

**7:30 P.M.**

**MINUTES**

**PRESENT:** D. Haywood  
I. Kyd  
R. Phillips  
P. Mikes, Alt #1  
N. Marmorato, Alt #2

**ABSENT:** James Golden

**CALL TO ORDER**

The meeting was called to order by Vice Chairperson R. Phillips at 7:30 PM.

**NOTIFICATION**

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the time, date and place of this meeting has been published in the Hunterdon County Democrat, Courier News and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk.

**NEW AND PENDING MATTERS**

**Pandemic Plan – Presentation by OEM Coordinator MacConnell**

OEM Coordinator J. MacConnell presented a power point presentation to the Board on the need to plan for a pandemic occurrence.

The Board discussed different scenarios and possible solutions.

**Approval of Minutes**

It was moved by D. Haywood, seconded by N. Marmorato and carried to approve the minutes of October 21, 2015 and place on file. All members present voted **AYE** on **ROLL CALL VOTE**, except R. Phillips, who **ABSTAINED**.

**CORRESPONDENCE**

R. Phillips reviewed as per the agenda.

**PRIVILEGE OF THE FLOOR**

**ADJOURNMENT**

It was moved by N. Marmorato, seconded by P. Mikes and carried to adjourn the meeting at 8:07 PM. All members present voted **AYE**.

**Respectfully submitted,**

**Diane Laudenbach, Secretary**