

**KINGWOOD TOWNSHIP
BOARD OF ADJUSTMENT**

**MINUTES
April 13, 2016
7:30 PM**

CALL TO ORDER

The meeting was called to order by M.L. Haring at 7:30 PM.

PRESENT: T. Ciacciarelli
L. Frank
M.L. Haring
J. Laudenbach
P. Stepanovsky
D. Hewitt
C. Ostergaard
D. Pierce, Attorney
T. Decker, Engineer

ABSENT:

In order to ensure full public participation at this meeting, all members of this Board, and members of the public are requested to speak only when recognized by the Chair so that there is no simultaneous discussion or over-talk, and further, all persons are requested to utilize the microphones which are provided for your use by the Township. Your cooperation is appreciated.

Notification of the date, time and place of this meeting has been published in the Hunterdon County Democrat, Courier News and has been posted in the Kingwood Township Municipal Building at least 48 hours prior to this meeting and has been filed with the Municipal Clerk. The Board of Adjustment proceedings close at 10:30 pm.

NEW BUSINESS

M.L. Haring - First item of business are the minutes from February 10, 2016 Minutes.

M.L. Haring – Any comments or concerns from the Board? *The Board Members did not have any comments.*

M.L. Haring - Asked for a motion to approve the February 10, 2016 minutes.

It was moved by D. Hewitt, seconded by J. Laudенbach and carried to approve the minutes of February 10, 2016.

Abstain: L. Frank

Aye: T. Ciacciarelli, D. Hewitt, J. Laudенbach, P. Stepanovsky
M.L. Haring, C. Ostergaard

M.L. Haring – New Business, Bartels Block 6, Lot 41, Variance Application Determination of Completeness.

Mr. John Gallina introduced himself as the Attorney here on behalf of the applicant, Mr. Andrew Bartels and the Engineer, Candice Davis. We are here tonight before the Board seeking a determination of completeness to move forward with a hearing date.

T. Decker - Stated that he reviewed the application and agrees that the applicant has provided the Board with all of the information they would need to move forward with a public hearing. Additionally in my review letter, I also did a technical review while the file was open, this will be discussed at the public hearing. My recommendations that they are deemed complete and scheduled for a May hearing.

M.L. Haring – Questioned if any agency approvals would be necessary for the Determination of Completeness or just the hearing.

T. Decker – Explained the outside agencies would be for any approval that the board may give at the hearing. For example, DEP permits would be a condition of the approval. The technical review provided the applicant with what they will need to be prepared for the hearing.

M.L. Haring - Asked the Board for any question or concerns. *The Board Members did not have any comments.*

It was moved by D. Hewitt, seconded by L. Frank and carried to approve the Bartels Block, 6, Lot 41 Variance Application, Determination of Completeness.

Abstain:

Aye: T. Ciacciarelli, L. Frank, D. Hewitt, J. Laudенbach, P. Stepanovsky
M.L. Haring, C. Ostergaard

D. Pierce – Confirmed the Hunterdon Democrat as the official News Paper for the hearing publication and the hearing date to be set for May 11, 2016.

OPEN TO THE PUBLIC

M.L. Haring - Called for comments from the public. *No one in attendance.*

COMMUNICATIONS/REPORTS

M.L. Haring – Announced the Kingwood Township Committee Meeting Minutes for January 4, 2016 & February 4, 2016, were available for review as well as Kingwood Township Ordinance No. 18-01-2016.

No Updates were available on the vacant positions for the Board alternates or the new Zoning Officer.

ADJOURNMENT:

The meeting was adjourned with a motion by L. Frank, seconded and carried by D. Hewitt. **All in favor.** The meeting adjourned at 7:38 pm.

Respectfully submitted,

Kris Boxwell, Secretary