January 5, 2015 and reorganized with various municipal and mayoral appointments; and

WHEREAS, the following appointments were inadvertently left off the January 5, 2015 list:

Deputy Registrar of Vital Statistics	3 Years	Expires 12/31/2017	Cynthia Keller
Construction Code Official	4 Years	Expires 12/31/2018	Mark Fornaciari
Building Sub-Code Official	4 Years	Expires 12/31/2018	Mark Fornaciari
Building Inspector	4 Years	Expires 12/31/2018	Mark Fornaciari

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the foregoing appointments are hereby confirmed, ratified and approved.

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Resolution No. 2015-10 - Municipal Alliance Renewal Application

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 10

**GOVERNOR’S COUNCIL ON ALCOHOLISM AND DRUG ABUSE
FISCAL GRANT CYCLE JULY 2014-JUNE 2019**

FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED that the Township of Kingwood, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Kingwood Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2016 in the amount of:

DEDR	20,777
Cash Match	5,194.25
In-Kind	15,582.75

2. The Kingwood Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:

AYE	- Haywood, Lubitz, Dodds
NAY	- None
ABSTAIN	- None
ABSENT	- None

NEW BUSINESS

Receipt of Proposals for Professional Services – Township Attorney

The Committee Members requested Attorney, Tara St. Angelo from Gebhardt and Kiefer stay on for another month until March. Mayor Dodds expressed that he would like to have interviews with the other professionals that submitted proposals.

There was a decision to schedule a special meeting for interviews, which will take place on Wednesday, February 18th at 5:00PM at the Municipal Building. The interviews will not exceed 30 minutes. In addition to the interviews will be a budget work session which will begin at 6:15PM.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to extend professional services for the attorney contract with Gebhardt and Kiefer until the March 5th, 2015 Township Committee Meeting.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

LOSAP (Length of Service Awards Program)

Clerk MacConnell reviewed the list of members who are enrolled in the program and stated the list must be posted for 30 days.

Request from Park & Recreation Committee Member re: Appointment to Recreation Commission

There was a discussion regarding the length of term for the vacancies on the Recreation Commission. Mayor Dodds asked that the term information be looked up. He suggested that this be forwarded to the Parks and Recreation Committee to request a list of several names to the Township Committee to be considered appointed for the vacancies.

Resignation from Board of Health Member

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to accept the resignation request from Board of Health Member, Rajesh Patel. **All** voted **Aye** on **Roll Call Vote**.

Deputy Mayor Haywood will be drafting a letter thanking Mr. Patel for his volunteer service on the Board of Health.

Appointment of Well Water Coordinator

Mayor Dodds explained that a long time resident of the township and also a hydro-geologist, Anthony Hauck has volunteered to serve as a Well Studies Coordinator. He will be advising both the Township Committee and the Environmental Commission. Mayor Dodds explained that in this particular time with the pipeline issues, which will occur that it will be good to have someone who is so knowledgeable and who is willing to volunteer their time. He stated that he appreciates his time and is willing to help the township.

Jack MacConnell mentioned speaking to Anthony Hauck regarding his concern of the water levels on Wagon Wheel Drive. He noted that within fifteen years the water table has dropped approximately 100 feet. If they continue to drop, Jack MacConnell asked if the township has a plan to think about.

Mayor Dodds asked the Township Attorney what the township's obligation would be if they ran out of water. Attorney St. Angelo will research and get back to the Committee Members.

Request from Bocce League re: Community Day & Waiver to Serve Alcoholic Beverages

Mayor Dodds explained the history of the Bocce League at the Kingwood Park and reviewed their request to serve alcoholic beverages on Community Day. It was discussed that this will be referred to the Parks and Recreation Committee to decide and then a recommendation will be sent to the Township Committee. This will be tabled until next month's meeting.

Discuss Proposed Volunteer Driving Policy

Attorney St. Angelo provided a volunteer driving proposed policy she had obtained for the Township Committee to review. There was a lengthy discussion regarding the various liabilities and what is required in New Jersey. The Township Committee stated anything regarding the employees and personal vehicles to be taken out of the policy. Attorney St. Angelo noted that she will revise the policy and request comments from the Township Committee. It will then be sent to the township's insurance company for review.

Memo & Visitation Report from Court Administrator

The Township Committee reviewed a memo and the visitation report from the Court Administrator. The Committee Members all agreed that the Court Administrator should research and obtain price quotes for a telephone line to be hooked up for a fax machine that is needed in the court office.

The Committee Members discussed the room that the court needs for conferences with the attorneys and clients. The Township Committee suggested that the court use the conference room downstairs, and that they will be working on cleaning the room in the back of the court room in the near future.

OLD BUSINESS

PennEast Pipeline - Recommendation from Environmental Commission re: Designating Funds for Environmental Studies

Recommendation from Board of Health re: Allocate Funds for Professionals to Review Project

The Township Committee reviewed the recommendations from the Environmental Commission and the Board of Health.

There was a discussion of possibly joining other towns to support the effort against the pipeline. The Committee Members agreed they need to find out more specifics as to what would be recommended to allocate the funds, and how it all works.

Repairs to Municipal Building

Mayor Dodds noted that he will contact the township engineer to find out the next step towards the repairs.

United Reformed Church Bl 12 L 25

Mayor Dodds explained that there were 60 tons of dirt removed off the property and stated that there was additional lead found. He explained that the firm will have a new proposal, and more dirt will have to be removed. The Church continues to work on it and they would like it completed as soon as possible.

MINUTES

November 6, 2014 Regular Meeting

The Township Committee would like to table these minutes until the March Meeting. They did review the following corrections to be made.

Page 247 - Bottom of the paragraph, should show the berm settled, and that it could use some more feet. Also needs to find what, Mr. Herrightly stated regarding the Kingwood Park, because it would be considered under State regulations.

January 5, Reorganization Meeting

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve the January 5, 2015 Township Committee Reorganization Meeting Minutes.

Roll Call Vote:	AYE	- Haywood, Lubitz, Dodds
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

January 5, 2015 Regular Meeting

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to approve the January 5, 2015 Township Committee Regular Meeting Minutes.

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Roll Call Vote: **AYE** - **Haywood, Lubitz, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

January 5, 2015 Executive Session

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve the January 5, 2015 Executive Session Meeting Minutes.

The Township Committee asked to discuss these minutes in executive session.

Roll Call Vote: **AYE** - **Haywood, Lubitz, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

April 16, 2001 Regular Meeting

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve the April 16, 2001 Township Committee Regular Meeting Minutes.

Roll Call Vote: **AYE** - **Haywood, Lubitz, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

April 16, 2001 Executive Session

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to approve the April 16, 2001 Executive Session Meeting Minutes.

Roll Call Vote: **AYE** - **Haywood, Lubitz, Dodds**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

EXECUTIVE SESSION – RESOLUTION NO. 2015 – 11

The following Resolution was introduced to enter into closed session at approximately 9:45P.M.:

RESOLUTION NO. 2015 – 11

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**Contractual – Pivotal Utility Holdings, Inc. d/b/a Elizabethtown Gas
DPW Agreement w Local Union 469
Possible Litigation – Block 14 Lot 28.01
Block 12 Lots 8 & 11
Block 8 Lot 16
Buckeye Pipeline Tax Appeal
Delaware River Tubing Notice of Impending Lawsuit
January 5, 2015 Executive Session Minutes**

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

RETURN TO REGULAR SESSION

It was moved by Mr. Lubitz, seconded by Mrs. Haywood and carried to return to regular session at 10:15P.M. All voted **Aye** on **Roll Call Vote**.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2015 – 12

RESOLUTION AUTHORIZING THE AWARD OF NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES

WHEREAS, the Township of Kingwood has a need to acquire professional services as non-fair and open contracts pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township Chief Financial Officer has determined and certified in writing that the value of the acquisitions will not exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year(s); and

WHEREAS, the Professional set forth below has submitted a proposal indicating they will provide the professional services described below for the amount set forth in the submitted proposal; and

WHEREAS, the Professional set forth below has completed and submitted a Business Entity Disclosure Certification which certifies that the Professional has not made any reportable contributions to a political or candidate committee in the Township of Kingwood in the previous one year, and that the contract will prohibit the Professional from making any reportable contributions through the term of the contract; and

WHEREAS, a certification of availability of funds, specifying the line item appropriation(s) to be charged as to the contract set forth below has been provided by the Chief Financial Officer of the Township of Kingwood.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey authorizes the Mayor and Clerk to enter into a contract for the professional services as described below:

2015 – 48

John Gillooly and Integra Realty Resources – Northern New Jersey
Appraisal Services of Subsurface Pipeline Block 90 Lots 1.01 and 1.02
Amount not to exceed \$4,500.00

A copy of this Resolution shall be published in the Hunterdon Democrat as required by law.

Roll Call Vote:	Aye	-	Haywood, Lubitz, Dodds
	Nay	-	None
	Abstain	-	None
	Absent	-	None

ADJOURNMENT

It was moved by Mrs. Haywood, seconded by Mr. Lubitz and carried to adjourn the meeting at 10:18P.M. All voted **Aye** on **Roll Call Vote**.

Respectfully Submitted,

**Cynthia L. Keller
Deputy Clerk, RMC**