

**KINGWOOD TOWNSHIP  
BOARD OF ADJUSTMENT**

**MINUTES  
September 14, 2016  
7:30 PM**

**CALL TO ORDER**

The meeting was called to order by M.L. Haring at 7:31 PM.

**PRESENT:** T. Ciacciarelli  
D. Hewitt  
M.L. Haring  
J. Laudenbach  
P. Stepanovsky  
C. Ostergaard

**ABSENT:** L. Frank

**In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Notification of the date, time and place of this meeting has been published in the Hunterdon County Democrat, Courier News and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk. The Board of Adjustment proceedings close at 10:30 pm.**

**NEW BUSINESS**

M.L. Haring – Asked for additions or corrections to the June 8th, 2016 meeting minutes.

B.O.A. – No corrections or comments noted.

It was moved by J. Laudenbach, seconded by C. Ostergaard and carried to approve the minutes of June 8, 2016. **On roll call to vote.**

**Abstain:** D. Hewitt

**Absent:** L. Frank

**Aye:** T. Ciacciarelli, J. Laudenbach, P. Stepanovsky,  
M.L. Haring, C. Ostergaard

M.L. Haring – Continued the new business with announcing the Determination of Completeness for Mr. Robert Bittel, Block 51, Lot 23 and called the representing Attorney forward.

Mr. John R. Lanza, Esq. – Mr. John Lanza, Applicant Attorney representing Mr. Robert Bittel introduced himself. Mr. Lanza confirmed the receipt of Township Engineer’s review letter dated September 7, 2016 and reported all items not subject to waivers were accomplished as well as two permits.

M.L. Haring – Asked D. Pierce for his comments regarding T. Decker’s review letter.

D. Pierce – Stated his only concern is that the 200’ certified property owners list, escrow fees and tax certification have been received. With confirmation of that receipt, it was suggested that it would be appropriate to have a motion to grant a waiver for completeness purpose only as referenced in T. Decker’s letter and then a motion to deem complete.

K. Boxwell – Confirmed the mentioned concerns were met.

M.L. Haring – Asked the Board for comments or concerns with D. Pierce’s suggestion.

B.O.A. – No additional concerns noted.

M.L. Haring – Called for a motion to grant waivers for completeness purpose only providing checklist items #4, #6, #34, #39, #44 & #45 are addressed as stipulated in the Engineer’s report.

It was moved by D. Hewitt, seconded by P. Stepanovsky and carried to approve granting waivers for completeness purposes only providing checklist items #4, #6, #34, #39, #44 & #45 are addressed as stipulated in the Engineer’s report. **On roll call to vote.**

**Absent:** L. Frank

**Aye:** T. Ciacciarelli, D. Hewitt, J. Laudenschach, P. Stepanovsky,  
M.L. Haring, C. Ostergaard

M.L. Haring – Called for a motion to deem the Bittel application complete.

It was moved by D. Hewitt, seconded by J. Laudenschach and carried to approve the Bittel Variance Application, Block 51, Lot 23 can be deemed complete. **On roll call to vote.**

**Absent:** L. Frank  
**Aye:** T. Ciacciarelli, D. Hewitt, J. Laudenschach, P. Stepanovsky,  
M.L. Haring, C. Ostergaard

M.L. Haring - Confirmed the Bittel hearing will be held on October 12, 2016.

M.L. Haring – Announced the Kingwood Township Committee meeting minutes and Borough of Frenchtown Ordinance #771 were available for review.

**OPEN TO THE PUBLIC**

M.L. Haring - Called for comments from the public. *No members of the public in attendance.*

**COMMUNICATIONS/REPORTS**

**ADJOURNMENT:**

The meeting was adjourned with a motion by D. Hewitt, seconded and carried by C. Ostergaard. **All in favor.** The meeting adjourned at 7:46 pm.

**Respectfully submitted,**

Kris Boxwell, Secretary