

# **KINGWOOD TOWNSHIP COMMITTEE**

## **Special Meeting Agenda**

**December 30, 2014 – 5:00 PM**

### **Call to Order**

### **Pledge of Allegiance**

**Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on December 18, 2014 and by telefaxing copies of the notice to the Express Times on December 15, 2014. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on December 15, 2014.**

**In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Resolution No. 2014-115 - 2014 Budget Appropriation Transfers**

**Resolution No. 2014-116 - Transfer of Funds to Snow Removal Reserve Trust Fund**

**Resolution No. 2014-117 - Rescinding Resolution No. 2014-87**

### **Payment of Bills and Claims**

**Animal Control Services for 2015 – Resolution No. 2014-118**

**Proposal from Gramco – Computer for Meeting Room**

### **Repairs to Municipal Building**

**Public Comment – Privilege of the Floor**

**Dog Leash Free Area**

**PennEast**

**Noise Ordinance**

**Adjournment**

December 30, 2014

A Special Meeting of the Kingwood Township Committee was called to order at 5:00P.M. with Mayor Lubitz presiding.

Also present at the meeting were Deputy Mayor Dodds, Committeewoman Haywood, Clerk MacConnell and C.F.O./Tax Collector Laudenbach. Following the salute to the Flag, Mayor Lubitz read aloud the following:

**NOTICE REQUIREMENTS**

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**Resolution No. 2014-115 - 2014 Budget Appropriation Transfers**

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2014 – 115**

**2014 BUDGET APPROPRIATION TRANSFERS**

**BE IT RESOLVED**, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2014 Budget Appropriations:

<b>From Account</b>	<b>To Account</b>	<b>Amount</b>
Gasoline – Other Expense	Vehicle Maintenance – Other Expenses	1000.00
Gasoline – Other Expense	Street and Roads – Salary & Wages	325.00
Recreation – Other Expense	Parks & Playgrounds – Other Expenses	140.00
Planning Board – Other Expense	COAH – Other Expense	25.00
Legal – Other Expense	Tax Assessment – Other Expense	150.00

**2014 – 300**

TOTAL TRANSFERRED: 1,640.00

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

**Roll Call Vote:**            **AYE**            - **Dodds, Haywood, Lubitz**  
                                 **NAY**            - **None**  
                                 **ABSTAIN**    - **None**  
                                 **ABSENT**     - **None**

**Resolution No. 2014-116 - Transfer of Funds to Snow Removal Reserve Trust Fund**

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2014 – 116**

**TRANSFER OF FUNDS TO SNOW REMOVAL RESERVE TRUST FUND**

**WHEREAS**, Kingwood Township has determined that there will be an unexpended amount in the Snow Removal – Salary and Wages line item for 2014 of \$12,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to transfer the amount of \$12,000.00 from the 2014 Budget Line Item of Snow Removal – Salary & Wages to the Snow Removal Reserve Trust Fund.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

**Roll Call Vote:**            **AYE**            - **Dodds, Haywood, Lubitz**  
                                 **NAY**            - **None**  
                                 **ABSTAIN**    - **None**  
                                 **ABSENT**     - **None**

**Resolution No. 2014-117 - Rescinding Resolution No. 2014-87**

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2014 - 117**

**RESCINDING RESOLUTION NO. 2014-87**

**WHEREAS**, the Township Committee of the Township of Kingwood adopted Resolution No. 2014-87 on September 15, 2014 remitting unclaimed funds to the State of New Jersey; and

**WHEREAS**, it has been determined that the Township cannot adhere to the notice requirements for the unclaimed funds, such as notifying the owner of the unclaimed funds by certified mail at their last known address.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that Resolution No. 2014-87 be rescinded.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Haywood, Lubitz</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Payment of Bills and Claims**

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to approve and pay all bills and claims in the amount of **\$628,501.53** that are in order and attached as Bill List for December 30, 2014.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Haywood, Lubitz</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Animal Control Services for 2015**

The following three proposals were discussed for Animal Control Services for 2015:

Hunterdon County Health Division	\$6,800
ACIS	\$6,900
Animal Control Solutions (current vendor) (2 Years)	\$7,716 \$7,560 per yr.

**RESOLUTION**

The following Resolution was introduced:

**RESOLUTION NO. 2014-118**

**ANIMAL CONTROL SERVICES 2015**

**WHEREAS**, the Hunterdon County Division of Public Health Services has determined to provide administration services for animal control officer services for the year 2015; and

**WHEREAS**, the County has awarded the services for municipalities within Hunterdon County to Animal Control & Investigative Services, LLC, 249 Goat Hill Road, Lambertville, NJ 08530 for 2015; and

**WHEREAS**, Kingwood Township’s price for the year is \$6,800, to be billed by Hunterdon County on a quarterly basis, and which price is lower than the proposals that were obtained individually;

**NOW, THEREFORE, BE IT RESOVED** by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey as follows:

The Township Committee is accepting the Hunterdon County proposal by advocating their authority to Hunterdon County to conduct Animal Control Services; and

The Mayor and Clerk are authorized to execute an amendment/rider to the Health Services Agreement between Kingwood Township and Hunterdon County.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

<b>Roll Call Vote:</b>	<b>AYE</b>	<b>- Dodds, Haywood, Lubitz</b>
	<b>NAY</b>	<b>- None</b>
	<b>ABSTAIN</b>	<b>- None</b>
	<b>ABSENT</b>	<b>- None</b>

**Proposal from Gramco – Computer for Meeting Room**

Deputy Mayor Dodds relayed his conversation of today with the owners of Gramco. He explained that the old computer is out of warranty and is not currently working properly. He stated that the proposal is for a new version of software, a new computer, and training. He explained that they have come down in price from the original quote.

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The following is a quote from Gramco for a new version of software, new computer and also includes delivery, set-up and software configuration and training.

Gramco                      \$2,995.00

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to accept the proposal from Gramco in the amount of \$2,995.00 for a new version of software, new computer, delivery, set-up and software configuration and training to be installed by January 5, 2015.

**Roll Call Vote:**                      **AYE**                      - **Dodds, Haywood, Lubitz**  
   **NAY**                      - **None**  
   **ABSTAIN**              - **None**  
   **ABSENT**              - **None**

**Repairs to Municipal Building**

The Committee Members reviewed an e-mail received from Engineer Thomas Decker. It was a proposal for a survey in the amount of \$2,500, which is down from the original quote. Deputy Mayor Dodds explained that this is for the repair of the side of the municipal building between the north wall and Oak Grove Road.

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to accept the new proposal received from VanCleaf Engineering for a survey in the amount of \$2,500 for the side of the Kingwood Township Municipal Building between the north wall and Oak Grove Road.

**Roll Call Vote:**                      **AYE**                      - **Dodds, Haywood, Lubitz**  
   **NAY**                      - **None**  
   **ABSTAIN**              - **None**  
   **ABSENT**              - **None**

**Public Comment – Privilege of the Floor**

No public comment.

**Dog Leash Free Area**

There was a discussion regarding the dog leash free area at the Horseshoe Bend Park. Deputy Mayor Dodds asked if the township has liability insurance coverage in case someone's dog attacks another dog or person. There was also a discussion if the township should post the ordinance and also post a name and number in case of emergency.

He feels that the Township Committee needs to look at the ordinance, also to contact the county parks to see how they deal with this type of thing. He also would like to ask them if they have a policy. Clerk MacConnell will be checking with Michael Flood from Frenchtown to see if he has any information from the research he has done regarding the parks in Frenchtown.

### **PennEast**

Mayor Lubitz reported on a meeting he had with the representatives from PennEast. He stated that he feels the route changed mostly in the southern part of the township. He feels that they seem willing to make changes in route on some properties, and they stressed again how careful they try to be.

Mayor Lubitz noted that the representatives from PennEast also offered a field trip to one of their sites in Pennsylvania for officials. He stated that they wanted to inform the township of the changes, and also try to get the township on board to try to encourage property owners to allow them on their properties to survey.

### **Noise Ordinance**

Mayor Lubitz mentioned a message he received from a resident regarding the loud noise from Recycling pickup, but not sure of which recycling company.

Mayor Lubitz thanked everyone for their support this year and stated that it was a pleasure to serve as Kingwood Township's Mayor.

### **Adjournment**

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adjourn the meeting at 5:40P.M. **All** voted **Aye** on **Roll Call Vote**.

**Respectfully Submitted,**

**Cynthia L. Keller  
Deputy Clerk, RMC**