

2010 - 49

**March 2, 2010
Regular Township Committee
Meeting Minutes**

A Regular Meeting of the Kingwood Township Committee was called to order at 7:00 P.M. with Mayor Burke presiding.

Also present at the meeting were Deputy Mayor Lubitz, Committeewoman Niemann, Attorney Judith Kopen, C.F.O. D. Laudenbach, Deputy Clerk Keller and Clerk MacConnell. Following the salute to the Flag, Mayor Burke read aloud the following:

NOTICE REQUIREMENTS

Adequate notice of this meeting was provided in accordance with the Open Public Meetings Act by publication of the notice in the Hunterdon Democrat and Courier News on January 21, 2010 and by telefaxing copies of the notice to the Express Times and Star Ledger on January 19, 2010. Copies of the notice were also posted in the Kingwood Township Municipal Building and Baptistown Post Office on January 19, 2010.

In order to ensure full public participation in this meeting, all members of this Committee or Board, and also members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

CORRESPONDENCE

E-mail from Cty. Planning Bd. re: Senate Bill S1

Mayor Burke read aloud an e-mail regarding the Senate Bill S1. Deputy Mayor Lubitz stated that the Senate will be reviewing the Bill at a hearing, and that Senator Lesniak stated that this is a work in progress. He noted that the Governor also has a task force working on this Bill, and after 90 days the Township will have a better idea of what is being proposed before the Township comments.

Letter & Sample Ordinance from State Public Advocate re: Prevention Of Lead Poisoning

The Committee members reviewed the correspondence and would like this referred to the Township's Board of Health and to the Building Inspector for their comments. Secretary to the Board of Health, Diane Laudenbach commented that at the last Board of Health meeting in February the Board of Health has already reviewed this letter and sample ordinance.

Sample Resolution from GFOA re: Opposing NJ Taxpayers Funding Pension Benefits for Non-Government Employees

The Committee members reviewed and noted that they would like to support this resolution Opposing NJ Taxpayers Funding Pension Benefits for Non-Government Employees. Resident, Gilbert Dick asked questions regarding the resolution. Mayor Burke read aloud the resolution, and explained what it was all about to everyone.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2010 - 29

**OPPOSING NEW JERSEY TAXPAYERS FUNDING
PENSION BENEFITS FOR NON-GOVERNMENT
EMPLOYEES**

WHEREAS, taxpayers are currently funding \$1.3 million a year in pension payments for employees of three organizations; the League of Municipalities, the School Boards Association and the Association of Counties none of which are part of the State government and are privately run; and

WHEREAS, these pensions are in addition to the roughly \$7.5 million in local and county taxes dollars handed over for the groups' annual membership dues to cover salaries and operating expenses; and

WHEREAS, currently there are 107 non-government employees who have combined pensionable salaries of more than \$7 million, and growing according to Treasury data; and

WHEREAS, it is in the best interest of the tax payers of the Township that pension benefits not be funded to non-government employees.

NOW, THEREFORE, BE IT RESOLVED by the Kingwood Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey that the Township opposes New Jersey taxpayers funding pension benefits for non-government employees; and

BE IT FURTHER RESOLVED that copies of this Resolution be forwarded to Governor Christie, and members of the Legislature representing the 23rd District.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:

| | | |
|----------------|---|-------------------------------|
| Aye | - | Lubitz, Niemann, Burke |
| Nay | - | None |
| Abstain | - | None |
| Absent | - | None |

Letters from Hunterdon Cty re: Recycling and Upcoming Mtg.

Committeewoman Niemann reported that she and Cynthia Niciecki will be in attendance this Friday morning at the County Recycling meeting.

Letter from West Amwell Twp. Mayor Molnar re: Shared Services

Mayor Burke reviewed. The Committee members asked Clerk MacConnell to contact Committeeman George Fisher to inform him that the Township of Kingwood would be interested in participating, and that they would like additional information.

Resolution from Hunterdon Cty re: Support Governor's Efforts

Mayor Burke reviewed the Resolution, and noted that this is informational.

Letter from Hunterdon Cty re: Open Space Trust Fund Distribution and Township Allocation

Mayor Burke reviewed the letter from the County and a spreadsheet that showed Kingwood Township's individual account summary including annual allocations and the expenditures history. He noted that the tax payers contributed a total of \$214,841.56, and that the Township will be receiving a total of \$32,226.23, which is 15%.

Resolution No. 2010-17 - 2009 Budget Appropriation Transfers

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2010 – 17
2009 BUDGET RESERVE APPROPRIATION TRANSFERS

BE IT RESOLVED, by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to make the following transfers within the 2009 Budget Reserve Appropriations:

2010 - 52

| FROM ACCOUNT | TO ACCOUNT | AMOUNT |
|---------------------------|--------------|--------|
| 119-0006-299 | 119-0050-299 | 575.00 |
| TOTAL TRANSFERRED: | | 575.00 |

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Roll Call Vote:

| | | |
|----------------|---|-------------------------------|
| Aye | - | Lubitz, Niemann, Burke |
| Nay | - | None |
| Abstain | - | None |
| Absent | - | None |

BILLS AND CLAIMS

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to approve and pay all bills and claims in the amount of \$ 486,568.05 that are in order and attached as **Bill List for March** 2010.

Roll Call Vote:

| | | |
|----------------|---|-------------------------------|
| Aye | - | Lubitz, Niemann, Burke |
| Nay | - | None |
| Abstain | - | None |
| Absent | - | None |

PUBLIC COMMENT - PRIVILEGE OF THE FLOOR

Gilbert Dick, Oak Grove Road Asked about the Township's ordinances and if they are available on the website. He also asked if the reports listed on the agenda are available to the public to review. Attorney Kopen noted that they are all public record unless they are excluded on the release of executive session minutes. Clerk MacConnell explained those that are available are on the website under the completed minutes. Mr. Dick also asked when prior executive session minutes would be released. The Committee members explained that several years of executive session minutes have already been released at the most recent Township meetings.

Cynthia Niciecki, State Hwy. Rt. 12 Presented the Township with an aerial photo of the Gergar farm, given by Mrs. Leon to memorialize Mrs. Gergar for the gift of her property she gave to the Township.

Reverend George Bachelder Thanked the Township Committee members for all their help and support in the previous years during the Revelation Generation concerts. He announced that the concert this year will be on September 4th and 5th.

He noted that this will be their six year putting on the concert. He explained that approximately 800 volunteers help during the event. He reviewed what will be presented at the concert this year. Mayor Burke asked several questions, as far as, public safety, and traffic control. Mr. Bachelder explained that he has approval already from the New Jersey State Police. He explained the total estimated amount of people to attend should be approximately 20 thousand. Committee woman Niemann noted that there were no complaints about last year's concert. Mr. Bachelder thanked the Committee members again for their continued support. He stated that any complaints should be directed to the Grom Family.

Earl Steves, Max Spann Auction Co., Introduced himself and also explained that he was present to review how the Township would be able to sell the Gergar property with his help. He explained that his firm specializes in preserved farms as he has looked at the Gergar Farm, and feels it will do well auctioned. He gave a brief presentation of what his firm does and what the benefits are to the Township. There will be no cost to the Township. He reviewed the procedures his firm follows for an auction, and he also distributed literature to each of the Committee members.

REPORTS

Mayor Burke noted that the following have been received and are available for review:

Tax Collector's Report of January 2010

Municipal Court Report of December 2009

Construction Department Reports of January 2010

Zoning Permits Report of January 2010

General Code Enforcement Report of November 2009 & December 2009

Committeewoman Niemann reviewed and read aloud Mr. Sidote's reports.

Animal Control Report

Dog License Reports

Township Engineer's Monthly Report

Mayor Burke read aloud a portion of the Township's Engineers Report explaining the D.R.J.T.B.C. Grant.

NJSP Report

No Report from the NJSP this month.

Municipal Building Downstairs Entrance Repairs – Update

Mayor Burke reported that two contractors looked at the entrance to the municipal building by the ramp. He explained that neither contractor knows how to solve the problem. There was a suggestion of installing a roof covering over the ramp to prevent the water from flowing down to the doorway.

Mayor Burke feels that the solution is to remove the door, replace it and reframe the entrance to the municipal building by the ramp. He noted that it would probably cost an estimate of \$5,000 to fix the entranceway. The Committee members are not sure what will be decided at this time for the repair.

PARIS Grants Program – Update

Clerk MacConnell explained that a vendor from the State will be coming to the municipal building to speak to her regarding the PARIS Grant Program on Thursday, March 4th to review the inventory of the records. She noted that inventory has already been done on all the Township's records.

Municipal Building Closing on March 19, 2010

Committeewoman Elaine Niemann explained that the Municipal Building will be closing on March 19th for a day to sort, review and file old correspondence, which will be done at the Kingwood Township Public Works Garage. She noted that the Labor Assistance Program has several individuals that will be available for actual manual labor later in the month of March. The Township's Construction Official will also be helping in the project.

Ethics Seminar

Committeewoman Elaine Niemann briefly reviewed the Ethics Seminar, which was held here at the Municipal Building on February 3, 2010. She noted that several neighboring municipalities were present. There were CEU's giving for the course for those who needed them. She noted that everyone was very pleased with the seminar and with the speaker who presented the course, Director Susan Jacobucci from the State D.C.A.

FUTURE MEETINGS AND ACTIVITIES

Mayor Burke reviewed as per the Agenda.

ORDINANCES

ORDINANCE NO. 16-02-2010 AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title, which was then introduced.

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE FIXING THE SALARIES AND COMPENSATION OF THE VARIOUS OFFICERS AND EMPLOYEES OF THE TOWNSHIP.**

Roll Call Vote:

| | |
|----------------|--------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 12, 2010 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 16-03-2010 AN ORDINANCE TO AMEND CHAPTER 24, BOARD OF HEALTH, MEMBERSHIP OF BOARD - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title, which was then introduced.

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt on first reading **AN ORDINANCE TO AMEND CHAPTER 24, BOARD OF HEALTH, MEMBERSHIP OF BOARD.**

Roll Call Vote:

| | |
|----------------|--------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 12, 2010 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 16-04-2010 AN ORDINANCE AMENDING SUBDIVISION, SITE PLAN, VARIANCE AND CONDITIONAL USE CHECKLISTS - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title, which was then introduced.

It was moved by Mrs. Niemann, seconded Mr. Lubitz and carried to adopt on first reading **ORDINANCE NO. 16-04-2010 AN ORDINANCE AMENDING SUBDIVISION, SITE PLAN, VARIANCE AND CONDITIONAL USE CHECKLISTS.**

Roll Call Vote:

| | |
|----------------|--------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 12, 2010 at a meeting beginning at 7:00 P.M. at the municipal building.

ORDINANCE

ORDINANCE NO. 16-05-2010 CALENDAR YEAR 2010 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK – Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title, which was then introduced.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt on first reading **ORDINANCE NO. 16-05-2010 CALENDAR YEAR 2010 TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK.**

Roll Call Vote:

| | |
|----------------|--------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Consideration of final adoption at a public hearing is scheduled for Tuesday, April 12, 2010 at a meeting beginning at 7:00 P.M. at the municipal building.

RESOLUTIONS

Resolution No. 2010-18 - Opposing S-458

The following Resolution was introduced:

RESOLUTION NO. 2010 - 18

Resolution Opposing S-458

Whereas, Senate Bill 458 calls for a referendum to consolidate the municipal tax assessor, municipal tax collector, municipal health services and municipal animal control services at the county, and;

Whereas, Senate bill 458 does not give the municipality any option if the county voters cast a majority to consolidate, and;

Whereas, consolidation would cause unnecessary hardship on citizens who rely on the municipal tax office for information and assistance, particularly the community's senior citizens who depend on tax offices for assistance in completing tax freeze and rebate forms. Without proper study there is no proof that consolidation will save any public money, and;

Whereas, Senate Bill 458 calls for a master plan for the consolidation of the tax assessment and tax collection functions after enactment of the proposal without giving the public the opportunity to review and comment on the proposed master plan, and;

Whereas, current state statutes place responsibility for tax assessment and tax collection under municipal jurisdiction, and;

Whereas, it is the municipalities responsibility to collect all property taxes due and distribute same to the other taxing authorities, as well as enforcing laws on delinquents, and;

Whereas, current statute provide for the reserve for uncollected taxes to be included in the municipal budget;

Now, therefore, be it Resolved, that the governing body of the Township of Kingwood, County of Hunterdon and State of New Jersey does hereby oppose the passage and enactment of Senate Bill 458.

Be it Further Resolved, that a certified copy of this resolution be sent to Senate President Stephen Sweeney, Senator Jeffrey Van Drew, Chairman of the Community & Urban Affairs Committee and Senator Lance representing this district as a sign of our opposition to this proposal.

Discussion on Resolution:

Committeewoman Niemann explained that she has been working on shared services with the County on the subject of the recycling coordinator, and recycling efforts. She explained that it became clear to her and the Township's Recycling Coordinator Cynthia Niciecki, that there are certain efficiencies that we have here at the Township of Kingwood that the County does not have. Mr. Burke feels that the Township should oppose the bill.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

2010 - 58

Roll Call Vote: **AYE** - **Burke, Niemann**
 NAY - **Lubitz**
 ABSTAIN - **None**
 ABSENT - **None**

RESOLUTION

Resolution No. 2010-19 - Tax Appeal Refund Bl 6 L 11

The following Resolution was introduced:

RESOLUTION NO. 2010 – 19

TAX APPEAL REAL ESTATE TAX REFUND

WHEREAS, Block 6, Lot 11 was successful in a Tax Court appeal for a decrease of the assessment in the amount of \$235,000, which resulted in a reduction in the taxes due in the amount of \$3,992.76.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund to Michael A. Vespasiano, Attorney Trust Account and Martin and Cathleen DeSapio, 331 Main Street, Chatham, New Jersey, 07928 in the amount of \$3,992.76.

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote: **AYE** - **Burke, Lubitz, Niemann**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

RESOLUTION

Resolution No. 2010-20 - Tax Appeal Refund Bl 37 L 3

The following Resolution was introduced:

RESOLUTION NO. 2010 – 20

TAX APPEAL REAL ESTATE TAX REFUND

2010 - 59

WHEREAS, Block 37, Lot 3 was successful in a Tax Court appeal for a decrease of the assessment in the amount of \$480,300, which resulted in a reduction in the taxes due in the amount of \$8,136.28.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund to Michael A. Vespasiano, Attorney Trust Account and John Lutz, 331 Main Street, Chatham, New Jersey, 07928 in the amount of \$8,136.28.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Burke, Lubitz, Niemann |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

RESOLUTION

Resolution No. 2010-21 - Refund of Overpayment Bl 24 L 14.05

The following Resolution was introduced:

RESOLUTION NO. 2010 - 21

REFUND OF OVERPAYMENT

WHEREAS, both the owner and the mortgage company paid the first quarter of 2009 on Block 24, Lot 14.05 in the amount of \$2,056.52.

WHEREAS, the Tax Collector has received a request from the owner of Block 24, Lot 14.05 for a refund of the duplicate payment.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund to James and Lisa Spinelli, 54 Muddy Run Road, Frenchtown, New Jersey, 08825, in the amount of \$2,056.52.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

2010 - 60

Roll Call Vote: **AYE** - **Burke, Lubitz, Niemann**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

RESOLUTION

Resolution No. 2010-22 - Extension of Grace Period

The following Resolution was introduced:

**RESOLUTION NO. 2010 - 22
EXTENSION OF GRACE PERIOD**

WHEREAS, due to the inclement weather on February 10, 2010 and the closing of the municipal building, the Township Committee would like to offer the opportunity to its residents by extending the grace period for the first quarter 2010 real estate taxes.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the grace period for the first quarter 2010 real estate taxes be extended to February 12, 2010.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

Explanation of Grace Period - Mayor Burke explained that due to the in climate weather on February 10, 2010 and the closing of the municipal building, the Township would like to offer an opportunity to the residents by extending the grace period for the first quarter of 2010 real-estate taxes. The extension was extended to February 12th, 2010.

Roll Call Vote: **AYE** - **Burke, Lubitz, Niemann**
 NAY - **None**
 ABSTAIN - **None**
 ABSENT - **None**

RESOLUTION

Resolution No. 2010-23 - Adoption of Delaware River Basin Flood Mit Plan

The following Resolution was introduced:

RESOLUTION NO. 2010 – 23

**DELAWARE RIVER BASIN COMMISSION
MULTI-JURISDICTIONAL FLOOD MITIGATION PLAN**

2010 - 61

WHEREAS, the Multi-Jurisdictional Flood Mitigation Plan for Municipalities in the Non-tidal New Jersey portion of the Delaware River Basin has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, the Township of Kingwood has participated in the preparation of the Multi-Jurisdictional Plan; and

WHEREAS, the Township of Kingwood is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Township of Kingwood has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey adopts the Multi-Jurisdictional Flood Mitigation Plan for Municipalities in the Non-tidal, New Jersey portion of the Delaware River Basin and resolves to execute the actions in the Plan.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Burke, Lubitz, Niemann |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

RESOLUTION

Resolution No. 2010-24 - ANJEC Grant Proposal

The following Resolution was introduced:

RESOLUTION NO. 2010 - 24

**ENABLING RESOLUTION
ANJEC GRANT PROPOSAL**

WHEREAS, the Association of New Jersey Environmental Commissions (“ANJEC”) provides grants to municipal governments and grants to nonprofit organizations for assistance in the development of land use regulations to protect and preserve the environment and natural resources and to reduce sprawl; and

WHEREAS, the Township of Kingwood desires to undertake a comprehensive review of Kingwood's development regulations with respect to the protection of environmental features and natural resources and finds that it would further the public interest to apply to ANJEC for a grant to assist and help defray the costs of such an undertaking;

NOW, THEREFORE, the Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey resolves that Mayor James L. Burke or the successor to the office of Mayor of Kingwood Township is hereby authorized to:

- (1) make application to ANJEC for a grant as set forth in the proposal presented to the Township Committee; and
- (2) provide additional information and furnish such documents as may be required to obtain such grant.

WHEREAS, ANJEC shall determine if the application is complete and in conformance with the scope and intent of ANJEC's grant program, and notify the Township if the application for a grant will be granted and of the amount of the funding provided; and

WHEREAS, the applicant is willing to use ANJEC's funds in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with ANJEC for the projects identified in the original grant application;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood:

1. The Mayor of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with ANJEC to effectuate any grant obtained as a result of the submission of the grant proposal approved by the Township Committee; and
2. The applicant has its matching share of the project, if a match is required, in the amount up to \$10,000.00; and
3. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
4. This resolution shall take effect immediately.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

2010 - 63

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

RESOLUTION

Resolution No. 2010-28 –Tax Refund Bl 25 L 2.04

The following Resolution was introduced:

RESOLUTION NO. 2010 – 28

REFUND OF TAX OVERPAYMENT

WHEREAS, both the homeowner and the mortgage company paid the fourth quarter 2009 added tax bill for Block 25, Lot 2.04 in the amount of \$11,877.21.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Kingwood, County of Hunterdon and State of New Jersey, that the Chief Financial Officer be authorized to issue a refund to Paul and Gina Wood, 4 Stanbury Lane, Frenchtown, New Jersey, 08825.

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

NEW BUSINESS

Survey Plan Proposals for Bl 12 and 14 L 28.02, 30 & 31 & Professional Services – Resolution No. 2010-25

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2010 - 25

RESOLUTION AUTHORIZING ADDITIONAL WORK BY SURVEYOR

WHEREAS, the Township of Kingwood previously authorized the services of surveyors Taylor Wiseman & Taylor (hereafter sometimes referred to as TWT) to perform certain survey work for Equestrian Village, Block 14, Lots 28.02 & 30, and Deer Run, Block 12, Lot 31, pursuant to resolutions number 2009-62, 2009-97, and 2009-108, in connection with the preservation of the properties; and

WHEREAS, the Township of Kingwood has determined that additional services of Taylor Wiseman & Taylor are required in order for TWT to address review comments as is more specifically set forth in the "Description of Services and Fees" of TWT attached hereto as Exhibit A; and

WHEREAS, funds in the amount of \$7,050.00 are or will be made available for this purpose to be certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, *et seq.*) authorizes the hiring of a professional, such as a surveyor, without competitive bidding providing that the amount to be paid for the work of the professional is less than the bid threshold set forth in the law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Kingwood, Hunterdon County, as follows:

1. Taylor Wiseman & Taylor, is hereby engaged to perform professional surveying services for the Township of Kingwood in connection with addressing review comments from NJ Conservation Foundation, Kingwood Township consultants, Hunterdon Land Trust Alliance, and NJ Agricultural Development Committee, as to Equestrian Village, Block 14 Lots 28.02 & 30, and Deer Run, Block 12, Lot 31, for an amount not to exceed \$7,050.00 per the "DESCRIPTION OF SERVICES AND FEES" and "GENERAL PROVISIONS OF CONTRACT" provided by TWT and attached hereto as Exhibit A., except that paragraphs XI. (1), "Indemnification" and XI. (2), "Ownership" shall be stricken from the "GENERAL PROVISIONS OF CONTRACT" per the agreement of Taylor Wiseman & Taylor; and
2. This contract is awarded without competitive bidding as "Professional Services" as well as being in an amount for less than the bid threshold under the provisions of the Local Public Contracts Law, N.J.S.A.40A:11-5.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

2010 - 65

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Recommendation from Parks & Recreation Committee re: Appointments

Mayor Burke announced that two new members, Jack and Cindy Niciecki will be appointed this evening to the Parks and Recreation Committee.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to appoint Cindy Niciecki to the Parks and Recreation Committee, and Jack Niciecki to the Citizens Advisory Committee to Parks and Recreation.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Mayor Burke welcomed Jack and Cindy Niciecki as members to the Parks and Recreation.

Recommendation From the Parks and Recreation Committee to Appoint Park Directors

Mayor Burke explained that the Parks and Recreation Committee interviewed several individuals for the position of Resident Park Director. The Parks and Recreation Committee recommended that the Township Committee consider hiring a couple who will share the responsibility of the Park Director's position. They feel that they both are very qualified for the position. Their names are Lisa Marie Arieno Weinschenk, and Jamie Keplar Weinschenk, who were present at the meeting. They introduced themselves and told the Committee members their reasons for wanting the position, and also details of their backgrounds. They are currently being reviewed by the N.J. State Police for a background check before taking the position. The Committee members welcomed the Weinschens, and thanked them for coming to meet everyone.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to endorse the Parks and Recreation Committee's recommendation to hire and appoint, Lisa Marie Arieno Weinschenk and Jamie Keplar Weinschenk as the Kingwood Township Park Directors, with a total annual salary between the two of them of \$2,665.00 and to be moved into the home, and a starting date of April 1, 2010.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

2010 - 66

Mayor Burke thanked Lisa Marie and Jamie for coming to the meeting to meet the Committee members.

2010 Municipal Building Office Manager

Committeewoman Niemann addressed the Committee members regarding their opinion on the M.B.O.M., and if any changes need to be discussed. Mayor Burke explained that the office has been doing real well with the help of Committeewoman Niemann. He invited the office employees to express their opinion. Everyone agreed that Committeewoman Niemann is doing a great job as the Municipal Building Office Manager, and they would be very pleased if she would agree to continue the position.

Recommendation from Tax Collector - Amend Fee Ordinance

Tax Collector D. Laudenbach reviewed a letter of recommendation she prepared for the Township Committee regarding an amendment to the fee ordinance pertaining to fees that are chargeable through the Tax Collector’s office. She explained that a new fee for redemption calculations was adopted, and that the law provides for a fee of up to \$50.00 for each calculation of the redemption for a lien holder. The Township Committee has authorized the Township Attorney to make the changes.

Township Clean Up Program for 2010 – Price Quotations and Review of Letter to Residents

The following is a list of the quotes obtained for the 2010 Clean up Day Program:

2010 CLEANUP DAY PROGRAM QUOTES

| <u>HAULER</u> | <u>COST PER DUMPSTER</u> | <u>TIPPING FEE PER TON</u> |
|---------------------------------------|---------------------------------|--|
| Raritan Valley Disposal | \$169.14 per 30 yd. dumpster | \$82.50 per ton tipping fee (\$3.00 per ton NJ Recycling Enhancement Tax) |
| Carnevale CD Disposal | \$178.50 per 30 yd. dumpster | \$80.00 per ton tipping fee (\$3.00 per ton NJ Recycling Enhancement Tax) |
| Russell Reid | \$230.00 per 30 yd. dumpster | \$85.00 per ton tipping fee (\$3.00 per ton NJ Recycling Enhancement Tax) |
| <u>TOTAL COST OF DUMPSTER:</u> | | <u>(2) UNITS</u> <u>(3) UNITS</u> |
| Raritan Valley Disposal | | \$2,028.68 \$3,044.52 |
| Carnevale CD Disposal | | \$2,142.00 \$5,600.00 |
| Russell Reid | | \$2,760.00 \$4,140.00 |

2010 - 67

(May – October) 2010

Total Cost of Entire Clean-up Season Using (2) Units (3) Units
DUMPSTERS, TONNAGE FEE, NJ RECYCLING TAX, AND FUEL

| | (2) Units | (3) Units |
|-------------------------|------------------|------------------|
| Raritan Valley Disposal | \$5,943.18 | \$8,873.52 |
| Carnevale CD Disposal | \$5,938.00 | \$8,867.00 |
| Russell Reid | \$6,791.00 | \$10,144.00 |

The Committee members reviewed the above quotations and the letter to be sent out to the residents stating the prices for permits, dates, and times of the clean-up program. There was a lengthy discussion on the quotations, amount of dumpsters, tipping fees and prices of the clean-up permits.

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to hire Carnevale CD Disposal for the 2010 Clean-up Program, and to raise the fee amounts for permits for a passenger car to \$10.00, for a pickup truck \$25.00 and a trailer \$25.00.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Construction Department re: Reappointments – Electrical, Fire, Plumbing

Clerk MacConnell explained the terms for the Construction Department Inspectors are expiring on March 19, 2010.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to reappoint Dan Longo, Electrical Subcode/Inspec., Mark Farneski, Plumbing Subcode/Inspec., and Mark Ciarlariello, Fire Subcode Official/Inspec., for an additional four year term, effective 03/20/10, each to expire on 03/19/2014.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

OLD BUSINESS

Resolution to Amend OPRA (carried from January)

Mayor Burke reviewed. There was no action taken.

Waiver of Construction Permit Fees for KT Fire Co. & KT First Aid & Rescue

Caroline Beidelmann, Member of the Kingwood Township Rescue Squad was present and explained the problems they had with the water damage in the building. She noted that they finally decided to refurbish the basement and upgrade the electric. She was present to ask the Committee members if they would waive the construction fees since they are a non-profit organization. She reviewed what happened regarding the contractor and no communication, as far as, the stop work order. Mrs. Beidelmann asked for a waiver of the fees for the second phase of the work. There was a lengthy discussion with the construction office Secretary, Diane Laudenbach.

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to waive Kingwood Township’s portion of the permits fees up to \$1,500.00 of Phase II of the renovations.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Burke, Lubitz, Niemann |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

Draft Ordinance re: Temporary Storage Containers

Committeewoman Elaine Niemann recused herself from the meeting at this time.

The Committee members reviewed the proposed ordinance prepared by the Planning Board/Board of Adjustment Attorney David Pierce. Mayor Burke reviewed the contents and the purpose of the ordinance. Attorney Kopen read aloud the introduction of the ordinance and responded to several questions, which were asked by Sandra McNicol, who was present. She also made several comments in regard to the Planning Board Discussion regarding the ordinance. This ordinance will be referred to the Planning Board for review.

ORDINANCE

AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE DEVELOPMENT REGULATIONS OF THE TOWNSHIP OF KINGWOOD, SPECIFICALLY “CHAPTER 132 - ZONING” OF THE GENERAL ORDINANCES OF THE TOWNSHIP - Introduction and Adoption on First Reading

Mayor Burke read the Ordinance aloud by title, which was then introduced.

It was moved by Mr. Lubitz, Mayor Burke stepped down from the Chair, seconded the motion and carried to adopt on first reading **AN ORDINANCE OF THE TOWNSHIP OF KINGWOOD, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE DEVELOPMENT REGULATIONS OF THE TOWNSHIP OF KINGWOOD, SPECIFICALLY "CHAPTER 132 - ZONING" OF THE GENERAL ORDINANCES OF THE TOWNSHIP.**

Roll Call Vote:

| | |
|----------------|------------------------|
| AYE | - Burke, Lubitz |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - Niemann |

Consideration of final adoption at a public hearing is scheduled for Monday, April 12, 2010 at a meeting beginning at 7:00 P.M. at the municipal building.

Resident Mr. Gilbert Dick asked the Committee members questions regarding the procedure of this ordinance. Attorney Kopen responded.

Committeewoman E. Niemann rejoined the meeting at this time.

Request for Extension of Time – Purchase of B1 50 L 9

Clerk MacConnell explained that Mr. Crance contacted her and would like to request an extension of time, as far as, applying to the Board of Adjustment. Clerk MacConnell explained the reasons why he has requested this time. The Committee members along with the Township Attorney have reviewed the situation and dates, and have decided to adopt the following resolution with the extended time and terms.

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2010 - 27

**RESOLUTION AUTHORIZING DATE EXTENSION
AS TO SALE OF SURPLUS PROPERTY**

WHEREAS, the Township of Kingwood ("Township") is the owner of a parcel of land with buildings located thereon known by the street address of 3003

2010 - 70

Daniel Bray Highway, Frenchtown, New Jersey and known as Block 50, Lot 9 on the Tax Map of the Township of Kingwood in Hunterdon County ("Property").

WHEREAS, the Property is no longer needed or required by the Township for public use; and

WHEREAS, the Township adopted an ordinance and a resolution authorizing the public sale and advertised the Property for public sale to the highest bidder pursuant to N.J.S.A. 40A:12-13.; and

WHEREAS, the Township entered into a contract for sale with the high bidder, RYMS Group, LLC, on December 1, 2009, which contract documents provided in pertinent part, that, in the event that purchaser intended a use for the property that is not a permitted use under the current zoning ordinances, purchaser shall make application to the applicable Township board for any required relief within thirty (30) days of the date of execution of the contract of sale by the Township; and

WHEREAS, the contract documents also provided, in pertinent part, that Title would close within one hundred twenty (120) days from the date of the execution of the contract.

WHEREAS, the Township has been requested by RYMS Group, LLC to extend the aforementioned dates to allow more time for the contract purchaser, RYMS Group, LLC, to make application to the applicable Township board, and to extend the date for closing on the property.

NOW THEREFORE, it is hereby resolved as follows:

1. The date for closing of title to the Property shall be extended for an additional (60) days.
2. The date for application to be made to the applicable Township board in the event that RYMS Group, LLC intends a use for the property that is not a permitted use under the current zoning ordinances, shall be extended for an additional (30) days.
3. All other provisions of the contract documents shall remain unchanged.

I was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Burke, Lubitz, Niemann |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

MINUTES

January 14, 2010 Reorganizational Meeting

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the minutes of the January 14, 2010 Reorganizational Meeting for the Township Committee.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Burke, Lubitz, Niemann |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

January 14, 2010 Regular Meeting

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the minutes of the January 14, 2010 Regular Meeting for the Township Committee.

2010 - 72

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

January 14, 2010 Executive Session

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the minutes of the January 14, 2010 Executive Session for the Township Committee.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

It should be noted that the minutes of executive sessions shall be held as closed until officially released by the Township Committee.

January 19, 2010 Special Meeting

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the minutes of January 19, 2010 Special Meeting for the Township Committee.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

February 22, 2010 Special Meeting

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the minutes of February 22, 2010 Special Meeting for the Township Committee.

Roll Call Vote:

| | |
|----------------|---------------------------------|
| AYE | - Burke, Lubitz, Niemann |
| NAY | - None |
| ABSTAIN | - None |
| ABSENT | - None |

Executive Session – Resolution No. 2010-26

The following Resolution was introduced to enter into closed session at approximately 9:10PM.

RESOLUTION NO. 2010-26

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:

**Recycling Coordinator – Salary
Contract Negotiations – Habitat for Humanity for BI 20 L 1 and BI 15
L 8.04 NORWESCAP Proposal
Litigation – Abel Complaint, Bunker Hill
NJSA 10:4-11 Exception 6 – Public Safety and Exception 7 – Possible
Litigation**

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Lubitz, Niemann, Burke |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

RETURN TO REGULAR SESSION

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to return to regular session at 9:35P.M. All voted Aye on **Roll Call Vote**.

Recycling Coordinator Salary

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to enter the amount of \$2,985.00 for the year 2009 item payable in budget for 2010, to address the salary for the Recycling Coordinator.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Lubitz, Niemann, Burke |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

RECONVENED INTO EXECUTIVE SESSION

Executive Session – Resolution No. 2010-26 Continued

The following Resolution was introduced to re-enter into closed session with the revised additions by Attorney Kopen at approximately 9:37PM.

RESOLUTION NO. 2010-26

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (R.S.10:4-13) permits the exclusion of the public from a meeting or a portion of a meeting of this public body in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Kingwood, County of Hunterdon, State of New Jersey as follows:

1. The public shall be excluded from the meeting or a portion of a meeting at which this public body discusses the hereinafter specified subject matter.
3. The general nature of the subject matter to be discussed is as follows:

**Contract Negotiations – Habitat for Humanity for BI 20 L 1 and BI 15
L 8.04 NORWESCAP Proposal
Litigation – Abel Complaint, Bunker Hill
NJSA 10:4-11 Exception 6 – Public Safety and Exception 7 – Possible
Litigation**

3. The time when the circumstances under which the discussions conducted in closed session of this public body can be disclosed to the public is as follows:

The minutes of the closed session will be made public upon conclusion, dismissal or settlement of litigation; or final resolution of agreements or personnel matters; and in any event, when appropriate pursuant to N.J.S.A. 10:4-7 and 13.

4. This resolution shall take effect immediately.
5. The Township Committee may take additional action upon returning to regular session.

NOTE: At 10:05PM Deputy Clerk Cynthia Keller recused herself from the Executive Session and left the meeting after the subjects of (**Contract Negotiations – Habitat for Humanity for BI 20 L 1) and (BI 15 L 8.04 NORWESCAP Proposal)**)

It was moved by Mr. Lubitz, seconded by Mrs. Niemann and carried to adopt the foregoing Resolution with amendments added by the Township Attorney.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Lubitz, Niemann, Burke |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

RETURN TO REGULAR SESSION

It was moved by Elaine Niemann, seconded by Mr. Lubitz and carried to return to regular session at 10:35P.M. **All** voted **Aye** on **Roll Call Vote**.

Municipal Orientation

Committeewoman E. Niemann noted that she will be giving the orientation to a few of the employees that have not yet seen the movie. This will be done on Friday, March 19, 2010 when the municipal building will be closed for the day to do filing and public records inventory at another location.

Norwescap Proposal

RESOLUTION

The following Resolution was introduced:

RESOLUTION NO. 2010 - 30

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT
WITH
NORWESCAP, INC. FOR AFFORDABLE HOUSING ADMINISTRATION
SERVICES**

WHEREAS, in connection with its review of the Township's Petition for Substantive Certification, the Council on Affordable Housing ("COAH") has required the Township obtain the services of an experienced housing administrator to administer the rehabilitation and accessory apartment components of the Township's affordable housing plan; and

WHEREAS, NORWESCAP is a private, non-profit organization that provides housing administration services and is a COAH-approved housing administrator; and

WHEREAS, NORWESCAP will create operations manuals for rehabilitation of housing and the creation of accessory apartments, oversee the rehabilitation of 11 housing units, the creation of 10 accessory apartments, and create an affirmative marketing plan for all units; and

WHEREAS, the services to be provided by NORWESCAP will not exceed \$6,000.00 which amount is below the bid threshold and is or will be made available for this purpose to be certified by the Chief Financial Officer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, *et seq.*) authorizes the award of contracts without competitive bidding where the contract involves professional services or the amount to be paid for the work is less than the bid threshold set forth in the law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Kingwood, Hunterdon County, as follows:

2. NORWESCAP is hereby engaged to perform professional housing administration services for the Township of Kingwood in connection with the administration of the rehabilitation of 11 housing units and the creation of 10 accessory apartment units as part of the Township's Fair Share Plan subject to confirmation from the municipal attorney that the services to be provided qualify as Professional Services pursuant to N.J.S.A. 40A:11-1, *et seq.*; and

3. Once such confirmation is received, this contract is awarded without competitive bidding as "Professional Services" as well as being in an amount for less than the bid threshold under the provisions of the Local Public Contracts Law, N.J.S.A.40A:11-5.

Deputy Mayor Lubitz commented on the obligations for COAH, and what the Township must provide.

It was moved by Mrs. Niemann, seconded by Mr. Lubitz and carried to adopt the foregoing Resolution.

| | | |
|------------------------|----------------|---------------------------------|
| Roll Call Vote: | AYE | - Lubitz, Niemann, Burke |
| | NAY | - None |
| | ABSTAIN | - None |
| | ABSENT | - None |

Auction Information

Committeewoman E. Niemann noted that she had spoken to a representative from Caldwell Banker regarding auctions for preserved properties. She explained that he was to send her information to share this evening, but has not received it by today. Mrs. Niemann noted that she will share the information with the Committee members when she receives it.

Kingwood Township Education Foundation

Committeewoman E. Niemann reminded the Committee members that the Education Foundation is looking for the Committee members to put an ad in their newsletter. Each Committee member agreed to donate \$33.00 each for the ad.

C.F.O. Discussion on bonds

C.F.O. D. Laudenbach discussed the interest on a 15 year bond, and noted that it will have interest of 3.33%.

Update of Land Township to Obtain – Horseshoe Bend Road

Mayor James Burke noted that things are moving ahead in the right direction.

ADJOURNMENT

It was moved by Mrs. Niemann, second by Mr. Lubitz and carried to adjourn the meeting at 10:45PM. All voted Aye on Roll Call Vote.

**Respectfully submitted,
Cynthia L. Keller, Deputy Clerk RMC**