

KINGWOOD TOWNSHIP COMMITTEE

February 25, 2013 – 7:00PM

Call to Order

Pledge of Allegiance

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on February 21, 2013 and by telefaxing copies of the notice to the Express Times and Star Ledger on February 19, 201. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on February 19, 2013.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Resolution No. 2013-20 – Amending Resolution No. 2013-15

2013 Municipal Budget – Worksession

Public Comment – Privilege of the Floor

Adjournment

PLEASE NOTE THIS AGENDA IS SUBJECT TO LAST MINUTE CHANGES

2013 - 67

**February 25, 2013
Township Committee
Special Meeting Minutes**

A Special Meeting of the Kingwood Township Committee was called to order at 7:00P.M. with Mayor Lubitz.

Also present at the meeting were Deputy Mayor Haywood, Committeeman Dodds, C.F.O./Tax Collector D. Laudenbach, and Clerk MacConnell. Following the salute to the Flag, Mayor Lubitz read aloud the following:

NOTICE REQUIREMENTS

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Resolution No. 2013-20 – Amending Resolution No. 2013-15

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2013 – 20

RESOLUTION AMENDING RESOLUTION NO. 2013-15

WHEREAS, on February 7, 2013, the Township Committee adopted Resolution No. 2013-15 authorizing a refund to the property owner of Block 12, Lot 31 and Block 14, Lots 28.02 and 30 in the amount of \$8,937.18; and

WHEREAS, the Tax Collector has received a request from the attorney for the property owner, with the property owner in agreement, that the refund should be reduced by the amounts due for the first quarter of 2013 on the above block and lots.

2013 - 68

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that Resolution No. 2013-15 shall be amended to reflect the refund paid on the above block and lots made payable to Horseshoe Bend LLC, PO Box 159, Gwynedd Valley, PA, shall be in the amount of \$3942.08.

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to adopt the foregoing Resolution.

Roll Call Vote:	AYE	- Dodds, Haywood, Lubitz
	NAY	- None
	ABSTAIN	- None
	ABSENT	- None

2013 Municipal Budget – Worksession

Emergency Management Coordinator, Jack MaConnell was present to speak to the Committee Members regarding information he reported on a reimbursement the township will receive from FEMA for Hurricane Sandy. He feels it is very important for the township to set up a radio system between the DPW, the Fire Company and the Rescue Squad for communication between each other including the County during an emergency. He explained that the cost will be approximately \$20,000.00 for the base station radio system. He came to the budget meeting to request that the township consider this request while discussion their budget. The Township Committee noted that they will take his request into consideration, and thanked Mr. MacConnell for coming. Mr. MacConnell left the meeting at 7:15pm.

Committeeman Richard Dodds asked C.F.O. D. Laudenbach for clarification on the notes and comments from the township's Auditor, William Colantano. Diane Laudenbach responded, she also reviewed figures from previous years and delinquent tax collections, which are due mostly to the Horseshoe Bend Park property that was not settled. Diane Laudenbach clarified the surplus figures. She explained that \$216,396.00 needs to be eliminated from the budget. The Committee Members reviewed each line item. There was a lengthy discussion on the publication costs of ordinances. There was a discussion regarding an ordinance that will need to be introduced for the purchase of a radio system for first responders and also the court security windows. It was suggested to put \$120,000 into the Capital Improvement Fund, and \$50,000.00 will go towards chipping and sealing the roads. It was discussed that it would cost approximately \$31,000.00 for a bullet resistant glass for the municipal offices and a larger septic system at the Horseshoe Bend Park. Committeeman Dodds noted that he would like \$5,000.00 to make the existing indoor bathroom facility at Horseshoe Bend Park Morton building into two bathrooms. There was a brief discussion regarding part-time/seasonal grass cutter, which will cost the township approximately \$3,000.00 for the season.

2013 - 69

The Committee Members stated that there will be no salary increases in the township this year, other than the Department of Public Works, who receive an increase do to contractual agreement amounts that will be honored only.

C.F.O. Diane Laudenbach stated that she will provide figures to the auditor and he will then come back with various suggestions. The Committee Members noted that they would like to break even.

PUBLIC COMMENT – PRIVILEGE OF THE FLOOR

N/A

ADJOURNMENT

It was moved by Mr. Dodds, seconded by Mrs. Haywood and carried to adjourn the meeting at 10:05PM. **All** voted **Aye** on **Roll Call Vote**.

Respectfully submitted,

**Cynthia L. Keller, RMC
Deputy Clerk**