

KINGWOOD TOWNSHIP COMMITTEE
Regular Meeting Agenda

June 5, 2014 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 9, 2014 and by telefaxing copies of the notice to the Express Times and Star Ledger on January 6, 2014. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 6, 2014.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Roll Call

2014 Municipal Budget Presentation

2014 Municipal Budget:

Public Hearing

Resolution No. 2014-53 - Final Adoption

Correspondence

Letter from NJDOT re: FY 2014 Municipal Aid Program

Letter from NJDEP re: Thank You for Support of Recreational Trails Program

Letter from Resident J Leach re: Dog License Fees

Letter from Senator M Doherty re: Receipt of Resolution

Letter & Info from NJDEP re: Radon Awareness Program

Letter & Info from CBBC re: Covered Bridges Bicycle Ride

Letter & Info from American Diabetes Assoc re: Tour de Cure Rest Stop

Letter & Info from Bridge Velo, LLC re: Bicycle Races

Letter & Info from NJDEP re: Green Acres Program Funding

Letter from SADC re: Farmland Preservation Account Balances

Public Comment – Privilege of the Floor

Bills and Claims

June 5, 2014 Kingwood Township Committee Agenda Continued

Reports

NJSP Report

Emergency Management Coordinator

Animal Control Reports of April 2014 and May 2014

Court Report of April 2014 Finance Department:

Budget Report of April 2014

Tax Collector's Report of April 2014

Township Engineer's Report

Zoning Bd of Adj Annual Report on Variance Applications

USEPA DeRewal Chemical Co Superfund Site Update

Future Meetings & Activities

June 14 - Senior Citizen Picnic at Kingwood Park Pavilion, 200 Union Rd., beginning at 1:00pm

June 14 - Clean Up Program at Twp Garage at 255 Union Rd., 9:00am – 12:00noon

June 14 - Recycling at Twp Garage at 255 Union Rd., 9:00am – 12:00noon

June 21 - Annual Fishing Derby at the pond at 255 Union Rd., 9:00am – 12:00noon, rain or shine

July 3 - Regular, Monthly Meeting of Township Committee at Municipal Building, beginning at 7:00pm

Ordinances

Ordinance No. 18-06-2014 Fixing The Salaries And Compensation Of The Various Officers And Employees Of The Township – Public Hearing and Final Adoption

Ordinance No. 18-07-2014 To Provide For The Resurfacing Of Roads As A General Improvement For The Township And Appropriating \$50,000.00 From The Capital Improvement Fund – Introduction and Adoption on First Reading

Ordinance No. 18-08-2014 To Provide For The Purchase Of A Case International Tractor, Model 110A, Alamo Machete 11” 18’ Severe Duty Side Mounted Flail Mower And Alama Standard Duty Grass Flail Mower Or Equivalent As A General Improvement For The Township And Appropriating \$130,000.00 From The Capital Improvement Fund – Reserve For Purchase Of Municipal Equipment – Introduction and Adoption on First Reading

Ordinance No. 18-09-2014 To Provide For The Construction Of A 35 X 60 X 14 Lean-To Attached To Existing Salt Shed – Introduction and Adoption on First Reading

June 5, 2014 Kingwood Township Committee Agenda Continued

Resolutions

- Resolution No. 2014-54 -** Reimbursement for Security Deposit Somerset Hills Kennel Club
- Resolution No. 2014-55 -** Ext. of Time for Subdivision Improvements Bl 22 L 16
- Resolution No. 2014-56 -** Amendment to Township's Deferred Comp Plan for Employees
- Resolution No. 2014-57 -** Waiver to Serve Alcoholic Beverages at Kingwood Park
- Resolution No. 2014-58 -** Renewal of ABC Licenses for 2014-2015
- Resolution No. 2014-59 -** Reserve for Preliminary Expenses
- Resolution No. 2014-60 -** Chapter 159 Clean Communities Grant
- Resolution No. 2014-61 -** Dedication by Rider for Self Insurance Fund
- Resolution No. 2014-62 -** Refunding Escrow Funds Bl 15 L 8.01
- Resolution No. 2014-63 -** Tax Sale Redemption Bl 23 L 10.04
- Resolution No. 2014-64 -** Tax Sale Redemption Bl 38 L 5
- Resolution No. 2014-65 -** Refund Excess Dog License Fees (Sargenti)
- Resolution No. 2014-66 -** Refund Excess Dog License Fees (Strober)
- Resolution No. 2014-67 -** Application to NJDOT for Spring Hill Rd Discretionary Aid
- Resolution No. 2014-68 -** Authorizing Add'l. Work by Quest Environmental

New Business

- Application for a Person-to-Person Transfer of ABC License 1016-44-002-006
- Recommendation from Parks & Recreation Committee for Ordinance to Prohibit Unauthorized Overnight Parking
- Price Quotations for Electric for Records Storage Room at DPW
- Animal Control -Stray Animals Issues
- Hunting Program for Public Parks

Old Business

- Recycling Area Cover/Enclosure – New Price Quotations
- COAH Update
- Discuss Repairs to Municipal Building – Septic, Downstairs Entrance, Lighting, UST
- Discuss Municipal Court Room
- Construction Code Technical Assistant Hours

Minutes

- May 1, 2014 Regular Meeting
- May 1, 2014 Executive Session Meeting

June 5, 2014 Kingwood Township Committee Agenda Continued

Executive Session – Resolution No. 2014 – 69

Contract Negotiations – United Reformed Church Bl 12 L 25

DPW Agreement w Local Union 469

Possible Litigation – Block 14 Lot 28.01

Block 12 Lots 8 & 11

Return to Regular Session

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

2014 – 123

June 5, 2014

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Phillip Lubitz presiding.

Also present at the meeting were Deputy Mayor Richard Dodds, Committeewoman Diana Haywood, Attorney Judith Kopen, C.F.O. Diane Laudenbach, Deputy Clerk Cynthia Keller and Clerk Mary MacConnell. Mayor Lubitz called the meeting to order and following the salute to the flag, read aloud the following:

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 9, 2014 and by telefaxing copies of the notice to the Express Times and Star Ledger on January 6, 2014. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 6, 2014.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Mayor Lubitz and the Township Committee wanted to thank Attorney Judith Kopen for all her years of service with the township, as this will be her last meeting with the township. They noted that she is retiring at the end of the month and wish her the very best. Attorney Kopen thanked the Township Committee and noted that everyone in Kingwood Township works together very well, and that it was a pleasure to work with everyone in the municipal offices.

2014 MUNICIPAL BUDGET PRESENTATION

Auditor William Colantano was present at the meeting for a power point presentation and to answer questions anyone may have during the public hearing. Mayor Lubitz reviewed a power point presentation of the 2014 Municipal Budget. He explained how the budget works in municipal government. He stated that the budget along with the audit of the budget will be available on the township's website.

Mayor Lubitz thanked Deputy Mayor Dodds who has been working on activities that generate funds to run the parks in Kingwood Township. He noted that the all the volunteers that help are the key to running these facilities with no cost.

Auditor Colantano commented on several aspects of the budget. He stated that the presentation was very well done.

Mayor Lubitz and the Committee Members thanked Mr. Colantano for his guidance and advice. They also thanked the township's C.F.O. Diane Laudenbach for the well job done on the power point presentation, which she put together for the budget hearing.

2014 MUNICIPAL BUDGET

Public Hearing

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to open the public hearing for the 2014 Municipal Budget. **All Voted Aye on Roll Call Vote.**

Comments from the public:

David Frank, Muddy Run Road – Asked what the plans are for this coming year, as far as, if the township plans to bring in more industry along State Hwy 12. He also asked if natural gas would be installed along Route 12 in the township. Mr. Frank asked about joint purchasing with other townships for road materials to save money. Mayor Lubitz responded and gave a brief explanation of the study a group called Together North Jersey is working on for the Route 12 Corridor and Scenic Overlay. He noted that they are exploring a possibility to develop a transfer of development rights, which will hopefully bring in commercial ratables. Mayor Lubitz explained that the township does work with other townships for our road material bidding, equipment and labor.

Deputy Mayor Dodds explained the process of the Rt. 12 Corridor study and project. He explained how they met with most of the property owners who would be affected and what their ideas would be for Route 12.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to close the hearing for the 2014 Municipal Budget. **All Voted Aye on Roll Call Vote.**

RESOLUTON

Resolution No. 2014-53 – 2014 Municipal Budget Final Adoption

The following Resolution was introduced:

RESOLUTION NO. 2014 – 53

**TOWNSHIP OF KINGWOOD
2014 MUNICIPAL BUDGET**

WHEREAS, the local municipal budget for the year 2014 was approved on the 1st day of May, 2014;
and

WHEREAS, the public hearing on said budget has been held as advertised; and

THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Kingwood, County of Hunterdon that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 1,288,807.00 (Items 2 below) for municipal purposes; and
- (b) \$ _____ (Items 3 below) for school purposes in Type I School District only (NJS18A:9-2) to be raised by taxation; and
(Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9:3) and certification to the County Board of
- (c) \$ _____ Taxation of the following summary of general revenues and appropriations.
- (d) \$ 182,600.00 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy

SUMMARY OF REVENUES

1. General Revenues:

Surplus Anticipated	08-100	\$578,000.00
Miscellaneous Revenues Anticipated	13-099	\$556,782.00
Receipts from Delinquent Taxes	15-499	\$383,913.58

2. Amount to be Raised by Taxation

for Municipal Purposes (item 6(a), Sheet 11) 07-190 \$1,288,807.00

3. Amount to be Raised by Taxation for

Schools in type I School Districts Only:	07-195	\$ _____
Item 6, Sheet 41	07-191	\$ _____

Item 6 (b), Sheet 11 (NJS 40A:4-14)

Total Amount to be Raised by Taxation for Schools in Type I School Districts Only 4.

To Be Added to the Certificate for Amount to be Raised by Taxation for Schools in Type II School districts only:

Item 6 (b), Sheet 11 (NJS 40A:4-14) 07-191

Total Revenues	13-299	\$2,807,502.58
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General Appropriations:

Within "CAPS"

(a & b) Operations Including

Contingent	34-201	\$1,741,965.00
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(e) Deferred Charges and Statutory

Expenditures - Municipal	34-209	\$153,562.00
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(g) Cash Deficit 46-885

Excluded from "CAPS"

2014 – 126

(a) Operations – Total Operations			
Excluded from “CAPS”	34-305	\$	32,852.58
(c) Capital Improvements	44-999	\$	120,100.00
(d) Municipal Debt Service	45-999	\$	192,723.00
(e) Deferred Charges - Municipal	46-999		
(f) Judgements	37-480		
(n) Transferred to Board of Education for Use of Local Schools (NJS 40:48-17.1&17.3)	29-405		
(g)Cash Deficit	46-885		
(k)For Local District School Purposes	29-410		
(m)Reserve for Uncollected taxes	50-899	\$	566,300.00
6. School Appropriations – Type 1 School Districts Only (NJS 40A:4-13)	07-195		
Total Appropriations	34-499	\$	2,807,502.58

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing Resolution.

Roll Call Vote:	Aye	-	Dodds, Haywood, Lubitz
	Nay	-	None
	Abstain	-	None
	Absent	-	None

CORRESPONDENCE

Letter from NJDOT re: FY 2014 Municipal Aid Program

Mayor Lubitz briefly reviewed the letter from the New Jersey Department of Transportation.

Letter from NJDEP re: Thank You for Support of Recreational Trails Program

Mayor Lubitz briefly reviewed.

Letter from Resident J Leach re: Dog License Fees

Mayor Lubitz briefly reviewed.

Letter from Senator M Doherty re: Receipt of Resolution

Mayor Lubitz briefly reviewed.

Letter & Info from NJDEP re: Radon Awareness Program

The Committee Members discussed how there is the potential for high readings of radon in the township and was concerned about the offices, which are located in the basement of the building. Mayor Lubitz suggested that the basement of the municipal building be tested for radon levels as soon as possible.

Letter & Info from CBBC re: Covered Bridges Bicycle Ride

The Township Committee reviewed the Covered Bridges Bicycle Ride and had no objections to the event.

Letter & Info from American Diabetes Assoc re: Tour de Cure Rest Stop

The Township Committee reviewed the Covered Bridges Bicycle Ride and had no objections to the event.

Letter & Info from Bridge Velo, LLC re: Bicycle Races

The Township Committee reviewed the Bicycle Races and had no objections to the event.

Letter & Info from NJDEP re: Green Acres Program Funding

Mayor Lubitz briefly reviewed the letter from the NJDEP Green Acres Program inviting the township to apply for Green Acres funds to acquire or develop land for outdoor recreation and conservation purposes. Deputy Mayor Dodds noted that they are accepting applications until July 31, 2014. He also gave a brief explanation of how the funding works.

Letter from SADC re: Farmland Preservation Account Balances

Mayor Lubitz briefly reviewed. Deputy Mayor Dodds noted that the township has spent more than half the allocation, but still have some left. He feels that the township needs to have willing participants. He explained that the township's Open Space and Preservation Coordinator, Liz Schmid does a very good job. Deputy Mayor Dodds explained that it is a very lengthy process and some of the applicants do not have the patience and drop out.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

David Frank, Muddy Run Road – Thanked Deputy Mayor Dodds for stopping by following their complaints last month regarding the noise from the solar fields, and to see what can be done. He noted that the township's engineer and planner also stopped by to talk about the problem. Deputy Mayor Dodds noted that the solar company is actively looking for a solution to the problem so that they do not have to replace the inverters. He stated that the township plans on staying with this until the problem is taken care of. Mr. Frank thanked the township for their support. Deputy Mayor Dodds encouraged Mr. Frank and any of the residents to continue coming to the meetings to talk about the problem.

Thomas Burke, Barbertown Point Breeze Road – Commented on the grass and mess on the road where the solar facility is being constructed. He is requesting that the grass be maintained and cut. He noted that the solar facility owns this area, but they won't cut the grass. He noted that they mow from the swale into the field. Deputy Mayor Dodds noted that the township engineer will make sure this is taken care of. Mr. Burke thanked the Township Committee members.

BILLS AND CLAIMS

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to approve and pay all bills and claims in the amount of **\$587,027.82** that are in order and attached as Bill List for June 2014.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

REPORTS

NJSP Report

Emergency Management Coordinator

Emergency Management Coordinator Jack MacConnell stated that the township is now finished regarding the application with FEMA for the amount of \$48,000. He explained that he is now working on generators for two township property sites and waiting to find out if they will be using diesel or natural gas. Deputy Mayor Dodds explained the township has requested quotes from the natural gas company and the status of lifting and removing the existing oil tank. Jack MacConnell reported that 911 did not know where Horseshoe Bend Park was located, and that now they are aware and they will contact the township officials that are on the list to be called if anything occurs. He explained that the New Jersey State Police have also been apprised about the 35mph speed limit on Barbertown Point Breeze Road, and also of the speed problems on Route 12.

Animal Control Reports of April 2014 and May 2014

Deputy Mayor Dodds commented on the correspondence from a person requesting leniency on a licensing dog. He noted that this is best to be handled by the dog licensing agent.

Court Report of April 2014 Finance
Department:

Budget Report of April 2014

Tax Collector's Report of April 2014

Township Engineer's Report

Zoning Bd of Adj Annual Report on Variance Applications

USEPA DeRwal Chemical Co Superfund Site Update

Mayor Lubitz briefly reviewed a memo from the US Environmental Protection Agency regarding the Chemical Superfund site and an update of what they are working on at this time.

FUTURE MEETINGS AND ACTIVITIES

Mayor Lubitz reviewed as per the Agenda.

ORDINANCES

ORDINANCE NO. 18-06-2014 FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP - VOL. 18, PG. 18-06 - Public Hearing and Final Adoption

Mayor Lubitz read aloud the ordinance by title, which was then introduced:

This Ordinance was introduced and adopted on first reading at a meeting of the Kingwood Township Committee on the 1st day of May, 2014. The Ordinance was published in the Hunterdon County Democrat on May 8, 2014 and has been posted in the Kingwood Township Municipal Building on May 2, 2014. Copies of the Ordinance have been available for inspection by the public since May 2, 2014.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to open the public hearing.

Public comments: No comments.

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to close the public hearing. **All voted Aye on Roll Call Vote.**

ORDINANCE NO. 18 – 06 – 2014

AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF KINGWOOD IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY.

BE IT ORDAINED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, as follows:

ARTICLE 1. The salaries or compensation rates of the positions listed below are hereby fixed and determined:

Elective

Mayor	\$	3,000.00
Committee Members	\$	2,800.00

Administrative

Municipal Clerk	\$	73,262.00
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2014 – 130

Deputy Clerk	\$	50,913.55
Assessment Search Officer	\$	3,768.30
Chief Financial Officer	\$	37,724.65
Financial Assistant	\$	12.60 per hr.
Tax Assessor	\$	32,485.60
Farm Inspection Fee (2014)	\$	3,250.00
Tax Collector	\$	27,165.35
Tax Search Officer	\$	3,768.30
General Code Enforcement Officer	\$	4,141.00
CCO/Building/Building Inspector	\$	21,534.20
Construction Code Technical Assistant	\$	11,736.20
Electrical Subcode Official/Inspector	\$	11,197.85
Fire Subcode Official/Inspector	\$	6,181.00
Plumbing Subcode Official/Inspector	\$	6,718.50

Land Use

Planning Board Secretary	\$	21,049.40
Board of Adjustment Secretary	\$	6,675.60
Zoning Officer	\$	11,110.00

2014 – 130

Public Works Department

Road Supervisor	\$ 92,617.00
Working Foreman	Range \$27.00-\$40.00 per hr
General Municipal Worker	Range \$12.00 - \$40.00 per hr

Municipal Court

Judge	\$ 12,877.50
Court Administrator/Violations Clerk	\$ 25,698.85
Prosecutor	\$ 10,302.00
Public Defender	\$ 3,368.45
Municipal Court Clerical Assistant	\$ 17.18 per hr.
Municipal Court Security Officer	\$ 30.21 per hr.

Miscellaneous

Clean Communities Coordinator	\$ 3,486.00
Board of Health Secretary	\$ 4,199.05
Parks and Recreation Secretary	\$ 3,535.00
Environmental Commission Secretary	\$ 2,449.25
Open Space/Agriculture Secretary	\$ 2,449.25
Affordable Housing Secretary	\$ 1,345.80
Registrar of Vital Statistics	\$ 2,109.85
Deputy Registrar of Vital Statistics	\$ 1,012.00
Emergency Management Coordinator	\$ 3,000.00
Deputy Emergency Mgt. Coordinator	\$ 2,153.30
Recycling Coordinator	\$ 3,014.85
Dog Licensing Agent	\$ 2,350.00
Janitor	\$ 11,089.80

ARTICLE 2. For authorized use of an automobile, an official or employee shall be reimbursed the amount set by the Internal Revenue Service. All other authorized travel expense reimbursements, training and educational reimbursements, overtime, health and disability insurance, absence, paid vacations, equipment allowances, emergency meal allowances and other benefits shall be set forth in the current Kingwood Township Personnel Manual, or in accordance with applicable law.

ARTICLE 3. In the event any section of this Ordinance shall be declared invalid, the remainder shall remain in full force and effect.

ARTICLE 4. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing Ordinance.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

ORDINANCE

ORDINANCE NO. 18-07-2014 TO PROVIDE FOR THE RESURFACING OF ROAD AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP AND APPROPRIATING \$50,000.00 FROM THE CAPITAL IMPROVEMENT FUND – Introduction and Adoption on First Reading

Mayor Lubitz read aloud the ordinance by title, which was then introduced:

Mayor Lubitz gave a brief background of the ordinance.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt on first reading **ORDINANCE NO. 18-07-2014 TO PROVIDE FOR THE RESURFACING OF ROAD AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP AND APPROPRIATING \$50,000.00 FROM THE CAPITAL IMPROVEMENT FUND.**

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, July 3, 2014 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 18-08-2014 TO PROVIDE FOR THE PURCHASE OF A CASE INTERNATIONAL TRACTOR MODEL 110A, ALAMO MACHETE 11” 18’ SEVERE DUTY SIDE MOUNTED FLAIL MOWER AND ALAMA STANDARD DUTY GRASS FLAIL MOWER OR EQUIVALENT AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP AND APPROPRIATING \$130,000.00 FROM THE CAPITAL IMPROVEMENT FUND – RESERVE FOR PURCHASE OF MUNICIPAL EQUIPMENT – Introduction and Adoption on First Reading

Mayor Lubitz read aloud the ordinance by title, which was then introduced:

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt on first reading **ORDINANCE NO. 18-08-2014 TO PROVIDE FOR THE PURCHASE OF A CASE INTERNATIONAL TRACTOR MODEL 110A, ALAMO MACHETE 11” 18’ SEVERE DUTY SIDE MOUNTED FLAIL MOWER AND ALAMA STANDARD DUTY GRASS FLAIL MOWER OR EQUIVALENT AS A GENERAL IMPROVEMENT FOR THE TOWNSHIP AND APPROPRIATING \$130,000.00 FROM THE CAPITAL IMPROVEMENT FUND – RESERVE FOR PURCHASE OF MUNICIPAL EQUIPMENT.**

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None

ABSENT - None

2014 – 132

Consideration of final adoption at a public hearing is scheduled for Thursday, July 3, 2014 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 18-09-2014 TO PROVIDE FOR THE CONSTRUCTION OF A 35 X 60 X 14 LEAN TO ATTACHED TO EXISTING SALT SHED - Introduction and Adoption on First Reading

Mayor Lubitz read aloud the ordinance by title, which was then introduced:

Mayor Lubitz explained that the township received a grant through Clean Communities to use towards the purchase of a shed to be put up around the recycling area.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt on first reading **ORDINANCE NO. 18-09-2014 TO PROVIDE FOR THE CONSTRUCTION OF A 35 X 60 X 14 LEAN TO ATTACHED TO EXISTING SALT SHED.**

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Consideration of final adoption at a public hearing is scheduled for Thursday, July 3, 2014 at a meeting beginning at 7:00 P.M. at the municipal building.

RESOLUTIONS

Resolution No. 2014-54 - Reimbursement for Security Deposit Somerset Hills Kennel Club

The following Resolution was introduced:

RESOLUTION NO. 2014 - 54 REIMBURSEMENT FOR SECURITY DEPOSIT

WHEREAS, the Somerset Hills Kennel Club, 75 Tumble Falls Road, Stockton, NJ 08559 rented the Morton Building facility at the Horseshoe Bend Park on Horseshoe Bend Road for a dog club event on Saturday, May 17, 2014; and

WHEREAS, the Township of Kingwood requested a security deposit from the Somerset Hills Kennel

Club, 75 Tumble Falls Road, Stockton, NJ 08559 for the use of the facility for May 17, 2014 in the amount of \$300.00; and

WHEREAS, the Parks and Recreation Committee inspected the Morton Building and the conditions were found to be satisfactory.

2014 – 133

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey to authorize the Chief Financial Officer of the Township of Kingwood to return the amount of \$300.00 security deposit to the Somerset Hills Kennel Club, 75 Tumble Falls Road, Stockton, NJ 08559.

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-55 - Ext. of Time for Subdivision Improvements Bl 22 L 16

The following Resolution was introduced:

Deputy Mayor Dodds recused himself from the meeting at this time.

RESOLUTION NO. 2014 - 55

**A RESOLUTION AUTHORIZING THE TOWNSHIP OF KINGWOOD, TO EXTEND DEADLINES
CONTAINED IN A DEVELOPERS AGREEMENT
WITH LAURELTON-BELMONT PROPERTIES, LLC.**

WHEREAS, Laurelton-Belmont Properties, LLC, acquired title to the tract or parcel or land (the "Property") described on the Township Tax Map as follows:

<u>Block</u>	<u>Lot</u>
22	16, 15.01

WHEREAS, the Developer received an amendment to a previously approved preliminary and final major subdivision approval for development on the Property from the Township of Kingwood Planning Board by its Resolution No. 2007-28 dated October 9, 2007, for the development from such Board (the "Approving Board"), for the following plats:

Preliminary Major Subdivision approval for a Preliminary Plat prepared by Jess H. Symonds, P.E., and Entitled "Amended Preliminary Subdivision for Hidden Orchard Estates, Kingwood Township, Hunterdon County, New Jersey". The dates, revision dates, and number of pages of the Preliminary Plat are listed on the attached Schedule A.

2014 – 134

Final Major Subdivision plan approval for a Final Plat prepared by George A. Sniffin, P.L.S., and entitled "Final Major Subdivision Plat of Hidden Orchard Estates, Tax Map Sheet 9, Block 22, Lot 16 & 15.01, Township of Kingwood, Hunterdon County, New Jersey". The dated May 16, 2007 consisting of 1 sheet with no revisions. The foregoing preliminary and final approvals are sometimes referred to below as the "Approvals."

The foregoing preliminary and final approvals are sometimes referred to below as the "Approvals."

WHEREAS, by way of Resolution 2012-72, on August 2, 2012, the Developer and Township entered into a Developer's Agreement setting forth the rights, duties and obligations of the parties in connection with the Approvals; and

WHEREAS, paragraph 23 of the Developer's Agreement states that improvements were intended to be completed by October, 30, 2014; and

WHEREAS, the Township has received correspondence from the Developer dated May 21, 2014, requesting a two (2) year extension to the deadline for completion of improvements until October 30, 2016 due to market conditions at the present time which were reported by the management team of Coldwell Banker's "New Homes" Division; and

WHEREAS, the Township Engineer has no objection to the requested extension.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

The Township of Kingwood hereby authorizes a two (2) year extension to the deadline for completion of improvements contained in the Developer's Agreement with Laurelton-Belmont Properties, LLC, previously approved by way of Resolution 2012-72, from October 30, 2014 until October 30, 2016.

It was moved by Mrs. Haywood, Mayor Lubitz step down from the Chair, second the motion and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Deputy Mayor Dodds returned to the meeting at this time.

RESOLUTION

Resolution No. 2014-56 - Amendment to Township's Deferred Comp Plan for Employees

The following Resolution was introduced:

RESOLUTION NO. 2014 – 56

DEFERRED COMPENSATION PLAN AMENDMENT

WHEREAS, the Township of Kingwood (hereinafter referred to as the “Employer”) by resolution adopted a Deferred Compensation Plan (hereinafter referred to as the “Plan”) effective September 18, 2002 for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, U.S.C.A. 401(a) (9) amended Section 457 of the Internal Revenue Code; and

WHEREAS, the Employer desires its Plan to conform with the changes in the Code brought about by U.S.C.A. 401(a) (9); and

WHEREAS, such amendments shall supersede the provision of the Plan to the extent those provisions are inconsistent with the provision of this amendment;

NOW, THEREFORE, BE IT RESOLVED that the Employer hereby adopts the attached Amendment to Deferred Compensation Plan Document 02-PD-EQUITABLE-E020402 to be part of and incorporated into its existing Deferred Compensation Plan Document;

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be forwarded to the Director of the Division of Local Government Services

The following is the actual amendment to the plan:

AMENDMENT TO SPECIMENT 457 PLAN DOCUMENT 02-PD-EQUITABLE-E020402

Amend the Plan as follows:

12. Does the Plan allow its annuitants to make Loans? Yes

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-57 - Waiver to Serve Alcoholic Beverages at Kingwood Park

The following Resolution was introduced:

RESOLUTION NO. 2014 – 57

WAIVER TO SERVE ALCOHOLIC BEVERAGES AT KINGWOOD PARK

WHEREAS, the Italian American Club of Hunterdon County has reserved the use of the new pavilion and parking area at Kingwood Park to utilize for a “Italian American Club of Hunterdon County Bocce Tournament” on June 1, 2014; and

WHEREAS, the Italian American Club of Hunterdon County has requested permission to serve alcoholic beverages during the tournament on June 1, 2014;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that a waiver is granted to the Italian American Club of Hunterdon County to provide alcoholic beverages during the tournament on June 1, 2014 at the Kingwood Park bocce pavilion, property located at 200 Union Road, known as Block 19 Lot 8 in Kingwood Township, New Jersey, based on the following conditions and requirements being met by the applicant:

1. The applicants shall arrange the alcoholic beverages area so that the area is separate and distinct in appearance;
2. The applicants shall prevent minors from entering the alcoholic beverages area, from serving the alcoholic beverages and from consuming the alcoholic beverages;
3. The applicants shall provide proof to the Township of Kingwood that they hold the following insurance:

General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate
 Host Liquor Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate

In addition, the applicants shall name the Township of Kingwood as an additional insured, and the Certificate of Insurance shall be submitted to the Township at least 30 days prior to the event. The Certificate of Insurance must specifically note that coverage is provided for Liquor Liability.

4. The applicants, by accepting this waiver, acknowledge and hold harmless the Township of Kingwood and its municipal officials and employees from any and all claims, damages and cost of suit which may arise out of the waiver granted hereunder.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-58 - Renewal of ABC Licenses for 2014-2015

The following Resolution was introduced:

RESOLUTION NO. 2014 – 58

LIQUOR LICENSE APPLICATION RENEWALS

WHEREAS, applications have been made to the Kingwood Township Committee for the renewal of Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses for the 2014-2015 licensing period; and

WHEREAS, the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey, at a meeting assembled, has reviewed all applications and the submitted application forms are complete in all respects, the applicant is qualified to be licensed according to all statutory, regulatory and local governmental ABC laws and regulations, and the issuing authority has reviewed the source of any additional financing obtained in the previous license term for use in the licensed business; and

WHEREAS, the submitted club application is complete in all respects, including submission of the club member list, the officers and directors of the club are qualified according to all statutory, regulatory and local government ABC laws and regulations, and the club maintains all records required by N.J.A.C. 13:2-8.8 and N.J.A.C. 13:2-8.12 and therefore are found to be in order;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the following Plenary Retail Consumption Licenses, Plenary Retail Distribution Licenses and Club Licenses be hereby renewed for the 2014-2015 licensing period effective July 1, 2014:

1016-31-006-001 Kingwood Township Fire Company No. 1
 PO Box 99
 Baptistown, NJ 08803

Municipal Fee: \$50.00 State Fee: \$200.00 Club
License

1016-33-003-004 B D A Highland Company LLC
 343 County Road 519
 Stockton, NJ 08559

Municipal Fee: \$2,500.00 State Fee: \$200.00
Plenary Retail Consumption License

1016-33-005-004 Razberry's Banquets Inc.
 PO Box 167
 Baptistown, NJ 08803

Municipal Fee: \$2,500.00 State Fee: \$200.00
Plenary Retail Consumption License

SPECIAL CONDITION: That the doors on the west side of the building be Closed from 10:00PM to 2:00AM while there is music, live or recorded, Playing in the premises.

RESOLUTION

Resolution No. 2014-60 - Chapter 159 Clean Communities Grant

The following Resolution was introduced:

**RESOLUTION NO. 2014 - 60
REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS
40AA:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood in the County of Hunterdon, New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$15,119.63, which is now available from the State of New Jersey, DEP, Clean Communities Grant in the amount of \$15,119.63; and

BE IT FURTHER RESOLVED that the like sum of \$15,119.63 is hereby appropriated under the caption Clean Communities Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from the State of New Jersey, DEP in the amount of \$15,119.63

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-61 - Dedication by Rider for Self Insurance Fund

The following Resolution was introduced:

Resolution No. 2014 – 61

A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR SELF INSURANCE FUND REQUIRED BY NJSA 40A: 10-1 et.seq.

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, NJSA 40A: 10-1etseq provides for receipt of Self Insurance Funds by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A 40A:4-39 provides the dedicated revenues anticipated from the Self Insurance Funds are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the NJSA 40A:10-1 et.seq. Self Insurance Fund.

2. The Clerk of the Township of Kingwood, County of Hunterdon is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-62 - Refunding Escrow Funds Bl 15 L 8.01

The following Resolution was introduced:

RESOLUTION 2014 – 62

RESOLUTION AUTHORIZING THE REFUND OF ESCROW FUNDS

WHEREAS, the applicant applied for a zoning permit from the zoning officer for a proposed use on Block 15, Lot 8.01; and

WHEREAS, the applicant applied for a site plan before the Planning Board and posted an escrow for the application in the amount of \$8,450.00; and

WHEREAS, the applicant appealed the decision of the zoning officer to the Board of Adjustment and it was determined by the Board of Adjustment that there was no requirement for a site plan for the proposed use on Block 15, Lot 8.01.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to refund to the attorney for the applicant, Gaetano M. DeSapio, 1110 Harrison Street, Suite H, Frenchtown, New Jersey, 08825, the amount of \$6,639.50 which is the unspent balance of the escrow posted for the application before the Planning Board.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-63 - Tax Sale Redemption Bl 23 L 10.04

The following Resolution was introduced:

**RESOLUTION NO. 2014 - 63
TAX SALE REDEMPTION**

WHEREAS, the Tax Collector has received redemption monies in the amount of \$16,073.46 to redeem Tax Sale Certificate No. 13-009 on Block 23, Lot 10.04; and

WHEREAS, the lienholder paid a premium in the amount of \$12,600.00 at the time of sale.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a check in the amount of \$28,673.46 to US Bank Cust for Pro Capital III, LLC, U.S. Bank TLSG, 50 S. 16th Street, Philadelphia, PA, 19102 for the redemption of Tax Sale Certificate No. 13-009.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-64 - Tax Sale Redemption Bl 38 L 5

The following Resolution was introduced:

RESOLUTION NO. 2014 - 64

TAX SALE REDEMPTION

WHEREAS, the Tax Collector has received redemption monies in the amount of \$13,865.10 to redeem Tax Sale Certificate No. 12-007 on Block 38, Lot 5; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a check in the amount of \$13,865.10 to US Bank Cust for Empire Tax V, 50 S. 16th Street, Philadelphia, PA, 19102 for the redemption of Tax Sale Certificate No. 12-007.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RESOLUTION

Resolution No. 2014-65 - Refund Excess Dog License Fees (Sargenti)

The following Resolution was introduced:

RESOLUTION NO. 2014 – 65

REFUND OF EXCESS DOG LICENSING FEES

WHEREAS, the Dog Licensing Official received from Dennis Sargenti an excess amount of \$15.00 for a 2014 Dog License.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a refund to Dennis Sargenti, 1245 County Road 519, Frenchtown, New Jersey, 08825.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None

ABSTAIN - None
ABSENT - None

RESOLUTION

Resolution No. 2014-66 - Refund Excess Dog License Fees (Strober)

The following Resolution was introduced:

RESOLUTION NO. 2014 – 66

REFUND OF EXCESS DOG LICENSING FEES

WHEREAS, the Dog Licensing Official received from Nicole Strober an excess amount of \$36.00 for a 2014 Dog License.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey that the Chief Financial Officer be authorized to issue a refund to Nicole Strober, 200 Kingwood Station-Barbertown Road, Frenchtown, New Jersey, 08825.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:
AYE - Dodds, Haywood, Lubitz
NAY - None
ABSTAIN - None
ABSENT - None

RESOLUTION

Resolution No. 2014-67 - Application to NJDOT for Spring Hill Rd Discretionary Aid

The following Resolution was introduced:

RESOLUTION NO. 2014 – 67

New Jersey Department of Transportation Resolution, Application, and Agreement for State Aid to Counties and Municipalities

Name of Sponsor: **Kingwood Township, Hunterdon County, NJ**

Mailing Address: **PO Box 199**

Baptistown, NJ 08803-0199

E-mail Address **mmacconnell@kingwoodtownship.com**

Federal Tax Identification Number - **226002964**

Program (only check one):	<input type="checkbox"/>	County Aid	<input checked="" type="checkbox"/>	Local Aid Infrastructure Fund (Discretionary Aid)
	<input type="checkbox"/>	Municipal Aid	<input type="checkbox"/>	Bikeway
	<input type="checkbox"/>	Centers of Place	<input type="checkbox"/>	Safe Streets to Schools
	<input type="checkbox"/>	Other (Specify) _____	<input type="checkbox"/>	Bridge Bond Act

Sponsor Priority No. **1** (Prioritized by Program)

Total Center Line Municipal Road Mileage **64 +/-**

BE IT RESOLVED, that application is hereby made to the Commissioner of Transportation for an allotment of aid for the improvement of:

Spring Hill Road Section III

(Project Name)

From: ***End of Spring Hill Road Section Two @ Station 63+00 (approximately 6,200 lf East of Horseshoe Bend Road***

To: ***Eastern intersection of Spring Hill Road with County Route 519 (Kingwood Road) completing the construction of a***

Three sectioned road improvement. Sections 1 & 2 were improved using 2010 & 2011 NJDOT Municipal State Aid

in the Municipality of ***Kingwood*** County of ***Hunterdon***

State of New Jersey for a distance of ***0.232*** miles or such portion thereof as may be approved by the Commissioner of Transportation. The total cost estimate for this improvement is ***\$160,434.20***. The Sponsor requests ***\$125,000.00*** in State funds and anticipates contributing ***\$35,424.20***, AND BE IT RESOLVED that any aid received as a result of this application will only be used for eligible costs for the project.

Type of Improvement (Check only major type of work)

<input type="checkbox"/> Resurfacing	<input type="checkbox"/> Culvert (Less than 20 foot span)
<input checked="" type="checkbox"/> Roadway Reconstruction	<input type="checkbox"/> Bridge (20 foot span or greater)
<input type="checkbox"/> Surface Treatment	<input type="checkbox"/> Safety Improvement
<input type="checkbox"/> Traffic Signal Installation	<input type="checkbox"/> Safe Streets to Schools
<input type="checkbox"/> Intersection Improvement	<input type="checkbox"/> Other (Describe Below)
<input type="checkbox"/> Bikeway	

Scope of Work (Provide a detailed written description of the project - use additional sheets if necessary)

This is the third and last of a three (3) section improvement project for Springhill Road. Spring Hill Road Section 1 was approved for NJDOT Municipal Aid in 2010 (MA-2010- Kingwood Township -00243) and Spring Hill Road Section 2 was approved for Municipal Aid in 2011 (MA-2011-Kingwood Township-00554). Applications have been submitted for 2012, 2013 and 2014 NJDOT Municipal Aid Funds through the online SAGE application; however funds have not been approved for Section 3. Over the past few years the condition of Section 3 has continued to deteriorate through the freeze/thaw cycles. The original hope was to complete Section 3 concurrently with Section 2 to provide a uniform reconstructed road. Construction of Spring Hill Road Section 3 will complete the road preservation of Spring Hill Road from Horseshoe Bend Road to County Route 519 (Kingwood Road).

2014 – 147

Total municipal aid funding provided for Sections 1 and 2 of Spring Hill Road was \$90,000.00 and \$160,000.00 respectively for total funding of \$250,000.00. All work was performed under a Force Account Agreement with a total reimbursement of \$244,471.00 with \$5,529.00 of unused funds. The current application is the first request that Kingwood has made for discretionary aid from NJDOT.

Improvements to Section 3 will include drainage improvements installed as needed and permitted within the existing roadside ditches. The existing ditches currently convey stormwater runoff to the County culvert at the western end of Section 3. Due to the flatness of the channel, areas of the ditch can experience overtopping and erosion. Replacement of the ditch with inlets and a piped collection system will better convey the water runoff to its receiving waters while providing additional room for road widening. Additional drainage will also minimize localized flooding of the roadway.

The roadway will be boxed out to obtain a total width of 20 feet from its existing average width of 15 feet. Distressed areas will be excavated to a suitable subgrade. Widened and distressed areas will receive 5 inches of Superpave Base Course. Once widened and distressed sections repaired, Section 3 will receive a 2 ½" Superpave Surface Course. These dimensions are consistent with the Section 1 and 2 improvements and will provide uniform and safe two way vehicular traffic. All existing driveway aprons along this section of Spring Hill Road will be paved to the Right of Way to insure stability of the access points.

The road's intersection with County Route 519 is to be realigned to center Spring Hill Road within its public Right of Way and increase the radii of the returns to the County road to provide safer vehicular turning movements. In addition to the intersection realignment, the existing 12" CMP under Spring Hill Road is proposed to be removed and replaced with a 15" RCP having an approximate length of 70 feet.

Spring Hill Road currently serves as the connection between Horseshoe Bend Road and Kingwood Road serving several single family homes, equestrian facilities and agricultural facilities. The Kingwood Elementary School and Kingwood Fire Company are located approximately 600 feet and 1,300 feet respectively to the north on Kingwood Road. Completing the improvements will facilitate a safer situation for school buses to pick up students and emergency service access to the residences along Spring Hill Road as well as Horseshoe Bend Road. In 2011, Kingwood Township together with NJDEP acquired approximately 238 acres of land along Horseshoe Bend Road with its entrance opposite the intersection with Spring Hill Road. This land along with previously preserved lands totals 452 acres and is currently called Horseshoe Bend Park. The park is utilized for passive recreation including equestrian and pedestrian trails. As the name implies, Horseshoe Bend Road has significant curves, particularly at the existing stone arch bridge to the north of its entrance. The narrowness and curved geometry of Horseshoe Bend Road limits the safe passage of horse trailers wishing to gain access to the park. On several occasions, trailers have failed to properly negotiate the stone arch bridge hitting and damaging the walls. Completion of the Spring Hill Road improvements will provide a safer alternate route to the park.

[SUBMIT 3 ORIGINALS OF THIS FORM ALONG WITH 3 LOCATION MAPS AND FOR CENTERS OF PLACE SUBMIT 6 ORIGINALS OF THIS FORM ALONG WITH 6 LOCATION MAPS TO THE DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT]

Total Estimated Cost of Improvement (Attach a detailed cost estimate)

Construction Cost (From attached estimate)	\$139,508.00
Design Engineering (List only if eligible for Urban Aid or as a Depressed Rural Center)	
Right-of-Way (List only if eligible for Urban Aid or as a Depressed Rural Center)	
Construction Inspection and Material Testing if requesting (15% of the final allowable construction cost maximum)	\$20,926.20
Total Estimated Cost	\$160,434.20

Project Information

- Is utility work planned within the project limits over the next five (5) years? – Yes No Is the purchase of right-of-way required before the start of project construction? – Yes No Does the project intersect a State Highway? – Yes No If yes, which highway?
 If Yes, is the intersection signalized? – Yes No
- Is there a railroad crossing within the project limits? – Yes No
- Is there a railroad crossing 100 feet outside of the project limits? - Yes No
- Will the construction impact traffic across a railroad crossing outside the project limits? – Yes No

ADDITIONAL FORMS OR DOCUMENTS REQUIRED - ATTACH ONLY THOSE FORMS APPLICABLE TO THE PROJECT

- Traffic Signal and/or Channelization - Attach a copy of the “Authorization to Design or Install”
- Roadway Project – Attach a copy of “Appendix RD”
- Bridge Project – Attach a copy of "Appendix BR" and Appendix RD"
- Bikeway Project – Attach a copy of "Appendix BW"
- Safe Streets to Schools Project – Attach a copy of "Appendix SS"
- Location map - 8 ½” x 11” only, showing project limits (all information must be clear and legible with street names labeled)

NOTE For projects located within right-of-way or on property owned by other jurisdictions, proof of permission to construct this project must be attached to this form or the project will not be considered for possible funding.

AND BE IT FURTHER RESOLVED that if this application is approved and accepted by the New Jersey Department of Transportation (“the Department”), the Sponsor agrees that:

- a. It shall arrange for financing of the total cost of the project provided for in this Agreement.
- b. It recognizes and agrees that continuation of funding under this Agreement is expressly dependent upon the availability to the Department of funds appropriated by the State Legislature from State revenues or such other funding sources as may be applicable. The Department shall not be held liable for any breach of this Agreement because of the absence of available appropriation.
- c. In the event that the Department approves funds in an amount less than requested, the Sponsor, at its option, 1) may either rescind this Agreement or 2) continue with the project and assume the entire difference between the total cost of the project and the allotment of State funds or 3) reevaluate the project limits or scope and submit a letter of justification to the Department for approval. In the event the Sponsor rescinds the Agreement, the allotted funds shall revert to the source of the funding.
- d. The Sponsor must notify the Department of its rescission of this Agreement within thirty (30) days of the expiration of the agreement or subsequent extensions. Not meeting this requirement will result in future grants being provided on a reimbursement basis until such time as the municipality demonstrates satisfactory performance in awarding construction contracts. This does not apply to the County Aid Program.
- e. Any purported transfer or assignment of the written obligations of the Sponsor contained herein without prior approval of the Department shall be void.
- f. New Jersey Office of Management and Budget, Circular Letter 05-12, Grant Agreements – Agency Contracts and any supplemental compliance statements by the Department, must be complied with by the Sponsor.
- g. The work to be performed by the Sponsor under this Agreement shall include but not be limited to the following:
 1. Preparation of contract drawings and supplementary specifications.
 2. The acquisition of all necessary right-of-way, easements, slope rights and permits.

3. Construction of the above referenced improvement.
 4. Monitoring and supervising compliance with all provisions of this Agreement.
- h. It shall defend, indemnify, protect and save harmless the State and its officers, agents, servants, and employees from and against any and all suits, claims, demands or damages of whatsoever kind and nature arising out of, or claimed to arise out of, any act, error or omission of the Sponsor, its consultants, contractors, agents, servants and employees in the performance of the work of the project including, but not limited to, expenditures for and costs of investigations, hiring of expert witnesses, court cost, counsel fees, settlements, and judgments.
 - i. It shall engage a Professional Engineer, registered in the State of New Jersey, for design services on the project. In its agreement for professional services, the Sponsor shall require the provision of professional liability insurance or errors and omissions insurance sufficient to protect against liabilities arising out of the professional obligations performed pursuant to the agreements.
 - j. In its agreements for professional and non-professional services, the Sponsor shall require the provisions of public liability insurance and every such policy shall include the Sponsor and State as additional named insureds.
 - k. All design work shall conform to the applicable American Association of State Highway and Transportation Officials (AASHTO) design criteria and the Department's Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines. The design of traffic barriers and drainage systems shall conform to the Department's Roadway Design Manual. No deviation shall be allowed without the knowledge of the Department. If there is deviation from those standards, the Sponsor shall accept any and all responsibility for any injury or damage by such deviation to any person or property and shall indemnify the State as outlined in this Agreement. All design shall also conform to the current "Manual on Uniform Traffic Control Devices" published by Federal Highway Administration. Design Exception reports will be prepared for all controlling substandard design elements in accordance with the Department's Design Exception Manual. Design Exception reports shall be certified by a New Jersey licensed professional engineer.
 - l. It shall provide maps, reports, detailed plans, supplementary specification and contract documents required by the Department.
 - m. All workmanship and materials shall conform to current "New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction" as amended for State Aid.
- n. It is the responsible authority, without recourse to the State, regarding the settlement and satisfaction of all contractual and administrative issues arising out of the procurement entered in support of this funding.
 - o. Prior to advertising for bids, the Sponsor shall notify the Department if it intends to substantially change the scope of the project proposed in the Resolution, Application, and Agreement. No substantial change shall be included in the project unless it has been approved by the Department.
 - p. Any changes in work after the award of contract shall be documented with a Department approved change order.
 - q. Fifteen (15) calendar days prior to advertisement, the Sponsor shall submit the following to the Division of Local Aid and Economic Development:
 1. One (1) copy of the contract plans, specifications, engineer's estimate, and engineer's design certification.
 2. Other documents as required.
 - r. It shall advertise and award the contract in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40 A:11-1 et. seq.
 - s. It shall comply with all applicable Federal, State and Local laws, rules, ordinances and regulations.
 - t. Within thirty (30) calendar days of construction bids, unless the Department grants an extension of this time, the Sponsor shall submit the following to the Division of Local Aid and Economic Development.
 1. Two (2) copies of the summary of construction bids.
 2. A resolution awarding the contract to the lowest responsible bidder submitting a responsive bid, subject to the approval of the Department.
 - u. For municipal grants, the municipality shall award a construction contract for the grant project within eighteen (18) months of approval of this Resolution, Application, and Agreement by the Department. The Department in its sole discretion may provide one six (6) month extension after receiving an adopted resolution and justification from the Sponsor at least thirty (30) days prior to the expiration of the grant agreement. The Department in its sole discretion may provide a second six (6) month extension under extraordinary circumstances as defined by NJAC 16:20B1.3 after receiving an adopted resolution and justification from the Sponsor at least thirty (30) days prior to the expiration of the first six month extension. The Department may cancel the grant agreement if the Sponsor does not award the construction contract by the specified time or if an extension is not requested at least thirty (30) days prior to the expiration of the grant agreement or subsequent extensions; or if an extension of time is not granted.
 - v. Cancellation of the grant agreement because a construction contract was not awarded within the time requirements or because an extension of time was not properly requested thirty (30) days prior to grant agreement expiration or subsequent extensions will result in future grant funds being provided on a reimbursement basis until such time as the Sponsor demonstrates it can award a construction contract within the specified timeframes.
 - w. Sponsors may voluntarily cancel the grant agreement with written notice thirty (30) days prior to the expiration of the grant agreement or subsequent extensions. Voluntarily canceling the grant agreement with proper notification will result in no penalties on future grants.

- x. Upon prior approval of the Department, it may elect to undertake the work through the use of its own forces when it is deemed applicable and appropriate.
- y. Neither design costs, the costs for acquisition of all necessary right-of-way, easements, slope rights, and permits nor utility costs shall be considered costs of the project for purposes of computation of the allotment of State Aid funds under this Agreement except in special cases approved by the Department.
- z. State participation in the cost of the project shall not exceed the lesser of either 100 percent of the cost of the completed construction work including eligible construction supervision, inspection and material testing, or the original allotment. State participation in inspection and material testing costs combined shall be limited to 15 percent of the eligible construction work cost.

The State shall not participate in costs that the Department determines to be beyond the scope of the purposes of the allotment, excessive or otherwise unallowable. The Sponsor shall be afforded an opportunity to challenge this determination at an informal hearing.

- aa. At the discretion of the Commissioner of Transportation, payment of the allotted funds may be made to the project Sponsor in the form of a grant. Grant payments shall be made as follows:
 - 1. For programs administered by the Division of Local Aid and Economic Development, a specified percentage, of the lesser of the eligible award amount or allotment amount shall be paid at the time of concurrence in the award of contract by the Department or the full amount of the allotment shall be paid upon approval of this agreement as determined by the Commissioner. The remaining percentage or balance of funds shall be paid upon submission of a final voucher with supporting information as required by the Department. The final voucher must be submitted to the Department within six (6) months of project acceptance. The Department reserves the right to inspect the work associated with the grant as per N.J.A.C 16:20B-3.2.
 - 2. For County Aid and the Local Bridge Bond Act, the full amount of the annual allotment amount shall be paid upon approval of the Annual Transportation Plan (ATP) and the execution of this Agreement unless the County has demonstrated unsatisfactory performance, whereby funds will be provided similar to municipal grants.
 - 3. If the Sponsor requests, progress payments shall be on a reimbursement basis. It shall request reimbursement from the Department by submitting vouchers supplied by the Department with supporting information as required by the Department. Progress payments of not less than \$50,000 may be made.
- bb. The Sponsor hereby certifies that all allotted funds shall only be spent on eligible costs for the approved project(s) as described in this Agreement.
- cc. In the event allotted funds remain after completion of the work, the remaining funds shall revert to the source of the funding and shall be reallocated by the Department in a manner determined solely by the Commissioner of Transportation.
 - dd. In the event that the Department determines that it has reimbursed the Sponsor in an amount in excess of the funds actually due under this Agreement, the Sponsor shall, upon notice from the Department, make timely repayments to the State. Upon failure of the Sponsor to timely repay such funds, the State is hereby authorized by this Agreement to deduct those funds from any monies due the Sponsor under the terms of any agreement between the State, its Departments and Agencies and the Sponsor or to gain reimbursement through any other remedies available at law or equity.
- ee. It shall provide cost certification and maintain financial records relating to all costs for the project in accordance with N.J.A.C. 16:20A or 16:20B, as applicable, and comply with State of New Jersey audit requirements specified therein.
- ff. It shall maintain complete documentation of the project for a period of three (3) years after receiving final reimbursement or payment by the State.
- gg. It shall maintain the completed project in a manner satisfactory to the Department. hh. It will comply with Title VI of the 1964 Civil Rights Act. ii. Failure to comply with all provisions contained in this Resolution, Application and Agreement may result in the suspension and/or termination of funding.
- jj. Approval as to Form by Certification Process.

AND BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to execute and attest this Resolution, Application and Agreement.

FOR THE SPONSOR

ATTEST and AFFIX SEAL _____

(Clerk) (Presiding Officer)

FOR THE DEPARTMENT OF TRANSPORTATION

Fiscal Year/Funds: _____

Job Number: _____

Account: _____

State Funds: _____

FA0 Number _____

Certification of Funds _____ Date _____ By _____ Director, Division of Accounting and Auditing

APPROVED: _____ Date _____
 Michael Russo, Director, Division of Local Aid and Economic Development

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on _____ .

 Secretary, Department of Transportation

"Appendix RD"
Roadway Data Sheet

Project – *Spring Hill Road Section 3*

From: - *End of Spring Hill Road Section 2* To: - *County Route 519 (Kingwood Road)*

Municipality – *Kingwood Township* County - *Hunterdon*

Existing Road Conditions

Current ADT - **500** % Truck Traffic over 5 Tons – **3%** Legal Speed Limit – **35 mph**

Commuter Bus Route - Yes No

Right of Way Width – **33 feet**

Pavement Width – **15 feet** Type - **Bituminous** Base Depth - **Varies** Surface Depth - **Varies**

Shoulder Width – **1 foot** Type - **Grassed** Depth – **N/A**
(If different for each side or varying, provide minimum width for each side)

Curbing - One Side - **No** Both Sides - **No**

Sidewalk - One Side - **No** Both Sides - **No**

Parking Restrictions - **Statutory**

Existing Bridge being replaced or repaired - Yes No If Yes, and
is part of project, complete Appendix BR

Proposed Improvements

Right of Way Width – **33 feet**

Pavement Width – **20 feet** Type - **Bituminous** Base Depth – **5 inch** Surface Depth – **2.5 inch**

Shoulder Width – **1 foot** Type - **Grassed** Depth – **N/A**
(If different for each side or varying, provide minimum width for each side)

Curbing - One Side - **No** Both Sides - **No**

Sidewalk - One Side - **No** Both Sides - **No**

Parking Restrictions - **Statutory**

Will the project meet AASHTO standards? – Yes No If No, list Design Exceptions below

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution.

Roll Call Vote:
AYE - **Dodds, Haywood, Lubitz**
NAY - **None**
ABSTAIN - **None**
ABSENT - **None**

RESOLUTION

Resolution No. 2014-68 - Authorizing Add'l. Work by Quest Environmental

Deputy Mayor Dodds explained that there are two difference resolutions to be decided on for the Church property. He reviewed the environmental concerns on the property and the differences of what they are voting on this evening. He noted that he spoke with both the owners of the Church property and the Hunterdon Land Trust.

He explained that the Church property owners have not responded back, but the Hunterdon Land Trust recommended that the township pay for the additional work with Quest Environmental. He stated the funds will be reimbursed back to the township at the settlement of the closing, which should be completed in one to two months. Deputy Mayor Dodds explained that if the township does not proceed with the clean-up that the State and the County aid will disappear.

The following Resolution was introduced:

RESOLUTION NO. 2014 - 68

**RESOLUTION AUTHORIZING ADDITIONAL WORK
BY QUEST ENVIRONMENTAL & ENGINEERING SERVICES, INC.**

WHEREAS, the Township of Kingwood previously authorized the services of Quest Environmental & Engineering Services, Inc. to perform certain environmental testing services for the United Reformed Church preservation project, Block 12, Lot 25; and

WHEREAS, the Township of Kingwood has determined that additional environmental testing services of Quest Environmental & Engineering Services, Inc. in the amount of \$4,180.00 are required in order for Quest to provide required environmental testing and oversight as is more specifically set forth in the May 7, 2014 Proposal for Natural Background Assessment, attached hereto as Exhibit A; and

WHEREAS, the Township of Kingwood has determined that additional environmental testing services of Quest Environmental & Engineering Services, Inc. in the amount of \$7,650.00 are required in order for Quest to provide required environmental testing and oversight as is more specifically set forth in the June 3, 2014 Proposal for Remedial Investigation, attached hereto as Exhibit B; and

WHEREAS, funds in the amount of \$4,180.00 are or will be made available for this purpose to be certified by the Chief Financial Officer; and

WHEREAS, funds in the amount of \$7,650.00 are or will be made available for this purpose to be certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, *et seq.*) authorizes the hiring of a professional without competitive bidding, providing that the amount to be paid for the work of the professional is less than the bid threshold set forth in the law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Kingwood, Hunterdon County, as follows:

1. Quest Environmental & Engineering Services, Inc. is hereby authorized to perform a Natural Background Assessment for the Township of Kingwood in connection with the United Reformed Church preservation project, Block 12, Lot 25, for an amount not to exceed \$4,180.00 per the Proposal dated May 7, 2014 and attached hereto as Exhibit A.

2. Quest Environmental & Engineering Services, Inc. is hereby authorized to perform a Remedial Investigation for the Township of Kingwood in connection with the United Reformed Church Preservation project, Block 12 Lot 25, for an amount not to exceed \$7,650.00 per the Proposal dated June 3, 2014 and attached hereto as Exhibit B.

3. These contracts are awarded without competitive bidding as "Professional Services" as well as being in amounts for less than the bid threshold under the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-5.

4. The Mayor, Clerk, Chief Financial Officer and all other necessary Township officials are hereby authorized to execute any and all documents necessary for the transactions contemplated by this Resolution.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to adopt the foregoing resolution with the conditions that there will be an agreement that the Church pays for the additional environmental work that needs to be done on the property within three months following the completion of the work or the closing whichever comes first.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

NEW BUSINESS

Application for a Person-to-Person Transfer of ABC License 1016-44-002-006

The Township Committee reviewed an application for a Person-to-Person Transfer for ABC License No. 1016-44-002-006 for ANS Liquor, LLC for the location, 866 Route 12 to be conducted as the Kingwood Liquor & Market Place. Attorney Mahesh Rajan was present to represent three of the applicants for the hearing of their application. Attorney Kopen explained that there was a report she received, which notes the discrepancy from the New Jersey State

Police, and the ABC who denied the transfer of this license. She noted that she spoke with the ABC Bureau, and that the applicant’s position is a disclosed interest and determined this a basis to deny the transfer. Attorney Kopen stated the ABC is advising the township to not approve this liquor license transfer. Attorney Mahesh Rajah explained that one of his clients who was listed as one of the applicants, told him that the State essentially approved their application and has given them the okay to bring it to the township for approval.

Mayor Lubitz noted that the ABC and the New Jersey State Police are the investigative bodies, therefore, the township cannot go against what they recommend. Mayor Lubitz stated that it doesn’t appear at this time that there is new information forthcoming.

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to deny application for a Person-to-Person Transfer for ABC License 1016-44-002-006.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

Attorney Kopen noted that the applicants have the right to appeal directly to the Director of ABC, which needs to be made within a certain amount of days.

Recommendation from Parks & Recreation Committee for Ordinance to Prohibit Unauthorized Overnight Parking

Deputy Mayor Dodds noted that the township’s regulations do not have anything to stop overnight parking. There was a discussion as to which properties in the township should be included in the ordinance. Deputy Mayor Dodds feels that the Horseshoe Bend Park and the Kingwood Park are controlled by the township and the other parks are out of the township’s control. It was agreed to also include the Old Fairview School and all the township owned properties including the former Melnyk and Ukarish properties. Deputy Mayor Dodds noted that anyone that is going to park overnight on any of the listed properties, would need to obtain permission from the Township Committee or the Parks and Recreation Committee.

The Township Committee authorized Attorney Kopen to prepare an ordinance for next month’s meeting.

Price Quotations for Electric for Records Storage Room at DPW

The Township Committee reviewed the following price quotations for electrical work for the records storage room at the Department of Public Works:

Anthony Trilone Electric Inc.	\$1,180.00
-------------------------------	------------

25 Featherbed Lane
Stockton, NJ 08559

Fred J. Nanni Electrical Contractor LLC \$1,280.00
P.O. Box 164
Lambertville, NJ 08825

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to accept the lowest bid from Anthony Trilone Electric Inc. in the amount of \$1,180.00 for the electrical work needed to be done at the DPW record storage room.

Roll Call Vote: **AYE** - **Dodds, Haywood, Lubitz**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

Animal Control -Stray Animals Issues

Mayor Lubitz reviewed the stray animal issue. He noted that a resident passed away and left a number of stray cats on the property. He noted that the animal control official has brought this issue to the township. Clerk MacConnell explained additional information regarding stray and wild cats. Attorney Kopen informed the Township Committee that this could be a Hunterdon County Health Department issue. After a brief discussion, the Township Committee would like the animal control official to inform the property owner’s daughter that it is her responsibility to remove the cats from the property.

Hunting Program for Public Parks

Mayor Lubitz explained that the township has a hunting program at the Horseshoe Bend Park and at the former Ukarish property they have now allowed bow and arrow hunting season only. He explained that the township would like to protect the integrity of the hunting program and insure public safety. He explained that the township has become aware of the public hunting adjacent to the public parks. He feels that if someone on a bordering property interferes with the privilege of the licenses that have been granted through the township, that it is now a safety concern. He stated there is nothing in an ordinance that prohibits individuals from shooting into one of the township’s public parks. He would like to see an ordinance introduced, which would prohibit the discharge of firearms. He reviewed information from a sample ordinance from West Windsor Township, which he noted is a good example. It should be specifically defined and that the Horseshoe Bend Park and the Kingwood Park need to be identified.

Deputy Mayor Dodds noted that the ordinance needs to specify no firearms within 450’ from any property line, dog leash free areas, playgrounds, any buildings or from any school property zone. He also noted that it would be 150’ for bow and arrow hunting. Mayor Lubitz stated the exceptions, as the township does not want to be in violation.

Deputy Mayor Dodds explained that the applicants who have applied for hunting on township properties, need to go through a full lesson on what can and cannot be done before the hunting season.

Mayor Lubitz noted that there will be an ordinance prepared for next month to be introduced on first reading.

OLD BUSINESS

Recycling Area Cover/Enclosure – New Price Quotations

Mayor Lubitz noted that an ordinance was introduced this evening to provide for the construction of a 35x60x14 area to be attached to the existing salt shed at the Department of Public Works for a cover area for the recycling containers. Clerk MacConnell noted that no additional quotes have come in at this time.

COAH Update

Mayor Lubitz noted that he has been working together with a few non-profit organizations who are interested in meeting to talk about the construction of affordable housing. He noted that he will keep the Committee Members informed at each meeting.

Discuss Repairs to Municipal Building – Septic, Downstairs Entrance, Lighting, UST

The Township Committee Members discussed repairs that need to be done on the municipal building to make the public building function correctly for the public and the employees. Deputy Mayor Dodds noted that the septic line was just repaired recently. He explained that the township needs to obtain quotes for lighting, drainage, waterproofing, and replacing handrails. He explained that once the township has an idea of what they would like to do, they will then speak to the township engineer for assistance.

Discuss Municipal Court Room

The Township Committee discussed the meeting room that the court has requested for the court officials to use during court once a month. Deputy Mayor Dodds noted that he would like to see the record room upstairs at the DPW completed, and then remove the items in the backroom of the courtroom to the DPW. He noted that he will be working with the DPW to get that completed and he plans to work on cleaning out the upstairs backroom during the third week of June, and the court meeting room should be completed by the fourth week of June.

Construction Code Technical Assistant Hours

2014 – 158

Clerk MacConnell reported the new Construction Code Technical Assistants hours. She noted these will be effective on Monday, June 16, 2014 from 8:00am – 12:00 noon, Tuesdays from 12:30pm – 4:30pm and Thursdays from 8:00am – 12:00 noon.

MINUTES

May 1, 2014 Regular Meeting

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to approve the May 1, 2014 Township Committee Regular Meeting Minutes with the following correction:

Correction: Page 2, Under Memo from State Dept. of Ed re: Allocation of Equalized Valuation.
7th line down in Paragraph – Replace the misspelled word – real state for (**real estate**)

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

May 1, 2014 Executive Session Meeting

It was moved by Mrs. Haywood, seconded by Mr. Dodds and carried to approve the May 1, 2014 Executive Session Meeting Minutes.

Comments: No comments or corrections

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

EXECUTIVE SESSION – RESOLUTION NO. 2014 - 69

The following Resolution was introduced to enter into closed session at approximately P.M.:

RESOLUTION NO. 2014 – 69

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

Contract Negotiations – United Reformed Church Bl 12 L 25
DPW Agreement w Local Union 469
Possible Litigation – Block 14 Lot 28.01
Block 12 Lots 8 & 11

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to adopt the foregoing resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

RETURN TO REGULAR SESSION

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to return to regular session at 9:24P.M. **All voted Aye on Roll Call Vote.**

Roll Call Vote:	Aye	-	Dodds, Haywood, Lubitz
	Nay	-	None
	Abstain	-	None
	Absent	-	None

Deputy Mayor Dodds noted that the Horseshoe Bend Park has a group called “Friends of Horseshoe Bend Park” who are a 501c3 organization. He stated that Meg Sleeper is the president of the club. He then brought up their website and noted that there are some events that run through the township that may have a better opportunity for fund raising. He explained that the township can apply for grants.

The Township Committee thanked Attorney Kopen and wished her the best. Attorney Kopen thanked everyone all again.

ADJOURNMENT

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to adjourn the meeting at 9:31P.M. **All voted Aye on Roll Call Vote.**

Respectfully Submitted,

**Cynthia L. Keller
Deputy Clerk, RMC**

