

**KINGWOOD TOWNSHIP  
BOARD OF ADJUSTMENT**

**MINUTES  
June 8, 2016  
7:30 PM**

**CALL TO ORDER**

The meeting was called to order by M.L. Haring at 7:32 PM.

**PRESENT:** T. Ciacciarelli  
L. Frank  
M.L. Haring  
J. Laudenbach  
P. Stepanovsky  
C. Ostergaard

**ABSENT:** D. Hewitt

**In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.**

**Notification of the date, time and place of this meeting has been published in the Hunterdon County Democrat, Courier News and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk. The Board of Adjustment proceedings close at 10:30 pm.**

**NEW BUSINESS**

M.L. Haring – Asked for additions or corrections to the April 13, 2016 meeting minutes.

C. Ostergaard – Addressed the alternate member listing by her name should be removed from both the April 13, 2016 and the May 11, 2016 meeting minutes.

M.L. Haring – Asked for a motion to approve with the corrections stated above.

It was moved by L. Frank, seconded by J. Laudенbach and carried to approve the minutes of April 13, 2016 with the removal of alternate member listed as noted by C. Ostergaard.

**On roll call to vote.**

**Absent:** D. Hewitt

**Aye:** T. Ciacciarelli, L. Frank, J. Laudенbach, P. Stepanovsky,  
M.L. Haring, C. Ostergaard

M.L. Haring – Called for additions or corrections to the May 11, 2016 meeting minutes.

P. Stepanovsky – Noted on page #2, Mr. Bartels address is to be corrected to read “1127 County Road 519”. Page #5, the word “outside” is to be corrected.

C. Ostergaard – Noted a correction to be made on page #3 to the word “existing”.

M.L. Haring - Asked for final comments or a motion to approve.

It was moved by L. Frank, seconded by C. Ostergaard and carried to approve the minutes of May 11, 2016 with the corrections stated above. **On roll call to vote.**

**Absent:** D. Hewitt

**Aye:** T. Ciacciarelli, L. Frank, J. Laudенbach, P. Stepanovsky,  
M.L. Haring, C. Ostergaard

## **RESOLUTION**

Memorializing Resolution for Kingwood Township Board of Adjustment, Andrew G. Bartels, Block 6, Lot 41.

M.L. Haring – Commented on a correction to be made on the bottom of page #7. The paragraph should read “Whereas, the Board voted, after due deliberation, on a motion properly made and seconded to approve this application for a variance to allow the construction of an addition to an existing single family dwelling pursuant to section 132 of the Township code.”

P. Stepanovsky - Suggested the variance for the side yard should be mentioned.

M.L. Haring – Commented that it would be best for the Board of Adjustments to approve the Resolution at this time with corrections made by D. Pierce as to not delay the project.

P. Stepanovsky – Agreed, we should approve with corrections made and approved by D. Pierce.

M.L. Haring – Called for a motion to approve the Memorializing Resolution for Kingwood Township Board of Adjustment, Andrew G. Bartels, Block 6, Lot 41 with corrections to be made by D. Pierce.

It was moved by L. Frank, seconded by P. Stepanovsky and carried to approve the Memorializing Resolution for Kingwood Township Board of Adjustment, Andrew G. Bartels, Block 6, Lot 41 with the corrections stated above. **On roll call to vote.**

**Absent:** D. Hewitt

**Aye:** T. Ciacciarelli, L. Frank, J. Laudenschach, P. Stepanovsky,  
M.L. Haring, C. Ostergaard

### **OPEN TO THE PUBLIC**

M.L. Haring - Called for comments from the public. *No members of the public in attendance.*

### **COMMUNICATIONS/REPORTS**

M.L. Haring - Asked the Board to consider recruiting additional Board Members. The Board of Adjustment will be in need of a replacement for T. Ciacciarelli and two (2) Alternates.

### **ADJOURNMENT:**

The meeting was adjourned with a motion by T. Ciacciarelli, seconded and carried by L. Frank. **All in favor.** The meeting adjourned at 7:43 pm.

**Respectfully submitted,**

Kris Boxwell, Secretary